RESOLUTION NO. 2019-01

ANNUAL NOTICE AND SCHEDULE OF MEETINGS PURSUANT TO CHAPTER 231, P.L. 1975

THE OPEN PUBLIC MEETINGS ACT

WHEREAS, Chapter 231, Public Law, 1975, referred to as The Open Public Meetings Act, authorized that at least once each year, within seven days following the annual reorganization meeting, every public body shall:

1. For the purpose of public inspection, post in one prominently reserved space, an annual schedule of the regular meetings of such public body to be held during the ensuing year.

2. Mail, telephone, e-mail or hand deliver to at least two newspapers, designated by the public body to receive such notices because they have the greatest likelihood of informing the public within the area of such public body's jurisdiction of such meetings; and

WHEREAS, such meeting schedule shall contain the location, date and time of each meeting to the extent it is known, and in the event that such schedule is thereafter revised, the public body shall, within the seven days following such revision, post, mail and submit such revision in the manner described; and

WHEREAS, any person may request that a public body mail him copies of any regular meeting schedule or revision, special or rescheduled meeting notices, upon prepayment by such person of a reasonable fee for the purpose of covering costs of such notices.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Township of Florence at its reorganization meeting on January 2, 2019, as follows:

1. That the schedule of meetings, dates and places attached hereto as Exhibit "A" be and hereby is adopted as the official "Annual Notice Schedule of Meetings of the Council of the Township of Florence" for the calendar year 2019.

2. That adequate public notice shall be given for any special meetings or revised meeting schedule in compliance with The Open Public Meetings Act.

3. That interested persons requesting that copies of any regular meeting schedule or revision, special or rescheduled meeting notices be mailed to him shall pay an annual fee of $10.00 to cover the cost of such notices, except that official newspapers shall be exempt.

4. That the Agenda format shall be substantially as follows:

-Call to Order
-Sunshine Statement
-Roll Call
-Minutes
-Financial Correspondence
-Regular Correspondence
-Consideration of Applications
-Public Comments
-Resolutions
-Ordinances
-Reports of Committees, Boards and Officers
-Reports: Administration

a) Mayor
b) Administrator
c) Assistant Municipal Administrator
d) Division of Law
e) Division of Engineering
f) Division of Water & Sewer Utilities

-Unfinished Business
-New Business
-Board of Health
-Miscellaneous
-Public Comment
-Adjournment

5. That the Official Bulletin Board located in the Main Hall of the Municipal Complex shall be reserved for the prominent display of the public meeting schedule.

6. That the Burlington County Times and the Trenton Times be and hereby are designated as the two newspapers all public notices required by the Sunshine Law are to be transmitted by the Township Clerk.

7. That the proper officers of the Township of Florence be and are hereby directed to take any and all actions that may be necessary to effect the purposes of this Resolution and the Sunshine Law.

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I, NANCY L. ERLSTON, Township Clerk of the Township of Florence, Burlington County, New Jersey, do hereby certify that the foregoing is a true copy of a Resolution approved by the Township Council at a meeting held on January 2, 2019.

Nancy L. Erlston

NANCY L. ERLSTON, RMC
Township Clerk

Note: This Resolution sets the Agenda format and meeting dates for Twp. Council for 2019.

NOTICE
2019 FLORENCE TOWNSHIP COUNCIL MEETING DATES

Meetings will be held in the Municipal Building,
711 Broad Street, Florence Township at 8:00 PM*

NOTE: All meetings of Township Council are action meetings. Action will be taken on whatever is necessary and/or required.

	REGULAR	WORKSESSION	REGULAR
January	02(Reorg. 7:00PM)	09	16
February	06	13	20
March	*(No meeting)*	13	*(No meeting)*
April	03	10	17
May	01	08	15
June	05	*(No meeting)*	19
July	*(No meeting)*	10	*(No meeting)*
August	07	14	*(No meeting)*
September	04	11	18
October	02	09	16
November	06	13	*(No meeting)*
December	04	11	18
January 2020	08 (Reorg. 7:00PM)		

***Closed Session meetings will be held whenever necessary at 7:00 PM prior to the Regular and Work Session meetings.**

NANCY L. ERLSTON, RMC
Township Clerk