

RESOLUTION NO. 2026-192
PROFESSIONAL SERVICES CONTRACT AWARD FOR MS4 NJDEP PH-II
WATERSHED ASSESSMENT REPORT SUBMISSION TO REMINGTON &
VERNICK ENGINEERS

WHEREAS, the Township of Florence (“Township”) is required to prepare a MS4 NJDEP Phase II Watershed Assessment Report as part of the Township’s Stormwater Permit to Operate Stormwater Management Facilities and evaluation of facilities and data require the professional services of an engineering consulting firm; and

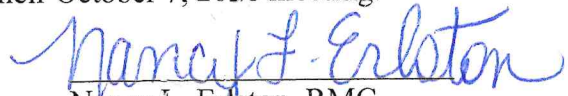
WHEREAS, Remington & Vernick Engineers is the Township Engineer and has been engaged in the development and adoption of existing stormwater management reports and data which serve as the basis for the Phase II Watershed Assessment Report; and

WHEREAS, Remington & Vernick Engineers has submitted a Scope of Services and Cost Proposal for completion of the required MS4 NJDEP Phase II Watershed Assessment Report and Submission; and

WHEREAS, the Township Administrator and Municipal Stormwater Management Coordinator recommend to the Mayor and Members of Township Council (“Council”) that Remington & Vernick Engineers be authorized to perform such work as described in their proposal which is attached and made “Schedule A” of this resolution.

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Florence, County of Burlington, State of New Jersey, that *Remington & Vernick Engineers, 2059 Springdale Road, Cherry Hill, NJ 08003* is hereby awarded the contract for MS4 NJDEP Phase II Watershed Assessment Report and Submission, which shall be charged against the appropriate municipal account, and which project shall not exceed without additional authorization the amount of \$32,280.00.

I, NANCY L. ERLSTON, Clerk of the Township of Florence, County of Burlington, State of New Jersey, do hereby certify that the foregoing Resolution is a true copy of the Resolution approved by Township Council at their October 7, 2026 meeting.


Nancy L. Erlston, RMC
Township Clerk

RESOLUTION 2026-192
" SCHEDULE A"



2059 Springdale Road
Cherry Hill, NJ 08003
O: (856) 795-9595
F: (856) 795-1882

August 6, 2026

Mr. Thomas Sahol, Township Administrator
Township of Florence
711 Broad Street
Florence, New Jersey 08518

**Re: Township of Florence
Scope of Services and Cost Proposal for the required MS4 NJDEP Phase 2 Watershed
Assessment Report Submission
M2026-0236**

Dear Mr. Sahol,

REMINGTON & VERNICK ENGINEERS is pleased to submit this proposal to provide the MS4 NJDEP Phase 2 Watershed Assessment Report required by the NJDEP MS4 requirements for the Township of Florence in accordance with State guidelines which is due by January 1, 2027.

As you are aware, our office previously assisted the municipality to prepare and submit the WIP Phase 1 report by the January 1, 2026, deadline. RVE is awaiting feedback from NJDEP regarding its acceptance.

Phase 2 will evaluate the information found in the first phase to determine what potential improvement projects may be implemented to improve water quality, reduce MS4 contribution of pollutants to water bodies with impairments and Total Maximum Daily Loads (TMDL's) and to address stormwater flooding to protect human health and safety and the environment.

SCOPE OF SERVICES

Our office will perform the following tasks for preparation of the Phase 2 Watershed Assessment Report.

Task A: Public Participation

NJDEP is requiring "Public Participation" which is four meetings with various stakeholders, such as stormwater facility owners (i.e. State, County, and Private), residents, and business owners. Engaging with other municipalities and the public opens a channel of communication and collaboration to identify issues and make informed decisions. Our office will assist to organize, schedule, and attend those meetings.

Task B: General Permittee Information

Compiling information, consisting of the general information about the municipality, a summary of the findings in the Phase 1 Report, ranking the sub watersheds within the municipality based on need for improvement, and a summary of the public participation.

Task C: General Assessment of Sub watersheds

Researching general sub watershed information, including geology and geomorphology, climate, hydrologic conditions, existing stormwater improvement projects, potential sources of pollution, and existing watershed-based plans. Hydrologic analysis of the municipality will establish runoff characteristics, drainage areas, and interactions between surface water and groundwater. A section of the Phase 2 Report will be dedicated to summarizing this information.

MS4 NJDEP Phase 2 Watershed Assessment Report Submission
Township of Florence

Task D: Sub watershed Specific Assessment

Researching specific watershed characteristics such as TMDLs, impairments, areas prone to flooding, land coverage/land use, and soil characteristics. Mapping for each individual watershed will be provided for land coverage/land use. A section of the Phase 2 Report will be dedicated to summarizing this information.

Task E: Potential Improvement Projects

Utilizing the information established in the earlier sections of the Phase 2 Report, a list of projects the municipality should consider implementing to improve the watershed. Information summarized in the Phase 2 WIP Report will include project descriptions, impairments or TMDLs being addressed by the project, methodology to address pollutant loads, additional non-stormwater related benefits, and funding needs.

Task F: Overall Summary of Funding Needs and Potential Funding Sources

This task will provide an overall summary of the projects identified in the pervious section of the Report. This section will also include the estimated timeline to acquire the necessary funding for each project.

Task G: Estimate Implementation Schedule

This task will establish a schedule for implementing the projects the municipality is interested in pursuing. Phases will be established to cover the time it will take to implement each project.

Task H: Submission of Report

This work will include submitting the Phase 2 report to the NJDEP and addressing any comments from the review.

COST OF SERVICES

Our lump sum fee of **\$32,280.00** will be billed monthly based on the percent complete of each phase, detailed as follows:

Task A: Public Participation:	\$ 3,900.00
Task B: General Permittee Information:	\$ 2,180.00
Task C: General Assessment of Sub Watersheds:	\$ 4,980.00
Task D: Sub watershed Specific Assessment:	\$ 8,720.00
Task E: Potential Improvement Projects:	\$ 3,780.00
Task F: Overall Funding Needs and Potential Funding Sources:	\$ 2,260.00
Task G: Estimate Implementation Schedule:	\$ 2,260.00
Task H: Submission of Final Report to NJDEP:	\$ 4,200.00
Total Professional Services Cost(s), Tasks A through H:	\$ 32,280.00

MS4 NJDEP Phase 2 Watershed Assessment Report Submission
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SCHEDULE

We are prepared to begin work immediately on this project upon receipt of formal authorization to commence work. Once authorized, we offer the following timeline:

Task A: Public Participation:	1 week
Task B: General Permittee Information	1 week
Task C: General Assessment of Sub watersheds	10 weeks
Task D: Sub watershed Specific Assessment	10 weeks
Task E: Potential Improvement Projects	4 weeks
Task F: Overall Funding Needs and Potential Funding Sources	2 weeks
Task G: Estimate Implementation Schedule	2 weeks
Task H: Submission of Final Report to NJDEP	1 week

Should you have any questions or concerns regarding this proposal, please do not hesitate to contact Mark Lodato at (856) 548-6548.

Sincerely,

REMINGTON & VERNICK ENGINEERS, INC.



Douglas M. Johnson, P.E., C.M.E.
Principal | Asst. Department Head

cc: Ted Lovenduski, Florence Township
Richard Brevogel, RVE
Michael Angelastro, RVE