

## Florence Township Council Regular Session 4/15/20

Florence, New Jersey  
April 15, 2020

The Florence Township Council held a regular meeting via teleconference on the above date in the Municipal Complex, 711 Broad Street, Florence, New Jersey.

The meeting was called to order by Council President Sandusky at 7:00 PM. Council President Sandusky led the Salute to the Flag.

The Opening Statement was read by the Township Clerk: This meeting is being held in accordance with the provisions of the Open Public Meetings Act. Adequate notice was published in the Burlington County Times on April 3, 2020; placed on the Township website, and given to the Trenton Times for information.

### ROLL CALL OF MEMBERS

Upon roll call the following were found to be present:

Present: Frank Baldorossi, Bruce Garganio, Paul Ostrander, Dave Woolston, Jerry Sandusky

Also Present: Mayor Craig H. Wilkie, Stephen Fazekas, Township Administrator, Richard A. Brook, Former Township Administrator, Thomas A. Sahol, Assistant Administrator, Kelly Grant, Township Solicitor; Kevin Frenia, Township Auditor, Nancy L. Erlston, Township Clerk, Jenise Silinsky, Clerk

Absent: None

### APPROVAL OF MINUTES

- Executive Session of February 12, 2020
- Closed Session of March 4, 2020
- Regular Session of February 19, 2020

Motion of Garganio, seconded by Baldorossi to approve the minutes as submitted. Voice vote – all ayes.

### FINANCIAL CORRESPONDENCE

- Tax Collector's Monthly Tax Report for February 2020
- Tax Collector's Monthly Water & Sewer Report for February 2020
- Court Administrator's Monthly Report for February 2020
- Township Clerk's Monthly Report for February 2020
- Court Administrator's Monthly Report for March 2020
- Tax Collector's Monthly Tax Report for March 2020
- Tax Collector's Monthly Water & Sewer Report for March 2020

Motion of Ostrander, seconded by Woolston to approve the reports to receive and file. Voice vote – all ayes.

Motion of Garganio, seconded by Woolston to approve the **Treasurer's Bill Lists** for March 18, 2020, April 1, 2020 and April 15, 2020.

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Upon roll call, Council voted as follows:

YEAS: Baldorossi, Garganio, Ostrander, Woolston, Sandusky

NOES: None

ABSENT: None

Unanimous vote – Motion carried.

**REGULAR CORRESPONDENCE**

None at this time.

**APPLICATIONS**

- A. Social Affair Permit for American Legion Post 194, corner of 6<sup>th</sup> St. and Broad St., Florence-American Legion Riders Annual Picnic, on June 6, 2020 from 10 a.m. to 10 p.m.

Motion of Baldorossi, seconded by Ostrander to approve correspondence. Voice vote – all ayes.

**PUBLIC HEARING AND ADOPTION OF 2020 MUNICIPAL BUDGET**

Mayor Wilkie explained that the budget is still intact as previously discussed; all of the rates remain the same. The concern, however, is cash. Before Administrator Brook retired, there were concerns about tax flow and we won't know where we stand until after the May 1 taxes. 50% of our residents pay their taxes directly, the other 50% pay through their mortgages. We do tax anticipation notes each year to get us through August, but in May we could need to discuss the possibility of sending out estimated tax bills in August because the state budget is not going to be done until September and we are going to be needing the cash. At this point in time we have halted some of the things we have been doing like the Road Program and we are only moving forward with the water and sewer projects because we need the Florence-Columbus Road water tower completed. We are also continuing with the screw press project at the sewer plant because that is going to save us a lot of money in the long run. All other projects are currently being shut down. Once we see how the taxes come in based on May 1<sup>st</sup> then we can make a decision about moving forward with the Road Program and some of the other projects.

Council President Sandusky opened the hearing to the public. There was no public present. Motion was made and seconded to close the public hearing.

**PUBLIC COMMENTS**

There is no public present at this time.

**RESOLUTIONS**

**RESOLUTION NO. 2020-76**

**Cancel Certain Water & Sewer Capital Improvement Appropriation Balances**

**RESOLUTION NO. 2020-77**

**Approve Release of 2 Maintenance Bonds for Pulte Home, Estate at Oak Mill**

**RESOLUTION NO. 2020-78**

**Approve Final Payment No. 1 & C.O. No. 3 for 2017 Road Program**

**RESOLUTION NO. 2020-79**

**Approve Final Payment No. 2 for 2019 Parks**

**RESOLUTION NO. 2020-80**

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**Approve Final Payment No. 2 for Cedar Lane Road Improvements**

**RESOLUTION NO. 2020-81**

**Fixing the Compensation of Certain Officials and Employees for 2020**

**RESOLUTION NO. 2020-82**

**Rescinding Resolution 2020-15 and Appointing Deputy Clerk**

**RESOLUTION NO. 2020-83**

**Appoint Zoning Officer and Deputy Zoning Officer**

**RESOLUTION NO. 2020-84**

**Authorize On-Line Auction with GovDeals for Disposal of Municipal Property**

**RESOLUTION NO. 2020-85**

**Approve Maintenance Bond Release 400 Cedar Lane**

**RESOLUTION NO. 2020-86**

**Tax Payment Plan, Block 120, Lot 4.01  
(HELD)**

**RESOLUTION NO. 2020-87**

**Accounts Deposited at New Jersey Cash Management Fund**

**RESOLUTION NO. 2020-88**

**Accounts Deposited at BB&T Bank**

**RESOLUTION NO. 2020-89**

**Current Est. No. 1 for Florence-Columbus Rd. Water Tower Repair**

**RESOLUTION NO. 2020-90**

**Current estimate No. 5-Final for Mallard Creek Pump Station**

**RESOLUTION NO. 2020-91**

**Read Budget By Title Only**

**RESOLUTION NO. 2020-92**

**Adopt 2020 Budget**

**RESOLUTION NO. 2020-93**

**Refer Redevelopment Plan 2001 Rt. 130 to Planning Board for Review and Recommendation**

**RESOLUTION NO. 2020-94**

**Authorize Issuance of Tax Anticipation Notes for 2020**

**RESOLUTION NO. 2020-95**

**Appoint Risk Management Consultant-ELA/Capacity, Stephen Walsh**

**RESOLUTION NO. 2020-96**

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**Appoint Stephen Fazekas as Deputy OEM Coordinator**

**RESOLUTION NO. 2020-97**

**Current Estimate No. 2 for Florence-Columbus Road Water Tower Repair**

Motion of Ostrander, seconded by Garganio to approve Resolution No. 2020-92 to Adopt 2020 Budget.

Upon roll call, Council voted as follows:

YEAS: Baldorossi, Garganio, Ostrander, Woolston, Sandusky

NOES: None

ABSENT: None

Unanimous vote – Motion carried.

Motion of Ostrander, seconded by Woolston to approve Resolution Nos. 2020-76 through 2020-85 and 2020-87 through 2020-97.

Upon roll call, Council voted as follows:

YEAS: Baldorossi, Garganio, Ostrander, Woolston, Sandusky

NOES: None

ABSENT: None

Unanimous vote – Motion carried.

**ORDINANCES**

**ORDINANCE NO. 2020-02**

**Non-Union Salary Ordinance**

**(2<sup>nd</sup> Read & Public Hearing)**

Council President Sandusky opened the meeting to the public at this time.

There was no public present, a motion of Ostrander, seconded by Baldorossi to close public comment. Voice vote – all ayes.

Motion of Ostrander, seconded by Garganio to approve Ordinance No. 2020-02.

Upon roll call, Council voted as follows:

YEAS: Baldorossi, Garganio, Ostrander, Woolston, Sandusky

NOES: None

ABSENT: None

Unanimous vote – Motion carried.

**ORDINANCE NO. 2020-03**

**Amending CH. 134 – Loading Zone West Third St.**

**(2<sup>nd</sup> Read & Public Hearing)**

Council President Sandusky opened the meeting to the public at this time.

There was no public present, a motion of Baldorossi, seconded by Ostrander to close public comment. Voice vote – all ayes.

Motion of Ostrander, seconded by Garganio to approve Ordinance No. 2020-03.

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Upon roll call, Council voted as follows:

YEAS: Baldorossi, Garganio, Ostrander, Woolston, Sandusky

NOES: None

ABSENT: None

Unanimous vote – Motion carried.

**REPORTS OF COMMITTEES, BOARDS AND OFFICERS**

Councilman Garganio thanked the staff for all that they have done in a tough situation.

Council President Sandusky suggested getting a letter together thanking all of the staff, having it signed by the Mayor on behalf of Council and sending to the department heads.

**REPORTS: ADMINISTRATION**

**Mayor**

Mayor Wilkie stated that the free yard sale day has been cancelled for May. The Eagle Scout project has been postponed.

**Administrator**

Administrator Fazekas gave an update from the Burlington County Health Department stating that there are 24 confirmed cases of the Coronavirus in the township. Unfortunately, one resident has passed away due the virus and a press release is expected. He also thanked Councilman Garganio for his comments and offered to pass his statements along.

**UNFINISHED BUSINESS**

None at this time.

**NEW BUSINESS**

None at this time.

**BOARD OF HEALTH**

None at this time.

**MISCELLANEOUS**

None at this time.

**PUBLIC COMMENTS**

There is no public present at this time.

**ADJOURNMENT**

Motion of Ostrander, seconded by Baldorossi to adjourn. Voice vote – all ayes. Meeting adjourned at 7:15 p.m.

Respectfully submitted,

Nancy L. Erlston, RMC

Township Clerk

/jns