

**TOWNSHIP OF FLORENCE**  
**REPORT OF AUDIT**  
**FOR THE YEAR ENDED DECEMBER 31, 2011**

TOWNSHIP OF FLORENCE

REPORT OF AUDIT - DECEMBER 31, 2011

TABLE OF CONTENTS

<u>Exhibit</u>		<u>Page Number</u>
	<u>Officials In Office</u>	1
 <u>PART I</u> 		
	Independent Auditor's Report	2-3
	Report on Compliance and on Internal Control Over Financial Reporting Based on an Audit of Financial Statements Performed in Accordance with Government Auditing Standards	4-5
 <u>Current Fund</u>		
A	Comparative Balance Sheet - Statutory Basis	6-7
A-1	Comparative Statement of Operations and Changes In Fund Balance - Statutory Basis	8-9
A-2	Statement of Revenues - Statutory Basis	10-11
A-3	Statement of Expenditures - Statutory Basis	12-14
 <u>Trust Fund</u>		
B	Comparative Balance Sheet - Statutory Basis	15-16
B-1	Statement of Fund Balance - Assessment Trust Fund - Statutory Basis	17
 <u>General Capital Fund</u>		
C	Comparative Balance Sheet - Statutory Basis	18
C-1	Statement of Fund Balance - Statutory Basis	19
 <u>Water &amp; Sewer Utility Fund</u>		
D	Comparative Balance Sheet - Statutory Basis	20-21
D-1	Comparative Statement of Operations and Changes In Fund Balance - Statutory Basis	22
D-2	Statement of Water and Sewer Capital Fund Balance	23
D-3	Statement of Assessment Trust Fund Balance	23
D-4	Statement of Revenues - Water and Sewer Operating Fund	24
D-5	Statement of Expenditures - Water and Sewer Operating Fund	25
D-6	Statement of Revenues - Water and Sewer Assessment Fund	26
D-7	Statement of Expenditures - Water and Sewer Assessment Fund	26

TOWNSHIP OF FLORENCE

REPORT OF AUDIT - DECEMBER 31, 2011

TABLE OF CONTENTS

<u>Exhibit</u>		<u>Page Number</u>
	<u>General Fixed Assets</u>	
E	Comparative Statement of General Fixed Assets - Statutory Basis	27
	<u>Notes to Financial Statements</u>	28-40

SUPPLEMENTARY DATA

<u>Exhibit</u>		
	<u>Current Fund</u>	
A-4	Schedule of Cash and Investments - Treasurer	41
A-5	Schedule of Cash - Collector	42
A-6	Schedule of Change Funds	42
A-7	Schedule of Amount Due To/From State of New Jersey for Senior Citizens and Veterans Deductions	43
A-8	Schedule of Taxes Receivable & Analysis of Property Tax Levy	44
A-9	Schedule of Tax Title Liens and Other Municipal Liens	45
A-10	Schedule of Property Acquired for Taxes At Assessed Valuation	45
A-11	Schedule of Revenue Accounts Receivable	46
A-12	Schedule of Appropriation Reserves	47-48
A-13	Schedule of Taxes Collected In Advance	49
A-14	Schedule of Tax Overpayments	49
A-15	Schedule of County Taxes Payable	50
A-16	Schedule of Local District School Tax Payable	50
A-17	Schedule of State Grants Receivable	51
A-18	Schedule of Reserve for State Grants - Appropriated	52
A-19	Schedule of Reserve for State Grants - Unappropriated	52
	<u>Trust Fund</u>	
B-2	Schedule of Cash - Treasurer	53
B-3	Schedule of Cash - Collector	54
B-4	Schedule of Due to Current Fund - Trust Assessment Fund	55
B-5	Schedule of Reserve for Animal Control Fund Expenditures	55
B-6	Schedule of Reserve for State Unemployment Compensation Insurance	56
B-7	Schedule of Reserve for Special Deposits	56
B-8	Schedule of Due From County of Burlington - Community Development Block Grants	57
B-9	Schedule of Reserve for Community Development Block Grants	57
B-10	Schedule of Reserve for Open Space	58

TOWNSHIP OF FLORENCE

REPORT OF AUDIT - DECEMBER 31, 2011

TABLE OF CONTENTS

<u>Exhibit</u>		<u>Page Number</u>
	<u>General Capital Fund</u>	
C-2	Schedule of Cash and Investments - Treasurer	59
C-3	Analysis of General Capital Cash	60
C-4	Schedule of Deferred Charges to Future Taxation - Funded	61
C-5	Schedule of Deferred Charges to Future Taxation - Unfunded	62
C-6	Schedule of Serial Bonds	63
C-7	Schedule of Green Trust Loan	64
C-8	Schedule of Bond Anticipation Notes	65
C-9	Schedule of Capital Improvement Fund	66
C-10	Schedule of Reserve for Recreation Improvements	66
C-11	Schedule of Improvement Authorizations	67
C-12	Schedule of Bonds and Notes Authorized But Not Issued	68
	<u>Water and Sewer Utility Fund</u>	
D-8	Schedule of Cash and Investments - Treasurer	69
D-9	Schedule of Cash - Treasurer - Water and Sewer Utility Assessment Trust Fund	70
D-10	Schedule of Cash and Investments - Treasurer - Water and Sewer Capital Fund	70
D-11	Schedule of Cash - Collector	71
D-12	Analysis of Assessment Trust Cash	72
D-13	Analysis of Capital Cash and Investments	73
D-14	Schedule of Water and Sewer Rents Receivable	74
D-15	Schedule of Water and Sewer Utility Liens	74
D-16	Schedule of Accrued Interest on Bonds and Notes	75
D-17	Schedule of Assessment Liens	76
D-18	Schedule of Reserve for Assessments and Liens	77
D-19	Schedule of Fixed Capital	78
D-20	Schedule of Fixed Capital Authorized and Uncompleted	79
D-21	Schedule of Improvement Authorizations	80
D-22	Schedule of Capital Improvement Fund	81
D-23	Schedule of Reserve for Amortization	81
D-24	Schedule of Deferred Reserve for Amortization	82
D-25	Schedule of Bond Anticipation Notes	83
D-26	Schedule of Long-Term Debt	84-86
D-27	Schedule of Bonds and Notes Authorized But Not Issued	87

TOWNSHIP OF FLORENCE

REPORT OF AUDIT - DECEMBER 31, 2011

TABLE OF CONTENTS

<u>Exhibit</u>		<u>Page Number</u>
E-1	<u>General Fixed Asset Account Group</u> Schedule of Change in General Fixed Assets	88
	<u>TAX RATE, TAX LEVY AND TAX COLLECTIONS</u>	
	Comparison Schedule of Tax Rate Information	89
	Assessed Valuations	89
	Comparison of Tax Levies and Collections Currently	89
	Delinquent Taxes and Tax Title Liens	90
	Property Acquired by Tax Title Lien Liquidation	90
	<u>UTILITY LEVY AND COLLECTIONS</u>	
	Comparison of Water and Sewer Utility Levies	90
	<u>COMPARATIVE SCHEDULE OF FUND BALANCES</u>	
	Current Fund	91
	General Capital Fund	91
	Water and Sewer Utility Operating Fund	91
	Water and Sewer Utility Assessment Trust Fund	91
	Water and Sewer Utility Capital Fund	91
	<u>PART II</u>	
	Findings and Responses	92-94
	Status of Prior Year Findings	94
	Acknowledgment	94

\*\*\*\*\*

TOWNSHIP OF FLORENCE

OFFICIALS IN OFFICE AND SURETY BONDS

The following officials were in office during the year ended December 31, 2011

<u>NAME</u>	<u>TITLE</u>	<u>AMOUNT OF BOND</u>	<u>NAME OF CORPORATE SURETY</u>
William E. Berry	Mayor		
Dennis A. O'Hara	President of Council		
Frank Baldorossi	Vice-President of Council		
David B. Woolston	Council Member		
Jerry Sandusky	Council Member		
Sean Patrick Ryan	Council Member		
Richard A. Brook	Administrator		
Joy M. Weiler	Township Clerk and Municipal Improvement Search Officer		
Sandra Blacker	Treasurer, Chief Financial Officer	25,000	(B)
Ann Schubert	Tax Collector, Collector of Water & Sewer Rents	140,000	(B)
Valerie Sweeney	Tax Search Officer	35,000	(B)
Bernadette Carlani	Tax Clerk	35,000	(A)
Christine Swiderski	Water & Sewer Clerk	35,000	(B)
Richard Andronici	Municipal Magistrate	15,000	(B)
Patricia Mellor	Court Administrator	25,000	(B)
Tracy A. Verduchi	Assistant Court Clerk	15,000	(B)
Thomas Layou	Construction Code Official		
William J. Kearns	Solicitor		
Dante Guzzi	Engineer		
Richard A. Alaimo	Water & Sewer Engineer		
Dennis J. Bianchini	Assessor		

(A) CNA Surety Company

(B) RLI Insurance Company

In addition to the above individual coverages, a Public Employee Blanket Bond was in effect through the Burlington County Joint Insurance Fund covering Township employees.

TOWNSHIP OF FLORENCE

PART I

REPORT OF AUDIT OF FINANCIAL STATEMENTS  
AND SUPPLEMENTARY DATA

YEAR ENDED DECEMBER 31, 2011

**JOHN J. MALEY, JR.**

*Certified Public Accountant*

Registered Municipal Accountant

P.O. Box 614

BORDENTOWN, NEW JERSEY 08505

PHONE: (609) 298-8639

FAX: (609) 298-1198

MEMBER  
AMERICAN INSTITUTE OF  
CERTIFIED PUBLIC ACCOUNTANTS

**INDEPENDENT AUDITOR'S REPORT**

The Honorable Mayor and  
Township Committee  
Township of Florence  
County of Burlington  
Florence, New Jersey 08518

I have audited the accompanying financial statements of the Township of Florence, in the County of Burlington, State of New Jersey, as of and for the fiscal year ended December 31, 2011 and 2010, as listed in the table of contents. These financial statements are the responsibility of the Township of Florence's management. My responsibility is to express an opinion on these financial statements based on my audit.

I conducted my audit in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and in compliance with audit requirements as prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey. Those standards require that I plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosure in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. I believe that my audit provides a reasonable basis for my opinion.

As described in Note 1, the financial statements previously referred to have been prepared in conformity with accounting practices prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey, which practices differ from accounting principles generally accepted in the United States of America. The effect on the financial statements of the variances between these regulatory accounting practices and accounting principles generally accepted in the United States of America, although not reasonably determinable, are presumed to be material.

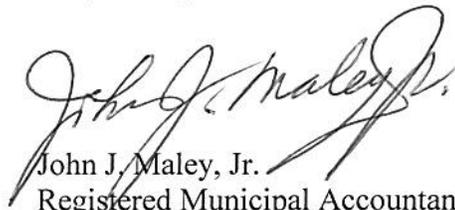
In my opinion, because of the Township of Florence's policy to prepare its financial statements on the basis of accounting discussed in the preceding paragraph, the financial statements referred to above do not present fairly, in conformity with generally accepted accounting principles, the financial position of the various funds of the Township of Florence, State of New Jersey, as of December 31, 2011 and 2010, or the results of operations of such funds and changes in funds balances for the years then ended.

However, in my opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the various funds of the Township of Florence, State of New Jersey, as of December 31, 2011 and 2010, and the results of operations of such funds and changes in fund balances for the years then ended in conformity with the basis of accounting described in the Note 1.

In accordance with *Government Auditing Standards*, I have also issued my report dated July 26, 2012 on my consideration of the Township of Florence's internal control over financial reporting and my tests of its compliance with certain provisions of laws, regulations, contracts and grants. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be read in conjunction with this report in considering the results of my audit.

My audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Township of Florence's financial statements. The supplemental schedules of the individual funds and supplemental data listed in the foregoing table of contents are presented for purposes of additional analysis and are not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standard generally accepted in the United States of America. In my opinion the supplemental schedules of the individual funds and supplemental data listed in the table of contents are fairly stated, in all material respects, in relation to the financial statements as a whole on the basis of accounting described in Note 1.

Respectfully submitted,



John J. Maley, Jr.  
Registered Municipal Accountant No. 218  
Certified Public Accountant

July 26, 2012

**JOHN J. MALEY, JR.**

*Certified Public Accountant*

Registered Municipal Accountant

P.O. Box 614

BORDENTOWN, NEW JERSEY 08505

PHONE: (609) 298-8639

FAX: (609) 298-1198

MEMBER  
AMERICAN INSTITUTE OF  
CERTIFIED PUBLIC ACCOUNTANTS

**REPORT ON INTERNAL CONTROL OVER FINANCIAL  
REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN  
AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH  
GOVERNMENT AUDITING STANDARDS**

The Honorable Mayor and  
Township Committee  
Township of Florence  
County of Burlington  
Florence, New Jersey

I have audited the basic financial statements of the Township of Florence, in the County of Burlington, State of New Jersey, as of and for the year ended December 31, 2011, and have issued my report thereon dated July 26, 2011. I conducted my audit in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and audit requirements as prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey. My report included an explanatory paragraph indicating that the Township financial statements were prepared on a comprehensive basis of accounting other than generally accepted accounting principles. My opinion on the financial statements prepared on a comprehensive basis of accounting other than generally accepted accounting principles was unqualified.

Internal Control Over Financial Reporting

Management is responsible for establishing and maintaining effective internal control over financial reporting. In planning and performing my audit, I considered the Township of Florence's internal control over financial reporting as a basis for designing my auditing procedures for the purpose of expressing my opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Township of Florence's internal control over financial reporting. Accordingly, I do not express an opinion on the effectiveness of the Township of Florence's internal control over financial reporting.

*A deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis.

My consideration of internal control over financial reporting was for the limited purpose described in the preceding paragraph and was not designed to identify all deficiencies in internal control over financial reporting that might be significant deficiencies or material weaknesses and therefore, there can be no assurance that all deficiencies, significant deficiencies, or material weaknesses have been identified. I did not identify any deficiencies in internal control over financial reporting that I consider to be material weaknesses, as defined previously. However, I identified a deficiency in internal control over financial reporting described in the General and Findings and Responses section as Finding 2011-1 that I considered to be significant deficiencies in internal control over financial reporting. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

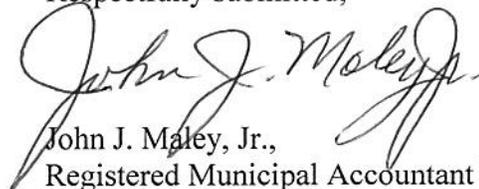
### Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Township of Florence's financial statements are free of material misstatement, I performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of my audit and, accordingly, I do not express such an opinion. The results of my tests disclosed one instance of noncompliance or other matter that is required to be reported under *Government Auditing Standards* and which is described in the accompanying schedule of Findings and responses as item 2011-01.

Township of Florence's response to the finding identified in my audit is described in the accompanying schedule of findings and responses. I did not audit the Township of Florence's response and, accordingly, I express no opinion on it.

This report is intended solely for the information of the management of the Township of Florence, the New Jersey State Department of Community Affairs, Division of Local Government Services and other state and federal awarding agencies and is not intended to be and should not be used by anyone other than these specified parties.

Respectfully submitted,



John J. Maley, Jr.,  
Registered Municipal Accountant No. 218  
Certified Public Accountant

July 26, 2012

TOWNSHIP OF FLORENCE  
CURRENT FUND  
COMPARATIVE BALANCE SHEET - STATUTORY BASIS  
2011

<u>ASSETS</u>	<u>Ref.</u>	<u>Balance Dec. 31, 2011</u>	<u>Balance Dec. 31, 2010</u>
Regular Fund:			
Cash - Treasurer	A-4	\$ 5,751,889.30	\$ 2,353,148.62
Cash - Change Funds	A-6	550.00	550.00
Subtotal		<u>5,752,439.30</u>	<u>2,353,698.62</u>
Receivable and Other Assets with Full Reserves:			
Delinquent Property Taxes Receivable	A-8	544,584.41	743,073.18
Tax Title Liens Receivable	A-9	158,942.89	157,807.30
Other Municipal Liens	A-9	20,755.70	25,990.70
Property Acquired for Taxes (Assessed Valuation)	A-10	70,240.01	60,240.01
Revenue Accounts Receivable	A-11	15,368.70	21,660.29
Due from Federal and State Grant Fund	A	-	24,079.37
Subtotal		<u>809,891.71</u>	<u>1,032,850.85</u>
Federal and State Grant Fund:			
Cash - Treasurer	A-4	43,133.91	-
Grants Receivable	A-17	-	73,000.00
		<u>43,133.91</u>	<u>73,000.00</u>
<b>TOTAL ASSETS</b>		<u><u>\$ 6,605,464.92</u></u>	<u><u>\$ 3,459,549.47</u></u>

TOWNSHIP OF FLORENCE  
CURRENT FUND  
COMPARATIVE BALANCE SHEET - STATUTORY BASIS  
2011

	Ref.	Balance Dec. 31, 2011	Balance Dec. 31, 2010
<u>LIABILITIES, RESERVES &amp; FUND BALANCE</u>			
Regular Fund:			
Liabilities:			
Appropriation Reserves	A-3:A-12	\$ 304,136.98	\$ 347,240.00
Reserve for Encumbrances	A-3	258,126.91	212,797.01
Accounts Payable	A-3	65,103.88	95,049.12
Tax Overpayments	A-14	500.00	-
Prepaid Taxes	A-13	103,056.03	129,797.64
Local District School Tax Payable	A-16	2.00	299.00
Due County for Added & Omitted Taxes	A-15	35,229.19	103,496.94
Reserve for Library Aid	A-4	3,630.00	5,458.00
Tax Anticipation Notes Payable	A-4	3,500,000.00	-
Due State of New Jersey -			
Senior Citizens & Veterans Deductions	A-7	61,677.10	56,695.60
Marriage License Fees and Burial Permit Fees		375.00	230.00
Construction Code Fees	A-4	4,730.00	2,154.00
Due to Other Trust Funds		79.87	-
		<hr/>	<hr/>
		4,336,646.96	953,217.31
Reserves for Receivables and Other Assets	A	809,891.71	1,032,850.85
Fund Balance	A-1	1,415,792.34	1,400,481.31
		<hr/>	<hr/>
		6,562,331.01	3,386,549.47
Federal and State Grant Fund:			
Due Current Fund	A	-	24,079.37
Reserve for State Grants:			
Encumbranced	A-18	863.60	4,401.00
Appropriated	A-18	42,270.31	21,585.16
Unappropriated	A-19	-	22,934.47
		<hr/>	<hr/>
		43,133.91	73,000.00
<b>TOTAL LIABILITIES, RESERVES &amp; FUND BALANCE</b>		<hr/> <b>\$ 6,605,464.92</b>	<hr/> <b>\$ 3,459,549.47</b>

The accompanying notes are an integral part of this statement.

TOWNSHIP OF FLORENCE  
CURRENT FUND  
COMPARATIVE STATEMENT OF OPERATIONS AND CHANGE IN FUND BALANCE  
STATUTORY BASIS  
2011

	<u>Ref.</u>	<u>Year 2011</u>	<u>Year 2010</u>
<u>REVENUE AND OTHER INCOME REALIZED</u>			
Fund Balance Utilized	A-2	\$ 1,200,000.00	\$ 1,250,000.00
Miscellaneous Revenue Anticipated	A-2	4,161,820.20	4,064,018.01
Receipts From Delinquent Taxes	A-2	737,557.79	649,535.26
Receipts From Current Taxes	A-2	27,938,113.89	26,769,960.01
Non-Budget Revenue	A-2	113,699.20	160,270.46
Other Credits to Income:			
Unexpended Balance of Appropriation Reserves	A-12	177,764.17	28,995.18
Interfund Loans Returned		24,079.37	6,848.05
		<hr/>	<hr/>
TOTAL INCOME		34,353,034.62	32,929,626.97
<u>EXPENDITURES</u>			
Budget and Emergency Appropriations Within "CAPS":			
Operations			
Salaries and Wages	A-3	4,314,537.00	4,510,297.00
Other Expenses	A-3	2,866,945.00	2,819,462.00
Deferred Charges and Statutory Expenditures	A-3	898,009.03	767,674.51
Appropriations Excluded From "CAPS":			
Operations			
Other Expenses	A-3	109,708.05	157,968.11
Capital Improvements	A-3	603,000.00	206,000.00
Municipal Debt Service	A-3	984,780.18	504,177.16
Deferred Charges	A-3	10,000.00	29,457.00
Local District School Tax	A-16	16,744,999.00	16,200,587.00
County Taxes	A-15	5,136,137.10	5,026,174.43
Due County for Added & Omitted Taxes	A-15	35,229.19	103,496.94
Fire District Taxes	A-4	1,281,838.00	1,270,137.00
Municipal Open Space Tax		124,136.00	121,364.00
Due State of New Jersey - Senior Citizens			
Deductions Disallowed For Prior Year	A-7	8,304.79	1,969.87
Refund of Prior Year Revenue	A-4	20,100.25	
Interfund Advances			24,079.37
Overpayment of School Tax			-
		<hr/>	<hr/>
TOTAL EXPENDITURES		33,137,723.59	31,742,844.39
Excess in Revenue		1,215,311.03	1,186,782.58

The accompanying notes are an integral part of this statement.

TOWNSHIP OF FLORENCE  
CURRENT FUND  
COMPARATIVE STATEMENT OF OPERATIONS AND CHANGE IN FUND BALANCE  
STATUTORY BASIS  
2011

	<u>Ref.</u>	<u>Year 2011</u>	<u>Year 2010</u>
Adjustments to Income Before Fund Balance:			
Expenditures Included Above Which Are By Statute			
Deferred Charges to Budgets of Succeeding Years		-	-
Statutory Excess to Fund Balance		1,215,311.03	1,186,782.58
Fund Balance - January 1		1,400,481.31	1,463,698.73
		2,615,792.34	2,650,481.31
Decreased By:			
Utilization As Anticipated Revenue	A-1	1,200,000.00	1,250,000.00
Fund Balance - December 31	A	<u>\$ 1,415,792.34</u>	<u>\$ 1,400,481.31</u>

TOWNSHIP OF FLORENCE  
CURRENT FUND  
STATEMENT OF REVENUES - STATUTORY BASIS  
2011

	Ref.	Budget	Special NJSA 40A:4-87	Realized	Excess Or (Deficit)
Fund Balance Anticipated	A-1	\$ 1,200,000.00		\$ 1,200,000.00	\$ -
Miscellaneous Revenues:					
Local Revenues:					
Licenses					
Alcoholic Beverages	A-11	28,450.00		28,750.00	300.00
Other	A-2	1,260.00		760.00	(500.00)
Fees and Permits	A-2	401,000.00		418,841.24	17,841.24
Fines and Costs					
Municipal Court	A-11	301,300.00		269,245.74	(32,054.26)
Interest and Costs on Taxes	A-5:A-11	108,000.00		132,396.77	24,396.77
Interest on Investments & Deposits	A-11	56,800.03		59,556.19	2,756.16
Landfill Fees - Host Community Benefits (PL 1985, C,38)	A-11	282,600.00		247,875.56	(34,724.44)
State Aid Without Offsetting Appropriations:					
Consolidated Municipal Property Tax Relief Act	A-11	236,546.00		236,546.00	-
Energy Receipts Taxes	A-11	1,114,817.00		1,114,817.00	-
Dedicated Uniform Construction Code Fees Offset with Appropriations:					
Uniform Construction Code Fees	A-11	277,000.00		177,426.00	(99,574.00)
Special Items of General Revenue Anticipated With Prior Written Consent of Director of Local Government Services - Public and Private Revenues Offset With Appropriations:					
NJDEP - Clean Communities Grant	A-17		20,760.82	20,760.82	-
Bulletproof Vest Partnership Program	A-17	1,687.50		1,687.50	-
Body Armor Replacement Program	A-17		2,459.77	2,459.77	-
Recycling Tonnage Grant	A-17	22,934.47	28,853.49	51,787.96	
Waste Management Contribution	A-17		8,000.00	8,000.00	
Pedestrian/Petalcyclist Ssafety Grant	A-17	150,000.00		150,000.00	
Local Bikeway Program	A-17	203,000.00		203,000.00	
Burlington County Parks Grant	A-17	250,000.00		250,000.00	-
Other Special Items:					
PILOT Programs	A-4:A-11	324,500.00		642,984.65	318,484.65
Waste Management Agreement	A-4:A-11	144,925.00		144,925.00	-
TOTAL MISCELLANEOUS REVENUES		3,904,820.00	60,074.08	4,161,820.20	196,926.12
Receipts From Delinquent Taxes	A-1:A-2	655,000.00		737,557.79	82,557.79
Subtotal General Revenues		5,759,820.00	60,074.08	6,099,377.99	279,483.91
Amount to be Raised by Taxes for Support of Municipal Budget:					
Local Tax for Municipal Purposes Including Reserve for Uncollected Taxes	A-2	5,017,544.00		5,532,174.60	514,630.60
BUDGET TOTALS		10,777,364.00	60,074.08	11,631,552.59	794,114.51
Non-Budget Totals	A-2	-		113,699.20	113,699.20
TOTAL REVENUES		\$ 10,777,364.00	\$ 60,074.08	\$ 11,745,251.79	\$ 907,813.71
Ref.		A-3	A-3		

TOWNSHIP OF FLORENCE  
CURRENT FUND  
STATEMENT OF REVENUES - STATUTORY BASIS  
2011

ANALYSIS OF REALIZED REVENUE  
ALLOCATION OF CURRENT TAX COLLECTIONS

Revenue From Collections	A-8	27,938,113.89	
Allocated To:			
School Taxes	A-8	16,744,999.00	
County Taxes	A-8	5,171,366.29	
Special District Taxes	A-8	1,281,838.00	
Municipal Open Space Taxes	A-8	<u>124,136.00</u>	
		<u>23,322,339.29</u>	
Balance for Support of Municipal Budget Appropriations		4,615,774.60	
ADD: Appropriation "Reserve for Uncollected Taxes"	A-3	<u>916,400.00</u>	
Amount for Support of Municipal Budget Appropriations	A-2		<u>\$ 5,532,174.60</u>
Receipts From Delinquent Taxes:			
Delinquent Tax Collections	A-8	737,536.18	
Tax Title Lien Collections	A-9	<u>21.61</u>	
	A-2		<u>\$ 737,557.79</u>
Licenses - Other:			
Clerk - Vending	A-11	<u>760.00</u>	
	A-2		<u>\$ 760.00</u>
Fees and Permits - Other			
Clerk	A-11	333,666.27	
Police	A-11	14,364.97	
Recreation	A-11	34,901.00	
Registrar of Vital Statistics	A-11	9,174.00	
Inspections	A-11	26,790.00	
Tax Collector - Tax Search Fees	A-11	<u>210.00</u>	
		419,106.24	
Less:			
Refunds		<u>265.00</u>	
	A-2		<u>\$ 418,841.24</u>

ANALYSIS OF NONBUDGET REVENUE  
MISCELLANEOUS REVENUE NOT ANTICIPATED

<u>Treasurer:</u>			
State of NJ - Hotel Fee		1,584.81	
State of NJ - Inspection Fines Reimbursement		4,868.00	
State of NJ - Administration Costs		3,292.62	
Municipal Clerk - Auction Proceeds		25,323.87	
General Trust - Administration Fees for O/S Employees		5,424.98	
Metal and Oil Recycling Proceeds		15,507.70	
EMS Fees - Prior Year		1,156.00	
NJ State Police - Storm Reimbursements		43,026.50	
Prior Year Appropriation Reimbursement		3,055.38	
Premium on Tax Anticipation Notes		3,535.00	
Miscellaneous		<u>1,742.69</u>	
			108,517.55
<u>Tax Collector:</u>			
Costs of Tax Sales		5,001.65	
Returned Check Fees		180.00	
		<u>5,181.65</u>	
			<u>\$ 113,699.20</u>

The accompanying notes are an integral part of this statement.

FLORENCE TOWNSHIP  
CURRENT FUND  
STATEMENT OF EXPENDITURES- STATUTORY BASIS  
2011

	Appropriations		Expended			Balance Canceled
	Budget	Budget After Modification	Paid or Charged	Encumbered	Reserved	
<b>DIVISION OF ADMINISTRATION</b>						
Mayor and Council						
Salaries and Wages	40,423.00	40,423.00	40,422.00		1.00	
Other Expenses	11,390.00	11,390.00	10,703.56	246.70	439.74	
Business Administration Office						
Salaries and Wages	189,244.00	189,244.00	188,494.00		750.00	
Other Expenses	21,850.00	21,850.00	18,748.85	858.12	2,243.03	
Office of Municipal Clerk						
Salaries and Wages	105,394.00	104,194.00	103,207.72		986.28	
Other Expenses	24,295.00	23,595.00	16,743.79	1,000.00	4,851.21	1,000.00
Industrial Development Promotion						
Other Expenses	1,400.00	1,400.00	1,145.81		254.19	
Insurance						
Group Insurance Plan for Employees	755,400.00	730,400.00	577,185.98	148,165.15	3,048.87	2,000.00
Workers Compensation Insurance	118,000.00	118,000.00	118,000.00		-	
Liability Insurance	99,400.00	98,100.00	97,736.09		363.91	
Health Benefit Waiver	15,750.00	15,750.00	15,750.00		-	
<b>DIVISION OF ACCOUNTS AND CONTROL</b>						
Municipal Auditor						
Other Expenses	24,868.00	24,868.00	24,500.00		368.00	
<b>DIVISION OF REVENUE</b>						
Bureau of Assessments						
Salaries and Wages	42,508.00	47,508.00	47,307.85		200.15	
Other Expenses	2,400.00	2,400.00	2,400.00		-	
Miscellaneous Other Expenses	18,375.00	18,375.00	9,009.26	4,937.50	3,428.24	1,000.00
Bureau of Collections						
Office of Tax Collector						
Salaries and Wages	110,543.00	113,543.00	102,659.56		10,883.44	
Other Expenses	10,970.00	28,810.00	10,044.35	18,569.35	196.30	
<b>DIVISION OF LAW</b>						
Township Solicitor						
Other Expenses	45,675.00	44,675.00	42,345.24		2,329.76	
Special Counsel						
Other Expenses	8,300.00	7,300.00	7,254.35		45.65	
Municipal Court						
Salaries and Wages	156,203.00	153,203.00	150,269.23		2,933.77	
Other Expenses	17,540.00	17,540.00	11,340.67	1,208.50	3,990.83	1,000.00
Municipal Land Use Law (NJ 40:53 D-1)						
Planning Board						
Salaries and Wages	45,023.00	45,023.00	44,832.50		190.50	
Other Expenses	16,925.00	13,825.00	4,791.11	1,200.00	6,833.89	1,000.00
Board of Adjustment						
Other Expenses	12,225.00	12,225.00	8,905.89		3,319.11	
<b>DIVISION OF ENGINEERING</b>						
Township Engineer						
Other Expenses	58,500.00	78,500.00	53,519.87		24,980.13	
<b>DIVISION OF HEALTH AND WELFARE</b>						
Board of Health						
Salaries and Wages	2,413.00	2,413.00	2,413.00		-	
Other Expenses	1,075.00	1,075.00	697.80	315.00	62.20	
<b>DEPARTMENT OF THE TREASURY</b>						
Treasurer						
Salaries and Wages	82,390.00	82,390.00	82,389.60		0.40	
Other Expenses						
Miscellaneous Other Expenses	8,065.00	8,065.00	7,344.42	39.50	681.08	
Cost of Registered Bonds	1,100.00	750.00	750.00		-	
<b>DEPARTMENT OF PUBLIC WORKS</b>						
Division of Streets and Roads, Parks, Playgrounds and Sanitation:						
Road Repairs and Maintenance						
Salaries and Wages	157,700.00	157,700.00	157,699.76		0.24	
Other Expenses	137,470.00	131,470.00	104,487.76	9,256.76	17,725.48	
Public Buildings and Grounds						
Salaries and Wages	141,464.00	141,464.00	141,463.92		0.08	
Other Expenses	48,200.00	44,200.00	22,583.86	4,404.00	17,212.14	
Parks and Playgrounds						
Salaries and Wages	55,299.00	55,299.00	54,570.61		728.39	
Other Expenses	73,600.00	89,600.00	48,866.10	21,985.00	18,748.90	
Sanitation						
Salaries and Wages	345,882.00	344,882.00	340,542.85		4,339.15	
Other Expenses						
Solid Waste Disposal Fee	3,500.00	3,500.00	2,779.90		720.10	
Landfill Taxes	31,800.00	29,800.00	23,919.80	2,201.00	3,679.20	
Contractual	332,700.00	323,200.00	319,112.19	3,500.00	587.81	
Miscellaneous Other Expenses	43,400.00	43,400.00	33,690.89	885.82	8,823.29	
<b>DIVISION OF RECREATION</b>						
Recreation						
Other Expenses	64,550.00	64,550.00	35,226.78	877.00	28,446.22	
Celebration of Public Event, Anniversary or Holiday						
Other Expenses	2,200.00	2,200.00	1,862.11	325.00	12.89	

FLORENCE TOWNSHIP  
CURRENT FUND  
STATEMENT OF EXPENDITURES- STATUTORY BASIS  
2011

	Appropriations		Expended			Balance Canceled
	Budget	Budget After Modification	Paid or Charged	Encumbered	Reserved	
<b>DEPARTMENT OF POLICE FORCE</b>						
Police Force						
Salaries and Wages	2,514,023.00	2,471,173.00	2,419,298.58		30,874.42	21,000.00
Other Expenses						
Miscellaneous Other Expenses	186,125.00	186,125.00	165,599.16	18,281.47	2,244.37	
Police Cars	22,000.00	22,000.00	-		-	22,000.00
Maintenance of Traffic Lights						
Other Expenses	3,200.00	3,200.00	3,013.94	156.03	30.03	
Office of Emergency Management Services						
Other Expenses	7,297.00	7,297.00	6,699.79	249.97	347.24	
<b>STATUTORY AGENCIES AND OTHER BODIES CREATED, CONTINUED OR CONSTRUED BY THE CHARTER OR CODE</b>						
<b>General Government</b>						
Municipal Prosecutor						
Salaries and Wages	23,156.00	23,156.00	23,155.04		0.96	
Environmental Commission (NJSA 40:56A et seq)						
Other Expenses	770.00	770.00	508.50		261.50	
Shade Trees						
Other Expenses	29,300.00	36,300.00	27,792.92	8,500.00	7.08	
<b>EDUCATION</b>						
Expense at Participation of Free County Library						
Salaries and Wages	78,660.00	78,660.00	78,660.00		-	
Other Expenses	21,180.00	21,180.00	19,477.56	808.94	893.50	
<b>UNIFORM CONSTRUCTION CODE - APPROPRIATIONS OFFSET BY DEDICATED REVENUES (NJAC 5:23-4.17):</b>						
<b>State Uniform Construction Code:</b>						
Construction Official						
Salaries and Wages	264,262.00	264,262.00	264,257.60		4.40	
Other Expenses	20,600.00	20,600.00	11,847.62	1,108.83	3,643.55	4,000.00
<b>UNCLASSIFIED:</b>						
<b>Contribution to Senior Citizen Centers (40:48-94)</b>						
Florence Center	4,250.00	4,250.00	4,250.00		-	
Roebing Center	4,250.00	4,250.00	4,250.00		-	
Historic Preservation						
Other Expenses	-	-	-		-	
Condominium Services						
Other Expenses	134,000.00	134,000.00	109,242.12		14,757.88	10,000.00
Utility Expenses						
Electricity and Natural Gas	151,000.00	151,000.00	134,043.33	8,941.01	8,015.66	
Street Lighting	163,000.00	163,000.00	123,377.41	106.26	39,516.33	
Telecommunications	40,000.00	40,000.00	32,420.62		7,579.38	
Petroleum Products	92,800.00	125,160.00	116,376.42		8,783.58	
<b>TOTAL OPERATIONS WITHIN "CAPS"</b>	<b>7,245,282.00</b>	<b>7,244,482.00</b>	<b>6,631,989.64</b>	<b>258,126.91</b>	<b>291,365.45</b>	<b>63,000.00</b>
Contingent	-	-				
<b>TOTAL INCLUDING CONTINGENT</b>	<b>7,245,282.00</b>	<b>7,244,482.00</b>	<b>6,631,989.64</b>	<b>258,126.91</b>	<b>291,365.45</b>	<b>63,000.00</b>
<b>Detail:</b>						
Salaries and Wages	4,354,587.00	4,314,537.00	4,241,643.82	-	51,893.18	21,000.00
Other Expenses	2,890,695.00	2,929,945.00	2,390,345.82	258,126.91	239,472.27	42,000.00
<b>STATUTORY EXPENDITURES</b>						
<b>Contribution to:</b>						
Public Employees' Retirement System	208,568.00	208,568.00	208,568.00		-	
Social Security System (OASI)	162,000.03	162,000.03	149,612.39		9,387.64	3,000.00
Police and Firemen's Retirement System of NJ	528,341.00	528,341.00	528,341.00		-	
Defined Contribution Retirement Program	1,300.00	2,100.00	288.53		1,811.47	
	900,209.03	901,009.03	886,809.92	-	11,199.11	3,000.00
<b>TOTAL GENERAL APPROPRIATIONS FOR MUNICIPAL PURPOSES WITHIN "CAPS"</b>	<b>8,145,491.03</b>	<b>8,145,491.03</b>	<b>7,518,799.56</b>	<b>258,126.91</b>	<b>302,564.56</b>	<b>66,000.00</b>

FLORENCE TOWNSHIP  
CURRENT FUND  
STATEMENT OF EXPENDITURES- STATUTORY BASIS  
2011

	Appropriations		Expended			Balance Canceled
	Budget	Budget After Modification	Paid or Charged	Encumbered	Reserved	
<b>OPERATIONS EXCLUDED FROM "CAPS"</b>						
Sanitation						
Other Expenses						
Recycling Taxes	21,000.00	21,000.00	19,427.58		1,572.42	
State & Federal Programs Offset By Revenues:						
SFSP Fire District Payment	4,012.00	4,012.00	4,012.00		-	
NJDEP - Clean Communities Grant (C.159 \$20,760.82)		20,760.82	20,760.82		-	
Body Armor Replacement Program (C.159 \$2,459.77)		2,459.77	2,459.77		-	
Bulletproof Vest Partnership Grant	1,687.50	1,687.50	1,687.50		-	
NJDEP - Recycling Tonnage Grant (C.159 \$28,853.49)	22,934.47	51,787.96	51,787.96		-	
Waste Management Contribution (C.159 \$8,000.00)		8,000.00	8,000.00		-	
<b>TOTAL OPERATIONS - EXCLUDED FROM "CAPS"</b>	<b>49,633.97</b>	<b>109,708.05</b>	<b>108,135.63</b>	<b>-</b>	<b>1,572.42</b>	<b>-</b>
Detail:						
Salaries and Wages	-	-	-		-	-
Other Expenses	49,633.97	109,708.05	108,135.63		1,572.42	
<b>CAPITAL IMPROVEMENTS - EXCLUDED FROM "CAPS"</b>						
Capital Improvement Fund						
Public and Private Programs Offset by Revenues:						
NJ Transportation Trust Fund Authority Act - Broad Street		-	-		-	
Pedestrian/Petalcyclists Safety Grant	150,000.00	150,000.00	150,000.00		-	
Local Aid for Bikeway Program	203,000.00	203,000.00	203,000.00		-	
Burlington County Parks Grant	250,000.00	250,000.00	250,000.00		-	
<b>TOTAL CAPITAL IMPROVEMENTS</b>	<b>603,000.00</b>	<b>603,000.00</b>	<b>603,000.00</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>MUNICIPAL DEBT - EXCLUDED FROM "CAPS"</b>						
Payment of Bond Principal	706,000.00	706,000.00	706,000.00		-	
Payment of Bond Anticipation Notes and Capital Notes	67,814.00	67,814.00	-		-	67,814.00
Interest on Bonds	188,685.00	188,685.00	188,685.00		-	
Interest on Notes	51,090.00	51,090.00	50,850.31		0.00	239.69
Loan Repayment for Principal & Interest	39,250.00	39,250.00	39,244.87		(0.00)	5.13
<b>TOTAL MUNICIPAL DEBT SERVICE</b>	<b>1,052,839.00</b>	<b>1,052,839.00</b>	<b>984,780.18</b>	<b>-</b>	<b>(0.00)</b>	<b>68,058.82</b>
<b>DEFERRED CHARGES - EXCLUDED FROM "CAPS"</b>						
Emergency Authorizations	-	-	-		-	
Deferred Charges to Future Taxation Unfunded:						
Ordinance 1999-06 Acquisition of Police Vehicles	10,000.00	10,000.00	10,000.00		-	
<b>TOTAL DEFERRED CHARGES - MUNICIPAL</b>	<b>10,000.00</b>	<b>10,000.00</b>	<b>10,000.00</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>TOTAL GENERAL APPROPRIATIONS EXCLUDED FROM "CAPS"</b>	<b>1,715,472.97</b>	<b>1,775,547.05</b>	<b>1,705,915.81</b>	<b>-</b>	<b>1,572.42</b>	<b>68,058.82</b>
<b>SUBTOTAL GENERAL APPROPRIATIONS</b>	<b>9,860,964.00</b>	<b>9,921,038.08</b>	<b>9,224,715.37</b>	<b>258,126.91</b>	<b>304,136.98</b>	<b>134,058.82</b>
Reserve for Uncollected Taxes	916,400.00	916,400.00	916,400.00		-	
<b>TOTAL GENERAL APPROPRIATIONS</b>	<b>\$ 10,777,364.00</b>	<b>\$ 10,837,438.08</b>	<b>\$ 10,141,115.37</b>	<b>\$ 258,126.91</b>	<b>\$ 304,136.98</b>	<b>\$ 134,058.82</b>
Ref.				A	A	A-1
Emergency Appropriation	A					
Appropriation by N.J.S.A. 40A:4-87	A-2	60,074.08				
Budget	A-3	10,777,364.00				
		<u>\$ 10,837,438.08</u>				
<b>ANALYSIS OF PAID OR CHARGED</b>						
Accounts Payable			65,103.88			
Deferred Charges to Future Taxation Unfunded			84,696.05			
Reserve for State Grants - Grant Fund			603,000.00			
Reserve for State Grants - General Capital Fund			916,400.00			
Reserve for Uncollected Taxes			8,471,915.44			
Cash Disbursed						
			<u>\$ 10,141,115.37</u>			

The accompanying notes are an integral part of this statement.

TOWNSHIP OF FLORENCE  
TRUST FUND  
COMPARATIVE BALANCE SHEET - STATUTORY BASIS  
2011

	<u>Ref.</u>	<u>Balance Dec. 31, 2011</u>	<u>Balance Dec. 31, 2010</u>
<b>ASSETS</b>			
<u>Assessment Trust Fund</u>			
Cash - Treasurer	B-2	\$ 9,341.77	\$ 9,341.77
		<u>9,341.77</u>	<u>9,341.77</u>
<u>Animal Control Fund</u>			
Cash - Treasurer	B-2	11,172.08	11,027.73
		<u>11,172.08</u>	<u>11,027.73</u>
<u>Other Trust Fund</u>			
Cash - Treasurer	B-2	2,799,252.04	2,822,312.38
Cash - Collector	B-3	88,981.66	129,399.31
Due From Current Fund		79.87	-
Due From Community Development Block Grant	B-8	65,000.00	-
		<u>2,953,313.57</u>	<u>2,951,711.69</u>
<b>TOTAL ASSETS</b>		<u>\$ 2,973,827.42</u>	<u>\$ 2,972,081.19</u>

TOWNSHIP OF FLORENCE  
TRUST FUND  
COMPARATIVE BALANCE SHEET - STATUTORY BASIS  
2011

	<u>Ref.</u>	<u>Balance</u> <u>Dec. 31, 2011</u>	<u>Balance</u> <u>Dec. 31, 2010</u>
<b>LIABILITIES, RESERVES AND FUND BALANCE</b>			
<u>Assessment Trust Fund</u>			
Fund Balance	B-1	\$ 9,341.77	\$ 9,341.77
		<u>9,341.77</u>	<u>9,341.77</u>
<u>Animal Control Fund</u>			
Due State of New Jersey			-
Reserve for Animal Control Fund Expenditures	B-5	11,172.08	11,027.73
		<u>11,172.08</u>	<u>11,027.73</u>
<u>Other Trust Fund</u>			
Accounts Payable		28,074.79	7,911.75
Reserve for Collector's Trust	B-3	89,061.53	129,399.31
Reserve for Unemployment Compensation			
Insurance Fund	B-6	61,989.45	97,208.78
Reserve Community Development Block Grant	B-9	65,000.00	-
Reserve For Special Deposits	B-7	232,106.29	193,727.76
Reserve for Open Space Trust Fund		310,257.18	183,921.82
Payroll Deductions Payable		51,211.81	39,090.95
Reserve for Fair Share Housing - Developer Contributions		1,250,537.84	1,442,753.32
Reserve for Fair Share Housing - Payments			
In Lieu of Developer Contributions		863,894.73	853,733.05
Reserve for Basin Maintenance			-
Reserve for Costs of Public Defender		1,179.95	3,964.95
		<u>2,953,313.57</u>	<u>2,951,711.69</u>
<b>TOTAL LIABILITIES, RESERVES &amp; FUND BALANCE</b>		<u>\$ 2,973,827.42</u>	<u>\$ 2,972,081.19</u>

The accompanying notes are an integral part of this statement.

TOWNSHIP OF FLORENCE  
ASSESSMENT TRUST FUND  
STATEMENT OF FUND BALANCE  
STATUTORY BASIS  
2011

	<u>Ref.</u>	
Balance - December 31, 2011 and 2010	B	<u>\$ 9,341.77</u>

The accompanying notes are an integral part of this statement.

TOWNSHIP OF FLORENCE  
GENERAL CAPITAL FUND  
COMPARATIVE BALANCE SHEET - STATUTORY BASIS  
2011

ASSETS	Ref.	Balance Dec. 31, 2011	Balance Dec. 31, 2010
Cash - Treasurer	C-2	\$ 1,279,605.88	\$ 1,738,622.42
Deferred Charges to Future Taxation:			
Funded	C-4	8,893,362.18	4,633,191.53
Unfunded	C-5	1,327,151.68	6,186,788.18
Due from State of New Jersey -			
Transportation Trust Fund		45,000.00	82,500.00
Local Aid Bikeway Program		333,782.75	130,782.75
Safe Streets to Transit Grant		150,000.00	28,750.00
Burlington County Parks Program		110,113.50	-
<b>TOTAL ASSETS</b>		<b>\$ 12,139,015.99</b>	<b>\$ 12,800,634.88</b>
LIABILITIES, RESERVES AND FUND BALANCE			
General Serial Bonds	C-6	8,648,000.00	4,354,000.00
Green Trust Loan Payable	C-7	245,362.18	279,191.53
Bond Anticipation Notes	C-8	-	5,152,872.00
Accounts Payable	C-11	50,597.94	
Capital Improvement Fund	C-9	40,824.85	57,074.85
Improvement Authorizations:			
Funded	C-11	811,035.59	149,025.43
Unfunded	C-11	1,017,404.46	2,128,397.01
Reserved for:			
Encumbrances	C-11	56,065.74	148,109.77
Environmental Remediation - Appropriated		104,301.94	108,333.05
Payment of Debt Service		421.00	421.00
Recreation Improvements - Unappropriated	C-10	108,099.98	108,099.98
Developer Impact Fees - Unappropriated		97,000.00	97,000.00
Local Aid Bikeway Program Grant		203,000.00	-
Pedestrian Safety Grant		150,000.00	-
Burlington County Parks Program		110,113.50	-
Fund Balance	C-1	496,788.81	218,110.26
<b>TOTAL LIABILITIES, RESERVES AND FUND BALANCE</b>		<b>\$ 12,139,015.99</b>	<b>\$ 12,800,634.88</b>

There were bonds and notes authorized but not issued at December 31, 2011 and 2010 of \$1,327,151.68 and \$1,033,916.18. (C-12)

The accompanying notes are an integral part of this statement.

TOWNSHIP OF FLORENCE  
 GENERAL CAPITAL FUND  
 STATEMENT OF FUND BALANCE - STATUTORY BASIS  
 2011

Balance - December 31, 2010		\$	218,110.26
Increased by:			
Premium on Bond Sale			55,981.16
Funded Improvement Authroizations Canceled			222,697.39
			278,678.55
			496,788.81
Decreased by:			
Appropriated to Finance Improvement Authorization			-
Balance - December 31, 2011		\$	496,788.81

The accompanying notes are an integral part of this statement.

TOWNSHIP OF FLORENCE  
WATER AND SEWER UTILITY FUND  
COMPARATIVE BALANCE SHEET - STATUTORY BASIS  
2011

ASSETS	<u>Ref.</u>	<u>Balance Dec. 31, 2011</u>	<u>Balance Dec. 31, 2010</u>
Operating Fund:			
Cash - Treasurer	D-8	\$ 1,217,371.71	\$ 1,149,914.91
Due from Water and Sewer Assessment Trust	D		9,182.32
		<u>1,217,371.71</u>	<u>1,159,097.23</u>
Receivables With Full Reserves:			
Water and Sewer Rents	D-14	308,424.12	335,132.38
Water and Sewer Utility Liens	D-15	613.01	613.01
		<u>309,037.13</u>	<u>335,745.39</u>
Deferred Charges:			
Ovexpenditure of Appropriations		19,309.49	-
		<u>19,309.49</u>	<u>-</u>
 Total Operating Fund		 <u>\$ 1,545,718.33</u>	 <u>\$ 1,494,842.62</u>
Assessment Trust Fund:			
Cash - Treasurer	D-9;D-12	207,398.24	703,840.43
Assessments Receivable	D-17	619,663.81	727,731.94
Deferred Charge to be Raised by Future Revenue: Amount to be Raised for Canceled Assessments		<u>148,940.98</u>	<u>148,940.98</u>
		<u>976,003.03</u>	<u>1,580,513.35</u>
Capital Fund:			
Cash	D-10;D-13	483,817.26	761,858.89
Fixed Capital	D-19	34,992,790.37	34,201,476.34
Fixed Capital Authorized and Uncompleted	D-20	<u>1,060,000.00</u>	<u>2,380,000.00</u>
		<u>36,536,607.63</u>	<u>37,343,335.23</u>
 TOTAL ASSETS		 <u>\$ 39,058,328.99</u>	 <u>\$ 40,418,691.20</u>

TOWNSHIP OF FLORENCE  
WATER AND SEWER UTILITY FUND  
COMPARATIVE BALANCE SHEET - STATUTORY BASIS  
2011

	Ref.	Balance Dec. 31, 2011	Balance Dec. 31, 2010
<b>LIABILITIES, RESERVES AND FUND BALANCE</b>			
Operating Fund:			
Liabilities:			
Appropriation Reserves	D-5	\$ 323,338.38	\$ 311,469.35
Reserve for Encumbrances	D-5	84,886.36	89,578.79
Accounts Payable	D-5	27,406.55	94,229.57
Accrued Interest on Bonds & Notes	D-16	145,043.48	133,523.54
Reserve for Developer Contributions - Toll Bros.		11,110.00	11,372.00
		<u>591,784.77</u>	<u>640,173.25</u>
Reserve for Receivables	D	309,037.13	335,745.39
Fund Balance	D-1	644,896.43	518,923.98
		<u>1,545,718.33</u>	<u>1,494,842.62</u>
Total Operating Fund			
Assessment Trust Fund:			
Serial Bonds	D-26	701,000.00	-
Bond Anticipation Notes	D-25	-	1,296,328.00
Reserve for Assessments and Liens	D-18	97,500.00	132,000.00
Due to Water and Sewer Operating Fund	D	-	9,182.32
Fund Balance	D-3	177,503.03	143,003.03
		<u>976,003.03</u>	<u>1,580,513.35</u>
Total Assessment Trust Fund			
Capital Fund:			
Serial Bonds	D-26	4,915,000.00	4,400,000.00
NJ Environmental Infrastructure Bonds	D-26	5,210,000.00	5,830,000.00
NJ Environmental Infrastructure Loans	D-26	1,424,036.75	1,877,314.26
NJ Wastewater Treatment Loan	D-26	19,935.58	68,671.81
Bond Anticipation Notes	D-25	-	1,112,500.00
Reserve for Encumbrances		-	13,879.59
Capital Improvement Fund	D-22	121,140.62	181,140.62
Improvement Authorizations:			
Funded	D-21	192,674.41	102,519.81
Unfunded	D-21	145,000.00	832,163.00
Reserves for:			
Amortization	D-23	24,248,818.04	22,690,146.27
Deferred Amortization	D-24	90,000.00	127,844.00
Construction of Water Storage Tank	D-10	13,000.00	25,000.00
Water & Sewer Improvements - Developer Contributions, Hovnanian		25,000.00	25,000.00
Fund Balance	D-2	132,002.23	57,155.87
		<u>36,536,607.63</u>	<u>37,343,335.23</u>
Total Capital Fund			
<b>TOTAL LIABILITIES, RESERVES AND FUND BALANCE</b>		<u>\$ 39,058,328.99</u>	<u>\$ 40,418,691.20</u>

There were bonds and notes authorized but not issued at December 31, 2011 of \$145,000.00. (D-27)

The accompanying notes are an integral part of this statement.

TOWNSHIP OF FLORENCE  
WATER AND SEWER UTILITY OPERATING FUND  
COMPARATIVE STATEMENT OF OPERATIONS AND CHANGE IN OPERATING FUND BALANCE  
2011

	<u>Ref.</u>	<u>Year 2011</u>	<u>Year 2010</u>
<u>Revenues &amp; Other Income Realized</u>			
Fund Balance	D-4	\$ 454,806.00	\$ 647,784.00
Water and Sewer Rents	D-4	4,776,008.25	4,455,266.85
Miscellaneous	D-4	173,582.99	276,871.86
Reserve for Construction of Water Storage Tank	D-4	25,000.00	30,000.00
Assessment Trust Fund Surplus	D-4	-	170,000.00
Water and Sewer Capital Surplus	D-4	57,000.00	300,000.00
Other Credits to Income:			
Miscellaneous Revenue Not Anticipated	D-4	30,325.25	34,263.98
Unexpended Balance of Appropriation Reserves		279,721.89	24,529.87
		<hr/>	<hr/>
Total Income		5,796,444.38	5,938,716.56
<u>Expenditures</u>			
Operating	D-5	2,950,744.00	3,015,795.79
Capital Improvements	D-5	-	-
Debt Service	D-5	2,044,450.12	2,034,617.35
Deferred Charges and Statutory Expenditures	D-5	214,992.00	190,405.00
Surplus (General Budget)	D-5	-	435,000.00
Refund of Prior Year Revenue	D-8	24,789.30	-
		<hr/>	<hr/>
Total Expenditures		5,234,975.42	5,675,818.14
Excess or (Deficit) in Revenues		561,468.96	262,898.42
Adjustments to Income Before Fund Balance:			
Expenditures Included Above Which Are By Statute			
Deferred Charges to Budgets of Succeeding Years		19,309.49	-
		<hr/>	<hr/>
Statutory Excess to Fund Balance		580,778.45	262,898.42
Fund Balance - January 1	D	518,923.98	903,809.56
		<hr/>	<hr/>
		1,099,702.43	1,166,707.98
Less: Utilization by Water and Sewer Operating Budget	D-1	454,806.00	647,784.00
Fund Balance - December 31	D	<u>\$ 644,896.43</u>	<u>\$ 518,923.98</u>

The accompanying notes are an integral part of this statement.

D-2

TOWNSHIP OF FLORENCE  
WATER AND SEWER UTILITY FUND  
STATEMENT OF WATER AND SEWER CAPITAL FUND BALANCE  
2011

Balance - December 31, 2010		\$ 57,155.87
Increased By:		
Premium on Bond Sale	18,660.39	
Cancellation of Funded Improvement Authorizations	<u>113,185.97</u>	
		<u>131,846.36</u>
		189,002.23
Decreased By:		
Anticipated as Revenue in Water and Sewer Operating Fund		<u>57,000.00</u>
Balance - December 31, 2011		<u><u>\$ 132,002.23</u></u>

D-3

WATER AND SEWER UTILITY FUND  
STATEMENT OF ASSESSMENT TRUST FUND BALANCE  
STATUTORY BASIS  
2011

Balance - December 31, 2010		\$ 143,003.03
Increased By:		
Collection of Unpledged Assessments		<u>34,500.00</u>
		177,503.03
Decreased By:		
Anticipated as Revenue in Water and Sewer Operating Fund		<u>-</u>
Balance - December 31, 2011		<u><u>\$ 177,503.03</u></u>

The accompanying notes are an integral part of this statement.

TOWNSHIP OF FLORENCE  
 WATER AND SEWER UTILITY OPERATING FUND  
 STATEMENT OF REVENUES - STATUTORY BASIS  
 2011

	<u>Ref.</u>	<u>Anticipated</u>	<u>Realized</u>	<u>Excess or (Deficit)</u>
Fund Balance Utilized	D-1	454,806.00	454,806.00	-
Rents	D-1:D-4	4,452,000.00	4,776,008.25	324,008.25
Miscellaneous	D-1:D-4	265,000.00	173,582.99	(91,417.01)
Reserve for Construction of Water Storage Tank	D-1	25,000.00	25,000.00	-
Water and Sewer Capital Surplus	D-1	57,000.00	57,000.00	-
		<u>\$ 5,253,806.00</u>	<u>\$ 5,486,397.24</u>	<u>\$ 232,591.24</u>

Analysis of Realized Revenue

	<u>Ref.</u>	
Rents:		
Collections	D-14	\$ 4,776,008.25
Water & Sewer Utility Lien Collections	D-15	-
	D-4	<u>\$ 4,776,008.25</u>
Miscellaneous:		
Collector:		
Connection Fees & Taps	D-11	\$ 71,298.00
Penalties and Costs on Delinquent Accounts	D-11	32,512.57
Other Accounts Receivable	D-11	29,453.18
		133,263.75
Less: Refunded by Treasurer	D-8	-
		<u>133,263.75</u>
Treasurer:		
Interest on Assessments	D-12	13,600.50
Interest Earned on Bank Deposits	D-8	25,638.93
Miscellaneous Reimbursements	D-8	1,079.81
		<u>40,319.24</u>
Total Miscellaneous	D-4	<u>\$ 173,582.99</u>
Miscellaneous Revenue Not Anticipated:		
New Jersey Environmental Infrastructure Trust Fund Credits	D-1	<u>\$ 30,325.25</u>

The accompanying notes are an integral part of this statement.

TOWNSHIP OF FLORENCE  
 WATER AND SEWER UTILITY OPERATING FUND  
 STATEMENT OF EXPENDITURES - STATUTORY BASIS  
 2011

	Appropriations		Expended			(Overexpended) or Canceled *
	Budget	Budget After Modification	Paid or Charged	Encumbered	Reserved	
<b>Operating:</b>						
Salaries and Wages	\$ 1,202,189.00	\$ 1,202,189.00	\$ 1,134,889.33	\$ -	\$ 67,299.67	\$ -
Other Expenses	1,565,905.00	1,564,905.00	1,202,174.59	58,394.48	250,335.93	54,000.00
Group Insurance Plan for Employees	237,650.00	237,650.00	211,136.31	26,491.88	21.81	
<b>Total Operating</b>	<b>3,005,744.00</b>	<b>3,004,744.00</b>	<b>2,548,200.23</b>	<b>84,886.36</b>	<b>317,657.41</b>	<b>54,000.00</b>
<b>Capital Improvements:</b>						
Capital Improvement Fund	-	-	-	-	-	
Capital Outlay	-	-	-	-	-	
<b>Total Capital Improvements</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Debt Service:</b>						
Payment of Bond Principal & Water Supply						
Bond Loans	1,574,015.00	1,574,015.00	1,574,013.74			1.26
Interest on Bonds & Loans	435,534.00	436,534.00	455,843.49			(19,309.49)
Interest on Notes	23,521.00	23,521.00	14,592.89			8,928.11
<b>Total Debt Service</b>	<b>2,033,070.00</b>	<b>2,034,070.00</b>	<b>2,044,450.12</b>	<b>-</b>	<b>-</b>	<b>(10,380.12)</b>
<b>Deferred Charges &amp; Statutory Expenditures:</b>						
<b>Statutory Expenditures:</b>						
Contribution To:						
Public Employees Retirement System	122,492.00	122,492.00	122,492.00		-	
Social Security System (O.A.S.I.)	92,500.00	92,500.00	86,819.03		5,680.97	
<b>Total Deferred Charges and Statutory Expenditures</b>	<b>214,992.00</b>	<b>214,992.00</b>	<b>209,311.03</b>	<b>-</b>	<b>5,680.97</b>	<b>-</b>
<b>Surplus (General Budget)</b>						
		-				
	<b>\$ 5,253,806.00</b>	<b>\$ 5,253,806.00</b>	<b>\$ 4,801,961.38</b>	<b>\$ 84,886.36</b>	<b>\$ 323,338.38</b>	<b>\$ 43,619.88</b>
<b>Ref.</b>	<b>D-4</b>			<b>D</b>	<b>D</b>	<b>D-1</b>
Emergency Appropriation	D	-			Overexpended	(19,309.49)
Budget	D-1	5,253,806.00			Canceled	62,929.38
		<u>\$ 5,253,806.00</u>				<u>\$ 43,619.89</u>
<b>Analysis of Paid or Charged</b>						
Interest on Bonds, Loans and Notes	D-16		470,436.38			
Accounts Payable	D		27,406.55			
Cash Disbursed	D-8		4,304,118.45			
			<u>\$ 4,801,961.38</u>			

The accompanying notes are an integral part of this statement.

TOWNSHIP OF FLORENCE  
 WATER AND SEWER UTILITY ASSESSMENT FUND  
 STATEMENT OF REVENUES - STATUTORY BASIS  
 2011

	Ref.	<u>Budget Revenues</u>	<u>Realized</u>
Assessment Cash	D-7	\$ 16,836.00	\$ 16,836.00
		<u>\$ 16,836.00</u>	<u>\$ 16,836.00</u>
	Ref.	D-7	

WATER AND SEWER UTILITY ASSESSMENT FUND  
 STATEMENT OF EXPENDITURES - STATUTORY BASIS  
 2011

	Ref.	<u>Budget Appropriations</u>	<u>Expended</u>
Payment of Bond Anticipation Notes	Ref.	<u>\$ 16,836.00</u>	<u>\$ 16,836.00</u>
	D-6		
Assessment Cash	D-12		\$ 16,836.00
Reserve for Assessments & Liens - Route 130 Extension			<u>-</u>
			<u>\$ 16,836.00</u>

The accompanying notes are an integral part of this statement.

TOWNSHIP OF FLORENCE  
 GENERAL FIXED ASSETS ACCOUNT GROUP  
 COMPARATIVE STATEMENT OF GENERAL FIXED ASSETS - STATUTORY BASIS  
 2011

	<u>Dec. 31, 2010</u>	<u>Dec. 31, 2009</u>
General Fixed Assets:		
Land Improvements	571,581.00	571,581.00
Buildings	2,430,990.47	2,430,990.47
Machinery and Equipment	<u>6,044,059.99</u>	<u>5,895,677.25</u>
Total General Fixed Assets	<u>\$ 9,046,631.46</u>	<u>\$ 8,898,248.72</u>
Investment in General Fixed Assets	<u>\$ 9,046,631.46</u>	<u>\$ 8,898,248.72</u>

The accompanying notes are an integral part of this statement.

**TOWNSHIP OF FLORENCE**  
**NOTES TO FINANCIAL STATEMENTS**  
**YEAR ENDED DECEMBER 31, 2011**

Note 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

A. Reporting Entity

Except as noted below, the financial statements of the Township of Florence include every board, body, officer or commission supported and maintained wholly or in part by funds appropriated by the Township of Florence, as required by N.J.S.A. 40A:5-5. Accordingly, the financial statements of the Township of Florence do not include the operations of the municipal library.

B. Description of Funds

The accounting policies of the Township of Florence conform to the accounting principles applicable to municipalities, which have been prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey. Such principles and practices are designed primarily for determining compliance with legal provisions and budgetary restrictions and as a means of reporting on the stewardship of public officials with respect to public funds. Under this method of accounting, the Township of Florence accounts for its financial transactions through the following separate funds. This fund structure is not intended to present financial information in accordance with generally accepted accounting principles (GAAP).

Current Fund - Resources and expenditures for governmental operations of general nature, including Federal and State grant funds.

Trust Fund - Receipts, custodianship and disbursement of funds in accordance with the purpose for which each reserve was created.

General Capital Fund - Receipt and disbursement of funds for the acquisition of general capital facilities, other than those acquired in the current fund. This fund is also used to account for current fund debt authorized.

Water and Sewer Operating and Capital Funds - Account for the operations and acquisition of capital facilities of the municipally owned Water and Sewer Utility.

Public Assistance Fund - Receipt and disbursement of funds that provide assistance to certain residents of the Township pursuant to Title 44 of New Jersey statutes.

General Fixed Assets Account Group - Fixed assets used in governmental operations (general fixed assets) are accounted for in the general fixed assets account group. Public domain (infrastructure) general fixed assets consisting of certain improvements other than buildings, such as roads, bridges, curbs and gutters, streets and sidewalks and drainage systems are not capitalized.

**TOWNSHIP OF FLORENCE**  
**NOTES TO FINANCIAL STATEMENTS**  
**YEAR ENDED DECEMBER 31, 2011**

Note 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

C. Basis of Accounting

The accounting principles and practices prescribed for municipalities by the State of New Jersey differ in certain respects from generally accepted accounting principles applicable to local governmental units. The more significant policies in New Jersey follow.

A modified accrual basis of accounting is followed with minor exceptions.

Revenues - Are recorded when received in cash except for certain amounts, which are due from other governmental units. Receipts from Federal and State grants are realized as revenue when anticipated in the Township budget. Receivables for property taxes are recorded with offsetting reserves on the balance sheet of the Township's current fund; accordingly, such amounts are not recorded as revenue until collected. Other amounts that are due the Township, which are susceptible to accrual are also recorded as receivables with offsetting reserves and recorded as revenue when received.

Under the GAAP modified accrual basis of accounting, revenues are recognized when they become both measurable and available. Grants are recognized under GAAP when the actual expenditure is made.

Expenditures – Expenditures are recorded when an amount is encumbered for goods or services through the issuances of a purchase order. Outstanding encumbrances at December 31<sup>st</sup> are reported as a cash liability in the financial statements and constitute part of the Township's statutory appropriation reserve balance. Unexpended or uncommitted appropriations at December 31, are reported as expenditures through the establishment of appropriation reserves unless cancelled by the governing body. GAAP requires expenditures to be recognized in the accounting period in which the fund liability is incurred, if measurable.

Appropriations for principal payments on outstanding general capital and utility bonds and notes are provided on the cash basis; interest on general capital indebtedness is on the cash basis, whereas interest on utility indebtedness is on the accrual basis.

School Taxes - The municipality is responsible for levying, collecting and remitting school taxes for the local school district. Expenditures are recorded for the full amount required to be raised by taxation to operate the school district from January 1 to December 31.

County Taxes - The municipality is responsible for levying, collecting and remitting county taxes for the County of Burlington. Expenditures are recorded for the amount due the County for the year, based upon the ratables required to be certified to the County Board of Taxation by January 10 of the current year. In addition, operations is charged for the County share of Added and Omitted Taxes certified to the County Board of Taxation by October 10 of the current year and due to be paid to the County by February 15 of the following year.

**TOWNSHIP OF FLORENCE**  
**NOTES TO FINANCIAL STATEMENTS**  
**YEAR ENDED DECEMBER 31, 2011**

Note 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Foreclosed Property - Foreclosed property is recorded in the current fund at the assessed valuation when such property was acquired and is fully reserved. GAAP requires such property to be recorded in the General Fixed Asset Account Group at the lower of cost or fair market value.

Interfunds - Interfund receivables in the current fund are recorded with offsetting reserves which are created by charges to operations. Income is recognized in the year the receivables are liquidated. Interfund receivables in the other funds are not offset by reserves. GAAP does not require the establishment of offsetting reserves by charges to operations for Current Fund interfunds receivable. Revenues would not be recognized in the year of liquidation.

Inventories of Supplies - The costs of inventories of supplies for all funds are recorded as expenditures at the time individual items are purchased. The costs of inventories are not included on the various balance sheets. GAAP requires current fund inventories on hand at the close of the year to be reported on the balance sheet and offset by a fund balance reserve.

Deferred Charges - The recognition of certain expenditures is deferred to future periods. These expenditures, or deferred charges, are generally overexpenditures of legally adopted budget appropriations or emergency appropriations made in accordance with N.J.S.A. 40A:4-46 et al. Deferred charges are subsequently raised as items of appropriation in budgets of succeeding years. GAAP does not recognize deferred charges for amounts expended in excess of budgeted or for emergency appropriations.

Appropriation Reserves - Appropriation reserves covering unexpended appropriation balances are automatically created at year end and recorded as liabilities, except for amounts which may be canceled by the governing body. Appropriation reserves are available, until lapsed at the close of the succeeding year, to meet specific claims, commitments or contracts incurred during the preceding fiscal year. Lapsed appropriation reserves are recorded as income. GAAP does not provide for the reservation of unexpended budget appropriations.

Reserve for Uncollected Taxes - The Reserve for Uncollected Taxes is a non-spending budget appropriation. The amount is calculated based on the percentage of taxes collected in the preceding year. The inclusion of the Reserve for Uncollected Taxes in the amount to be raised by taxes assures the Township, based on its prior year collection percentage, it will collect enough taxes to pay its current year obligations. A Reserve for Uncollected Taxes is not provided under GAAP.

General Fixed Assets - Property and equipment purchased by the current and the general capital funds are recorded as expenditures at the time of purchase and are not capitalized.

The Township has developed a fixed assets accounting system in accordance with Technical Accounting Directive No. 85-2, "Accounting for Governmental Fixed Assets", as promulgated by the Division of Local Government Services, which differs in certain respects from generally accepted accounting principles.

Fixed assets used in governmental operations (general fixed assets) are accounted for in the general fixed assets account group. Public domain ("infrastructure") general fixed assets consisting of certain improvements other than buildings, such as roads, bridges, curbs and gutters, streets and sidewalks and drainage systems are not capitalized.

**TOWNSHIP OF FLORENCE**  
**NOTES TO FINANCIAL STATEMENTS**  
**YEAR ENDED DECEMBER 31, 2011**

Note 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

All fixed assets are valued at historical cost or estimated historical cost if actual historical cost is not available.

No depreciation has been provided for in the financial statements.

Expenditures for construction in progress are recorded in the capital funds until such time as the construction is completed and put into operation.

Fixed assets acquired through grants in aid or contributed capital have not been accounted for separately.

Property and equipment purchased by the Water and Sewer Utility Fund are recorded in the capital account at cost and are adjusted for disposition and abandonment. The amounts shown do not purport to represent reproduction costs or current value. Contributions in aid of construction are not capitalized. The balance in the reserve for amortization and deferred reserve for amortization accounts in the utility capital fund represents charges to operations for the costs of acquisitions of property, equipment and improvements. The utility does not record depreciation on fixed assets.

Budgets and Budgetary Accounting - The Township of Florence must adopt an annual budget in accordance with N.J.S.A. 40A:4 et al. N.J.S.A. 40A:4-5 requires the governing body to introduce and approve the annual municipal budget no later than February 10 of each year. At introduction, the governing body shall fix the time and place for a public hearing on the budget and must advertise the time and place at least ten days prior to the hearing in a newspaper published and circulating in the municipality. The public hearing must not be held less than twenty-eight days after the date the budget was introduced. After the hearing has been held, the governing body may, by majority vote, adopt the budget or may amend the budget in accordance with N.J.S.A. 40A:4-9.

An extension of the statutory dates for introduction, approval and adoption of the municipal budget may be granted by the Director of the Division of Local Government Services, with the permission of the Local Finance Board.

Budgets are adopted on the same basis of accounting utilized for the preparation of the Township's financial statements.

Property Taxes

Assessment of Tax:

New Jersey statutes require that taxable valuation of real property be prepared by the Township Tax Assessor as of October 1 in each year and filed with the County Board of Taxation by January 10 of the following year. Upon the filing of certified adopted budgets by the Township of Florence, Local School District and County, the tax rate is struck by the Board based on the certified amounts in each of the taxing districts. Pursuant to statute, this process is to be completed on or before May 3, with a completed duplicate of the tax rolls to be delivered to the Township of Florence Tax Collector on or before May 13<sup>th</sup>.

**TOWNSHIP OF FLORENCE**  
**NOTES TO FINANCIAL STATEMENTS**  
**YEAR ENDED DECEMBER 31, 2011**

Note 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Collection of Tax:

Taxes become a lien on property as of January 1. Tax bills are prepared and mailed by the Collector of Taxes of the Township of Florence annually and set forth the final tax for the tax year. The bill contains a credit for preliminary amounts billed previously with the balance payable in equal installments on August 1st and November 1st of the tax year. In addition, the property owner receives a preliminary bill for the succeeding year based on one half of the prior year's tax. The preliminary payments are due and payable on February 1st and May 1st. Taxes become delinquent if not paid on the installment dates and become subject to interest penalties of 8% to 18% of the amount delinquent. If taxes are delinquent on or after April 1st of the succeeding year, the delinquent amount is subject to "Tax Sale" which places a tax lien on the property allowing the holder to enforce the tax lien by collection or foreclosure. New Jersey property tax laws establish a tax lien on real estate as of January 1st of the current tax year even though the amount due is not known.

Compensated Absences - Expenditures relating to obligations for unused vested accumulated vacation and sick leave are not recorded until paid. GAAP requires that the amount that would be normally liquidated with expendable available financial resources be recorded as an expenditure in the operating funds and the remaining obligations be recorded as a long-term obligation.

Note 2: CASH AND INVESTMENTS

Deposits - Deposits are carried at cost, which approximates market value. The carrying amount of deposits is separately displayed on the balance sheets as Cash.

New Jersey municipal units are required by N.J.S.A. 40A:5-14 to adopt a cash management plan and shall deposit or invest, or both deposit and invest its funds pursuant to that plan. Deposits of public funds are permitted in a bank or trust company having its place of business in the State of New Jersey and organized under the laws of the United States or of the State of New Jersey or the New Jersey Cash Management Fund.

The Township deposits its funds in public depositories protected from loss under the provisions of the Governmental Unit Deposit Protection Act ("GUDPA"). GUDPA was enacted in 1970 to protect Governmental Units from a loss of funds on deposit with a failed banking institution in New Jersey. The law requires governmental units to deposit public funds only in public depositories located in New Jersey, where the funds are secured in accordance with the Act.

Public funds are defined as the funds of any government unit. Public depositories include Savings and Loan Institutions, banks (both State and National Banks) and savings banks where deposits of which are federally insured. All public depositories must pledge collateral, having a market value of 5% of the average daily balance of collected public funds, to secure the deposits of governmental units. If a public depository fails, the collateral it has pledged, plus the collateral of all other public depositories is available to pay the full amount of their deposits to the government units.

**TOWNSHIP OF FLORENCE**  
**NOTES TO FINANCIAL STATEMENTS**  
**YEAR ENDED DECEMBER 31, 2011**

Note 2: CASH AND INVESTMENTS (Continued)

At December 31, 2011, the carrying value of cash of the Township consisted of the following:

	Total
Interest Bearing Demand Deposits	\$ 11,896,382
N.J. Cash Management Fund	63,784
	\$ 11,960,166

Custodial Credit Risk - During the period ended December 31, 2011 the Township did not hold any investments. Cash available to earn interest was placed in interest bearing accounts. The carrying amount of cash at December 31, 2011 was \$11,960,166 and the bank balance was \$12,055,789. Of the bank balance, \$250,000 was covered by federal depository insurance and \$11,805,789 was covered by a collateral pool maintained by the banks as required by New Jersey statutes.

Investment Credit Risk - Credit risk is the risk that an issuer or other counter party to an investment will not fulfill its obligations. The Township has no policy on credit risk other than limiting it's investments to those permitted by New Jersey Statutes as follows:

1. Bonds or other obligations of the United States or obligations guaranteed by the United States.
2. Government money market mutual funds.
3. Any federal agency or instrumentality obligation authorized by Congress that matures within 397 days from the date of purchase, and has a fixed rate of interest not dependent on any index or other external factor.
4. Bonds or other obligations of the local unit or school districts of which the local unit is a part.
5. Bonds or other obligations, having a maturity date not more than 397 days from the date of purchase, approved by the Division of Investment of the Department of the Treasury for investment by local units.
5. Local government investment pools.
7. Deposits with the State of New Jersey Cash Management Fund.
8. Agreements for the repurchase of fully collateralized securities, subject to conditions.

Interest Rate Risk: Interest rate risk is the risk that changes in interest rates will adversely affect the fair value of an investment. The Township does not have a formal investment policy that limits investment maturities as a means of managing its exposure.

Concentration of Credit Risk: The Township places no limit on the amount that may be invested in any one issuer.

**TOWNSHIP OF FLORENCE**  
**NOTES TO FINANCIAL STATEMENTS**  
**YEAR ENDED DECEMBER 31, 2011**

Note 3: DEBT, DEBT SERVICE AND STATUTORY DEBT CONDITION

Summary of Municipal Debt

	<u>Year 2011</u>	<u>Year 2010</u>	<u>Year 2009</u>
<u>Issued</u>			
General:			
Bonds and Notes	\$ 8,893,362	\$ 9,786,063	\$ 8,942,040
Water and Sewer Utility:			
Bonds and Notes	11,568,972	13,288,486	13,720,529
Assessment Bonds and Notes	701,000	1,296,328	1,313,164
	<u>21,163,334</u>	<u>24,370,877</u>	<u>23,975,733</u>
Less: Funds Temporarily Held to Pay			
Bonds and Notes			
General	-	-	-
Water and Sewer	-	-	-
	<u>-</u>	<u>-</u>	<u>-</u>
Total	<u>-</u>	<u>-</u>	<u>-</u>
Net Debt Issued	<u>21,163,334</u>	<u>24,370,877</u>	<u>23,975,733</u>
<u>Athorized But Not Issued</u>			
General:			
Bonds and Notes	1,327,152	1,033,916	1,109,416
Water & Sewer Utility:			
Bonds and Notes	145,000	475,000	1,187,500
Total Authorized But Not Issued	<u>1,472,152</u>	<u>1,508,916</u>	<u>2,296,916</u>
Net Bonds and Notes Issued and Authorized but Not Issued	<u>\$ 22,635,486</u>	<u>\$ 25,879,793</u>	<u>\$ 26,272,649</u>

In addition to the capital debt shown in the above statement, the Township issued a tax anticipation note dated July 28, 2011 in accordance with the provisions of N.J.S.A. 40A:4-64 et seq., amounting to \$3,500,000 maturing February 15, 2012 with interest at 1.50%.

Summary of Statutory Debt Condition - Annual Debt Statement

The summarized statement of debt condition that follows is presented in accordance with the required method of setting up the annual debt statement and indicates a statutory net debt of .8622%.

	<u>Gross Debt</u>	<u>Deductions</u>	<u>Net Debt</u>
Local District School Debt	\$ 30,561,000	\$ 30,561,000	\$ -
Water & Sewer Utility Debt	11,713,972	11,713,972	-
General Debt	10,220,514	<u>-</u>	<u>10,220,514</u>
	<u>\$ 52,495,486</u>	<u>\$ 42,274,972</u>	<u>\$ 10,220,514</u>

Net Debt is \$10,819,979 divided by equalized valuation basis per N.J.S.A. 40A:2-2 as amended, \$1,264,246,097 = .8084%.

**TOWNSHIP OF FLORENCE**  
**NOTES TO FINANCIAL STATEMENTS**  
**YEAR ENDED DECEMBER 31, 2011**

Note 3: DEBT, DEBT SERVICE AND STATUTORY DEBT CONDITION (Continued)  
Borrowing Power Under N.J.S.A. 40A:2-6 As Amended

3-1/2% of Equalized Valuation Basis	\$	44,248,613
Municipal Net Debt		10,220,514
Remaining Borrowing Power	\$	34,028,099

Calculation of Self-Liquidating Purpose,  
Water and Sewer Utility Per N.J.S.A. 40A:2-45

Cash Receipts for Fees, Rents or Other Charges for Year	\$	5,516,722
Deductions:		
Operating and Maintenance Costs		3,165,736
Debt Service Per Water & Sewer Account		2,044,450
		5,210,186
Excess in Revenue	\$	306,536

Schedule of Annual Debt Service for Principal and Interest To Maturity-  
For Bonded Debt and Loans Issued and Outstanding -

Calendar Year	General		Water & Sewer Utility	
	Principal	Interest	Principal	Interest
2012	991,509	339,234	1,680,281	448,810
2013	1,027,203	271,648	1,623,221	391,156
2014	1,060,911	229,319	1,641,367	340,319
2015	1,096,891	183,950	1,559,103	286,675
2016	609,773	133,283	1,373,000	230,940
2017-2021	2,732,075	412,993	3,624,000	444,722
2022-2024	1,375,000	68,347	769,000	43,948
	\$ 8,893,362	\$ 1,638,774	\$ 12,269,972	\$ 2,186,570

Changes In Long-Term Debt

General Capital Bonds

Purpose	Interest Rate	Balance Dec. 31, 2010	Issued	Retired	Balance Dec. 31, 2011
General Improvements - 2011	2.00 to 3.75 %	\$ -	\$ 5,000,000	\$ -	\$ 5,000,000
General Improvements - 2003	4.50 to 5.0 %	3,254,000	-	596,000	2,658,000
Refunding Bonds - 2004	3.0 to 3.75 %	1,100,000	-	110,000	990,000
Water Works Field - 1995	2.00 %	32,052	-	6,877	25,175
Rec. Complex Dev. - 1999	2.00 %	247,140	-	26,953	220,187
		\$ 4,633,192	\$ 5,000,000	\$ 739,830	\$ 8,893,362

**TOWNSHIP OF FLORENCE**  
**NOTES TO FINANCIAL STATEMENTS**  
**YEAR ENDED DECEMBER 31, 2011**

Note 3: DEBT, DEBT SERVICE AND STATUTORY DEBT CONDITION (Continued)

General Capital Bond Anticipation Notes

Purpose	Interest Rate or Range	Balance		Balance	
		Dec. 31, 2010	Issued	Retired	Dec. 31, 2010
Bond Anticipation Notes		\$ 5,152,872		\$ 5,152,872	\$ -

Water and Sewer Utility Bonds

Purpose	Interest Rate or Range	Balance		Balance	
		Dec. 31, 2010	Issued	Retired	Dec. 31, 2011
Utility Improvements 2011		\$ -	\$ 967,000		\$ 967,000
Assessment Bonds 2011			701,000		701,000
Assessment Refunding Bonds 2004	3.0 to 3.63%	1,350,000	-	180,000	1,170,000
Utility Refunding Bonds 2004	3.0 to 3.63%	870,000	-	110,000	760,000
Utility Improvements 1996	5.0 to 5.25%	400,000	-	60,000	340,000
Utility Improvements 2003	3.50 to 5.0%	1,780,000	-	102,000	1,678,000
Utility Improvements 1998	4.0 to 4.50%	4,850,000	-	515,000	4,335,000
Utility Improvements 1998	4.0 to 4.50%	980,000	-	105,000	875,000
Utility Improvements 1998	0.00%	1,672,617	-	359,338	1,313,279
Utility Improvements 1998	0.00%	204,697	-	93,939	110,758
Utility Improvements 1998	0.00%	68,672	-	48,736	19,936
		<u>\$ 12,175,986</u>	<u>\$ 1,668,000</u>	<u>\$ 1,574,013</u>	<u>\$ 12,269,973</u>

Water and Sewer Utility Bond Anticipation Notes

Purpose	Interest Rate	Balance		Balance	
		Dec. 31, 2010	Issued	Retired	Dec. 31, 2011
Bond Anticipation Notes		\$ 1,112,500	\$ -	\$ 1,112,500	\$ -
Assessment BAN's		1,296,328	-	1,296,328	-
		<u>\$ 2,408,828</u>	<u>\$ -</u>	<u>\$ 2,408,828</u>	<u>\$ -</u>

Note 4: FUND BALANCE APPROPRIATED

Fund balances at December 31, 2011 which were appropriated and included as anticipated revenue in their own respective funds for the year ended December 31, 2011 were as follows:

	Fund Balance Dec. 31, 2011	Anticipated In 2012 Budget
Current Fund	\$ 1,415,792	\$ 1,050,000
General Capital Fund	496,789	-
Water & Sewer Utility Operating Fund	644,896	329,733
Water & Sewer Utility Assessment Trust Fund	177,503	-
Water & Sewer Utility Capital Fund	132,002	70,000.00

**TOWNSHIP OF FLORENCE**  
**NOTES TO FINANCIAL STATEMENTS**  
**YEAR ENDED DECEMBER 31, 2011**

Note 5: PENSIONS

Plan Description

Employees, who are eligible for a pension plan, are enrolled in one of three pension systems administered by the Division of Pensions, Treasury Department of the State of New Jersey. The three State administered plans are: (1) the Public Employees' Retirement System; (2) the Consolidated Police and Firemen's Pension Fund, and (3) the Police and Firemen's Retirement System. The Division annually charges municipalities and other participating governmental units for their respective contributions to the plans based upon actuarial methods. A portion of the cost is contributed by the employees. City employees are also covered by the Federal Insurance Contribution Act, other than certain policemen.

Funding Policy

The contributions policy is set by New Jersey State Statutes and contributions are required by active members and contributing employers. Plan member and employer contributions may be amended by 5% of employees' annual compensation, as defined. Employers are required to contribute at an actuarially cost-of-living adjustments, noncontributory death benefits, and post-retirement medical premiums.

The Township's contributions to PERS and PFRS equal to the required contribution each year were as follows:

<u>Fiscal Year</u>	<u>Normal Contributions</u>	<u>Accrued Liability</u>	<u>Noncontributable Life Insurance</u>	<u>Total Liability</u>	<u>Funded by State</u>	<u>Funded by Township</u>
2011	118,642	189,049	23,369	331,060	-	331,060
2010	101,157	129,975	32,053	263,185	-	263,185
2009	94,957	109,829	25,455	230,241	-	230,241

Police and Firemen's Retirement System

<u>Fiscal Year</u>	<u>Normal Contributions</u>	<u>Accrued Liability</u>	<u>Noncontributable Life Insurance</u>	<u>Total Liability</u>	<u>Funded by State</u>	<u>Funded by Township</u>
2011	281,001	225,317	22,023	528,341	-	528,341
2010	266,390	189,785	23,192	479,367	-	479,367
2009	247,898	171,525	17,247	436,670	-	436,670

Note 6: DEFERRED COMPENSATION PLAN

The Township offers its employees a deferred compensation plan created in accordance with Internal Revenue Code Section 457. The plan, which is administered by Equitable Life Assurance Society of The United States permits participants to defer a portion of their salary until future years. Amounts deferred under the plan are not available to employees until termination, retirement, death or unforeseeable emergency.

**TOWNSHIP OF FLORENCE**  
**NOTES TO FINANCIAL STATEMENTS**  
**YEAR ENDED DECEMBER 31, 2011**

Note 6: DEFERRED COMPENSATION PLAN (Continued)

The Township implemented standards requiring changes to the accounting and financial reporting for the deferred compensation plan created in accordance with Internal Revenue Code 457. The plans are administered by an independent plan administrator through an administrative service agreement. The Township's administrative involvement is limited to transmitting amounts withheld from payroll to the plan administrator who performs investing functions.

Amendments to the laws governing Section 457 plans substantially became effective January 1, 1997. The Township approved plan amendments such that plan assets are held in trust for the benefit of the plan participants and their beneficiaries. The assets will not be diverted to any other purpose. Therefore, the financial activity of these plans is not reported in the Township's Trust Fund.

Note 7: RISK MANAGEMENT

The Township is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters.

New Jersey Unemployment Compensation Insurance - The Township has elected to fund its New Jersey Unemployment Compensation Insurance under the Benefit Reimbursement Method. Under this plan, the Township is required to reimburse the New Jersey Unemployment Trust Fund for benefits paid to its former employees and charged to its account with the State. The Township is billed quarterly for amounts due to the State.

The following is a summary of Township contributions, employee contributions, reimbursements to the State for benefits paid and the ending balance of the Township's unemployment trust fund for the current and previous two years:

Fiscal Year Ending	Contributions and Interest	Employee Contributions	Amount Reimbursed	Balance
2011	\$ 903	\$ 7,096	\$ 43,219	\$ 61,988
2010	1,399	7,930	4,804	97,208
2009	1,417	3,894	5,228	92,682

Joint Insurance Pool

The Township of Florence is a member of the Burlington County Municipal Joint Insurance Fund (JIF), along with 12 other municipalities. The following risks are insured by the JIF:

- Liability
- Property
- Vehicle
- Workers' Compensation

Payments to the JIF are calculated by the JIF governing body based on actuarial and budgetary needs. Each participant is jointly and severally obligated for any deficiency in amount available to pay all JIF claims. The Township of Florence has paid its current JIF obligations. No deficiency payments have been assessed by the JIF. The latest financial statements for the Burlington County Municipal Joint Insurance Fund for the year ended December 31, 2010 are filed with the Township of Florence and are public records.

**TOWNSHIP OF FLORENCE**  
**NOTES TO FINANCIAL STATEMENTS**  
**YEAR ENDED DECEMBER 31, 2011**

Note 8: ACCRUED VACATION AND SICK BENEFITS

Employees may accumulate sick leave without limitation as to the number of hours of accumulation. Employees are paid 50% of their accumulated sick leave upon retirement, except that the total may not exceed \$16,500, or \$22,445 depending on the class of employee. The maximum accumulation of vacation days is 5, 10 or 12 depending on the class of employee.

It is estimated that the value at December 31, 2011 of accrued sick and vacation leave benefits potentially payable in future years is \$893,462. The current and long-term liability for compensated absences has not been accrued by the Township of Florence. The expenditure is recognized and budgeted in the accounting period the obligation is paid. The amount expected to be paid from current resources is not significant.

Note 9: INTERFUND RECEIVABLES AND PAYABLES

The following interfund balances were recorded on the various balance sheets at December 31, 2010:

<u>Fund</u>	<u>Interfunds Receivable</u>	<u>Interfunds Payable</u>
Current Fund	\$ -	\$ 80
Other Trust Fund	80	-
	<u>80</u>	<u>\$ 80</u>

Note 10: CONTINGENT LIABILITIES

Litigation

The Township is the defendant in lawsuits arising principally in the normal course of operations. In the opinion of the administration, the outcome of these lawsuits will not have a material adverse effect on the accompanying financial statements, and accordingly, no provision for losses is recorded.

One additional lawsuit involves the bankruptcy of a vendor in the amount of approximately \$99,855 where it is probable that a loss will be sustained, however the amount of loss cannot be reasonably estimated and no provision for a loss has been recorded.

Note 11: SUBSEQUENT EVENTS

Debt Authorized and Debt Issued

Certain capital improvements were approved in 2012 totaling \$1,188,000, authorizing debt amounting to \$927,500.

**TOWNSHIP OF FLORENCE**  
**NOTES TO FINANCIAL STATEMENTS**  
**YEAR ENDED DECEMBER 31, 2011**

Note 11: SUBSEQUENT EVENTS (Continued)

Tax Appeals

There are currently 3 unsettled state tax court appeals and no county tax appeals pending as of June 21, 2012 encompassing tax years 2011 and 2012 with potential reductions in tax assessments amounting to \$5,200,000, where it is reasonably possible that losses will occur. The adverse tax impact is estimated at \$117,912. No amount is accrued in the December 31, 2011 financial statements.

\* \* \* \* \*

TOWNSHIP OF FLORENCE  
COUNTY OF BURLINGTON

SUPPLEMENTARY DATA

FOR THE YEAR ENDED DECEMBER 31, 2011

TOWNSHIP OF FLORENCE  
CURRENT FUND  
SCHEDULE OF CASH AND INVESTMENTS - TREASURER  
2011

	<u>Current Fund</u>	<u>Federal and State Grants</u>
Balance - December 31, 2010	\$ 2,353,148.62	\$ -
<u>INCREASED BY RECEIPTS:</u>		
Tax Collector	28,699,005.16	-
State of New Jersey Senior Citizens and Veterans		
Deductions	164,630.83	-
Revenue Accounts Receivable	3,341,782.38	-
Miscellaneous Revenue Not Anticipated	108,517.55	-
Interfunds Cleared - Grant Fund	24,079.37	-
Interfunds Cleared - Other Trust Fund	79.87	-
Due to State of New Jersey - ML, Burial & Training Fees	16,930.00	-
Reserve for Library Aid	1,122.00	-
Petty Cash	150.00	-
Tax Anticipation Notes	3,500,000.00	-
Grants - Due Current Fund	-	-
Grants - Unappropriated Reserves	-	-
Grants Receivable	-	134,736.58
	<u>35,856,297.16</u>	<u>134,736.58</u>
	38,209,445.78	134,736.58
<u>DECREASED BY DISBURSEMENTS:</u>		
2011 Appropriations	8,471,915.44	-
2010 Appropriation Reserves	382,272.84	-
Petty Cash	150.00	-
Refund of Tax Overpayments	79,740.79	-
Refund of Fees and Permits	265.00	-
Accounts Payable	95,049.12	-
Due to State of New Jersey - ML, Burial & Training Fees	14,209.00	-
County Taxes	5,239,634.04	-
Special District Tax - Fire District #1	1,281,838.00	-
Local District School Tax	16,745,296.00	-
Municipal Open Space Tax - Other Trust Fund	124,136.00	-
Reserve for Library Aid	2,950.00	-
Refund of Prior Year Revenue	20,100.25	-
Interfund Paid	-	24,079.37
Grants - Prior Year Encumbrances	-	4,401.00
Reserve for State Grant Funds	-	63,122.30
	<u>32,457,556.48</u>	<u>91,602.67</u>
Balance - December 31, 2011	<u>\$ 5,751,889.30</u>	<u>\$ 43,133.91</u>

TOWNSHIP OF FLORENCE  
CURRENT FUND  
SCHEDULE OF CASH - COLLECTOR  
2011

Increased By Receipts:

Taxes Receivable	\$ 28,377,898.31
Tax Title Liens	21.61
Revenue Accounts Receivable:	
Tax Search Fees	210.00
Interest and Costs on Taxes	132,396.77
2012 Taxes Collected in Advance	103,056.03
Tax Overpayments	80,240.79
Miscellaneous Revenue Not Anticipated	5,181.65
	<hr/>
	\$ 28,699,005.16
	<hr/> <hr/>

Decreased By Disbursements:

Payment to Treasurer	<u>\$ 28,699,005.16</u>
----------------------	-------------------------

CURRENT FUND  
SCHEDULE OF CHANGE FUNDS AND PETTY CASH  
2011

Office:

	<u>Petty Cash</u>	<u>Change Fund</u>
Municipal Court	\$ -	\$ 150.00
Tax Collector	-	300.00
Construction Code	-	50.00
Township Clerk	50.00	50.00
Police	100.00	-
	<hr/>	<hr/>
	\$ 150.00	\$ 550.00
	<hr/> <hr/>	<hr/> <hr/>

TOWNSHIP OF FLORENCE  
 CURRENT FUND  
 SCHEDULE OF AMOUNT DUE TO/FROM STATE OF NEW JERSEY  
 FOR SENIOR CITIZENS AND VETERANS DEDUCTIONS  
 2011

Balance - December 31, 2010 (Due To)		\$	(56,695.60)
<u>Increased By:</u>			
2011 Senior Citizens and Veterans Deductions:			
Per Original Levy	163,750.00		
Allowed By Collector	5,500.00		
	169,250.00		
Less: Disallowed by Collector	3,545.88		
	165,704.12		
2011 Amount Realized			
Add: 2010 Senior Citizen and Veteran Deductions Allowed by Collector	2,250.00		
Less: 2010 Senior Citizen and Veteran Deductions Disallowed by Collector	8,304.79		
	159,649.33		
	102,953.73		
<u>Decreased By:</u>			
Cash Received	164,630.83		
	164,630.83		
Balance - December 31, 2011 (Due To)		\$	(61,677.10)

TOWNSHIP OF FLORENCE  
CURRENT FUND  
SCHEDULE OF TAXES RECEIVABLE AND ANALYSIS OF PROPERTY TAX LEVY  
2011

Year	Balance Dec. 31, 2010	2011 Levy	Added Taxes	Paid By Cash 2010	2011	State Of New Jersey Ch. 20 P.L. 1971	Cancelled	Transferred To Tax Title Liens	Balance Dec. 31, 2011
2005	2,490.54								2,490.54
2007	0.02					0.01			0.01
2008	3,750.87			3,750.84		0.01			0.02
2009	85,631.85			83,809.65		0.06			1,822.14
2010	651,199.90		10,900.10	647,725.69		2,250.00	10,014.91		2,109.40
	91,873.28	-	10,900.10	-	735,286.18	2,250.00	10,014.99	-	6,422.11
2010		28,508,529.18	8,682.86	129,797.64	27,642,612.13	165,704.12	34,754.34	6,181.51	538,162.30
	\$ 743,073.18	\$ 28,508,529.18	\$ 19,582.96	\$ 129,797.64	\$ 28,377,898.31	\$ 167,954.12	\$ 44,769.33	\$ 6,181.51	\$ 544,584.41

ANALYSIS OF 2011 PROPERTY TAX LEVY

	Tax Yield	Tax Levy
General Purpose Tax		
Special Fire District Taxes (\$1,241,358,100 x \$.104)	\$ 27,024,367.16	\$ 16,744,999.00
Added Taxes (54-4-3.1 et seq.)	1,291,012.42	5,136,137.10
	193,149.60	35,229.19
		5,171,366.29
Fire District Tax		
Municipal Open Space Tax		1,281,838.00
		124,136.00
Local Tax for Municipal Purpose	5,017,544.00	
Add: Additional Tax Levied	168,645.89	
		5,186,189.89
	\$ 28,508,529.18	\$ 28,508,529.18

TOWNSHIP OF FLORENCE  
CURRENT FUND  
SCHEDULE OF TAX TITLE LIENS AND  
OTHER MUNICIPAL LIENS  
2011

	Other Municipal <u>Liens</u>	<u>Tax Title Lines</u>
Balance - December 31, 2010	\$ 25,990.70	\$ 157,807.30
Increased By:		
Transfers From Taxes Receivable		6,181.51
2011 Tax Sale Interest & Costs	-	-
	<u>25,990.70</u>	<u>163,988.81</u>
Decreased By:		
Transferred to Foreclosed Property	5,235.00	5,024.31
Paid		21.61
	<u>5,235.00</u>	<u>5,045.92</u>
Balance - December 31, 2011	<u>\$ 20,755.70</u>	<u>\$ 158,942.89</u>

SCHEDULE OF PROPERTY ACQUIRED FOR TAXES  
AT ASSESSED VALUATION  
2011

Balance - December 31, 2010		\$ 60,240.01
Increased By:		
Transferred from Tax Title Liens	5,024.31	
Transferred from Other Municipal Liens	5,235.00	
Adjustment to Assessed Valuation	<u>(259.31)</u>	
		<u>10,000.00</u>
Balance - December 31, 2011		<u>\$ 70,240.01</u>

TOWNSHIP OF FLORENCE  
CURRENT FUND  
SCHEDULE OF REVENUE ACCOUNTS RECEIVABLE  
2011

	Balance Dec. 31, 2010	Accrued In 2010	Collection		Balance Dec. 31, 2011	Remarks
			Treasurer	Collector		
Clerk:						
Licenses:						
Alcoholic Beverages	\$ -	28,750.00	28,750.00		\$ -	
Vending	-	760.00	760.00		-	
Fees and Permits	-	333,666.27	333,666.27		-	
Municipal Court	21,660.29	262,954.15	269,245.74		15,368.70	Dec. 2011
Police Department	-					
Fees and Permits	-	14,364.97	14,364.97		-	
Recreation	-					
Fees	-	34,901.00	34,901.00		-	
Registrar of Vital Statistics						
Fees	-	9,174.00	9,174.00		-	
Inspections						
Fees and Permits	-	26,790.00	26,790.00		-	
Interest Earned on Bank Deposits and Investments	-	59,556.19	59,556.19		-	
Tax Search Fees	-	210.00		210.00	-	
Interest and Costs on Taxes	-	132,396.77		132,396.77	-	
Landfill Fees - Host Community Benefits	-	247,875.56	247,875.56		-	
Consolidated Municipal Property Tax Relief Act	-	236,546.00	236,546.00		-	
Energy Receipts Tax	-	1,114,817.00	1,114,817.00		-	
Construction Code Official	-	177,426.00	177,426.00		-	
PILOT Programs	-	642,984.65	642,984.65		-	
Waste Management Agreement	-	144,925.00	144,925.00		-	
	-				-	
	<u>\$ 21,660.29</u>	<u>\$ 3,468,097.56</u>	<u>\$ 3,341,782.38</u>	<u>\$ 132,606.77</u>	<u>\$ 15,368.70</u>	
			A-4	A-5		
Cash Receipts			3,341,782.38	132,606.77		
Reserves			-	-		
			<u>\$ 3,341,782.38</u>	<u>\$ 132,606.77</u>		

TOWNSHIP OF FLORENCE  
CURRENT FUND  
SCHEDULE OF 2010 APPROPRIATION RESERVES  
2011

	Balance	Transfers		Balance	Paid or	Balance
	Dec. 31, 2010	to	from	After Transfer		
OPERATIONS - WITHIN "CAPS"						
DIVISION OF ADMINISTRATION						
Mayor and Council						
Salaries and Wages	\$ 232.00			\$ 232.00	\$ -	\$ 232.00
Other Expenses	1,896.00			1,896.00		1,896.00
Business Administration Office						
Salaries and Wages	751.00			751.00	-	751.00
Other Expenses	2,708.50			2,708.50	2,684.73	23.77
Office of Municipal Clerk						
Salaries and Wages	1,713.82			1,713.82	-	1,713.82
Other Expenses	5,300.36			5,300.36	5,259.33	41.03
Industrial Development Promotion						
Other Expenses	204.69			204.69	160.54	44.15
Insurance						
Group Insurance Plan for Employees	139,223.16			139,223.16	139,223.16	-
Liability Insurance	399.63			399.63	-	399.63
DIVISION OF ACCOUNTS AND CONTROL						
DIVISION OF REVENUE						
Bureau of Assessments						
Salaries and Wages	12,528.88			12,528.88	10,000.00	2,528.88
Other Expenses	820.00			820.00	-	820.00
Miscellaneous Other Expenses	3,945.65			3,945.65	2,680.00	1,265.65
Bureau of Collections						
Office of Tax Collector						
Salaries and Wages	100.66			100.66	-	100.66
Other Expenses	8.88			8.88	-	8.88
DIVISION OF LAW						
Township Solicitor						
Other Expenses	2,895.00			2,895.00	2,895.00	-
Special Counsel						
Other Expenses	2,772.05			2,772.05	2,634.09	137.96
Municipal Court						
Salaries and Wages	1,724.82			1,724.82	-	1,724.82
Other Expenses	4,347.88			4,347.88	3,972.35	375.53
DIVISION OF PLANNING AND DEVELOPMENT						
Municipal Land Use Law (NJ40:53 D-1)						
Planning Board						
Salaries and Wages	781.59			781.59	-	781.59
Other Expenses	9,120.58			9,120.58	6,443.28	2,677.30
Board of Adjustment						
Other Expenses	5,236.44			5,236.44	3,998.55	1,237.89
DIVISION OF ENGINEERING						
Township Engineer						
Other Expenses	32,260.67			32,260.67	23,568.70	8,691.97
DIVISION OF HEALTH AND WELFARE						
Board of Health						
Other Expenses	406.46			406.46	400.00	6.46
Groundwater Monitoring						
Other Expenses	-			-	-	-
DEPARTMENT OF THE TREASURY						
Treasurer						
Salaries and Wages	666.98			666.98	-	666.98
Other Expenses						
Miscellaneous Other Expenses	245.33			245.33	129.80	115.53
Cost of Registered Bonds	100.00			100.00	-	100.00
DEPARTMENT OF PUBLIC WORKS						
Division of Streets and Roads, Parks, Playgrounds and Sanitation						
Road Repairs and Maintenance						
Salaries and Wages	1,711.06			1,711.06	-	1,711.06
Other Expenses	21,849.76			21,849.76	12,671.69	9,178.07
Public Buildings and Grounds						
Salaries and Wages	634.05			634.05	-	634.05
Other Expenses	22,106.64			22,106.64	7,815.72	14,290.92
Parks and Playgrounds						
Salaries and Wages	1,362.84			1,362.84	-	1,362.84
Other Expenses	44,008.22			44,008.22	17,009.29	26,998.93
Sanitation						
Salaries and Wages	22,399.29			22,399.29	-	22,399.29
Other Expenses						
Solid Waste Disposal Fee	931.96			931.96	-	931.96
Landfill Taxes	4,211.49			4,211.49	-	4,211.49
Contractual	18,162.65			18,162.65	-	18,162.65
Miscellaneous Other Expenses	17,315.63			17,315.63	15,069.13	2,246.50
DIVISION OF RECREATION						

TOWNSHIP OF FLORENCE  
CURRENT FUND  
SCHEDULE OF 2010 APPROPRIATION RESERVES  
2011

	Balance	Transfers		Balance	Paid or	Balance
	Dec. 31, 2010	to	from	After Transfer		
Recreation						
Other Expenses	30,183.88			30,183.88	29,696.15	487.73
Celebration of Public Events, Anniversary or Holiday						
Other Expenses	553.89			553.89	-	553.89
DEPARTMENT OF POLICE FORCE						
Police Force						
Salaries and Wages	31,621.22			31,621.22	16,834.58	14,786.64
Other Expenses						
Miscellaneous Other Expenses	32,031.10			32,031.10	31,687.21	343.89
Police Cars	-			-	-	-
Maintenance of Traffic Lights						
Other Expenses	50.01			50.01	49.86	0.15
Office of Emergency Management Services						
Other Expenses	3,759.36			3,759.36	3,362.32	397.04
STATUARY AGENCIES AND OTHER BODIES CREATED, CONTINUED OR CONSTRUED BY THE CHARTER OF CODE						
General Government						
Environmental Commission (NJSA 40:56A et seq)						
Other Expenses	379.00			379.00	35.48	343.52
Shade Tree						
Other Expenses	11,194.99			11,194.99	6,699.32	4,495.67
EDUCATION						
Expenses at Participation of Free Public Library						
Other Expenses	253.04			253.04	252.86	0.18
UNIFORM CONSTRUCTION CODE - APPROPRIATIONS OFFSET BY DEDICATED REVENUES (NJAC 5:23-4.17)						
State Uniform Construction Code						
Construction Official:						
Salaries and Wages	30.77			30.77	-	30.77
Other Expenses	3,565.69			3,565.69	3,565.62	0.07
UNCLASSIFIED						
Condominium Services						
Other Expenses	21,459.51			21,459.51	9,280.79	12,178.72
Utility Expenses						
Electricity and Natural Gas	5,056.47			5,056.47	5,056.47	-
Street Lighting	12,867.33			12,867.33	12,867.33	-
Telecommunications	3,397.46			3,397.46	2,769.49	627.97
Petroleum Products	5,966.22			5,966.22	-	5,966.22
STATUTORY EXPENDITURES						
Contributions to:						
Social Security System	6,452.38			6,452.38	-	6,452.38
	-			-	-	-
TOTAL GENERAL APPROPRIATIONS FOR MUNICIPAL PURPOSES WITHIN "CAPS"	553,906.94	-	-	553,906.94	378,772.84	175,134.10
OPERATIONS EXCLUDED FROM "CAPS"						
Insurance						
Group Insurance Plan for Employees	3,682.89			3,682.89	3,500.00	182.89
Police and Fireman's Retirement System of NJ	1.00			1.00	-	1.00
Sanitation						
Other Expenses						
Recycling Taxes	2,445.81			2,445.81	-	2,445.81
DEFERRED CHARGES - EXCLUDED FROM "CAPS"						
Emergency Authorizations	0.37			0.37	-	0.37
TOTAL OPERATIONS - EXCLUDED FROM "CAPS"	6,130.07	-	-	6,130.07	3,500.00	2,630.07
TOTAL GENERAL APPROPRIATIONS - EXCLUDED FROM "CAPS"	6,130.07	-	-	6,130.07	3,500.00	2,630.07
TOTAL GENERAL APPROPRIATIONS	\$ 560,037.01	\$ -	\$ -	\$ 560,037.01	\$ 382,272.84	\$ 177,764.17

TOWNSHIP OF FLORENCE  
CURRENT FUND  
SCHEDULE OF TAXES COLLECTED IN ADVANCE  
2011

Balance - December 31, 2010		\$ 129,797.64
Increased by		
Collections of 2012 Taxes	103,056.03	
Transferred from Overpayments	<u>          -</u>	
		<u>103,056.03</u>
		232,853.67
Decreased By		
Applied to 2011 Taxes Receivable		<u>129,797.64</u>
Balance - December 31, 2011		<u><u>\$ 103,056.03</u></u>

CURRENT FUND  
SCHEDULE OF TAX OVERPAYMENTS  
2011

Balance - December 31, 2010		\$ -
Increased By:		
Tax Overpayments in 2011	<u>80,740.79</u>	
		<u>80,740.79</u>
		80,740.79
Decreased By :		
Applied to Taxes Receivable		
Refunded	<u>80,240.79</u>	
		<u>80,240.79</u>
Balance - December 31, 2011		<u><u>\$ 500.00</u></u>

TOWNSHIP OF FLORENCE  
CURRENT FUND  
SCHEDULE OF COUNTY TAXES PAYABLE  
2011

Balance - December 31, 2010 (Added and Omitted Taxes)		\$ 103,496.94
Increased By:		
Levy - Calendar Year 2011	5,136,137.10	
County Share of Added and Omitted Taxes	35,229.19	
		5,171,366.29
		5,274,863.23
Decreased By:		
Payments		5,239,634.04
Balance - December 31, 2011 (Added and Omitted Taxes)		\$ 35,229.19

CURRENT FUND  
SCHEDULE OF LOCAL DISTRICT SCHOOL TAX PAYABLE  
2011

Balance - December 31, 2010		\$ 299.00
Increased By:		
Levy - Calendar Year 2011		16,744,999.00
		16,745,298.00
Decreased By:		
Payments		16,745,296.00
Balance - December 31, 2011		\$ 2.00

TOWNSHIP OF FLORENCE  
FEDERAL AND STATE GRANT FUND  
SCHEDULE OF GRANTS RECEIVABLE  
2011

<u>Purpose</u>	Balance Dec. 31, 2010	2011 Budget Revenue Anticipated	Realized	Canceled	Balance Dec. 31, 2011
<u>State Grants</u>					
Drunk Driving Enforcement Fund	\$ -				\$ -
Clean Communities Grant	-	20,760.82	20,760.82		-
Recycling Tonnage Grant		51,787.96	51,787.96		-
NJ Transportation Trust Fund Authority Act	70,000.00		70,000.00		-
Bulletproof Vest Partnership Grant		1,687.50	1,687.50		-
Body Armor Replacement Program		2,459.77	2,459.77		-
Green Communities Challenge Grant	3,000.00		2,975.00	25.00	-
Waste Management Environmental Grant		8,000.00	8,000.00		-
<u>Federal Grants</u>					
- NONE -	-				-
	\$ 73,000.00	\$ 84,696.05	\$ 157,671.05	\$ 25.00	\$ -

Cash Received	134,736.58
Unappropriated Reserves	<u>22,934.47</u>
	<u>\$ 157,671.05</u>

TOWNSHIP OF FLORENCE  
 FEDERAL AND STATE GRANT FUND  
 SCHEDULE OF RESERVE FOR GRANTS - APPROPRIATED  
 2011

Grant	Balance Dec. 31, 2010	Transferred From 2011 Budget Appropriation		Expended	Canceled	Balance Dec. 31, 2011
		Budget	Appropriation by 40A:4-87			
<u>State Grants</u>						
Drunk Driving Enforcement Fund	\$ 8,832.42			\$ 2,725.94		\$ 6,106.48
Clean Communities Grant	-		20,760.82	20,760.82		-
Recycling Tonnage Grants	5,211.44	22,934.47	28,853.49	28,767.94		28,231.46
Body Armor Replacement Program	2,471.18		2,459.77			4,930.95
Legislative Grant - Roebling Plant	246.26					246.26
Bulletproof Vest Partnership Grant	403.50	1,687.50		2,091.00		-
Recreation Contribution	518.27					518.27
Municipal Alcohol Education/Rehab Program	902.09					902.09
Green Communities Challenge Grant	3,000.00			2,975.00	25.00	-
Waste Management Environmental Grant			8,000.00	6,665.20		1,334.80
<u>Federal Grants</u>						
	- NONE -					-
	\$ 21,585.16	\$ 24,621.97	\$ 60,074.08	\$ 63,985.90	\$ 25.00	\$ 42,270.31

Encumbered	863.60
Cash Disbursed	63,122.30
	<u>\$ 63,985.90</u>

FEDERAL AND STATE GRANT FUND  
 SCHEDULE OF RESERVE FOR GRANTS - UNAPPROPRIATED  
 2011

Grant	Balance Dec. 31, 2010	Received in 2011	Budgeted	Balance Dec. 31, 2011
<u>State Grants</u>				
Recycling Tonnage Grant	\$ 22,934.47		\$ 22,934.47	\$ -
	\$ 22,934.47	\$ -	\$ 22,934.47	\$ -

TOWNSHIP OF FLORENCE  
TRUST FUND  
SCHEDULE OF CASH - TREASURER  
2011

	Assessment Fund	Animal Control Fund	Other Funds
Balance - December 31, 2010	\$ 9,341.77	\$ 11,027.73	\$ 2,822,312.38
<u>Receipts</u>			
Due Current Fund	111.21	255.55	2,965.79
Due Land Use Escrow	-	-	-
Payroll Deductions Payable	-	-	6,576,379.74
Township Clerk	-	21,263.20	-
Due from Community Development Block Grant	-	-	-
Reserve for State Unemployment Compensation Insurance	-	-	7,999.52
Reserve for Joint Insurance Fund	-	-	-
Reserve for Special Deposits	-	-	508,233.95
Reserve for Open Space Trust Fund	-	-	126,335.36
Reserve for Costs of Public Defender	-	-	10,140.00
Reserve for Performance Bonds	-	-	10,716.30
Reserve for Fair Share Housing - Developer Contributions	-	-	54,538.52
Reserve for Fair Share Housing - Payments in Lieu of Developer Contributions	-	-	10,161.68
	<u>111.21</u>	<u>21,518.75</u>	<u>7,307,470.86</u>
<u>Disbursements</u>			
Expenditures Under R.S.4:19-15.11	-	21,118.85	-
Accounts Payable	-	-	-
Payroll Deductions Payable	-	-	6,564,258.88
Due Current Fund	111.21	255.55	2,965.79
Due Land Use Escrow	-	-	-
Due from Community Development Block Grant	-	-	-
Reserve for State Unemployment Compensation Insurance	-	-	43,218.85
Reserve for Joint Insurance Fund	-	-	-
Reserve for Special Deposits	-	-	458,248.68
Reserve for Costs of Public Defender	-	-	12,925.00
Reserve for Performance Bonds	-	-	2,160.00
Reserve for Fair Share Housing - Developer Contributions	-	-	246,754.00
	<u>111.21</u>	<u>21,374.40</u>	<u>7,330,531.20</u>
Balance - December 31, 2011	<u>\$ 9,341.77</u>	<u>\$ 11,172.08</u>	<u>\$ 2,799,252.04</u>

TOWNSHIP OF FLORENCE  
TRUST FUND  
SCHEDULE OF CASH - COLLECTOR  
2011

Balance - December 31, 2010		\$ 129,399.31
Increased By:		
Deposits	563,295.05	
Due To Current Fund	1,297.97	
		564,593.02
		693,992.33
Decreased By:		
Disbursements	603,632.83	
Due To Current Fund	1,377.84	
		605,010.67
Balance - December 31, 2011		\$ 88,981.66

B-4

TOWNSHIP OF FLORENCE  
ASSESSMENT TRUST FUND  
SCHEDULE OF DUE TO CURRENT FUND  
2011

Balance - December 31, 2010	\$	-
Increased By:		
Interest Earned On Investments		111.21
		<u>111.21</u>
Decreased By:		
Payment to Current Fund		111.21
		<u>111.21</u>
Balance - December 31, 2011	\$	<u><u>-</u></u>

B-5

TOWNSHIP OF FLORENCE  
ANIMAL CONTROL FUND  
SCHEDULE OF RESERVE FOR ANIMAL CONTROL EXPENDITURES  
2011

Balance - December 31, 2010	\$	11,027.73
Increased By:		
Received From Township Clerk		21,263.20
Interest Earned (Due Current Fund)		255.55
		<u>21,518.75</u>
		32,546.48
Decreased By:		
Expenditures Under R.S. 4:19-15.11		21,118.85
Due Current Fund		255.55
		<u>21,374.40</u>
Balance - December 31, 2011	\$	<u><u>11,172.08</u></u>

Licenses Fees Collected

<u>Year</u>	<u>Amount</u>
2009	19,027.40
2010	<u>18,162.00</u>
	<u>\$ 37,189.40</u>

TOWNSHIP OF FLORENCE  
TRUST FUND  
SCHEDULE OF RESERVE FOR UNEMPLOYMENT COMPENSATION INSURANCE  
2011

Balance - December 31, 2010		\$ 97,208.78
Increased By:		
Interest Earned on Bank Deposits	906.03	
Employee's Payroll Deductions	7,093.49	
		7,999.52
		105,208.30
Decreased By:		
Disbursements		43,218.85
Balance - December 31, 2011		\$ 61,989.45

TOWNSHIP OF FLORENCE  
TRUST FUND  
SCHEDULE OF RESERVE FOR SPECIAL DEPOSITS  
2011

	Balance Dec. 31, 2010	Increase	Decrease	Balance Dec. 31, 2011
Performance Bonds	\$ 54,402.56	\$ 10,716.30	\$ 2,160.00	\$ 62,958.86
Special Law Enforcement - Forfeited Property	1,920.86	1,123.69	-	3,044.55
Street Opening Deposits	1,700.00	2,805.00	2,300.00	2,205.00
Engineering Escrow Deposits	1,000.00	3,450.00	3,700.00	750.00
Land Use Escrow Deposits	78,480.13	378,190.92	409,832.18	46,838.87
Police Quasi Duty	16,988.18	64,097.34	60,088.09	20,997.43
Parking Offense Adjudication Act	3,478.00	52.00	-	3,530.00
Patriotic Celebration	-	12,515.00	-	12,515.00
Sidewalk Improvements	-	45,000.00	-	45,000.00
Miscellaneous Escrow	35,758.03	1,000.00	2,491.45	34,266.58
	\$ 193,727.76	\$ 518,950.25	\$ 480,571.72	\$ 232,106.29

Cash		518,950.25	480,571.72	
Interfunds		-	-	
Accounts Payable		-	-	
		\$ 518,950.25	\$ 480,571.72	

TOWNSHIP OF FLORENCE  
TRUST FUND  
SCHEDULE OF DUE FROM COUNTY OF BURLINGTON -  
COMMUNITY DEVELOPMENT BLOCK GRANTS  
2011

	FY 2011
Balance - December 31, 2010	\$ -
Increased By:	
2011 Allocation - Sidewalk Replacement at Various Locations	65,000.00
	65,000.00
Decreased By:	
Received	-
Balance - December 31, 2011	\$ 65,000.00

TRUST FUND  
SCHEDULE OF RESERVE FOR COMMUNITY DEVELOPMENT BLOCK GRANTS  
2011

	FY 2011
Balance - December 31, 2010	\$ -
Increased By:	
2011 Allocation - Sidewalk Replacement at Various Locations	65,000.00
	65,000.00
Decreased By:	
Disbursements	-
Balance - December 31, 2011	\$ 65,000.00

TOWNSHIP OF FLORENCE  
TRUST FUND  
SCHEDULE OF RESERVE FOR OPEN SPACE  
2011

	FY 2011
Balance - December 31, 2010	\$ 183,921.82
Increased By:	
Interest Earned	2,070.68
Taxes Levied	124,264.68
	126,335.36
Decreased By:	
Disbursements	-
Balance - December 31, 2011	\$ 310,257.18

TOWNSHIP OF FLORENCE  
GENERAL CAPITAL FUND  
SCHEDULE OF CASH AND INVESTMENTS - TREASURER  
2011

Balance - December 31, 2010		\$ 1,738,622.42
Due From Burlington County - Parks Grant	139,886.50	
Due From State of New Jersey - Transportation Trust Fund	37,500.00	
Due From State of New Jersey - Safe Streets to Transit Grant	28,750.00	
Due From State of New Jersey - Local Aid Bikeway Program		
Due Current Fund - Bond Proceeds	5,055,981.16	
Due Current Fund - Interest Earned	15,087.33	
Bond Anticipation Notes Issued	-	
Reserve for Environmental Remediation Encumbrances	1,256.39	
Budget Appropriations:		
Capital Improvement Fund	-	
Deferred Charges Raised	10,000.00	
	<u>5,288,461.38</u>	
		7,027,083.80
Decreased By:		
Improvement Authorizations	574,231.09	
Payment of Bond Anticipation Notes	5,152,872.00	
Due Current Fund	15,087.33	
Reserve for Environmental Remediation Encumbrances	5,287.50	
	<u>5,747,477.92</u>	
Balance - December 31, 2011`		<u><u>\$ 1,279,605.88</u></u>

TOWNSHIP OF FLORENCE  
GENERAL CAPITAL FUND  
ANALYSIS OF CASH  
2011

Ord. No.	Balance Dec. 31, 2010	Receipts		Disbursements		Transfers		Balance Dec. 31, 2011
		Budget Appropriations	Miscellaneous	Miscellaneous	Improvement Authorizations	From	To	
	\$ 218,110.26	\$ 55,981.16				\$ 222,697.39		\$ 496,788.81
Fund Balance	57,074.85				16,250.00			40,824.85
Capital Improvement Fund								
Interfund - Due To/(From) Current Fund		15,087.33	15,087.33					104,301.94
Reserve for Environmental Remediation Encumbrances	108,333.05	1,256.39	5,287.50					421.00
Reserve for Payment of Notes	421.00							97,000.00
Reserve for Developer Impact Fees	97,000.00							108,099.98
Reserve for Recreation Improvements	108,099.98							
2003-20 }	(26,876.26)	10,000.00						(16,876.26)
1999-06 } Purchase of Two Police Vehicles								
1999-15 } New Public Works Facility with Paving & Other Exterior								
2001-13 } Improvements								
2003-21 } Acquisition of Equipment for Public Works Department	(17,289.92)							(17,289.92)
2003-28 } Rehabilitation of Public Works Facility								
2003-29 } Acquisition of Roll-Off Dumpster & Articulated Loader								
2008-06 }	77,324.81	695,400.00	695,448.00	4,772.71				72,504.10
2005-17 } Construction of Senior/Community Center								
2005-17 } Various Improvements & Purchase of Property	96,618.76	1,962,350.00	1,962,424.00	14,127.17				82,417.59
2007-09 }								
2008-09 }	624,054.06	1,105,000.00	1,425,000.00	59,898.39	197,700.22			46,455.45
2008-22 }	(89,289.52)							
2008-23 }	13,755.58	95,000.00	624.61	8,389.00	1,085.87			4,000.00
2008-24 }	(124,467.38)	140,000.00	920.48	5,366.58	5,366.58			(0.00)
2009-09 }	211,962.82	481,250.00	570,000.00	2,728.62				120,484.20
2009-16 }	(57,411.42)	61,750.00	406.00	3,932.58				0.00
2010-04 }	18,927.07	160,000.00	100,000.00	29,033.39				49,893.68
2010-05 }	278,615.83	280,000.00	400,000.00	44,554.26				114,061.57
2010-12 }	139,138.85	85,500.00	1,169.50	1,169.50				137,989.35
2010-18 }	4,500.00	139,886.50	371,797.60					54,190.64
2011-03 }								(215,661.10)
	\$ 1,738,622.42	\$ 10,000.00	\$ 5,278,461.38	\$ 5,173,246.83	\$ 574,231.09	\$ 238,947.39	\$ 238,947.39	\$ 1,279,605.88

Bond Proceeds/Payment of Bond Anticipation Notes	5,000,000.00	5,152,872.00
Premium on Bond Sale	55,981.16	
Reserve for Environmental Remediation Encumbrances	1,256.39	5,287.50
Grants Received	206,136.50	
Interfunds	15,087.33	15,087.33
	\$ 5,278,461.38	\$ 5,173,246.83

TOWNSHIP OF FLORENCE  
GENERAL CAPITAL FUND  
SCHEDULE OF DEFERRED CHARGES TO FUTURE TAXATION - FUNDED  
2011

Balance - December 31, 2010		\$ 4,633,191.53
Increased By:		
2011 General Improvement Bonds Issued		<u>5,000,000.00</u>
Decreased By:		
2009 Budget Appropriation to Pay Debt:		
Serial Bonds	706,000.00	
Green Trust Loan	<u>33,829.35</u>	
		<u>739,829.35</u>
Balance - December 31, 2011		<u><u>\$ 8,893,362.18</u></u>

TOWNSHIP OF FLORENCE  
GENERAL CAPITAL FUND  
2011  
SCHEDULE OF DEFERRED CHARGES TO FUTURE TAXATION - UNFUNDED

Ord. Number	Improvement Description	Balance Dec. 31, 2010	2011 Authorizations	Transferred to Deferred Charges Funded	Grant Proceeds	Budget Appropriation	Authorizations Canceled	Balance Dec. 31, 2011	Financed By		
									Bond Anticipation Notes	Expenditures	Unexpended Improvement Authorizations
1999-06	Acquisition of Two Police Vehicles	\$ 26,876.26				\$ 10,000.00		\$ 16,876.26	\$	\$ 16,876.26	\$ -
2001-13	Acquisition of Equipment for Public Works Dept.	17,289.92						17,289.92		17,289.92	-
2003-20	Amend Ordinance 1999-15, Construction of Public Works Facility	-						-		-	-
2003-29}	Construction of Senior/Community Center	695,448.00		695,400.00				48.00		-	48.00
2008-06}		1,962,424.00		1,962,350.00				74.00		-	74.00
2005-17	Various Improvements & Acquisition of Property	1,425,000.00		1,105,000.00			(320,000.00)	-		-	-
2007-09}	Various Road Improvements & Alley Reconstruct	95,000.00		95,000.00				-		-	-
2008-22}		76,000.00		76,000.00			(76,000.00)	-		-	-
2008-23}	Acquisition of Leaf Vac Machine	237,500.00		140,000.00			(97,500.00)	-		-	-
2008-24}		570,000.00		415,000.00				155,000.00		-	155,000.00
2009-09	Installation of New Street Lights	61,750.00		61,750.00				-		-	-
2010-04	Installation of Bikeway Path - Old York Road	250,000.00		160,000.00				90,000.00		-	90,000.00
2010-05	2010 Road Program	684,000.00		280,000.00				404,000.00		-	404,000.00
2010-18	Acquisition of Tahoes for Police Department	85,500.00		85,500.00				-		-	-
2011-03	Various Capital Improvements		783,750.00		139,886.50			643,863.50		215,661.10	428,202.40
		\$ 6,186,788.18	\$ 783,750.00	\$ 5,000,000.00	\$ 139,886.50	\$ 10,000.00	\$ (492,500.00)	\$ 1,327,151.68	\$ -	\$ 2,49,827.28	\$ 1,077,324.40

Improvement Authorizations Unfunded 1,017,404.46  
Add: Outstanding Encumbrances and Accounts Payable on Unfunded Ordinances 59,919.94  
\$ 1,077,324.40

TOWNSHIP OF FLORENCE  
 GENERAL CAPITAL FUND  
 SCHEDULE OF SERIAL BONDS  
 2011

Maturities of Bonds  
 Outstanding  
 December 31, 2011

Purpose	Date of Issue	Original Issue	Date	Amount	Interest Rate	Balance Dec. 31, 2010	Increase	Decrease	Balance Dec. 31, 2011
General Improvement Bonds Series 2011	6/21/11	\$ 5,000,000.00	3/1/2012-13	230,000.00	2.0000%		5,000,000.00		\$ 5,000,000.00
			3/1/2014-15	230,000.00	3.0000%				
			3/1/16	450,000.00	3.0000%				
			3/1/2017-18	450,000.00	2.5000%				
			3/1/2019-20	450,000.00	3.0000%				
			3/1/21	455,000.00	3.0000%				
			3/1/22	455,000.00	3.1250%				
			3/1/23	460,000.00	3.2500%				
			3/1/24	460,000.00	3.3750%				
Burlington County Bridge Commission Series 2003	12/11/03	\$ 3,334,000.00	12/1/12	617,000.00	5.0000%	3,254,000.00		\$ 596,000.00	\$ 2,658,000.00
			12/1/13	647,000.00	5.0000%				
			12/1/14	680,000.00	5.0000%				
			12/1/15	714,000.00	5.0000%				
General Improvement Refunding Bonds Series 2004	03/01/04	3,380,000.00	3/1/12	110,000.00	3.0000%	1,100,000.00		110,000.00	990,000.00
			3/1/13	115,000.00	3.0000%				
			3/1/14	115,000.00	3.1250%				
			3/1/15	120,000.00	3.2500%				
			3/1/16	130,000.00	3.3750%				
			3/1/17	130,000.00	3.5000%				
			3/1/18	135,000.00	3.6250%				
			3/1/19	135,000.00	3.7500%				

\$ 4,354,000.00	\$ 5,000,000.00	\$ 706,000.00	\$ 8,648,000.00
Paid By Budget		706,000.00	
		-	
		\$ 706,000.00	

TOWNSHIP OF FLORENCE  
 GENERAL CAPITAL FUND  
 SCHEDULE OF GREEN TRUST LOANS  
 2011

Purpose	Date of Issue	Original Issue	Maturities of Loans Outstanding		Interest Rate	Increase	Decrease	Balance Dec. 31, 2011	
			Date	Amount					
Water Works Field	5/24/95	\$ 120,344.00	8/26/11	3,455.39	2.00%				
			2/26/12	3,489.94					
			8/26/12	3,524.84					
			2/26/13	3,560.09					
			8/26/13	3,595.69					
			2/26/14	3,631.64					
		8/26/14	3,667.96						
		2/26/15	3,704.63						
			<u>\$ 28,630.18</u>					32,051.35	
								6,876.56	25,174.79
Recreation Complex Development	10/13/99	\$ 500,000.00	1/18/12	13,678.87	2.00%				
			7/18/12	13,815.66					
			1/18/13	13,953.82					
			7/18/13	14,093.36					
			1/18/14	14,234.29					
			7/18/14	14,376.63					
			1/18/15	14,520.40					
			7/18/15	14,665.60					
			1/18/16	14,812.26					
			7/18/16	14,960.38					
			1/18/17	15,109.99					
			7/18/17	15,261.09					
			1/18/18	15,413.70					
		7/18/18	15,567.83						
		1/18/19	15,723.51						
			<u>\$ 220,187.39</u>					247,140.18	
								26,952.79	220,187.39
								\$ 279,191.53	\$ 245,362.18
								\$ -	\$ 33,829.35

TOWNSHIP OF FLORENCE  
GENERAL CAPITAL FUND  
SCHEDULE OF BOND ANTICIPATION NOTES  
2011

Ord. Number	Improvement Description	Issue of Original Note	Amount of Original Issue	Date Of		Issue Rate	Balance Dec. 31, 2010	Increased	Decreased	Balance Dec. 31, 2011	
				Issue	Maturity						
2003-29	Construction of Senior/Community Center	12/14/06	\$ 332,500.00	12/10/10	06/22/11	1.250%	\$ 315,448.00	\$	315,448.00	-	
2005-17	Various Improvements & Purchase of Property	12/14/06	2,081,000.00	12/10/10	06/22/11	1.250%	1,962,424.00		1,962,424.00	-	
2007-09 / 2008-09	Various Road Improvements & Alley Reconstruction	6/23/09	1,425,000.00	6/22/10	6/22/11	1.240%	1,425,000.00		1,425,000.00	-	
2003-29 / 2008-06	Construction of Senior/Community Center	6/23/09	380,000.00	6/22/10	6/22/11	1.240%	380,000.00		380,000.00	-	
2009-09	Various Capital Improvements	6/22/10	570,000.00	6/22/10	6/22/11	1.240%	570,000.00		570,000.00	-	
2010-04	Installation of New Bike Path on Old York Road	6/22/10	100,000.00	6/22/10	6/22/11	1.240%	100,000.00		100,000.00	-	
2010-05	2010 Road Improvement Program	6/22/10	400,000.00	6/22/10	6/22/11	1.240%	400,000.00		400,000.00	-	
							\$ 5,152,872.00	\$	\$ 5,152,872.00	\$	
							Paid from Bond Proceeds		5,000,000.00		
							Paid from Unexpended Note Proceeds		152,872.00		
							\$	\$	\$ 5,152,872.00		

C-9

TOWNSHIP OF FLORENCE  
GENERAL CAPITAL FUND  
SCHEDULE OF CAPITAL IMPROVEMENT FUND  
2011

Balance - December 31, 2010		\$ 57,074.85
Canceled	<u>-</u>	<u>-</u>
		57,074.85
Decreased By:		
Appropriation to Finance Improvement Authorizations		<u>16,250.00</u>
Balance - December 31, 2011		<u><u>\$ 40,824.85</u></u>

C-10

GENERAL CAPITAL FUND  
SCHEDULE OF RESERVE FOR RECREATION IMPROVEMENTS  
2011

Balance - December 31, 2010		\$ 108,099.98
Increased By:		
Developer Contributions		<u>-</u>
		108,099.98
Decreased By:		
Anticipated as Revenue		<u>-</u>
Balance - December 31, 2011		<u><u>\$ 108,099.98</u></u>

TOWNSHIP OF FLORENCE  
 GENERAL CAPITAL FUND  
 SCHEDULE OF IMPROVEMENT AUTHORIZATIONS  
 2011

Ord. Number	Improvement Description	Ordinance Date	Amount	Balance December 31, 2010		Capital Improvement Fund	2011 Authorizations		Paid or Charged	Canceled	Balance December 31, 2011								
				Funded	Unfunded		Deferred Charges to Future Taxation	Unfunded			Funded	Unfunded							
General Improvements:																			
2003-29}																			
2008-06	Construction of Senior/Community Center	2003	350,000.00	-	59,477.42			(13,074.68)			72,504.10	48.00							
2005-17	Various Improvements & Purchase of Property	2005	2,910,000.00	-	96,618.76			14,127.17			82,417.59	74.00							
2007-09}																			
2008-09	Various Road Improvements & Alley Reconstruction	2007	830,000.00		554,965.55			(9,190.12)	517,700.22		46,455.45	-							
2008-22	Acquisition of Police Vehicles	2008	100,000.00	-	5,710.48			4,624.61	1,085.87		(0.00)	-							
2008-23	Acquisition of Wood Chipper	2008	80,000.00	5,366.58	76,000.00			-	81,366.58		-	-							
2008-24	Acquisition of Leaf Vac Machine	2008	250,000.00	-	113,032.62			920.48	112,112.14		-	-							
2009-09	Various Road Improvements	2009	865,000.00	-	278,212.82			2,728.62			120,484.20	155,000.00							
2009-16	Installation of New Street Lights	2009	65,000.00	-	4,338.58			406.00	3,932.58		-	-							
2010-04	Installation of Bikeway Path on Old York Road	2010			275,873.51			16,995.54			168,877.97	90,000.00							
2010-05	2010 Road Program	2010			578,667.27			15,605.70			159,061.57	404,000.00							
2010-12	Various Purposes	2010		139,158.85				1,169.50			137,989.35	-							
2010-18	Acquisition of Tahoes for Police Department	2010		4,500.00				66,754.64			23,245.36	-							
2011-03	Various Capital Improvements	2011	800,000.00			16,250.00		431,717.54			-	368,282.46							
				\$	149,025.43	\$	2,128,397.01	\$	16,250.00	\$	783,750.00	\$	532,785.00	\$	716,197.39	\$	811,035.59	\$	1,017,404.46
				Cash Disbursed															
				Encumbrances, Prior Year				574,231.09											
				Encumbrances, Current Year				(148,109.77)											
				Deferred Charges - Unfunded				56,065.74											
				Fund Balance				-		493,500.00									
				Accounts Payable				50,597.94				222,697.39							
								\$		532,785.00		\$		716,197.39					

TOWNSHIP OF FLORENCE  
GENERAL CAPITAL FUND  
2011  
SCHEDULE OF BONDS AND NOTES AUTHORIZED BUT NOT ISSUED

Ord. Number	Improvement Description	Balance Dec. 31, 2010	2011 Authorizations	Grant Proceeds	Reserve To Pay Notes	Bonds & Notes Issued	Budget	Authorizations Cancelled/ Adjustments	Balance Dec. 31, 2011
1999-06	Acquisition of Two Police Vehicles	\$ 26,876.26					\$ 10,000.00		\$ 16,876.26
1999-22	Acquisition of Various Equipment	-							-
2001-13	Acquisition of Tractor for Public Works Department	17,289.92							17,289.92
2001-14	Sidewalk Installation - Front St. and Delaware Ave.	-							-
2003-20	Amendment to Ordinance 1999-15, Construction of Public Works Facility	-							-
2003-29}	2008-06 } Construction of Senior/Community Center					695,400.00			48.00
2005-17	Various Improvements					1,962,350.00			74.00
2007-09}	2008-09 } Various Road Improvements and Alley Reconstruction					1,105,000.00		(320,000.00)	-
2008-22	Acquisition of Police Vehicles	95,000.00				95,000.00			-
2008-23	Acquisition of Wood Chipper	76,000.00						(76,000.00)	-
2008-24	Acquisition of Leaf Vac Machine	237,500.00				140,000.00		(97,500.00)	-
2009-09	Various Road Improvements	-				415,000.00			155,000.00
2009-16	Installation of New Street Lights	61,750.00				61,750.00			-
2010-04	Installation of New Bike Path on Old York Road	150,000.00				160,000.00			90,000.00
2010-05	2010 Road Improvement Program	284,000.00				280,000.00			404,000.00
2010-15	Acquisition of Tahoes for Police Department	85,500.00				85,500.00			-
2011-03	Various Capital Improvements		783,750.00	139,886.50					643,863.50
		\$ 1,033,916.18	\$ 783,750.00	\$ 139,886.50	\$ -	\$ 5,000,000.00	\$ 10,000.00	\$ (493,500.00)	\$ 1,327,151.68

TOWNSHIP OF FLORENCE  
 WATER AND SEWER UTILITY OPERATING FUND  
 SCHEDULE OF CASH AND INVESTMENTS - TREASURER  
 2011

Cash

Balance - December 31, 2010		\$ 1,149,914.91
Increased by Receipts:		
Collector	4,910,025.78	
Miscellaneous Revenues:		
Interest Earned on Bank Deposits	25,638.93	
Interest Earned - Assessment Trust Fund	13,600.50	
Other	31,405.06	
Reserve for Construction of Water Storage Tank-Utility Capital Fund	25,000.00	
Water and Sewer Capital Surplus	57,000.00	
Interfunds - Water and Sewer Utility Capital Fund	2,133,911.57	
Interfunds - Water and Sewer Utility Assessment Fund	9,182.32	
	7,205,764.16	
		8,355,679.07
Decreased by Disbursements:		
2011 Budget Appropriations	4,304,118.45	
2010 Appropriation Reserves	121,326.25	
Interest on Bonds and Notes	458,916.44	
Accounts Payable	94,229.57	
Revenue Refunded	753.78	
Refunded to Toll Brothers - in Trust	262.00	
Refunded of Prior Year Revenue	24,789.30	
Interfunds - Water and Sewer Utility Capital Fund	2,133,911.57	
	7,138,307.36	
Balance - December 31, 2011		\$ 1,217,371.71

D-9

TOWNSHIP OF FLORENCE  
WATER AND SEWER UTILITY ASSESSMENT TRUST FUND  
SCHEDULE OF CASH - TREASURER  
2011

Balance - December 31, 2010		\$ 703,840.43
Increased By:		
Bond Proceeds	701,000.00	
Collector:		
Assessments Receivable	108,068.13	
Interest on Assessments	13,600.50	
Interest Earned	5,480.56	
	<u>828,149.19</u>	<u>828,149.19</u>
		1,531,989.62
Decreased By:		
Payment of Bond Anticipation Notes-Budget	16,836.00	
Payment of Bond Anticipation Notes	1,279,492.00	
Due Water and Sewer Utility Operating Fund:		
Interest Earned	5,480.56	
Interest on Assessments	22,782.82	
	<u>1,324,591.38</u>	<u>1,324,591.38</u>
Balance - December 31, 2011		<u>\$ 207,398.24</u>

D-10

WATER AND SEWER UTILITY CAPITAL FUND  
SCHEDULE OF CASH AND INVESTMENTS - TREASURER  
2011

Balance - December 31, 2010		\$ 761,858.89
Increased By:		
Due Water and Sewer Operating Fund	7,913.25	
Bond Proceeds	985,660.39	
Reserve for Construction of Water Storage Tank	13,000.00	
	<u>1,006,573.64</u>	<u>1,006,573.64</u>
		1,768,432.53
Decreased By:		
Improvement Authorizations	82,202.02	
Accounts Payable	-	
Payment of Bond Anticipation Notes	1,112,500.00	
Due Current Fund - Fund Balance Anticipated as Revenue	57,000.00	
Due Water and Sewer Operating Fund	7,913.25	
Reserve for Construction of Water Storage Tank	25,000.00	
	<u>1,284,615.27</u>	<u>1,284,615.27</u>
Balance - December 31, 2011		<u>\$ 483,817.26</u>

TOWNSHIP OF FLORENCE  
WATER AND SEWER UTILITY FUND  
SCHEDULE OF CASH - COLLECTOR  
2011

	OPERATING	ASSESSMENT
Balance - December 31, 2010	\$ -	\$ -
Water and Sewer Rents Receivable	4,776,762.03	
Water and Sewer Utility Liens Receivable		-
Water and Sewer Assessments Receivable		108,068.13
Interest on Assessments		13,600.50
Interest Income		5,480.56
Other Accounts Receivable	29,453.18	-
Penalties and Costs on Delinquent Accounts	32,512.57	-
Water and Sewer Connection Fees & Taps	71,298.00	-
	4,910,025.78	127,149.19
Decreased By:	4,910,025.78	127,149.19
Paid to Water & Sewer Treasurer:		
Utility Assessment Trust Fund	-	127,149.19
Utility Operating Fund	4,910,025.78	-
	4,910,025.78	127,149.19
Balance - December 31, 2011	\$ -	\$ -

TOWNSHIP OF FLORENCE  
 WATER AND SEWER UTILITY ASSESSMENT TRUST FUND  
 ANALYSIS OF ASSESSMENT TRUST CASH  
 2011

	Receipts			Disbursements			Balance Dec. 31, 2011	
	Balance Dec. 31, 2010	Assessments Receivable	Assessments Interest	Bond Proceeds	BAN Paid	To Operating Fund		Transfers From
Fund Balance	\$ 143,003.03						\$ 34,500.00	\$ 177,503.03
<b>Assessment Serial Bonds:</b>								
2005-18 Tall Pines Development	-						29,895.21	29,895.21
<b>Bond Anticipation Note:</b>								
2005-18 Tall Pines Development	551,655.08	73,568.13		701,000.00	1,296,328.00		29,895.21	(0.00)
<b>No Remaining Debt:</b>								
1996-24 Route 130 Extension	-	34,500.00					34,500.00	-
Due to Water & Sewer Operating Fund:								
Interest on Assessments	9,182.32		13,600.50					-
Interest Earned	-		5,480.56					-
	\$ 703,840.43	\$ 108,068.13	\$ 19,081.06	\$ 701,000.00	\$ 1,296,328.00	\$ 28,263.38	\$ 64,395.21	\$ 207,398.24

Budget	16,836.00
Bond Proceeds	701,000.00
Cash	578,492.00
	<u>\$1,296,328.00</u>



TOWNSHIP OF FLORENCE  
WATER AND SEWER UTILITY OPERATING FUND  
SCHEDULE OF WATER AND SEWER RENTS RECEIVABLE  
2011

Balance - December 31, 2010		\$	335,132.38
Increased By:			
Water and Sewer Rents Levied in 2011			<u>4,833,593.45</u>
			5,168,725.83
Decreased By:			
Collections	4,776,008.25		
Cancelled	<u>84,293.46</u>		
			<u>4,860,301.71</u>
Balance - December 31, 2011		\$	<u>308,424.12</u>

WATER AND SEWER UTILITY OPERATING FUND  
SCHEDULE OF WATER AND SEWER UTILITY LIENS  
2011

Balance - December 31, 2011 and 2010		\$	<u>613.01</u>
--------------------------------------	--	----	---------------

TOWNSHIP OF FLORENCE  
WATER AND SEWER UTILITY OPERATING FUND  
SCHEDULE OF ACCRUED INTEREST ON BONDS AND NOTES  
2011

	Bonds and Loans	Notes	Total
Balance - December 31, 2010	\$ 125,693.75	\$ 7,829.79	\$ 133,523.54
Increased By:			
Budget Appropriations	455,843.48	14,592.89	470,436.37
	581,537.24	22,422.68	603,959.92
Decreased By:			
Interest Paid	436,493.76	22,422.68	458,916.44
Balance - December 31, 2011	<u>\$ 145,043.48</u>	<u>\$ -</u>	<u>\$ 145,043.48</u>

ANALYSIS OF ACCRUED INTEREST - DECEMBER 31, 2011

	Principal Outstanding Dec. 31, 2011	Interest Rate	From	To	Number of Months	Amount
<b>Bonds:</b>						
1996 WWTT	340,000.00	Various	9/1/2011	12/31/2011	4.0	5,950.00
2003 BCBC	1,678,000.00	Various	12/1/2011	12/31/2011	1.0	6,827.50
2004 Refunding	760,000.00	Various	9/1/2011	12/31/2011	4.0	8,262.50
2004 Refund. Ass.	1,170,000.00	Various	9/1/2011	12/31/2011	4.0	12,714.59
2011 Utility Bonds	967,000.00	Various	6/22/2011	12/31/2011	6.0	19,426.22
2011 Assessment	701,000.00	Various	6/22/2011	12/31/2011	6.0	13,712.67
	<u>\$ 5,616,000.00</u>					<u>66,893.48</u>
<b>NJ Environmental Infrastructure Trust:</b>						
1998 Sewer	4,335,000.00	Various	9/1/2011	12/31/2011	4.0	65,025.00
1998 Water	875,000.00	Various	9/1/2011	12/31/2011	4.0	13,125.00
<b>Bonds</b>	<u>\$ 5,210,000.00</u>					
1998 Sewer	1,313,279.00	0.000%				-
1998 Water	110,758.00	0.000%				-
<b>Loans</b>	<u>\$ 1,424,037.00</u>					<u>78,150.00</u>
<b>NJ Wastewater Treatment Trust:</b>						
1996	\$ 19,936.00	0.000%				-
Total	<u>\$ 12,269,973.00</u>				<b>Subtotal Bonds and Loans</b>	<u>145,043.48</u>

TOWNSHIP OF FLORENCE  
 WATER AND SEWER ASSESSMENT TRUST FUND  
 SCHEDULE OF ASSESSMENTS RECEIVABLE  
 2011

Ord. Number	Improvement Description	Confirmation	Balance Dec. 31, 2010	Confirmed in 2011	Received	Transfer to Liens	Balance Dec. 31, 2011
1996-24	Railroad Avenue Sewer Extension and Route 130 Water and Sewer Main Extension	\$ 1,090,000.00	\$ 132,000.00		\$ 34,500.00	\$	\$ 97,500.00
2005-18	Tall Pines Development:						
	Properties	405,000.00	256,302.50		34,298.39		222,004.11
	School District	600,000.00	339,429.44		39,269.74		300,159.70
			\$ 727,731.94	-	\$ 108,068.13	-	\$ 619,663.81
		BALANCE PLEDGED TO:					
							522,163.81
							97,500.00
							\$ 619,663.81

TOWNSHIP OF FLORENCE  
 WATER AND SEWER ASSESSMENT TRUST FUND  
 SCHEDULE OF RESERVE FOR ASSESSMENTS AND LIENS  
 2011

Ordinance Number	Improvement Description	Balance Dec. 31, 2010	Utility Budget for Deficit	Costs Raised Prior to Assessment	Cancellations	Utility Share of Assessment	Collections to Surplus	TRANSFERS		Balance Dec. 31, 2011
								From	To	
1975-7 } 1977-12 }	Extension of Water and Sewer Lines - Rt. 130	132,000.00					34,500.00			97,500.00
		132,000.00	-	-	-	-	34,500.00	-	-	97,500.00
<b>Prospective Assessments Funded:</b>										
None										
<b>Assessment Liens:</b>										
None										
		\$ 132,000.00	\$ -	\$ -	\$ -	\$ -	\$ 34,500.00	\$ -	\$ -	\$ 97,500.00

TOWNSHIP OF FLORENCE  
WATER AND SEWER UTILITY CAPITAL FUND  
SCHEDULE OF FIXED CAPITAL  
2011

	Additions			Balance Dec. 31, 2011
	Balance Dec. 31, 2010	By Ordinance	By Budget Capital Outlay	
<u>Water Utility</u>				
Land	6,905.00			6,905.00
Water Tank	566,793.05			566,793.05
Buildings, Wells and Equipment	1,124,786.27	652,480.19		1,777,266.46
Distribution Mains	1,117,820.82			1,117,820.82
Meters and Meter Boxes	369,427.75			369,427.75
Fire Hydrants	18,354.29			18,354.29
General Structures, Equipment and Miscellaneous Construction Costs	539,556.41			539,556.41
Replacement of Water Mains - Front Street	106,001.25			106,001.25
Replacement of Water Mains - Yurcisin Street	52,736.06			52,736.06
Construction of Water Tower & Replacement of Water Mains	2,396,729.14			2,396,729.14
Acquisition & Installation of Water Lines - 8th & Wallace	62,210.38			62,210.38
Construction of Water Main & Related Road Improvements	167,958.87			167,958.87
Upgrade to Water Treatment Plant	212,000.00			212,000.00
Replacement of Water Maines & Service Lines - Second St		138,833.84		138,833.84
<u>Sewer Utility</u>				
Plant, Pumping Station, Lines, General Structure, Equipment, etc.	17,833,410.86			17,833,410.86
Backwash Tank	215,092.56			215,092.56
Emergency Generator	316,022.31			316,022.31
Sewer Main Extension	153,676.56			153,676.56
Rehabilitation of Sewer Digesters	1,502,662.14			1,502,662.14
Renovation to Broad Street Pump/Main Street Extension	297,238.63			297,238.63
Acquisition & Installation of Equipment for Main Street Pump Station	101,889.76			101,889.76
Improvements Maple Street Pump Station	246,253.73			246,253.73
Installation of Water & Sewer Mains on Route 130	2,584,550.57			2,584,550.57
Installation of Water & Sewer Mains at Tall Pines Development	1,223,940.98			1,223,940.98
Repair & Replacement of Water Mains	858,328.01			858,328.01
<u>Water &amp; Sewer Utility</u>				
Various Improvements	2,127,130.94			2,127,130.94
	\$ 34,201,476.34	\$ 791,314.03	\$ -	\$ 34,992,790.37

TOWNSHIP OF FLORENCE  
 WATER AND SEWER UTILITY CAPITAL FUND  
 SCHEDULE OF FIXED CAPITAL AUTHORIZED AND UNCOMPLETED  
 2011

Ord. No.	Improvement Description	Ordinance Date	Ordinance Amount	Balance Dec. 31, 2010	Prior Year Adjustment	2011 Authorizations	Costs to Fixed Capital	Authorizations Canceled	Balance Dec. 31, 2011
2003-14 } 2006-29 }	Redevelopment and Construction of Wells	2003	\$ 730,000.00 500,000.00	\$ 1,230,000.00			\$ 652,480.19	\$ 577,519.81	\$ -
2008-10	Water & Sewer Improvements - Second Avenue	2008	150,000.00	150,000.00			138,833.84	11,166.16	-
2009-17 2010-03	Installation of Belt Filter Press	2009 2010	600,000.00 400,000.00	600,000.00 400,000.00					600,000.00 400,000.00
2011-10	Purchase of Water Meters & Accessory Equipment	2011				60,000.00			60,000.00
				\$ 2,380,000.00	\$ -	\$ 60,000.00	\$ 791,314.03	\$ 588,685.97	\$ 1,060,000.00



D-22

TOWNSHIP OF FLORENCE  
WATER AND SEWER UTILITY CAPITAL FUND  
SCHEDULE OF CAPITAL IMPROVEMENT FUND  
2011

Balance - December 31, 2010	\$	181,140.62
Decreased By:		
Appropriated to Finance Improvement Authorizations		<u>60,000.00</u>
Balance - December 31, 2011	\$	<u><u>121,140.62</u></u>

D-23

WATER AND SEWER CAPITAL FUND  
SCHEDULE OF RESERVE FOR AMORTIZATION  
2011

Balance - December 31, 2010	\$	22,690,146.27
Increased By:		
Capital Outlay	-	
Transferred from Deferred Reserve for Amortization	-	
Serial Bonds Paid By Operating Budget	<u>1,574,013.74</u>	
		<u>1,574,013.74</u>
		24,264,160.01
Decreased By:		
Excess Funding to Surplus		<u>15,341.97</u>
Balance - December 31, 2011	\$	<u><u>24,248,818.04</u></u>

TOWNSHIP OF FLORENCE  
 WATER AND SEWER UTILITY CAPITAL FUND  
 SCHEDULE OF DEFERRED RESERVE FOR AMORIZATION  
 2011

Ordinance No.	Improvement Description	Balance Dec. 31, 2010	Fixed Capital Authorized	Notes Transferred to Assessment Trust Fund	To Reserve For Amortization	Canceled to Surplus	Balance Dec. 31, 2011
2003-14} 2006-29}	Redevelopment and Construction of Wells	90,344.00				90,344.00	-
2008-10	Water & Sewer Improvements - Second Avenue	7,500.00				7,500.00	-
2009-17} 2010-03}	Installation of Belt Filter Press	30,000.00					30,000.00
2011-10	Purchase of Water Meters & Accessory Equipment		60,000.00				60,000.00
		\$ 127,844.00	\$ 60,000.00	\$ -	\$ -	\$ 97,844.00	\$ 90,000.00

TOWNSHIP OF FLORENCE  
WATER AND SEWER  
SCHEDULE OF BOND ANTICIPATION NOTES  
2011

Ord. Number	Improvement Description	Date Of		Issue Rate	Maturity	Issue Dec. 31, 2010	Increased	Decreased	Balance Dec. 31, 2011
		Issue	Original Note						
2005-18	<b>Utility Assesmmnt Trust Fund:</b> Extension of Water & Sewer Mains at Tall Pines Development	12/14/06				1,296,328.00		1,296,328.00	-
2009-17 /	<b>Utility Capital Fund:</b>								
2010-03	Improvements to Water and Sewer Utility	6/22/10	6/22/10	1.2400%	6/22/11	970,000.00		970,000.00	-
2008-10	Water & Sewer Improvements - Second Avenue	6/22/10	6/22/10	1.2400%	6/22/11	142,500.00		142,500.00	-
						\$ 2,408,828.00	\$ -	\$ 2,408,828.00	\$ -
Utility Assessment Trust Fund:									
						Assessment Cash		578,492.00	
						Assessment Budget		16,836.00	
						Paid by Bond Proceeds		701,000.00	
Utility Capital Fund:									
						Paid by Bond Proceeds		1,112,500.00	
						\$ -	\$ -	\$ 2,408,828.00	\$ -

TOWNSHIP OF FLORENCE  
 WATER AND SEWER UTILITY CAPITAL FUND  
 SCHEDULE OF LONG-TERM DEBT

2011

Purpose	Date of Issue	Original Issue	Maturity of Bonds Outstanding		Interest Rate	Balance Dec. 31, 2010	Increased	Decreased	Balance Dec. 31, 2011
			Date	Amount					
<b>Serial Bonds</b>									
Water and Sewer Utility Improvements	3/21/2011	\$ 967,000.00	3/1/12	45,000.00	2.000%		\$ 967,000.00		\$ 967,000.00
Bonds - Series of 2011			3/1/13	50,000.00	2.000%				
			3/1/14	50,000.00	3.000%				
			3/1/15	65,000.00	3.000%				
			3/1/16	70,000.00	3.000%				
			3/1/17-18	75,000.00	2.500%				
			3/1/19-21	90,000.00	3.000%				
			3/1/22	90,000.00	3.125%				
			3/1/23	90,000.00	3.250%				
			3/1/24	87,000.00	3.375%				
Water and Sewer Assessment Refunding	3/1/04	\$ 2,125,000.00	3/1/12	175,000.00	3.000%	\$ 1,350,000.00	\$ 180,000.00	\$	\$ 1,170,000.00
Bonds - Series of 2004			3/1/13	175,000.00	3.000%				
			3/1/14	170,000.00	3.125%				
			3/1/15	165,000.00	3.250%				
			3/1/16	165,000.00	3.375%				
			3/1/17	160,000.00	3.500%				
			3/1/18	160,000.00	3.625%				
Water and Sewer Refunding Bonds -	3/1/04	\$ 1,580,000.00	3/1/12	115,000.00	3.000%	870,000.00	110,000.00		760,000.00
Series of 2004			3/1/13	110,000.00	3.000%				
			3/1/14	110,000.00	3.125%				
			3/1/15	110,000.00	3.250%				
			3/1/16	105,000.00	3.375%				
			3/1/17-18	105,000.00	3.5%:3.625%				
NJ Wastewater Treatment Bonds	10/15/96	\$ 945,000.00	8/1/12	60,000.00	5.00% to 5.25%	400,000.00	60,000.00		340,000.00
Rehabilitation of Sewer Digesters			8/1/13	65,000.00					
Series 1996A			8/1/14-15	70,000.00					
			8/1/16	75,000.00					
Burlington County Bridge Commission	12/11/03	\$ 1,878,000.00	12/1/12	106,000.00	5.00%	1,780,000.00	102,000.00		1,678,000.00
Sewer Utility Bonds - Series 2003			12/1/13	111,000.00	5.00%				
			12/1/14	116,000.00	5.00%				
			12/1/15	122,000.00	5.00%				
			12/1/16	128,000.00	5.00%				
			12/1/17	135,000.00	5.00%				
			12/1/18	141,000.00	5.00%				
			12/1/19	148,000.00	5.00%				
			12/1/20	156,000.00	5.00%				
			12/1/21	164,000.00	5.00%				
			12/1/22	172,000.00	4.375%				
			12/1/23	179,000.00	4.50%				
<b>TOTAL SERIAL BONDS</b>						\$ 4,400,000.00	\$ 967,000.00	\$ 452,000.00	\$ 4,915,000.00

TOWNSHIP OF FLORENCE  
 WATER AND SEWER UTILITY CAPITAL FUND  
 SCHEDULE OF LONG-TERM DEBT

2011

Purpose	Date of Issue	Original Issue	Maturity of Bonds Outstanding		Interest Rate	Balance Dec. 31, 2010	Increased	Decreased	Balance Dec. 31, 2011
			Date	Amount					
<b><u>N.J Environmental Infrastructure Trust Bonds</u></b>									
Sewer Plant Upgrade - 1998 Series A	9/16/98	\$ 8,975,000.00	8/1/12	540,000.00	4.00% to 4.50%	4,850,000.00		515,000.00	4,335,000.00
			8/1/13	565,000.00					
			8/1/14	590,000.00					
			8/1/15	615,000.00					
			8/1/16	645,000.00					
			8/1/17	675,000.00					
			8/1/18	705,000.00					
<b><u>N.J Environmental Infrastructure Trust Bonds</u></b>									
Water Storage Tank - 1998 Series A	9/16/98	\$ 1,815,000.00	8/1/12	110,000.00	4.00% to 4.50%	980,000.00		105,000.00	875,000.00
			8/1/13	115,000.00					
			8/1/14	120,000.00					
			8/1/15	125,000.00					
			8/1/16	130,000.00					
			8/1/17	135,000.00					
			8/1/18	140,000.00					

TOTAL NJEIT BONDS

\$ 5,830,000.00 \$ - \$ 620,000.00 \$ 5,210,000.00

**New Jersey Environmental Infrastructure Trust Loans:**

Sewer Plant Upgrade - 1998	9/16/98	\$ 6,484,806.00	2/1/12	47,799.46	0.00%	1,672,617.29		359,338.26	1,313,279.03
			8/1/12	312,433.16					
			2/1/13	41,845.20					
			8/1/13	318,730.46					
			2/1/14	35,615.28					
			8/1/14	324,752.10					
			2/1/15	29,109.70					
			8/1/15	202,993.67					
Water Storage Tank - 1998	9/16/98	\$ 1,685,000.00	2/1/12	12,403.95	0.00%	204,696.97		93,939.25	110,757.72
			8/1/12	81,708.56					
			2/1/13	10,844.59					
			8/1/13	5,800.62					

TOTAL NJEIT LOANS

\$ 1,877,314.26 \$ - \$ 453,277.51 \$ 1,424,036.75

TOWNSHIP OF FLORENCE  
WATER AND SEWER UTILITY CAPITAL FUND  
SCHEDULE OF LONG-TERM DEBT  
2011

Purpose	Date of Issue	Original Issue	Maturities of Bonds Outstanding	2011			Balance Dec. 31, 2011	
				Date	Amount	Interest Rate		Balance Dec. 31, 2010
NJ Wastewater Treatment Trust Rehabilitation of Sewer Digesters	10/15/96	\$ 713,106.00	2/1/12-8/1/12	19,935.58	0.00%	\$ 68,671.81	\$ 48,736.23	\$ 19,935.58
				<u>\$ 19,935.58</u>		<u>\$ 68,671.81</u>	<u>\$ 48,736.23</u>	<u>\$ 19,935.58</u>

TOWNSHIP OF FLORENCE  
WATER AND SEWER ASSESSMENT TRUST FUND  
SCHEDULE OF LONG-TERM DEBT  
2011

Purpose	Date of Issue	Original Issue	Date	2011			Balance Dec. 31, 2011
				Dec. 31, 2011	Amount	Interest Rate	
Assessment Bonds		\$ 701,000.00	3/1/2012-2022	\$55,000.00		701,000.00	701,000.00
			3/1/2023	50,000.00			
			3/1/2024	46,000.00			
				<u>\$ 701,000.00</u>		<u>\$ 701,000.00</u>	<u>\$ 701,000.00</u>

TOWNSHIP OF FLORENCE  
 WATER AND SEWER UTILITY CAPITAL FUND  
 SCHEDULE OF BONDS AND NOTES AUTHORIZED BUT NOT ISSUED  
 2011

Ord. No.	Improvement Description	Balance Dec. 31, 2010	2011 Authorizations	Funded by Budget	Canceled	Notes Paid from Bond Funds	Bonds Issued	Balance Dec. 31, 2011
2006-29	Construction of New Water Well	\$ 475,000.00			\$ 475,000.00			\$ -
2008-10	Water & Sewer Improvements - Second Avenue				500.00	(142,500.00)	142,000.00	-
2009-17 / 2010-03	Belts Filter Press	-				(970,000.00)	825,000.00	145,000.00
		\$ 475,000.00	\$ -	\$ -	\$ 475,500.00	\$ (1,112,500.00)	\$ 967,000.00	\$ 145,000.00

FLORENCE TOWNSHIP  
 GENERAL FIXED ASSETS ACCOUNT GROUP  
 SCHEDULE OF CHANGE IN GENERAL FIXED ASSETS  
 FOR THE YEAR ENDED DECEMBER 31, 2011

	Beginning Balance January 1, 2010	Additions	Deletions	General Fixed Asset Balance December 31, 2010
Land Improvements	\$ 571,581.00	\$ -	\$ -	\$ 571,581.00
Buildings and Improvements	2,430,990.47	-	-	2,430,990.47
Machinery and Equipment	5,895,677.25	148,382.74	-	6,044,059.99
Total	<u>\$ 8,898,248.72</u>	<u>\$ 148,382.74</u>	<u>\$ -</u>	<u>\$ 9,046,631.46</u>

TOWNSHIP OF FLORENCE  
 SUPPLEMENTARY DATA  
 YEAR ENDED DECEMBER 31, 2011

TAX RATE, TAX LEVY AND TAX COLLECTIONS

Comparison of Tax Rate Information

	2011	2010*	2009
Total Tax Rate	\$ 2.281	\$ 2.211	\$ 4.132
Apportionment of Tax Rate:			
Municipal	0.414	0.356	0.647
County	0.415	0.416	0.781
Local School	1.348	1.334	2.517
Fire District Tax	0.104	0.105	0.187

Assessed Valuations - Net Valuation Taxable

2011	\$ 1,241,358,100
2010	1,213,644,900 *
2009	615,350,080
2008	600,892,468
2007	597,221,853
2006	556,674,312
2005	540,769,035
2004	529,199,350
2003	522,894,749
2002	509,761,641

\* Reassessment year.

Comparison of Tax Levies and Collections Currently

A study of this tabulation could indicate a possible trend in future tax levies. A decrease in the percentage of current collection could be an indication of probable increase in future tax levies.

Year	Tax Levy	Currently	
		Cash Collection	Percentage Of Collection
2011	\$ 28,508,529	\$ 27,938,114	98.00%
2010	27,850,005	26,769,960	96.12%
2009	26,107,655	25,275,626	96.81%
2008	25,884,865	25,229,769	97.47%
2007	25,534,043	24,936,409	97.66%
2006	22,702,019	22,246,689	97.99%
2005	20,703,812	20,208,915	97.61%
2004	18,393,535	17,988,829	97.80%
2003	17,435,920	16,957,776	97.26%
2002	16,115,427	15,729,508	97.12%

TOWNSHIP OF FLORENCE  
SUPPLEMENTARY DATA  
YEAR ENDED DECEMBER 31, 2011

TAX RATE, TAX LEVY AND TAX COLLECTIONS

Delinquent Taxes and Tax Title Liens

This tabulation includes a comparison, expressed in percentage, of the total delinquent taxes and tax title liens in relation to the tax levies.

Year Ended December 31	Amount of Tax Title Liens	Amount of Delinquent Taxes	Total Delinquent	Percentage Of Tax Levy
2011	\$ 158,943	\$ 544,584	\$ 703,527	2.47%
2010	157,807	743,073	900,880	3.23%
2009	151,538	738,425	889,963	3.41%
2008	128,898	644,714	773,611	2.99%
2007	120,638	555,080	675,718	2.65%
2006	112,586	445,807	558,393	2.46%
2005	104,683	445,550	550,233	2.66%
2004	977,028	405,127	1,382,155	7.51%
2003	1,020,840	454,289	1,475,129	8.46%
2002	1,004,844	382,381	1,387,225	8.61%

Property Acquired By Tax Title Lien Liquidation

The value of property acquired by liquidation of tax title liens on December 31, on the basis of the last assessed valuation of such properties, was as follows:

Year	Amount
2011	\$ 70,240
2010	60,240
2009	60,240
2008	60,240
2007	60,240
2006	60,240
2005	60,240
2004	60,240
2003	60,240
2002	60,240

UTILITY LEVY AND COLLECTIONS

Comparison of Water & Sewer Utility Levies

Year	Beginning Balances		Levy	Total	Cash Collections (1)
	Rents	Liens			
2011	\$ 335,132	\$ 613	\$ 4,749,300	\$ 5,085,045	\$ 4,776,008
2010	227,114	613	4,572,901	4,800,628	4,455,267
2009	188,460	613	4,302,008	4,491,081	4,259,869
2008	202,986	613	4,073,291	4,276,890	4,084,887
2007	156,695	613	3,958,188	4,115,496	3,909,767
2006	192,043	613	3,742,624	3,935,280	3,776,189
2005	181,930	1,801	3,744,557	3,928,288	3,622,793
2004	526,246	18,884	3,420,295	3,965,425	3,607,879
2003	529,394	18,184	3,112,624	3,660,201	3,112,056
2002	639,498	25,616	2,928,741	3,593,855	3,038,890

(1) Includes amounts received on prior year balances.

TOWNSHIP OF FLORENCE  
 SUPPLEMENTARY DATA  
 YEAR ENDED DECEMBER 31, 2011

COMPARATIVE SCHEDULE OF FUND BALANCES

**CURRENT FUND**

<u>Year</u>	<u>Balance Dec. 31</u>	<u>Utilized In Budget Of Succeeding Year</u>	<u>Percentage Of Fund Balance Used</u>
2011	\$ 1,415,792	\$ 1,050,000	74.16%
2010	1,400,481	1,200,000	85.68%
2009	1,463,699	1,250,000	85.40%
2008	3,169,711	2,528,686	79.78%
2007	4,375,963	2,424,200	55.40%
2006	3,929,936	1,889,000	48.07%
2005	4,296,045	1,889,000	43.97%
2004	1,907,883	1,063,000	55.72%
2003	1,410,364	850,000	60.27%
2002	1,491,169	795,200	53.33%

**GENERAL CAPITAL FUND**

2011	\$ 496,789	\$ -	0.00%
2010	218,110	-	0.00%
2009	189,789	175,000	92.21%
2008	99,816	99,000	99.18%
2007	43,933	-	0.00%

**WATER AND SEWER UTILITY OPERATING FUND**

2011	\$ 644,896	\$ 329,733	51.13%
2010	518,924	454,806	87.64%
2009	903,810	647,784	71.67%
2008	1,422,071	841,216	59.15%
2007	1,687,588	782,775	46.38%
2006	2,116,577	1,187,000	56.08%
2005	2,513,081	1,187,384	47.25%
2004	2,744,298	1,369,011	49.89%
2003	2,373,419	1,425,501	60.06%
2002	2,241,378	1,145,974	51.13%

**WATER AND SEWER UTILITY ASSESSMENT TRUST FUND**

2011	\$ 177,503	\$ -	0.00%
2010	143,003	-	0.00%
2009	249,446	170,000	68.15%
2008	272,539	100,000	36.69%
2007	442,503	250,000	56.50%

**WATER AND SEWER UTILITY CAPITAL FUND**

2011	\$ 132,002	\$ 70,000	53.03%
2010	57,156	57,000	99.73%
2009	357,156	300,000	84.00%
2008	354,624	-	0.00%
2007	342,393	-	0.00%

\*\*\*\*\*

TOWNSHIP OF FLORENCE

PART II

LETTER OF FINDINGS AND RESPONSES

YEAR ENDED DECEMBER 31, 2011

**JOHN J. MALEY, JR.**

*Certified Public Accountant*

Registered Municipal Accountant

P.O. Box 614

BORDENTOWN, NEW JERSEY 08505

PHONE: (609) 298-8639

FAX: (609) 298-1198

MEMBER  
AMERICAN INSTITUTE OF  
CERTIFIED PUBLIC ACCOUNTANTS

To the Honorable Mayor and  
Members of the Township Committee  
Township of Florence  
Florence, New Jersey 08518

**GENERAL COMMENTS**

**Contracts and Agreements Required to be Advertised (N.J.S.A. 40A:11-4)**

N.J.S.A. 40A:11-4 states in part, "Every contract awarded by the contracting agent for the provision or performance of any goods or services, the cost of which in the aggregate exceeds the bid threshold, shall be awarded only by resolution of the governing body of the contracting unit to the lowest responsible bidder after public advertising for bids and bidding therefore, except as is provide otherwise in his act of specifically by any other law.

N.J.S.A. 40A:11-3a. states in part, "When the cost or price of any contract awarded by the contracting agent in the aggregate does not exceed in a contract year the total sum of \$17,500, the contract may be awarded by a purchasing agent or other employee so designated by the governing body when so authorized by ordinance or resolution, without public advertising for bids, except that the governing body of any contracting unit may adopt an ordinance or resolution to set a lower threshold for the receipt of public bids or the solicitation of competitive quotations. If a purchasing agent has been appointed, the governing body of the contracting unit may establish that the bid threshold may be up to \$25,000 or the threshold amount adjusted by the Governor pursuant to subsection c. of this section".

Subsection c. of N.J.S.A. 40A:11-3 directs the Governor, in consultation with the Department of the Treasury to adjust the threshold amounts every fifth year after enactment of P.L. 1999 c.440. The bid threshold for the Township of Florence is set at \$26,000 in accordance with the provisions of N.J.S.A. 40A:11-3 and rules promulgated by the New Jersey Department of Community Affairs.

N.J.S.A. 40A:11-6.1 establishes, with exceptions, 15% of the bid threshold as the level requiring solicitation of at least two competitive quotations, if practicable.

The governing body of the Municipality has the responsibility of determining whether the expenditures in any category will exceed the bid threshold within the fiscal year. Where questions arise as to whether any contract or agreement might result in violation of the statute, the Township Solicitor's opinion should be sought before a commitment is made.

**Contracts and Agreements Required to be Advertised (N.J.S.A. 40A:11-4) (Continued)**

The minutes indicate that bids were requested by public advertising for the following items:

Pedestrian Walkway  
Park Improvements

The minutes indicate that resolutions were adopted and advertised authorizing the awarding of contracts or agreements for "professional services" per N.J.S.A. 40A:11-5.

My examination of expenditures did not reveal any individual payments, contracts or agreements in excess of the bid threshold for the performance of any work or the furnishing or hiring of any materials or supplies, other than those where bids had been previously sought in accordance with N.J.S.A. 40A:11-4.

**Contracts and Agreements Requiring Solicitation of Quotations**

N.J.A.C. 5.30-14.5 requires the governing body to ascertain that there are available sufficient legally appropriated funds prior to the award of contracts. My review indicated compliance with the requirement.

**Collection of Interest on Delinquent Taxes and Assessments**

In accordance with the statutes, on January 5, 2011, the governing body adopted a resolution authorizing interest and penalties to be charged on delinquent taxes and assessments. Interest at the rate of eight percent per annum shall be charged on the first \$1,500 of the delinquency, and 18 percent on any amount in excess of \$1,500. Further, a penalty of 6percent shall be charged on any delinquency at December 31 that exceeds \$10,000. And, upon redemption of any lien held on and after March 29, 1991, the holder of the tax title lien shall be entitled to receive 2 percent on amounts in excess of \$2,000, 4 percent on amounts in excess of \$5,000 and 6 percent on amounts in excess of \$10,000.

It appears from an examination of the collector's records that interest was collected in accordance with the resolution.

**Delinquent Taxes and Tax Title Liens**

The last tax sale was held on June 17, 2011 and was complete.

Inspection of tax sale certificates on file revealed that all tax sale certificates were available for audit.

The following comparison is made of the number of tax title liens receivable at December 31:

<u>Year</u>	<u>Number of Liens</u>
2011	15
2010	17
2009	12

It is essential to good management that all means provided by statute be utilized to liquidate tax title liens in order to get such properties back on a tax-paying basis.

## **Verification of Delinquent Taxes and Other Charges**

A test verification of receivable balances and current payments was made in accordance with the regulations of the Division of Local Government Services.

### **FINDINGS**

#### **Finding: 2011-01** **Purchasing and Contracts**

##### Criteria

Budget line-items should not be overcommitted or overexpended prior to the transfer of funds approved by resolution of the governing body.

##### Condition

One budget line item in the water and sewer utility fund was overexpended at year end by \$19,309.

##### Effect

Noncompliance with statutory and regulatory requirements.

##### Cause

Oversight

##### Recommendation

Budget overexpenditures should be avoided.

##### Response

Management is in agreement with the above finding and will address the issues in a corrective action plan.

### **Status of Prior Years Audit Findings/Recommendations**

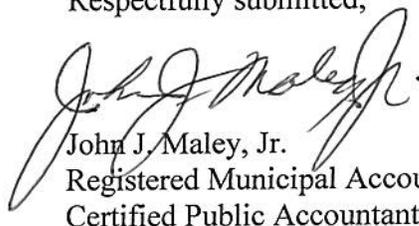
A review was performed on all 2010 findings and a corrective action plan was adopted and implemented.

### **Acknowledgement**

I desire to express my appreciation of the assistance and courtesies rendered by the Township officials and employees during the course of the audit.

Should you have any questions concerning my comments or recommendations, or should you desire any assistance in implementing my recommendations, please call me.

Respectfully submitted,



John J. Maley, Jr.  
Registered Municipal Accountant No. 218  
Certified Public Accountant

July 26, 2012