

FLORENCE TOWNSHIP LANDLORD REGISTRATION

Renewal Form for 2020

FOR MUNICIPAL USE ONLY	
Application Fee of \$25 per Rental Unit	
Received By _____	Date _____
Cash _____	Check # _____ Card _____
Landlord Registration Certificate # _____	

Property Information		
Street Address & Dwelling Unit (if applicable)	Block	Lot

Owner of Property			
Name			
Address	City	State	Zip
Telephone	Cell	E-Mail	

Emergency Contact			
Name			
Address	City	State	Zip
Telephone	Cell	E-Mail	

I will not allow more than the permitted number of tenants (_____) to occupy the premises.
Enter # from CCO

Name all tenants, including minors. Include tenant contact #. (Please PRINT clearly)	
	Tenant Telephone

* if additional room is needed, please use the back of this form

I certify that I am the responsible tenant for this property _____
Signature of Tenant Date

Any change(s) to information provided on the initial registration that are not shown above, must be submitted on a separate sheet with this renewal. I hereby affirm that I am either the owner of the above referenced property or I am authorized to act on behalf of the owner and that all of the information contained herein is true and correct to the best of my knowledge. I certify that I am in compliance with all of the registration requirements above and understand that in the event there are any changes in ownership of this rental facility, or rental status, I am required by law to notify the Township of Florence before such change occurs. I further certify that I understand pursuant to Chapter 116 of the Code of the Township of Florence, an application to renew the *Landlord Registration Form* shall be filed annually no later than January 31st and amended, as necessary, within 20 days of each change of occupancy of the rental unit.

Signature of Landlord / Authorized Agent Date