

**TOWNSHIP OF FLORENCE**  
**AUDIT REPORT FOR THE YEAR**  
**ENDED DECEMBER 31, 2016**

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**TOWNSHIP OF FLORENCE  
COUNTY OF BURLINGTON**

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**TOWNSHIP OF FLORENCE  
COUNTY OF BURLINGTON**

**PART I**

**INDEPENDENT AUDITOR'S REPORT  
AND FINANCIAL STATEMENTS  
FOR THE YEAR ENDED DECEMBER 31, 2016**

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## INDEPENDENT AUDITOR’S REPORT

Honorable Mayor and Members  
of the Township Council  
Township of Florence  
County of Burlington  
Florence, New Jersey

### Report on the Financial Statements

We have audited the accompanying statements of assets, liabilities, reserves and fund balance - regulatory basis of the various funds and account group of the Township of Florence, County of Burlington, State of New Jersey as of December 31, 2016 and 2015, and the related statements of operations and changes in fund balance - regulatory basis for the years then ended, the related statement of revenues - regulatory basis, and statement of expenditures - regulatory basis for the year ended December 31, 2016 and the related notes to the financial statements, which collectively comprise the Township’s basic financial statements as listed in the table of contents.

### Management’s Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles and practices prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey. Management is also responsible for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### Auditor’s Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and in compliance with audit requirements prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor’s judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity’s preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity’s internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

## **Opinions**

### **Basis for Adverse Opinion on Accounting Principles Generally Accepted in the United States of America**

As described in Note 1 to the financial statements, the Township of Florence prepares its financial statements using accounting practices that demonstrate compliance with regulatory basis of accounting and budget laws of the Division of Local Government Services, Department of Community Affairs, State of New Jersey, which is a basis of accounting other than accounting principles generally accepted in the United States of America, to meet the requirements of the State of New Jersey.

The effects on the financial statements of the variances between the regulatory basis of accounting described in Note 1 and accounting principles generally accepted in the United States of America, although not reasonably determinable, are presumed to be material.

### **Adverse Opinion on Accounting Principles Generally Accepted in the United States of America**

In our opinion, because of the significance of the matter discussed in the “Basis for Adverse Opinion on Accounting Principles Generally Accepted in the United States of America” paragraph, the financial statements referred to above do not present fairly, in accordance with accounting principles generally accepted in the United States of America, the financial position of the Township of Florence, County of Burlington, State of New Jersey, as of December 31, 2016 and 2015, or the results of its operations and changes in fund balance for the years then ended.

### **Opinion on Regulatory Basis of Accounting**

In our opinion, the financial statements referred to above present fairly, in all material respects, the assets, liabilities, reserves and fund balance - regulatory basis of the various funds of the Township of Florence, County of Burlington, State of New Jersey, as of December 31, 2016 and 2015, and the results of its operations and changes in fund balance - regulatory basis of such funds for the years then ended, and the statement of revenues - regulatory basis, statement of expenditures - regulatory basis of the various funds, and general fixed assets group of accounts – regulatory basis, for the years ended December 31, 2016 in conformity with accounting principles and practices prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey as described in Note 1.

## **Other Matters**

### **Report on Supplementary Information**

Our audit was conducted for the purpose of forming opinions on the financial statements referred to in the first paragraph as a whole. The supplemental statements and schedules presented for the various funds are presented for purposes of additional analysis as required by the Division of Local Government Services, Department of Community Affairs, State of New Jersey and is not a required part of the above financial statements.

Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. Such information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the financial statements of each of the respective individual funds and account group taken as a whole.

## **Other Reporting Required by Government Auditing Standards**

In accordance with *Government Auditing Standards*, we have also issued our report dated June 23, 2017, on our consideration of the Township of Florence's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Township of Florence's internal control over financial reporting and compliance.

Respectfully submitted,

**HOLMAN FRENIA ALLISON, P.C.**

John J. Maley, Jr.  
Certified Public Accountant  
Registered Municipal Accountant  
RMA #218

June 23, 2017  
Bordentown, New Jersey

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**INDEPENDENT AUDITOR’S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING  
AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL  
STATEMENTS PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS***

Honorable Mayor and Members  
of the Township Council  
Township of Florence  
County of Burlington  
Florence, New Jersey

We have audited, in accordance with the auditing standards generally accepted in the United States of America, the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States and audit requirements as prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey, the financial statements-regulatory basis of the Township of Florence (herein referred to as “the Township”), as of and for the year ended December 31, 2016, and the related notes to the financial statements, which collectively comprise the Township’s basic financial statements, and have issued our report thereon dated June 23, 2017. Our report indicated that the Township’s financial statements were not prepared and presented in accordance with accounting principles generally accepted in the United States of America but rather prepared and presented in accordance with the regulatory basis of accounting prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey.

**Internal Control over Financial Reporting**

In planning and performing our audit of the financial statements, we considered the Township's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Township’s internal control. Accordingly, we do not express an opinion on the effectiveness of the Township’s internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the Township's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

## **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the Township's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards* or audit requirements as prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey.

## **Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Township's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* and audit requirements as prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey in considering the Township's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Respectfully submitted,

**HOLMAN FRENIA ALLISON, P.C.**

John J. Maley, Jr.  
Certified Public Accountant  
Registered Municipal Accountant  
RMA #218

June 23, 2017  
Bordentown, New Jersey

**BASIC FINANCIAL STATEMENTS**

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**TOWNSHIP OF FLORENCE  
CURRENT FUND  
STATEMENTS OF ASSETS, LIABILITIES, RESERVES AND  
FUND BALANCE - REGULATORY BASIS  
YEARS ENDED DECEMBER 31, 2016 AND 2015**

<u>ASSETS</u>	<u>Ref.</u>	<u>Balance Dec. 31, 2016</u>	<u>Balance Dec. 31, 2015</u>
Regular Fund:			
Cash - Treasurer	A-4	\$ 7,242,467.43	\$ 6,796,134.53
Cash - Change Funds	A-6	550.00	550.00
Subtotal		<u>7,243,017.43</u>	<u>6,796,684.53</u>
Receivable and Other Assets with Full Reserves:			
Delinquent Property Taxes Receivable	A-8	343,335.44	442,943.59
Tax Title Liens Receivable	A-9	223,220.48	198,555.49
Other Municipal Liens	A-9	20,755.70	39,517.66
Property Acquired for Taxes (Assessed Valuation)	A-10	70,240.01	70,240.01
Revenue Accounts Receivable	A-11	49,033.40	39,089.75
Due from Other Trust Fund	B	1,500.00	1,500.00
Subtotal		<u>708,085.03</u>	<u>791,846.50</u>
Total Regular Funds		<u>7,951,102.46</u>	<u>7,588,531.03</u>
Federal and State Grant Fund:			
Grants Receivable	A-17	270,731.00	19,701.00
Due from Current Fund	A	59,220.41	27,208.90
		<u>329,951.41</u>	<u>46,909.90</u>
<b>TOTAL ASSETS</b>		<u><u>\$ 8,281,053.87</u></u>	<u><u>\$ 7,635,440.93</u></u>

**TOWNSHIP OF FLORENCE**  
**CURRENT FUND**  
**STATEMENTS OF ASSETS, LIABILITIES, RESERVES AND**  
**FUND BALANCE - REGULATORY BASIS**  
**YEARS ENDED DECEMBER 31, 2016 AND 2015**

	Ref.	Balance Dec. 31, 2016	Balance Dec. 31, 2015
<u>LIABILITIES, RESERVES &amp; FUND BALANCE</u>			
Regular Fund:			
Liabilities:			
Appropriation Reserves	A-3:A-12	\$ 559,413.56	\$ 412,849.40
Reserve for Encumbrances	A-3	95,654.27	174,771.80
Tax Overpayments	A-14	4,434.68	5,667.42
Prepaid Taxes	A-13	221,960.24	197,552.30
Local District School Tax Payable	A-16	1.00	1.00
Due County for Added & Omitted Taxes	A-15	39,899.65	24,373.29
Reserve for Library Aid	A-4	3,034.50	1,768.50
Tax Anticipation Notes Payable	A-4	3,000,000.00	2,500,000.00
Reserve for Tax Appeals	A-2	16,560.30	16,560.30
Due State of New Jersey -			
Senior Citizens & Veterans Deductions	A-7	61,316.83	59,303.14
Marriage License Fees and Burial Permit Fees		287.00	262.00
Construction Code Fees	A-4	2,783.00	91,036.00
Reserve for Sale of Land	A-4	-	775,000.00
Due to Federal and State Grant Fund	A	59,220.41	27,208.90
		<u>4,064,565.44</u>	<u>4,286,354.05</u>
Reserves for Receivables and Other Assets	A	708,085.03	791,846.50
Fund Balance	A-1	<u>3,178,451.99</u>	<u>2,510,330.48</u>
Total Regular Funds		<u>7,951,102.46</u>	<u>7,588,531.03</u>
Federal and State Grant Fund:			
Reserve for Encumbrances	A-18	1,501.00	95.00
Reserve for Appropriated Grants	A-18	328,450.41	46,814.90
		<u>329,951.41</u>	<u>46,909.90</u>
<b>TOTAL LIABILITIES, RESERVES &amp; FUND BALANCE</b>		<u><u>\$ 8,281,053.87</u></u>	<u><u>\$ 7,635,440.93</u></u>

The accompanying notes are an integral part of this statement.

**TOWNSHIP OF FLORENCE  
CURRENT FUND  
STATEMENTS OF OPERATIONS AND CHANGE IN FUND BALANCE  
REGULATORY BASIS  
YEARS ENDED DECEMBER 31, 2016 AND 2015**

	Year 2016	Year 2015
<b><u>REVENUE AND OTHER INCOME REALIZED</u></b>		
Fund Balance Utilized	\$ 1,416,600.00	\$ 1,600,000.00
Miscellaneous Revenue Anticipated	6,534,682.05	4,669,922.28
Receipts From Delinquent Taxes	428,779.44	410,277.74
Receipts From Current Taxes	30,488,948.51	29,919,445.50
Non-Budget Revenue	136,425.24	44,058.28
Other Credits to Income:		
Unexpended Balance of Appropriation Reserves	283,676.68	303,862.71
<b>TOTAL INCOME</b>	<b>39,289,111.92</b>	<b>36,947,566.51</b>
<b><u>EXPENDITURES</u></b>		
Budget and Emergency Appropriations:		
Operations		
Salaries and Wages	4,993,578.00	4,652,975.00
Other Expenses	3,669,319.58	3,396,399.73
Deferred Charges and Statutory Expenditures	878,689.08	835,675.01
Capital Improvements	669,500.00	562,200.00
Municipal Debt Service	1,802,430.06	1,268,668.46
Transferred to Board of Education for Use of Local Schools	20,000.00	20,000.00
Local District School Tax	18,456,995.00	18,210,979.00
County Taxes	4,868,887.69	4,812,214.40
Due County for Added & Omitted Taxes	39,899.65	24,373.29
Fire District Taxes	1,674,663.00	1,548,876.00
Municipal Open Space Tax	124,745.00	125,794.00
Due State of New Jersey - Senior Citizens		
Deductions Disallowed For Prior Year	1,662.32	2,247.26
Refund of Prior Year Revenue	4,021.03	-
<b>TOTAL EXPENDITURES</b>	<b>37,204,390.41</b>	<b>35,460,402.15</b>
Excess in Revenue	2,084,721.51	1,487,164.36
Fund Balance - January 1	2,510,330.48	2,623,166.12
	4,595,051.99	4,110,330.48
Decreased By:		
Utilization As Anticipated Revenue	1,416,600.00	1,600,000.00
Fund Balance - December 31	<b>\$ 3,178,451.99</b>	<b>\$ 2,510,330.48</b>

The accompanying notes are an integral part of this statement.

**TOWNSHIP OF FLORENCE  
CURRENT FUND  
STATEMENT OF REVENUES - REGULATORY BASIS  
YEAR ENDED DECEMBER 31, 2016**

	Budget	Special NJSA 40A:4-87	Realized	Excess Or (Deficit)
Fund Balance Anticipated	\$ 1,416,600.00	\$ -	\$ 1,416,600.00	\$ -
Miscellaneous Revenues:				
Local Revenues:				
Licenses				
Alcoholic Beverages	28,600.00	-	28,800.00	200.00
Other	250.00	-	525.00	275.00
Fees and Permits	396,500.00	-	403,033.02	6,533.02
Fines and Costs				
Municipal Court	287,800.00	-	276,040.50	(11,759.50)
Interest and Costs on Taxes	78,784.00	-	81,202.74	2,418.74
Interest on Investments & Deposits	37,856.40	-	19,125.94	(18,730.46)
Landfill Fees - Host Community Benefits (PL 1985, C.38)	336,600.00	-	357,988.40	21,388.40
State Aid Without Offsetting Appropriations:				
Consolidated Municipal Property Tax Relief Act	131,997.00	-	131,997.00	-
Energy Receipts Taxes	1,219,366.00	-	1,219,366.00	-
Dedicated Uniform Construction Code Fees Offset with Appropriations:				
Uniform Construction Code Fees	650,000.00	-	1,006,816.00	356,816.00
Special Items of General Revenue Anticipated With Prior Written Consent of Director of Local Government Services - Public and Private Revenues Offset With Appropriations:				
Recycling Tonnage Grant	62,826.92	-	61,826.92	(1,000.00)
NJDEP - Clean Communities Grant	-	31,271.68	31,271.68	-
Municipal Alliance on Alcoholism & Drug Abuse	8,701.00	-	8,701.00	-
NJ Transportation Trust Fund Act	-	220,000.00	220,000.00	-
Drunk Driving Enforcement Fund	-	4,709.01	4,709.01	-
Body Armor Fund	-	2,504.97	2,504.97	-
NJDL&PS - Division of Highway Traffic Safety (Click It or Ticket)	-	5,000.00	5,000.00	-
Waste Management Environmental Service Contribution	-	2,000.00	2,000.00	-
Recreation Contribution - National Gypsum	-	1,250.00	1,250.00	-
Donations - Covington Group	-	25,000.00	25,000.00	-
Burlington County Municipal Park Development Program Grant	-	180,000.00	180,000.00	-
Other Special Items:				
PILOT Programs	500,000.00	-	1,299,995.19	799,995.19
Waste Management Agreement - Debt Service	146,700.01	-	146,700.01	-
Reserve for Sale of Land	775,000.00	-	775,000.00	-
Reserve for Payment of Notes - General Capital Fund	245,828.67	-	245,828.67	-
<b>TOTAL MISCELLANEOUS REVENUES</b>	<b>4,906,810.00</b>	<b>471,735.66</b>	<b>6,534,682.05</b>	<b>1,156,136.39</b>
Receipts From Delinquent Taxes	390,000.00		428,779.44	38,779.44
Subtotal General Revenues	6,713,410.00	471,735.66	8,380,061.49	1,194,915.83
Amount to be Raised by Taxes for Support of Municipal Budget:				
Local Tax for Municipal Purposes Including Reserve for Uncollected Taxes	5,476,446.00		5,951,758.17	475,312.17
<b>BUDGET TOTALS</b>	<b>12,189,856.00</b>	<b>471,735.66</b>	<b>14,331,819.66</b>	<b>1,670,228.00</b>
Non-Budget Totals	-		136,425.24	136,425.24
<b>TOTAL REVENUES</b>	<b>\$ 12,189,856.00</b>	<b>\$ 471,735.66</b>	<b>\$ 14,468,244.90</b>	<b>\$ 1,806,653.24</b>

**TOWNSHIP OF FLORENCE  
CURRENT FUND  
STATEMENT OF REVENUES - REGULATORY BASIS  
YEAR ENDED DECEMBER 31, 2016**

ANALYSIS OF REALIZED REVENUE

ALLOCATION OF CURRENT TAX COLLECTIONS

Revenue From Collections	\$	30,488,948.51	
Allocated To:			
School Taxes	\$	18,456,995.00	
County Taxes		4,908,787.34	
Special District Taxes		1,674,663.00	
Municipal Open Space Taxes		124,745.00	
		<u>25,165,190.34</u>	
Balance for Support of Municipal Budget Appropriations		5,323,758.17	
ADD: Appropriation "Reserve for Uncollected Taxes"		<u>628,000.00</u>	
Amount for Support of Municipal Budget Appropriations	\$	<u>5,951,758.17</u>	
Receipts From Delinquent Taxes:			
Delinquent Tax Collections	\$	425,628.53	
Tax Title Lien Collections		<u>3,150.91</u>	
		<u>\$ 428,779.44</u>	
Licenses - Other:			
Clerk - Vending	\$	<u>525.00</u>	
		<u>\$ 525.00</u>	
Fees and Permits			
Clerk	\$	314,475.27	
Police		14,810.75	
Recreation		26,125.00	
Registrar of Vital Statistics		8,117.00	
Housing Inspections		<u>39,505.00</u>	
		<u>\$ 403,033.02</u>	

ANALYSIS OF NONBUDGET REVENUE

MISCELLANEOUS REVENUE NOT ANTICIPATED

Treasurer:

State of NJ - Hotel Fee	\$	1,880.85	
State of NJ - Inspection Fines Reimbursement		3,209.25	
State of NJ - Administration Costs		2,573.32	
Municipal Clerk - Auction Proceeds		17,778.29	
General Trust - Administration Fees for O/S Employees		3,151.07	
Oil, Metal, Electrical Recycling		4,197.76	
Oppenheimer - Premium on Tax Anticipation Notes		18,180.00	
State of New Jersey FEMA - Hurricane Sandy		791.76	
State of New Jersey FEMA - January 2016 Snow Storm		56,898.14	
Prior Year Appropriation Reimbursements		5,681.16	
Miscellaneous		<u>591.10</u>	
	\$	114,932.70	

Tax Collector:

Demolition Liens Redeemed		18,761.96	
Costs of Tax Sales		2,690.58	
Returned Check Fees		<u>40.00</u>	
		<u>21,492.54</u>	
	\$	<u>136,425.24</u>	

The accompanying notes are an integral part of this statement.

**FLORENCE TOWNSHIP  
CURRENT FUND  
STATEMENT OF EXPENDITURES - REGULATORY BASIS  
YEAR ENDED DECEMBER 31, 2016**

	Appropriations		Expended		Balance Canceled
	Budget	Budget After Modification	Paid or Charged	Encumbered	
<b>DIVISION OF ADMINISTRATION</b>					
Mayor and Council	\$ 40,654.00	\$ 40,654.00	\$ 40,653.96	\$ -	\$ 0.04
Salaries and Wages	11,220.00	11,220.00	8,872.65	155.70	2,191.65
Other Expenses					
Business Administration Office					
Salaries and Wages	255,575.00	255,575.00	251,548.35	-	4,026.65
Other Expenses	38,075.00	37,075.00	30,941.02	1,080.96	5,053.02
Office of Municipal Clerk					
Salaries and Wages	133,506.00	133,506.00	121,225.73	-	12,280.27
Other Expenses	23,930.00	22,930.00	21,051.21	417.54	1,461.25
Industrial Development Promotion					
Other Expenses	31,000.00	11,000.00	10,311.49	-	688.51
Insurance					
Group Insurance Plan for Employees	1,000,127.00	1,000,127.00	853,290.06	15,049.57	131,787.37
Workers Compensation Insurance	107,800.00	107,800.00	107,800.00	-	-
Liability Insurance	91,500.00	91,500.00	91,486.84	-	13.16
Health Benefit Waiver	20,650.00	26,050.00	26,000.00	-	50.00
<b>DIVISION OF ACCOUNTS AND CONTROL</b>					
Municipal Auditor					
Other Expenses	27,470.00	27,470.00	26,185.00	-	1,285.00
<b>DIVISION OF REVENUE</b>					
Bureau of Assessments					
Salaries and Wages	88,145.00	83,145.00	82,942.52	-	202.48
Other Expenses	2,400.00	2,400.00	1,031.59	-	1,368.41
Miscellaneous Other Expenses	44,625.00	25,625.00	15,673.75	4,301.00	5,650.25
Bureau of Collections					
Office of Tax Collector					
Salaries and Wages	70,870.00	61,370.00	59,032.51	-	2,337.49
Other Expenses	10,820.00	10,820.00	9,516.75	100.00	1,203.25
<b>DIVISION OF LAW</b>					
Township Solicitor					
Other Expenses	46,000.00	46,000.00	45,943.84	-	56.16
Special Counsel					
Other Expenses	90,800.00	90,800.00	90,135.73	-	664.27
Municipal Court					
Salaries and Wages	204,777.00	204,777.00	193,125.34	-	11,651.66
Other Expenses	19,820.00	19,820.00	13,718.21	241.03	5,860.76
Municipal Land Use Law (NJ 40:53 D-1)					
Planning Board					
Salaries and Wages	19,000.00	18,000.00	15,618.44	-	2,381.56
Other Expenses	27,380.00	16,380.00	12,235.80	-	4,144.20
Board of Adjustment					
Other Expenses	10,580.00	9,080.00	6,453.12	-	2,626.88

**FLORENCE TOWNSHIP  
CURRENT FUND  
STATEMENT OF EXPENDITURES - REGULATORY BASIS  
YEAR ENDED DECEMBER 31, 2016**

	Appropriations		Expended		Balance Canceled
	Budget	Budget After Modification	Paid on Charged	Encumbered	
<b>DIVISION OF ENGINEERING</b>					
Township Engineer					
Other Expenses	75,800.00	75,800.00	55,199.57	-	20,600.43
<b>DIVISION OF HEALTH AND WELFARE</b>					
Board of Health					
Salaries and Wages	2,975.00	2,975.00	2,975.00	-	-
Other Expenses	1,075.00	1,075.00	1,050.50	-	24.50
<b>DEPARTMENT OF THE TREASURY</b>					
Treasurer					
Salaries and Wages	72,426.00	65,426.00	62,631.39	-	2,794.61
Other Expenses					
Miscellaneous Other Expenses	8,840.00	8,840.00	7,827.57	471.19	541.24
Cost of Registered Bonds	850.00	850.00	650.00	-	200.00
<b>DEPARTMENT OF PUBLIC WORKS</b>					
Division of Streets and Roads, Parks, Playgrounds and Sanitation:					
Road Repairs and Maintenance					
Salaries and Wages	227,673.00	227,673.00	222,852.74	-	4,820.26
Other Expenses	205,405.00	205,405.00	154,950.09	19,471.71	30,983.20
Public Buildings and Grounds					
Salaries and Wages	148,155.00	110,655.00	102,667.66	-	7,987.34
Other Expenses	84,600.00	84,600.00	77,123.82	2,372.56	5,103.62
Parks and Playgrounds					
Salaries and Wages	62,609.00	62,609.00	59,798.11	-	2,810.89
Other Expenses	68,115.00	65,115.00	53,395.00	119.99	11,600.01
Sanitation					
Salaries and Wages	408,244.00	384,244.00	380,050.59	-	4,193.41
Other Expenses					
Solid Waste Disposal Fee	14,900.00	6,900.00	4,520.88	100.16	2,278.96
Landfill Taxes	27,000.00	24,500.00	21,467.07	-	3,032.93
Contractual	322,800.00	322,800.00	321,477.45	-	1,322.55
Miscellaneous Other Expenses	58,605.00	53,105.00	36,664.75	6,493.20	9,947.05
<b>DIVISION OF RECREATION</b>					
Recreation					
Other Expenses	79,500.00	79,500.00	63,052.99	12,412.99	4,034.02
Celebration of Public Event, Anniversary or Holiday					
Other Expenses	12,400.00	12,400.00	12,367.37	-	32.63
<b>DEPARTMENT OF POLICE FORCE</b>					
Police Force					
Salaries and Wages	2,941,658.00	2,921,658.00	2,835,196.91	-	86,461.09
Other Expenses					
Miscellaneous Other Expenses	235,255.00	235,255.00	213,787.99	14,483.79	6,983.22
Maintenance of Traffic Lights					
Other Expenses	3,200.00	3,200.00	2,327.37	-	872.63

**FLORENCE TOWNSHIP  
CURRENT FUND  
STATEMENT OF EXPENDITURES - REGULATORY BASIS  
YEAR ENDED DECEMBER 31, 2016**

	Appropriations		Expended		Balance Canceled
	Budget	Budget After Modification	Paid on Charged	Encumbered	
Office of Emergency Management Services	13,939.00	7,939.00	5,422.95	-	2,516.05
Other Expenses					
<b>STATUTORY AGENCIES AND OTHER BODIES CREATED, CONTINUED OR CONSTRUED BY THE CHARTER OR CODE</b>					
General Government					
Municipal Prosecutor					
Salaries and Wages	25,200.00	25,200.00	23,736.00	-	1,464.00
Environmental Commission (NISA 40:56A et seq)					
Other Expenses	750.00	750.00	382.24	-	367.76
Animal Control					
Contractual	3,800.00	800.00	253.60	-	546.40
Shade Trees					
Other Expenses	36,010.00	46,010.00	36,165.90	250.00	9,594.10
<b>EDUCATION</b>					
Expense at Participation of Free County Library					
Salaries and Wages	83,180.00	83,180.00	83,180.00	-	-
Other Expenses	21,180.00	21,180.00	16,769.40	2,112.75	2,297.85
<b>UNIFORM CONSTRUCTION CODE - APPROPRIATIONS OFFSET BY DEDICATED REVENUES (NJAC 5:23-4.17):</b>					
State Uniform Construction Code:					
Construction Official					
Salaries and Wages	302,831.00	312,931.00	312,576.96	-	354.04
Other Expenses	131,050.00	117,550.00	111,132.66	2,292.08	4,125.26
<b>UNCLASSIFIED:</b>					
Contribution to Senior Citizen Centers (40:48-94)					
Florence Center	4,250.00	4,250.00	4,250.00	-	-
Roebing Center	4,250.00	4,250.00	4,250.00	-	-
Condominium Services					
Other Expenses	132,500.00	132,500.00	93,755.09	592.06	38,152.85
Utility Expenses					
Electricity and Natural Gas	138,000.00	117,000.00	91,011.76	2,207.44	23,780.80
Street Lighting	182,000.00	182,000.00	158,241.66	-	23,758.34
Telecommunications	30,000.00	33,000.00	31,114.43	-	1,885.57
Petroleum Products	123,000.00	85,000.00	49,718.29	10,928.55	24,353.16
<b>TOTAL OPERATIONS WITHIN "CAPS"</b>	<b>8,710,749.00</b>	<b>8,481,249.00</b>	<b>7,848,789.67</b>	<b>95,654.27</b>	<b>536,805.06</b>
<b>Detail:</b>					
Salaries and Wages	5,087,478.00	4,993,578.00	4,849,812.21	-	143,765.79
Other Expenses	3,623,271.00	3,487,671.00	2,998,977.46	95,654.27	393,039.27

**FLORENCE TOWNSHIP  
CURRENT FUND  
STATEMENT OF EXPENDITURES - REGULATORY BASIS  
YEAR ENDED DECEMBER 31, 2016**

	Appropriations		Expended		Balance Canceled
	Budget	Budget After Modification	Paid or Charged	Encumbered	
<b>STATUTORY EXPENDITURES</b>					
Contribution to:					
Public Employees' Retirement System	202,967.00	202,967.00	202,967.00	-	-
Social Security System (OASI)	181,000.08	166,000.08	160,540.18	-	-
Police and Firemen's Retirement System of NJ	506,222.00	506,222.00	506,222.00	-	-
Defined Contribution Retirement Program	3,500.00	3,500.00	2,379.08	-	1,120.92
	893,689.08	878,689.08	872,108.26	-	6,580.82
<b>TOTAL GENERAL APPROPRIATIONS FOR MUNICIPAL PURPOSES WITHIN "CAPS"</b>	<b>9,604,438.08</b>	<b>9,359,938.08</b>	<b>8,720,897.93</b>	<b>95,654.27</b>	<b>543,385.88</b>
<b>OPERATIONS EXCLUDED FROM "CAPS"</b>					
Sanitation					
Other Expenses					
Recycling Taxes	19,500.00	19,500.00	19,345.32	-	154.68
Group Insurance Plan for Employees	15,873.00	15,873.00	-	-	15,873.00
	4,012.00	4,012.00	4,012.00	-	-
State & Federal Programs Offset By Revenues:					
SFSP Fire District Payment	-	31,271.68	31,271.68	-	-
NJDEP - Clean Communities Grant (C159 \$31,271.68)	8,701.00	8,701.00	8,701.00	-	-
Municipal Alliance on Alcoholism & Drug Abuse	61,826.92	61,826.92	61,826.92	-	-
NJDEP - Recycling Tonnage Grant	-	2,504.97	2,504.97	-	-
Body Armor Replacement Program (C159 \$2,504.97)	-	2,000.00	2,000.00	-	-
Waste Management Contribution (C159 \$2,000.00)	-	4,709.01	4,709.01	-	-
Drunk Driving Enforcement Grant (C159 \$4,709.01)	-	25,000.00	25,000.00	-	-
Recreation Contribution - Covington Baseball Fields (C159 \$25,000.00)	-	1,250.00	1,250.00	-	-
Recreation Contribution - National Gypsum (C159 \$1,250.00)	-	5,000.00	5,000.00	-	-
Click It or Ticket Grant (C159 \$5,000.00)					
<b>TOTAL OPERATIONS - EXCLUDED FROM "CAPS"</b>	<b>109,912.92</b>	<b>181,648.58</b>	<b>165,620.90</b>	<b>-</b>	<b>16,027.68</b>
Detail:					
Other Expenses	109,912.92	181,648.58	165,620.90	-	16,027.68
<b>CAPITAL IMPROVEMENTS - EXCLUDED FROM "CAPS"</b>					
Capital Improvement Fund	25,000.00	269,500.00	269,500.00	-	-
Public and Private Programs Offset by Revenues:					
New Jersey Transportation Trust Fund Authority Act (C159 \$22)	-	220,000.00	220,000.00	-	-
Burlington County Muni. Park Development Program (C159 \$18)	-	180,000.00	180,000.00	-	-
<b>TOTAL CAPITAL IMPROVEMENTS</b>	<b>25,000.00</b>	<b>669,500.00</b>	<b>669,500.00</b>	<b>-</b>	<b>-</b>

**FLORENCE TOWNSHIP  
CURRENT FUND  
STATEMENT OF EXPENDITURES - REGULATORY BASIS  
YEAR ENDED DECEMBER 31, 2016**

	Appropriations		Expended		Balance Canceled
	Budget	Budget After Modification	Paid or Charged	Encumbered	
<b>MUNICIPAL DEBT - EXCLUDED FROM "CAPS"</b>					
Payment of Bond Principal	580,000.00	580,000.00	580,000.00	-	-
Payment of Bond Anticipation Notes and Capital Notes	1,021,000.00	1,021,000.00	1,021,000.00	-	-
Interest on Bonds	131,295.00	131,295.00	131,293.74	-	1.26
Interest on Notes	38,445.00	38,445.00	38,374.83	-	70.17
Loan Repayment for Principal & Interest	31,765.00	31,765.00	31,761.49	-	3.51
<b>TOTAL MUNICIPAL DEBT SERVICE</b>	<b>1,802,505.00</b>	<b>1,802,505.00</b>	<b>1,802,430.06</b>	<b>-</b>	<b>74.94</b>
Transferred to Board of Education for Use of Local Schools (N.J.S.A. 40:48-17.1 and 17.3)	20,000.00	20,000.00	20,000.00	-	-
<b>TOTAL GENERAL APPROPRIATIONS EXCLUDED FROM "CAPS"</b>	<b>1,957,417.92</b>	<b>2,673,653.58</b>	<b>2,657,550.96</b>	<b>-</b>	<b>16,027.68</b>
<b>SUBTOTAL GENERAL APPROPRIATIONS</b>	<b>11,561,856.00</b>	<b>12,033,591.66</b>	<b>11,378,448.89</b>	<b>95,654.27</b>	<b>74.94</b>
Reserve for Uncollected Taxes	628,000.00	628,000.00	628,000.00	-	-
<b>TOTAL GENERAL APPROPRIATIONS</b>	<b>\$ 12,189,856.00</b>	<b>\$ 12,661,591.66</b>	<b>\$ 12,006,448.89</b>	<b>\$ 95,654.27</b>	<b>\$ 559,413.56</b>

Appropriation by N.J.S.A. 40A:4-87 Budget	\$ 471,735.66
	<u>12,189,856.00</u>
	\$ 12,661,591.66

<b>ANALYSIS OF PAID OR CHARGED</b>	
Reserve for State Grants - Grant Fund	\$ 542,263.58
Reserve for Uncollected Taxes	628,000.00
Cash Disbursed	<u>10,836,185.31</u>
	\$ 12,006,448.89

The accompanying notes are an integral part of this statement.

**TOWNSHIP OF FLORENCE  
TRUST FUND  
STATEMENTS OF ASSETS, LIABILITIES, RESERVES AND  
FUND BALANCE - REGULATORY BASIS  
YEARS ENDED DECEMBER 31, 2016 AND 2015**

<u>ASSETS</u>	<u>Ref.</u>	Balance Dec. 31, 2016	Balance Dec. 31, 2015
<u>Assessment Trust Fund</u>			
Cash - Treasurer	B-4	\$ 9,341.77	\$ 9,341.77
		9,341.77	9,341.77
<u>Animal Control Fund</u>			
Cash - Treasurer	B-4	15,004.18	13,840.33
		15,004.18	13,840.33
<u>Open Space Trust Fund</u>			
Cash - Treasurer	B-4	366,080.79	502,862.50
Due from Other Trust Fund	B	231.40	-
		366,312.19	502,862.50
<u>Other Trust Fund</u>			
Cash - Treasurer	B-4	2,057,365.79	538,979.55
Cash - Collector	B-5	222,790.37	227,534.97
Due From Community Development Block Grant	B-10	-	65,000.00
		2,280,156.16	831,514.52
<b>TOTAL ASSETS</b>		<b>\$ 2,670,814.30</b>	<b>\$ 1,357,559.12</b>

**TOWNSHIP OF FLORENCE  
TRUST FUND  
STATEMENTS OF ASSETS, LIABILITIES, RESERVES AND  
FUND BALANCE - REGULATORY BASIS  
YEARS ENDED DECEMBER 31, 2016 AND 2015**

<u>LIABILITIES, RESERVES AND FUND BALANCE</u>	<u>Ref.</u>	Balance Dec. 31, 2016	Balance Dec. 31, 2015
<u>Assessment Trust Fund</u>			
Fund Balance	B-3	\$ 9,341.77	\$ 9,341.77
		9,341.77	9,341.77
<u>Animal Control Fund</u>			
Due State of New Jersey		10.20	10.20
Reserve for Animal Control Fund Expenditures	B-7	14,993.98	13,830.13
		15,004.18	13,840.33
<u>Open Space Trust Fund</u>			
Reserve for Open Space Trust Fund	B-12	366,312.19	502,862.50
		366,312.19	502,862.50
<u>Other Trust Fund</u>			
Due Open Space Trust Fund	B	231.40	-
Due to Current Fund	A	1,500.00	1,500.00
Reserve for Collector's Trust	B-5	222,790.37	227,534.97
Reserve for Unemployment Compensation			
Insurance Fund	B-8	52,878.23	59,089.38
Reserve Community Development Block Grant	B-11	-	65,000.00
Reserve For Special Deposits	B-9	461,610.44	236,816.93
Payroll Deductions Payable	B-4	66,954.16	64,934.17
Reserve for Fair Share Housing - Developer Contributions	B-4	1,453,659.96	121,598.67
Reserve for Fair Share Housing - Payments			
In Lieu of Developer Contributions	B-4	5,307.06	41,494.36
Reserve for Costs of Public Defender	B-4	15,224.54	13,546.04
		2,280,156.16	831,514.52
<b>TOTAL LIABILITIES, RESERVES &amp; FUND BALANCE</b>		<b>\$ 2,670,814.30</b>	<b>\$ 1,357,559.12</b>

The accompanying notes are an integral part of this statement.

**TOWNSHIP OF FLORENCE  
OPEN SPACE TRUST FUND  
STATEMENT OF REVENUES - REGULATORY BASIS  
YEAR ENDED DECEMBER 31, 2016**

	Budget Revenues	Realized
Amount To Be Raised By Taxation	\$ 124,745.00	\$ 124,745.00
Interest Income	-	672.09
Reserve Funds	81,555.00	-
Premium on Notes	-	9,254.52
	\$ 206,300.00	\$ 134,671.61

**OPEN SPACE TRUST FUND  
STATEMENT OF EXPENDITURES - REGULATORY BASIS  
YEAR ENDED DECEMBER 31, 2016**

	Budget Appropriations	Expended
Debt Service:		
Payment of Bond Anticipation Notes	\$ 200,000.00	\$ 200,000.00
Interest on Notes	6,300.00	6,221.92
Due to/from Payroll Account	-	231.40
Down Payment on Improvements	-	65,000.00
	\$ 206,300.00	\$ 271,453.32

The accompanying Notes to the Financial Statements are an integral part of these statements.

**TOWNSHIP OF FLORENCE  
ASSESSMENT TRUST FUND  
STATEMENT OF FUND BALANCE  
REGULATORY BASIS  
YEARS ENDED DECEMBER 31, 2016 AND 2015**

Balance - December 31, 2015 and 2016

\$ 9,341.77

The accompanying notes are an integral part of this statement.

**TOWNSHIP OF FLORENCE  
GENERAL CAPITAL FUND  
STATEMENTS OF ASSETS, LIABILITIES, RESERVES AND  
FUND BALANCE - REGULATORY BASIS  
YEARS ENDED DECEMBER 31, 2016 AND 2015**

ASSETS	<u>Ref.</u>	Balance Dec. 31, 2016	Balance Dec. 31, 2015
Cash - Treasurer	C-2	\$ 4,613,306.49	\$ 3,781,546.84
Deferred Charges to Future Taxation:			
Funded	C-4	4,107,076.12	4,716,848.76
Unfunded	C-5	17,294,663.77	13,238,413.77
Due from State of New Jersey -			
Transportation Trust Fund Grant - Hornberger Avenue	C, C-2	49,000.00	196,000.00
Transportation Trust Fund Grant - Boulevard Street	C	158,489.67	158,489.67
Local Aid Bikeway Program	C	97,118.91	97,118.91
<b>TOTAL ASSETS</b>		<b>\$ 26,319,654.96</b>	<b>\$ 22,188,417.95</b>
<b>LIABILITIES, RESERVES AND FUND BALANCE</b>			
General Serial Bonds	C-6	4,030,000.00	4,610,000.00
Green Trust Loan Payable	C-7	77,076.12	106,848.76
Bond Anticipation Notes	C-8	8,869,000.00	6,860,000.00
Capital Improvement Fund	C-9	298,304.85	241,554.85
Improvement Authorizations:			
Funded	C-11	520,160.63	583,312.75
Unfunded	C-11	10,936,556.88	8,281,265.99
Reserved for:			
Encumbrances	C-11	681,501.01	418,500.94
Environmental Remediation Encumbrances	C	687.50	687.50
Payment of Debt Service	C, C-2	1,054.15	246,882.82
Recreation Improvements - Unappropriated	C-10	198,099.98	198,099.98
Developer Impact Fees - Unappropriated	C	97,000.00	97,000.00
Sidewalk Improvements - Unappropriated	C, C-2	62,130.00	3,162.00
Local Aid Bikeway Program Grant	C	97,118.91	97,118.91
Transportation Trust Fund Grant	C	158,489.67	158,489.67
Fund Balance	C-1	292,475.26	285,493.78
<b>TOTAL LIABILITIES, RESERVES AND FUND BALANCE</b>		<b>\$ 26,319,654.96</b>	<b>\$ 22,188,417.95</b>

There were bonds and notes authorized but not issued at December 31, 2016 and 2015 of \$8,425,663.77 and \$6,378,413.77. (C-12)

The accompanying notes are an integral part of this statement.

**TOWNSHIP OF FLORENCE  
GENERAL CAPITAL FUND  
STATEMENT OF FUND BALANCE - REGULATORY BASIS  
YEARS ENDED DECEMBER 31, 2016 AND 2015**

Balance - December 31, 2015	\$	285,493.78
Increased by:		
Premium on Bond Anticipation Notes	<u>\$</u>	<u>6,981.48</u>
		<u>6,981.48</u>
Balance - December 31, 2016	\$	<u><u>292,475.26</u></u>

The accompanying notes are an integral part of this statement.

**TOWNSHIP OF FLORENCE  
WATER AND SEWER UTILITY FUND  
STATEMENTS OF ASSETS, LIABILITIES, RESERVES AND  
FUND BALANCE - REGULATORY BASIS  
YEARS ENDED DECEMBER 31, 2016 AND 2015**

ASSETS	<u>Ref.</u>	<u>Balance Dec. 31, 2016</u>	<u>Balance Dec. 31, 2015</u>
Operating Fund:			
Cash - Treasurer	D-8	\$ 3,603,537.32	\$ 2,586,639.91
		<u>3,603,537.32</u>	<u>2,586,639.91</u>
Due from Water and Sewer Assessment Trust Fund	D-12	-	21,842.22
Receivables With Full Reserves:			
Water and Sewer Rents	D-14	333,624.42	312,966.08
Water and Sewer Utility Liens	D-15	613.01	613.01
		<u>334,237.43</u>	<u>313,579.09</u>
Total Operating Fund		<u>\$ 3,937,774.75</u>	<u>\$ 2,922,061.22</u>
Assessment Trust Fund:			
Cash - Treasurer	D-9;D-12	261,014.78	320,779.06
Assessments Receivable	D-17	291,050.25	308,128.19
Total Assessment Trust Fund		<u>552,065.03</u>	<u>628,907.25</u>
Capital Fund:			
Cash	D-10;D-13	1,143,630.66	1,083,870.65
Fixed Capital	D-19	35,853,840.96	35,847,115.96
Fixed Capital Authorized and Uncompleted	D-20	4,600,000.00	1,650,000.00
Total Capital Fund		<u>41,597,471.62</u>	<u>38,580,986.61</u>
<b>TOTAL ASSETS</b>		<u><u>\$ 46,087,311.40</u></u>	<u><u>\$ 42,131,955.08</u></u>

TOWNSHIP OF FLORENCE  
WATER AND SEWER UTILITY FUND  
COMPARATIVE BALANCE SHEET - REGULATORY BASIS  
YEARS ENDED DECEMBER 31, 2016 AND 2015

	<u>Ref.</u>	<u>Balance Dec. 31, 2016</u>	<u>Balance Dec. 31, 2015</u>
<b>LIABILITIES, RESERVES AND FUND BALANCE</b>			
Operating Fund:			
Liabilities:			
Appropriation Reserves	D-5	\$ 350,592.69	\$ 428,514.77
Reserve for Encumbrances	D-5	288,020.92	78,930.64
Accounts Payable		10.00	10.00
Accrued Interest on Bonds & Notes	D-16	64,062.51	79,818.14
Reserve for Developer Contributions - Toll Bros.		82,937.40	9,282.00
		<u>785,623.52</u>	<u>596,555.55</u>
Reserve for Receivables	D	334,237.43	313,579.09
Fund Balance	D-1	<u>2,817,913.80</u>	<u>2,011,926.58</u>
Total Operating Fund		<u>3,937,774.75</u>	<u>2,922,061.22</u>
Assessment Trust Fund:			
Water & Sewer Assessment Bonds	D-26	426,000.00	481,000.00
Due to Water and Sewer Operating Fund	D-12	-	21,842.22
Fund Balance	D-3	<u>126,065.03</u>	<u>126,065.03</u>
Total Assessment Trust Fund		<u>552,065.03</u>	<u>628,907.25</u>
Capital Fund:			
Serial Bonds	D-26	2,177,000.00	2,707,000.00
NJ Environmental Infrastructure Bonds	D-26	1,655,000.00	2,430,000.00
Bond Anticipation Notes	D-25	1,650,000.00	1,650,000.00
Capital Improvement Fund	D-22	197,140.62	121,140.62
Improvement Authorizations:			
Funded	D-21	120,000.00	-
Unfunded	D-21	3,151,905.18	665,655.22
Reserves for:			
Encumbrances		284,000.00	76,489.95
Amortization	D-23	32,021,840.96	30,710,115.96
Deferred Amortization	D-24	120,000.00	-
Water & Sewer Improvements - Developer Contributions, Hovnanian	D-10	25,000.00	25,000.00
Fund Balance	D-2	<u>195,584.86</u>	<u>195,584.86</u>
Total Capital Fund		<u>41,597,471.62</u>	<u>38,580,986.61</u>
<b>TOTAL LIABILITIES, RESERVES AND FUND BALANCE</b>		<u>\$ 46,087,311.40</u>	<u>\$ 42,131,955.08</u>

There were bonds and notes authorized but not issued at December 31, 2016 and 2015 of \$2,830,000.00 and \$-0-. (D-27)

The accompanying notes are an integral part of this statement.

**TOWNSHIP OF FLORENCE  
WATER AND SEWER UTILITY OPERATING FUND  
STATEMENTS OF OPERATIONS AND CHANGES IN FUND BALANCE  
REGULATORY BASIS  
YEARS ENDED DECEMBER 31, 2016 AND 2015**

	Year 2016	Year 2015
<u>Revenues &amp; Other Income Realized</u>		
Fund Balance	\$ 354,036.00	\$ 342,506.00
Water and Sewer Rents	4,974,237.33	4,797,234.16
Miscellaneous	1,124,618.09	532,201.49
Other Credits to Income:		
Unexpended Balance of Appropriation Reserves	333,561.57	155,934.39
	<hr/>	<hr/>
Total Income	6,786,452.99	5,827,876.04
	<hr/>	<hr/>
<u>Expenditures</u>		
Operating	3,571,608.00	3,466,015.00
Capital Improvements	316,000.00	132,000.00
Debt Service	1,518,618.77	1,753,994.23
Deferred Charges and Statutory Expenditures	220,203.00	207,281.00
	<hr/>	<hr/>
Total Expenditures	5,626,429.77	5,559,290.23
	<hr/>	<hr/>
Statutory Excess to Fund Balance	1,160,023.22	268,585.81
Fund Balance - January 1	2,011,926.58	2,085,846.77
	<hr/>	<hr/>
	3,171,949.80	2,354,432.58
Less: Utilization by Water and Sewer Operating Budget	354,036.00	342,506.00
	<hr/>	<hr/>
Fund Balance - December 31	\$ 2,817,913.80	\$ 2,011,926.58
	<hr/> <hr/>	<hr/> <hr/>

The accompanying notes are an integral part of this statement.

EXHIBIT D-2

**TOWNSHIP OF FLORENCE  
WATER AND SEWER UTILITY FUND  
STATEMENT OF WATER AND SEWER CAPITAL FUND BALANCE -  
REGULATORY BASIS  
YEARS ENDED DECEMBER 31, 2016 AND 2015**

Balance - December 31, 2015 and 2016 \$ 195,584.86

EXHIBIT D-3

**WATER AND SEWER UTILITY FUND  
STATEMENT OF ASSESSMENT TRUST FUND BALANCE  
REGULATORY BASIS  
YEARS ENDED DECEMBER 31, 2016 AND 2015**

Balance - December 31, 2015 and 2016 \$ 126,065.03

The accompanying notes are an integral part of this statement.

**TOWNSHIP OF FLORENCE**  
**WATER AND SEWER UTILITY OPERATING FUND**  
**STATEMENT OF REVENUES - REGULATORY BASIS**  
**YEAR ENDED DECEMBER 31, 2016**

	Anticipated	Realized	Excess or (Deficit)
Fund Balance Utilized	\$ 354,036.00	\$ 354,036.00	\$ -
Rents	4,790,000.00	4,974,237.33	184,237.33
Miscellaneous	490,000.00	1,124,618.09	634,618.09
	<u>\$ 5,634,036.00</u>	<u>\$ 6,452,891.42</u>	<u>\$ 818,855.42</u>

Analysis of Realized Revenue

Rents:

Collections	\$ 4,974,237.33
	\$ 4,974,237.33

Miscellaneous:

Collector:

Connection Fees & Taps	\$ 684,324.68
Penalties and Costs on Delinquent Accounts	27,316.93
Sludge Dumping	346,442.92
Other Accounts Receivable	15,200.49
	1,073,285.02

Treasurer:

Interest on Assessments	4,812.57
Interest Earned on Bank Deposits	7,707.60
Miscellaneous Reimbursements	38,812.90
	51,333.07

Total Miscellaneous	\$ 1,124,618.09
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The accompanying notes are an integral part of this statement.

**TOWNSHIP OF FLORENCE  
WATER AND SEWER UTILITY OPERATING FUND  
STATEMENT OF EXPENDITURES - REGULATORY BASIS  
YEAR ENDED DECEMBER 31, 2016**

	Appropriations		Expended			
	Budget	Budget After Modification	Paid or Charged	Encumbered	Reserved	Canceled
<b>Operating:</b>						
Salaries and Wages	\$ 1,303,548.00	\$ 1,303,548.00	\$ 1,248,337.23	\$ -	\$ 55,210.77	\$ -
Other Expenses	2,075,910.00	1,879,910.00	1,525,411.56	174,746.32	179,752.12	-
Group Insurance Plan for Employees	388,150.00	388,150.00	277,002.26	-	111,147.74	-
<b>Total Operating</b>	<b>3,767,608.00</b>	<b>3,571,608.00</b>	<b>3,050,751.05</b>	<b>174,746.32</b>	<b>346,110.63</b>	<b>-</b>
<b>Capital Improvements:</b>						
Capital Improvement Fund	-	196,000.00	196,000.00	-	-	-
Capital Outlay	120,000.00	120,000.00	6,725.00	113,274.60	0.40	-
<b>Total Capital Improvements</b>	<b>120,000.00</b>	<b>316,000.00</b>	<b>202,725.00</b>	<b>113,274.60</b>	<b>0.40</b>	<b>-</b>
<b>Debt Service:</b>						
Payment of Bond Principal & Water Supply						
Bond Loans	1,305,000.00	1,305,000.00	1,305,000.00	-	-	-
Interest on Bonds & Loans	201,225.00	201,225.00	201,223.14	-	-	1.86
Interest on Notes	20,000.00	20,000.00	12,395.63	-	-	7,604.37
<b>Total Debt Service</b>	<b>1,526,225.00</b>	<b>1,526,225.00</b>	<b>1,518,618.77</b>	<b>-</b>	<b>-</b>	<b>7,606.23</b>
<b>Deferred Charges &amp; Statutory Expenditures:</b>						
<b>Statutory Expenditures:</b>						
Contribution To:						
Public Employees Retirement System	119,203.00	119,203.00	119,203.00	-	-	-
Social Security System (O.A.S.I.)	101,000.00	101,000.00	96,518.34	-	4,481.66	-
<b>Total Deferred Charges and Statutory Expenditures</b>	<b>220,203.00</b>	<b>220,203.00</b>	<b>215,721.34</b>	<b>-</b>	<b>4,481.66</b>	<b>-</b>
	<b>\$ 5,634,036.00</b>	<b>\$ 5,634,036.00</b>	<b>\$ 4,987,816.16</b>	<b>\$ 288,020.92</b>	<b>\$ 350,592.69</b>	<b>\$ 7,606.23</b>

Budget \$ 5,634,036.00  
\$ 5,634,036.00

Analysis of Paid or Charged  
Interest on Bonds, Loans and Notes \$ 213,618.77  
Cash Disbursed 4,774,197.39  
\$ 4,987,816.16

The accompanying notes are an integral part of this statement.

**TOWNSHIP OF FLORENCE  
WATER AND SEWER UTILITY ASSESSMENT FUND  
STATEMENT OF REVENUES - REGULATORY BASIS  
YEAR ENDED DECEMBER 31, 2016**

	Budget Revenues	Realized
	<u>                    </u>	<u>                    </u>
Assessment Cash	\$ 55,000.00	\$ 55,000.00
	<u>\$ 55,000.00</u>	<u>\$ 55,000.00</u>

**WATER AND SEWER UTILITY ASSESSMENT FUND  
STATEMENT OF EXPENDITURES - REGULATORY BASIS  
YEAR ENDED DECEMBER 31, 2016**

	Budget Appropriations	Expended
	<u>                    </u>	<u>                    </u>
Payment of Bond Principal	\$ 55,000.00	\$ 55,000.00
		<u>\$ 55,000.00</u>
Assessment Cash		<u>\$ 55,000.00</u>

The accompanying notes are an integral part of this statement.

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**TOWNSHIP OF FLORENCE  
GENERAL FIXED ASSETS ACCOUNT GROUP  
STATEMENTS OF ASSETS, LIABILITIES, RESERVES AND  
FUND BALANCE - REGULATORY BASIS  
YEARS ENDED DECEMBER 31, 2016 AND 2015**

	<u>Dec. 31, 2016</u>	<u>Dec. 31, 2015</u>
General Fixed Assets:		
Land Improvements	\$ 571,581.00	\$ 571,581.00
Buildings	2,475,789.97	2,051,889.97
Machinery and Equipment	<u>4,758,203.82</u>	<u>4,278,543.82</u>
Total General Fixed Assets	<u><u>\$ 7,805,574.79</u></u>	<u><u>\$ 6,902,014.79</u></u>
Investment in General Fixed Assets	<u><u>\$ 7,805,574.79</u></u>	<u><u>\$ 6,902,014.79</u></u>

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**TOWNSHIP OF FLORENCE  
COUNTY OF BURLINGTON**

**NOTES TO FINANCIAL STATEMENTS  
FOR THE YEAR ENDED DECEMBER 31, 2016**

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**TOWNSHIP OF FLORENCE**  
**NOTES TO FINANCIAL STATEMENTS**  
**YEAR ENDED DECEMBER 31, 2016**

**Note 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

**A. Reporting Entity**

Except as noted below, the financial statements of the Township of Florence include every board, body, officer or commission supported and maintained wholly or in part by funds appropriated by the Township of Florence, as required by N.J.S.A. 40A:5-5. Accordingly, the financial statements of the Township of Florence do not include the operations of the municipal library.

Component Units

The Governmental Accounting Standards Board (“GASB”) Statement 14, as amended by GASB Statements 39 and 61, established criteria to be used to determine which component units should be included in the financial statements of the oversight entity. The criteria differ from the Division of Local Government Services, Department of Community Affairs, State of New Jersey (the “Division”) requirements where certain boards, commissions, and agencies of the Township, by statute or other directive, report separately on their financial statements. The Township had no component units in 2016.

**B. Description of Funds**

The accounting policies of the Township of Florence conform to the accounting principles applicable to municipalities, which have been prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey. Such principles and practices are designed primarily for determining compliance with legal provisions and budgetary restrictions and as a means of reporting on the stewardship of public officials with respect to public funds. Under this method of accounting, the Township of Florence accounts for its financial transactions through the following separate funds. This fund structure is not intended to present financial information in accordance with generally accepted accounting principles (GAAP).

Current Fund - Resources and expenditures for governmental operations of general nature, including Federal and State grant funds.

Trust Fund - Receipts, custodianship and disbursement of funds in accordance with the purpose for which each reserve was created.

General Capital Fund - Receipt and disbursement of funds for the acquisition of general capital facilities, other than those acquired in the current fund. This fund is also used to account for current fund debt authorized.

Water and Sewer Operating and Capital Funds - Account for the operations and acquisition of capital facilities of the municipally owned Water and Sewer Utility.

General Fixed Assets Account Group - Fixed assets used in governmental operations (general fixed assets) are accounted for in the general fixed assets account group. Public domain (infrastructure) general fixed assets consisting of certain improvements other than buildings, such as roads, bridges, curbs and gutters, streets and sidewalks and drainage systems are not capitalized.

**TOWNSHIP OF FLORENCE**  
**NOTES TO FINANCIAL STATEMENTS**  
**YEAR ENDED DECEMBER 31, 2016**

**Note 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**C. Basis of Accounting**

The accounting principles and practices prescribed for municipalities by the State of New Jersey differ in certain respects from generally accepted accounting principles applicable to local governmental units. The more significant policies in New Jersey follow.

A modified accrual basis of accounting is followed with minor exceptions.

Revenues - Are recorded when received in cash except for certain amounts, which are due from other governmental units. Receipts from Federal and State grants are realized as revenue when anticipated in the Township budget. Receivables for property taxes are recorded with offsetting reserves on the balance sheet of the Township's current fund; accordingly, such amounts are not recorded as revenue until collected. Other amounts that are due the Township, which are susceptible to accrual are also recorded as receivables with offsetting reserves and recorded as revenue when received.

Under the GAAP modified accrual basis of accounting, revenues are recognized when they become both measurable and available. Grants are recognized under GAAP when the actual expenditure is made.

Expenditures - Expenditures are recorded when an amount is encumbered for goods or services through the issuances of a purchase order. Outstanding encumbrances at December 31<sup>st</sup> are reported as a cash liability in the financial statements and constitute part of the Township's statutory appropriation reserve balance. Unexpended or uncommitted appropriations at December 31, are reported as expenditures through the establishment of appropriation reserves unless cancelled by the governing body. GAAP requires expenditures to be recognized in the accounting period in which the fund liability is incurred, if measurable.

Appropriations for principal payments on outstanding general capital and utility bonds and notes are provided on the cash basis; interest on general capital indebtedness is on the cash basis, whereas interest on utility indebtedness is on the accrual basis.

School Taxes - The municipality is responsible for levying, collecting and remitting school taxes for the local school district. Expenditures are recorded for the full amount required to be raised by taxation to operate the school district from January 1 to December 31.

County Taxes - The municipality is responsible for levying, collecting and remitting county taxes for the County of Burlington. Expenditures are recorded for the amount due the County for the year, based upon the ratables required to be certified to the County Board of Taxation by January 10 of the current year. In addition, operations is charged for the County share of Added and Omitted Taxes certified to the County Board of Taxation by October 10 of the current year and due to be paid to the County by February 15 of the following year.

Foreclosed Property - Foreclosed property is recorded in the current fund at the assessed valuation when such property was acquired and is fully reserved. GAAP requires such property to be recorded in the General Fixed Asset Account Group at the lower of cost or fair market value.

**TOWNSHIP OF FLORENCE**  
**NOTES TO FINANCIAL STATEMENTS**  
**YEAR ENDED DECEMBER 31, 2016**

**Note 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

Interfunds - Interfund receivables in the current fund are recorded with offsetting reserves which are created by charges to operations. Income is recognized in the year the receivables are liquidated. Interfund receivables in the other funds are not offset by reserves. GAAP does not require the establishment of offsetting reserves by charges to operations for Current Fund interfunds receivable. Revenues would not be recognized in the year of liquidation.

Inventories of Supplies - The costs of inventories of supplies for all funds are recorded as expenditures at the time individual items are purchased. The costs of inventories are not included on the various balance sheets. GAAP requires current fund inventories on hand at the close of the year to be reported on the balance sheet and offset by a fund balance reserve.

Deferred Charges - The recognition of certain expenditures is deferred to future periods. These expenditures, or deferred charges, are generally overexpenditures of legally adopted budget appropriations or emergency appropriations made in accordance with N.J S.A 40A:4-46 et at. Deferred charges are subsequently raised as items of appropriation in budgets of succeeding years. GAAP does not recognize deferred charges for amounts expended in excess of budgeted or for emergency appropriations.

Appropriation Reserves - Appropriation reserves covering unexpended appropriation balances are automatically created at year end and recorded as liabilities, except for amounts which may be canceled by the governing body. Appropriation reserves are available, until lapsed at the close of the succeeding year, to meet specific claims, commitments or contracts incurred during the preceding fiscal year. Lapsed appropriation reserves are recorded as income. GAAP does not provide for the reservation of unexpended budget appropriations.

Reserve for Uncollected Taxes - The Reserve for Uncollected Taxes is a non-spending budget appropriation. The amount is calculated based on the percentage of taxes collected in the preceding year. The inclusion of the Reserve for Uncollected Taxes in the amount to be raised by taxes assures the Township, based on its prior year collection percentage, it will collect enough taxes to pay its current year obligations. A Reserve for Uncollected Taxes is not provided under GAAP.

General Fixed Assets - Property and equipment purchased by the current and the general capital funds are recorded as expenditures at the time of purchase and are not capitalized.

The Township has developed a fixed assets accounting system in accordance with Technical Accounting Directive No. 85-2, "Accounting for Governmental Fixed Assets", as promulgated by the Division of Local Government Services, which differs in certain respects from generally accepted accounting principles.

Fixed assets used in governmental operations (general fixed assets) are accounted for in the general fixed assets account group. Public domain ("infrastructure") general fixed assets consisting of certain improvements other than buildings, such as roads, bridges, curbs and gutters, streets and sidewalks and drainage systems are not capitalized.

**TOWNSHIP OF FLORENCE**  
**NOTES TO FINANCIAL STATEMENTS**  
**YEAR ENDED DECEMBER 31, 2016**

**Note 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

All fixed assets are valued at historical cost or estimated historical cost if actual historical cost is not available.

No depreciation has been provided for in the financial statements.

Expenditures for construction in progress are recorded in the capital funds until such time as the construction is completed and put into operation.

Fixed assets acquired through grants in aid or contributed capital, have not been accounted for separately.

Property and equipment purchased by the Water and Sewer Utility Fund are recorded in the capital account at cost and are adjusted for disposition and abandonment. The amounts shown do not purport to represent reproduction costs or current value. Contributions in aid of construction are not capitalized. The balance in the reserve for amortization and deferred reserve for amortization accounts in the utility capital fund represents charges to operations for the costs of acquisitions of property, equipment and improvements. The utility does not record depreciation on fixed assets.

Budgets and Budgetary Accounting - The Township of Florence must adopt an annual budget in accordance with N.J.S.A. 40A:4 et al. N.J.S.A. 40A:4-5 requires the governing body to introduce and approve the annual municipal budget no later than February 10 of each year. At introduction, governing body shall fix the time and place for a public hearing on the budget and must advertise the time and place at least ten days prior to the hearing in a newspaper published and circulating in the municipality. The public hearing must not be held less than twenty-eight days after the date the budget was introduced. After the hearing has been held, the governing body may, by majority vote, adopt the budget or may amend the budget in accordance with N.J.S.A. 40A:4-9.

An extension of the statutory dates for introduction, approval and adoption of the municipal budget may be granted by the Director of the Division of Local Government Services, with the permission of the Local Finance Board.

Budgets are adopted on the same basis of accounting utilized for the preparation of the Township's financial statements.

Property Taxes

**Assessment of Tax:**

New Jersey statutes require that taxable valuation of real property be prepared by the Township Tax Assessor as of October 1 in each year and filed with the County Board of Taxation by January 10 of the following year. Upon the filing of certified adopted budgets by the Township of Florence, Local School District and County, the tax rate is struck by the Board based on the certified amounts in each of the taxing districts. Pursuant to statute, this process is to be completed on or before May 3, with a completed duplicate of the tax rolls to be delivered to the Township of Florence Tax Collector on or before May 13<sup>th</sup>.

**TOWNSHIP OF FLORENCE**  
**NOTES TO FINANCIAL STATEMENTS**  
**YEAR ENDED DECEMBER 31, 2016**

**Note 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**Collection of Tax:**

Taxes become a lien on property as of January 1. Tax bills are prepared and mailed by the Collector of Taxes of the Township of Florence annually and set forth the final tax for the tax year. The bill contains a credit for preliminary amounts billed previously with the balance payable in equal installments on August 1st and November 1st of the tax year. In addition, the property owner receives a preliminary bill for the succeeding year based on one half of the prior year's tax. The preliminary payments are due and payable on February 1st and May 1st. Taxes become delinquent if not paid on the installment dates and become subject to interest penalties of 8% to 18% of the amount delinquent. If taxes are delinquent on or after April 1st of the succeeding year, the delinquent amount is subject to "Tax Sale" which places a tax lien on the property allowing the holder to enforce the tax lien by collection or foreclosure. New Jersey property tax laws establish a tax lien on real estate as of January 1st of the current tax year even though the amount due is not known.

Subsequent Events – The Township of Florence has evaluated subsequent events occurring after December 31, 2016 through the date of June 23, 2017, which is the date the financial statement were available to be issued.

Compensated Absences - Expenditures relating to obligations for unused vested accumulated vacation and sick leave are not recorded until paid. GAAP requires that the amount that would be normally liquidated with expendable available financial resources be recorded as an expenditure in the operating funds and the remaining obligations be recorded as a long-term obligation.

**D. Impact of Recently Issued Accounting Principles**

Adopted Accounting Pronouncements

For the year ended December 31, 2016, the Township implemented GASB Statement No. 72, *Fair Value Measurement and Application*. As a result of implementing this statement, the Township is required to measure certain investments at fair value for financial reporting purposes. In addition, the Township is required to measure donated capital assets at acquisition value (an entry price); these assets were previously required to be measured at fair value. Statement No. 72 requires disclosures to be made about fair value measurements, the level of fair value hierarchy, and valuation techniques. Implementation of this Statement did not impact the Township's financial statements.

The Township implemented GASB Statement No. 73, *Accounting and Financial Reporting for Pensions and Related Assets that are Not Within the Scope of GASB Statement 68, and Amendments to Certain Provisions of GASB Statements 67 and 68*. Implementation of this Statement did not impact the Township's financial statements.

The Township implemented GASB Statement No. 76, *The Hierarchy of Generally Accepted Accounting Principles for State and Local Governments*. Implementation of this Statement did not impact the Township's financial statements.

Statement No. 77, *Tax Abatement Disclosures*. This Statement requires governments that enter into tax abatement agreements to disclose information about those agreements. Implementation of this Statement did not impact the Township's financial statements.

**TOWNSHIP OF FLORENCE**  
**NOTES TO FINANCIAL STATEMENTS**  
**YEAR ENDED DECEMBER 31, 2016**

**Note 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

Statement No. 78, *Pensions Provided through Certain Multiple-Employer Defined Benefit Pension Plans*. The objective of this Statement is to address a practice issue regarding the scope and applicability of Statement No. 68, *Accounting and Financial Reporting for Pensions*. Implementation of this Statement did not impact the Township's financial statements.

Statement No. 79, *Certain External Investment Pools and Pool Participants*. This Statement addresses accounting and financial reporting for certain external investment pools and pool participants. Implementation of this Statement did not impact the Township's financial statements.

**Recently Issued Accounting Pronouncements**

The GASB has issued the following Statements which will become effective in future fiscal years as shown below:

Statement No. 74, *Financial Reporting for Postemployment Benefit Plans Other Than Pension Plans*. The objective of this Statement is to improve the usefulness of information about postemployment benefits other than pensions (other postemployment benefits or OPEB) included in the general purpose external financial reports of state and local governmental OPEB plans for making decisions and assessing accountability. This Statement results from a comprehensive review of the effectiveness of existing standards of accounting and financial reporting for all postemployment benefits (pensions and OPEB) with regard to providing decision-useful information, supporting assessments of accountability and interperiod equity, and creating additional transparency. This Statement will be effective for the year ended December 31, 2017. Management does not expect this Statement to impact the Township's financial statements.

Statement No. 75, *Accounting and Financial Reporting for Post-employment Benefits Other than Pensions*. This Statement replaces the requirements of Statement No. 45, *Accounting and Financial Reporting by Employers for Post-employment Benefits Other Than Pensions*, as amended, and No. 57, *OPEB Measurements by Agency Employers and Agent Multi-Employer Plans*, for OPEB Statement No. 74, *Financial Reporting for Post-employment Benefit Plans Other Than Pension Plans*, establishes new accounting and financial reporting requirements for OPEB Plans. This Statement will be effective for the year ended December 31, 2018. Management has not yet determined the potential impact on the Township's financial statements.

Statement No. 80, *Blending Requirements for Certain Component Units - an amendment of GASB Statement No. 14*. The objective of this Statement is to improve financial reporting by clarifying the financial statement presentation requirements for certain component units. This Statement amends the blending requirements established in paragraph 53 of Statement No. 14, *The Financial Reporting Entity, as amended*. This Statement will be effective for the year ended December 31, 2017. Management does not expect this Statement to impact the Township's financial statements.

Statement No. 81, *Irrevocable Split-Interest Agreements*. The objective of this Statement is to improve accounting and financial reporting for irrevocable split-interest agreements by providing recognition and measurement guidance for situations in which a government is a beneficiary of the agreement. This Statement will be effective for the year ended December 31, 2017. Management does not expect this Statement to impact the Township's financial statements.

**TOWNSHIP OF FLORENCE**  
**NOTES TO FINANCIAL STATEMENTS**  
**YEAR ENDED DECEMBER 31, 2016**

**Note 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

Statement No. 82, *Pension Issues – an amendment of GASB Statements No. 67, 68 and No. 73*. The objective of this Statement is to address certain issues that have been raised with respect to Statements No. 67, *Financial Reporting for Pension Plans*, No. 68, *Accounting and Financial Reporting for Pensions*, and No. 73, *Accounting and Financial Reporting for Pensions and Related Assets That Are Not within the Scope of GASB Statement 68, and Amendments to Certain Provisions of GASB Statements 67 and 68*. This Statement will be effective for the year ended December 31, 2017. Management has not yet determined the potential impact on the Township's financial statements.

Statement No. 83, *Certain Asset Retirement Obligations*. This Statement addresses accounting and financial reporting requirements for certain asset retirement obligations and establishes the timing and pattern of recognition of a liability and corresponding deferred outflow of resources. This Statement will be effective for the year ended December 31, 2019. Management does not expect this Statement to impact the Township's financial statements.

Statement No. 84, *Fiduciary Activities*. The objective of this Statement is to improve guidance regarding the identification of fiduciary activities for accounting and financial reporting purposes and how those activities should be reported. This Statement will be effective for the year ended December 31, 2019. Management does not expect this Statement to impact the Township's financial statements.

Statement No. 85, *Omnibus 2017*. The objective of this Statement is to address practice issues that have been identified during implementation and application of certain GASB Statements. This Statement addresses a variety of topics including issues related to blending component units, goodwill, fair value measurement and application, and postemployment benefits (pensions and other postemployment benefits [OPEB]). This Statement will be effective for the year ended December 31, 2018. Management has not yet determined the potential impact on the Township's financial statements.

Adopted Accounting Pronouncements

**Note 2: CASH AND INVESTMENTS**

Deposits - Deposits are carried at cost, which approximates market value. The carrying amount of deposits is separately displayed on the balance sheets as Cash.

New Jersey municipal units are required by N.J.S.A. 40A:5-14 to adopt a cash management plan and shall deposit, or invest, or both deposit and invest its funds pursuant to that plan. Deposits of public funds are permitted in a bank or trust company having its place of business in the State of New Jersey and organized under the laws of the United States or of the State of New Jersey or the New Jersey Cash Management Fund.

The Township deposits its funds in public depositories protected from loss under the provisions of the Governmental Unit Deposit Protection Act ("GUDPA"). GUDPA was enacted in 1970 to protect Governmental Units from a loss of funds on deposit with a failed banking institution in New Jersey. The law requires governmental units to deposit public funds only in public depositories located in New Jersey, where the funds are secured in accordance with the Act.

Public funds are defined as the funds of any government unit. Public depositories include Savings and Loan Institutions, banks (both State and National Banks) and savings banks where deposits of which are federally

**TOWNSHIP OF FLORENCE**  
**NOTES TO FINANCIAL STATEMENTS**  
**YEAR ENDED DECEMBER 31, 2016**

**Note 2: CASH AND INVESTMENTS (Continued)**

insured. All public depositories must pledge collateral, having a market value of 5% of the average daily balance of collected public funds, to secure the deposits of governmental units. If a public depository fails, the collateral it has pledged, plus the collateral of all other public depositories is available to pay the full amount of their deposits to the government units.

At December 31, 2016, the carrying value of cash of the Township consisted of the following:

	Total
Interest Bearing Demand Deposits	\$ 19,470,321
N.J. Cash Management Fund	64,218
Change Funds	550
	\$ 19,535,089

Custodial Credit Risk - During the period ended December 31, 2016 the Township did not hold any investments. Cash available to earn interest was placed in interest bearing accounts. The carrying amount of cash at December 31, 2016 was \$19,535,089 and the bank balance was \$19,615,771. Of the bank balance, \$250,000 was covered by federal depository insurance, \$19,025,283 was covered by a collateral pool maintained by the banks as required by New Jersey statutes, \$64,218 was placed in the New Jersey Cash Management Fund and \$276,269 was uninsured.

Investment Credit Risk - Credit risk is the risk that an issuer or other counter party to an investment will not fulfill its obligations. The Township has no policy on credit risk other than limiting its investments to those permitted by New Jersey Statutes as follows:

1. Bonds or other obligations of the United States or obligations guaranteed by the United States.
2. Government money market mutual funds.
3. Any federal agency or instrumentality obligation authorized by Congress that matures within 397 days from the date of purchase, and has a fixed rate of interest not dependent on any index or other external factor.
4. Bonds or other obligations of the local unit or school districts of which the local unit is a part.
5. Bonds or other obligations, having a maturity date not more than 397 days from the date of purchase, approved by the Division of Investment of the Department of the Treasury for investment by local units.
6. Local government investment pools.
7. Deposits with the State of New Jersey Cash Management Fund.
8. Agreements for the repurchase of fully collateralized securities, subject to conditions.

**TOWNSHIP OF FLORENCE**  
**NOTES TO FINANCIAL STATEMENTS**  
**YEAR ENDED DECEMBER 31, 2016**

**Note 2: CASH AND INVESTMENTS (Continued)**

*Interest Rate Risk:* Interest rate risk is the risk that changes in interest rates will adversely affect the fair value of an investment. The Township does not have a formal investment policy that limits investment maturities as a means of managing its exposure.

*Concentration of Credit Risk:* The Township places no limit on the amount that may be invested in any one issuer.

**Note 3: DEBT, DEBT SERVICE AND STATUTORY DEBT CONDITION**

Summary of Municipal Debt

	<u>Year 2016</u>	<u>Year 2015</u>	<u>Year 2014</u>
<u>Issued</u>			
General:			
Bonds and Notes	\$ 12,976,076	\$ 11,576,849	\$ 7,029,739
Water and Sewer Utility:			
Bonds and Notes	5,482,000	6,787,000	6,629,103
Assessment Bonds and Notes	426,000	481,000	536,000
Total Debt Issued	<u>18,884,076</u>	<u>18,844,849</u>	<u>14,194,842</u>
<u>Athorized But Not Issued</u>			
General:			
Bonds and Notes	8,425,664	6,378,414	5,837,878
Water & Sewer Utility:			
Bonds and Notes	2,830,000	-	1,650,000
Total Authorized But Not Issued	<u>11,255,664</u>	<u>6,378,414</u>	<u>7,487,878</u>
Total Issued and Authorized But Not Issued	<u>30,139,740</u>	<u>25,223,263</u>	<u>21,682,720</u>
<u>Deductions:</u>			
Funds Temporarily Held to Pay			
Bonds and Notes			
General	1,054	1,633,383	1,230,000
Open Space (40A:2-44h.)	2,421,500	-	-
Water and Sewer - Self Liquidating	8,738,000	7,268,000	8,815,103
Total Deductions	<u>11,160,554</u>	<u>8,901,383</u>	<u>10,045,103</u>
Net Debt	<u>\$ 18,979,186</u>	<u>\$ 16,321,880</u>	<u>\$ 11,637,617</u>

**TOWNSHIP OF FLORENCE**  
**NOTES TO FINANCIAL STATEMENTS**  
**YEAR ENDED DECEMBER 31, 2016**

**Note 3: DEBT, DEBT SERVICE AND STATUTORY DEBT CONDITION (Continued)**

In addition to the capital debt shown in the above statement, the Township issued a tax anticipation note dated June 30, 2016 in accordance with the provisions of N.J.S.A 40A:4-64 et seq., amounting to \$3,000,000 maturing March 22, 2017 with interest at 2.00%.

**Summary of Statutory Debt Condition - Annual Debt Statement**

The summarized statement of debt condition that follows is presented in accordance with the required method of setting up the annual debt statement and indicates a statutory net debt of 1.59%.

	<u>Gross Debt</u>	<u>Deductions</u>	<u>Net Debt</u>
Local District School Debt	\$ 22,250,000	\$ 22,250,000	\$ -
Water & Sewer Utility Debt	5,908,000	5,908,000	-
General Debt	21,401,740	2,422,554	18,979,186
	<u>\$ 49,559,740</u>	<u>\$ 30,580,554</u>	<u>\$ 18,979,186</u>

Net Debt is \$18,979,186 divided by equalized valuation basis per N.J.S.A. 40A:2-2 as amended, \$1,194,039,702 = 1.59%.

**Borrowing Power Under N.J.S.A. 40A:2-6 As Amended**

3-1/2% of Equalized Valuation Basis	\$ 41,791,389
Municipal Net Debt	<u>18,979,186</u>
Remaining Borrowing Power	<u>\$ 22,812,203</u>

**Calculation of Self-Liquidating Purpose.**  
**Water and Sewer Utility Per N.J.S.A. 40A:2-45**

Cash Receipts for Fees, Rents or Other Charges for Year	<u>\$ 6,452,891</u>
Deductions:	
Operating and Maintenance Costs	3,791,811
Debt Service Per Water & Sewer Account	<u>1,518,619</u>
	<u>5,310,430</u>
Excess in Revenue	<u>\$ 1,142,461</u>

**TOWNSHIP OF FLORENCE**  
**NOTES TO FINANCIAL STATEMENTS**  
**YEAR ENDED DECEMBER 31, 2016**

**Note 3: DEBT, DEBT SERVICE AND STATUTORY DEBT CONDITION (Continued)**

Schedule of Annual Debt Service for Principal and Interest To Maturity-  
For Bonded Debt and Loans Issued and Outstanding -

Calendar Year	General		Water & Sewer Utility	
	Principal	Interest	Principal	Interest
2017	610,371	115,840	1,325,000	167,014
2018	615,981	99,258	1,365,000	113,073
2019	600,724	81,282	275,000	60,195
2020	450,000	65,094	280,000	49,345
2021	455,000	51,519	290,000	38,245
2022-2024	1,375,000	68,347	723,000	43,312
	<u>\$ 4,107,076</u>	<u>\$ 481,340</u>	<u>\$ 4,258,000</u>	<u>\$ 471,184</u>

Changes In Long-Term Debt

General Capital Bonds

Purpose	Interest Rate	Balance		Retired	Balance Dec. 31, 2016
		Dec. 31, 2015			
General Improvements - 2011	2.0 to 3.375 %	\$ 4,080,000	\$ 450,000	\$ 3,630,000	
Refunding Bonds - 2004	3.0 to 3.75 %	530,000	130,000	400,000	
Rec. Complex Dev. - 1999	2.00 %	106,849	29,773	77,076	
		<u>\$ 4,716,849</u>	<u>\$ 609,773</u>	<u>\$ 4,107,076</u>	

General Capital Bond Anticipation Notes

Purpose	Interest Rate	Balance		Renewed/ Issued	Retired	Balance Dec. 31, 2016
		Dec. 31, 2015				
Temporary Financing	Various	\$ 6,860,000	\$ 8,869,000	\$ 6,860,000	\$ 8,869,000	

Short term borrowing is used to temporarily finance capital projects.

Water and Sewer Utility Bonds

Purpose	Interest Rate or Range	Balance		Retired	Balance Dec. 31, 2016
		Dec. 31, 2015			
Utility Improvements 2011	2.0 to 3.375%	\$ 757,000	\$ 70,000	\$ 687,000	
Assessment Bonds 2011	2.0 to 3.375%	481,000	55,000	426,000	
Assessment Refunding Bonds 2004	3.0 to 3.63%	485,000	165,000	320,000	
Utility Refunding Bonds 2004	3.0 to 3.63%	315,000	105,000	210,000	
Utility Improvements 1996	5.0 to 5.25%	75,000	75,000	-	
Utility Improvements 2013	2.00 to 5.0%	1,075,000	115,000	960,000	
Utility Improvements 1998	4.0 to 4.50%	2,025,000	645,000	1,380,000	
Utility Improvements 1998	4.0 to 4.50%	405,000	130,000	275,000	
		<u>\$ 5,618,000</u>	<u>\$ 1,360,000</u>	<u>\$ 4,258,000</u>	

**TOWNSHIP OF FLORENCE**  
**NOTES TO FINANCIAL STATEMENTS**  
**YEAR ENDED DECEMBER 31, 2016**

**Note 3: DEBT, DEBT SERVICE AND STATUTORY DEBT CONDITION (Continued)**

Water and Sewer Utility Bond Anticipation Notes

Bond anticipation note issued January 28, 2016 totaling \$1,650,000 matured January 27, 2016 with interest at .45%. Bond anticipation notes issued January 27, 2016 totaling \$1,650,000 maturing January 25, 2017 with interest at .78%. The notes are issued to temporarily finance long-term projects.

**Note 4: FUND BALANCE APPROPRIATED**

Fund balances at December 31, 2016 which were appropriated and included as anticipated revenue in their own respective funds for the year ended December 31, 2016 were as follows:

	<u>Fund Balance</u> <u>Dec. 31, 2016</u>	<u>Anticipated In</u> <u>2017 Budget</u>
Current Fund	\$ 3,178,452	\$ 1,800,000
General Capital Fund	292,475	-
Water & Sewer Utility Operating Fund	2,817,914	567,959
Water & Sewer Utility Assessment Trust Fund	126,065	-
Water & Sewer Utility Capital Fund	195,585	-

**Note 5: PENSION OBLIGATIONS**

**A. Public Employees' Retirement System (PERS)**

**Plan Description** - The State of New Jersey, Public Employees' Retirement System (PERS) is a cost-sharing multiple-employer defined benefit pension plan administered by the State of New Jersey, Division of Pensions and Benefits (the Division). For additional information about PERS, please refer to Division's Comprehensive Annual Financial Report (CAFR) which can be found at [www.state.nj.us/treasury/pensions/annrpts.shtml](http://www.state.nj.us/treasury/pensions/annrpts.shtml).

The vesting and benefit provisions are set by *N.J.S.A. 43:15A*. PERS provides retirement, death and disability benefits. All benefits vest after ten years of service, except for medical benefits, which vest after 25 years of service or under the disability provisions of PERS.

The following represents the membership tiers for PERS:

<u>Tier</u>	<u>Definition</u>
1	Members who were enrolled prior to July 1, 2007
2	Members who were eligible to enroll on or after July 1, 2007 and prior to November 2, 2008
3	Members who were eligible to enroll on or after November 2, 2008 and prior to May 22, 2010
4	Members who were eligible to enroll on or after May 22, 2010 and prior to June 28, 2011
5	Members who were eligible to enroll on or after June 28, 2011

**TOWNSHIP OF FLORENCE**  
**NOTES TO FINANCIAL STATEMENTS**  
**YEAR ENDED DECEMBER 31, 2016**

**Note 5: PENSION OBLIGATIONS (Continued):**

Service retirement benefits of 1/55<sup>th</sup> of final average salary for each year of service credit is available to tiers 1 and 2 members upon reaching age 60 and to tier 3 members upon reaching age 62. Service retirement benefits of 1/60<sup>th</sup> of final average salary for each year of service credit is available to tier 4 members upon reaching age 62 and tier 5 members upon reaching age 65. Early retirement benefits are available to tiers 1 and 2 members before reaching age 60, tiers 3 and 4 with 25 or more years of service credit before age 62 and tier 5 with 30 or more years of service credit before age 65. Benefits are reduced by a fraction of a percent for each month that a member retires prior to the age at which a member can receive full early retirement benefits in accordance with their respective tier. Tier 1 members can receive an unreduced benefit from age 55 to age 60 if they have at least 25 years of service. Deferred retirement is available to members who have at least 10 years of service credit and have not reached the service retirement age for the respective tier.

**Basis of Presentation** - The schedules of employer allocations and the schedules of pension amounts by employer (collectively, the Schedules) present amounts that are considered elements of the financial statements of PERS or its participating employers. Accordingly, they do not purport to be a complete presentation of the financial position or changes in financial position of PERS or the participating employers. The accompanying Schedules were prepared in accordance with U.S. generally accepted accounting principles. Such preparation requires management of PERS to make a number of estimates and assumptions relating to the reported amounts. Due to the inherent nature of these estimates, actual results could differ from those estimates.

**Contributions** - The contribution policy for PERS is set by *N.J.S.A. 43:15A* and requires contributions by active members and contributing employers. State legislation has modified the amount that is contributed by the State. The State's pension contribution is based on an actuarially determined amount, which includes the employer portion of the normal cost and an amortization of the unfunded accrued liability. Funding for noncontributory group insurance benefits is based on actual claims paid. For the fiscal year 2016, the State's pension contribution was less than the actuarial determined amount. The local employers' contribution amounts are based on an actuarially determined rate, which includes the normal cost and unfunded accrued liability. Chapter 19, P.L. 2009 provided an option for local employers of PERS to contribute 50% of the normal and accrued liability contribution amounts certified for payments due in State fiscal year 2009. Such employers will be credited with the full payment and any such amounts will not be included in their unfunded liability. The actuaries will determine the unfunded liability of those retirement systems, by employer, for the reduced normal and accrued liability contributions provided under this law. This unfunded liability will be paid by the employer in level annual payments over a period of 15 years beginning with the payments due in the fiscal year ended June 30, 2012 and will be adjusted by the rate of return on the actuarial value of assets.

**Components of Net Pension Liability** - At December 31, 2016, the Municipality reported a liability of \$11,437,317 for its proportionate share of the PERS net pension liability. The net pension liability was measured as of June 30, 2016. The total pension liability used to calculate the net pension liability was determined using update procedures to roll forward the total pension liability from an actuarial valuation as of July 1, 2015, which was rolled forward to June 30, 2016. The Municipality's proportion of the net pension liability was based on the Municipality's actual contributions to the plan relative to the total of all participating employers' contributions for the year ended June 30, 2016. The Municipality's proportion measured as of June 30, 2016, was .03862%, which was an increase of .00114% from its proportion measured as of June 30, 2015.

**TOWNSHIP OF FLORENCE**  
**NOTES TO FINANCIAL STATEMENTS**  
**YEAR ENDED DECEMBER 31, 2016**

**Note 5: PENSION OBLIGATIONS (Continued)**

Collective Balances at December 31, 2016 & December 31, 2015

Actuarial Valuation Date (including roll Forward)	<u>12/31/16</u> June 30, 2016	<u>12/31/15</u> June 30, 2015
Deferred Outflows of Resources	\$ 3,373,479	\$ 1,318,548
Deferred Inflows of Resources	155,440	335,875
Net Pension Liability	11,437,317	8,412,008
 Municipality's Portion of the Plan's Total		
Net Pension Liability	0.03862%	0.03747%

**Pension Expense and Deferred Outflows/Inflows of Resources** - At December 31, 2016, the Municipality reported deferred outflows of resources and deferred inflows of resources related to PERS from the following sources:

	<u>Deferred Outflows of Resources</u>	<u>Deferred Inflows of Resources</u>
Differences between Expected and Actual Experience	\$ 212,699	\$ -
Changes of Assumptions	2,369,201	-
Net Difference between Projected and Actual Earnings on Pension Plan Investments	436,115	-
Changes in Proportion and Differences between Municipality Contributions and Proportionate Share of Contributions	<u>355,464</u>	<u>155,440</u>
	<u>\$ 3,373,479</u>	<u>\$ 155,440</u>

**TOWNSHIP OF FLORENCE**  
**NOTES TO FINANCIAL STATEMENTS**  
**YEAR ENDED DECEMBER 31, 2016**

**Note 5: PENSION OBLIGATIONS (Continued)**

Amounts reported as deferred outflows of resources and deferred inflows of resources related to the pension expense as follows:

<b>Year Ending Dec 31,</b>	<b>PERS</b>	<b>Deferred Outflows of Resources</b>	<b>Deferred Inflows of Resources</b>
2017	\$ 714,990		
2018	714,992		
2019	815,752		
2020	707,042		
2021	265,263		
	\$ 3,218,039		
Differences between Expected and Actual Experience			
Year of Pension Plan Deferral:			
June 30, 2014		-	-
June 30, 2015		5.72	-
June 30, 2016		5.57	-
Changes of Assumptions			
Year of Pension Plan Deferral:			
June 30, 2014		6.44	-
June 30, 2015		5.72	-
June 30, 2016		5.57	-
Net Difference between Projected and Actual Earnings on Pension Plan Investments			
Year of Pension Plan Deferral:			
June 30, 2014		-	5.00
June 30, 2015		-	5.00
June 30, 2016		5.00	-
Changes in Proportion and Differences between Municipality Contributions and Proportionate Share of Contributions			
Year of Pension Plan Deferral:			
June 30, 2014		6.44	6.44
June 30, 2015		5.72	5.72
June 30, 2016		5.57	5.57

**TOWNSHIP OF FLORENCE**  
**NOTES TO FINANCIAL STATEMENTS**  
**YEAR ENDED DECEMBER 31, 2016**

**Note 5: PENSION OBLIGATIONS (Continued)**

**Actuarial Assumptions** - The total pension asset/(liability) as of the measurement date was determined by using an actuarial valuation as noted in the table below, with update procedures used to roll forward the total pension liability to the measurement date. The actuarial valuations used the following actuarial assumptions:

<b><u>PERS</u></b>	
Inflation	3.08%
Salary Increases:	
Through 2026	1.65% - 4.15% Based on Age
Thereafter	2.65% - 5.15% Based on Age
Investment Rate of Return	7.65%
Mortality Rate Table	RP-2000
Period of Actuarial Experience	
Study upon which Actuarial Assumptions were Based	July 1, 2011 - June 30, 2014

Pre-retirement mortality rates were based on the RP-2000 Employee Preretirement Mortality Table for male and female active participants. For State employees, mortality tables are set back 4 years for males and females. For local employees, mortality tables are set back 2 years for males and 7 years for females. In addition, the tables provide for future improvements in mortality from the base year of 2013 using a generational approach based on the plan actuary's modified MP-2014 projection scale. Post-retirement mortality rate were based on the RP-2000 Combined Healthy Male and Female Mortality Tables (setback 1 year for males and females) for service retirements and beneficiaries of former members and a one-year static projection based on the mortality improvement Scale AA. In addition, the tables for service retirements and beneficiaries of former members provide for future improvements in mortality from the base year of 2013 using a generational approach based on the plan actuary's modified MP-2014 projection scales. Disability retirement rates used to value disabled retirees were based on the RP-2000 Disabled Mortality Table (set back 3 years for males and set forward 1 year for females).

The actuarial assumptions used in the July 1, 2015 valuation were based on the results of an actuarial experience study for the period July 1, 2011 to June 30, 2014. It is likely that future experience will not exactly conform to these assumptions. To the extent that actual experience deviates from these assumptions, the emerging liabilities may be higher or lower than anticipated. The more the experience deviates, the larger the impact on future financial statements.

**Long-Term Expected Rate of Return** - In accordance with State statute, the long-term expected rate of return on plan investments (7.65% at June 30, 2016) is determined by the State Treasurer, after consultation with the Directors of the Division of Investments and Division of Pensions and Benefits, the board of trustees and the actuaries. The long-term expected rate of return was determined using a building block method in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. Best estimates of arithmetic rates of return for each major asset class included in PERS's target asset allocation as of June 30, 2016 are summarized in the following table:

**TOWNSHIP OF FLORENCE**  
**NOTES TO FINANCIAL STATEMENTS**  
**YEAR ENDED DECEMBER 31, 2016**

**Note 5: PENSION OBLIGATIONS (Continued)**

<u>Asset Class</u>	<u>Target Allocation</u>	<u>Long-Term Expected Real Rate of Return</u>
Cash	5.00%	0.87%
U.S. Treasuries	1.50%	1.74%
Investment grade credit	8.00%	1.79%
Mortgages	2.00%	1.67%
High Yield Bonds	2.00%	4.56%
Inflation-Indexed Bonds	1.50%	3.44%
Broad U.S. Equities	26.00%	8.53%
Developed Foreign Equities	13.25%	6.83%
Emerging Market Equities	6.50%	9.95%
Private Equity	9.00%	12.40%
Hedge Funds/Absolute Return	12.50%	4.68%
Real Estate (Property)	2.00%	6.91%
Commodities	0.50%	5.45%
Global debt ex U.S.	5.00%	-0.25%
REIT	<u>5.25%</u>	5.63%
	<u>100.00%</u>	

**Discount Rate** - The discount rate used to measure the total pension liability was 3.98% as of June 30, 2016. The single blended discount rate was based on long-term expected rate of return on pension plan investments of 7.65%, and a municipal bond rate of 2.85% as of June 30, 2016 based on the Bond Buyer Go 20-Bond Municipal Bond Index, which includes tax-exempt general obligation municipals bonds with an average rating of AA/Aa or higher. The projection of cash flows used to determine the discount rate assumed that contributions from plan members will be made at the current member contribution rates and that contributions from employers will be made based on the contribution rate in the most recent fiscal year. The State employer contributed 30% of the actuarially determined contributions and the local employers contributed 100% of their actuarially determined contributions. Based on those assumptions, the plan's fiduciary net position was projected to be available to make projected future benefit payments of current plan members through 2034. Therefore, the long-term expected rate of return on plan investments was applied to projected benefit payments through 2034 and the municipal bond rate was applied to projected benefit payments after that date in determining the total pension liability.

**Sensitivity of the Municipality's proportionate share of the Net Pension Liability to Changes in the Discount Rate** - The following presents the Municipality's proportionate share of the net pension liability calculated using the discount rate as disclosed above, as well as what the Municipality's proportionate share of the net pension liability would be if it were calculated using a discount rate that is 1-percentage-point lower (2.98%) or 1-percentage-point higher (4.98%) than the current rate:

	<u>(2.98%)</u>	<u>(3.98%)</u>	<u>(4.98%)</u>
Municipality's proportionate share of the Net Pension Liability and the State's Proportionate Share of the Net Pension Liability associated with the Municipality	\$ 14,015,097	\$ 11,437,317	\$ 9,309,136

**TOWNSHIP OF FLORENCE**  
**NOTES TO FINANCIAL STATEMENTS**  
**YEAR ENDED DECEMBER 31, 2016**

**Note 5: PENSION OBLIGATIONS (Continued)**

**B. Police and Firemen's Retirement System (PFRS)**

**Plan Description** – The State of New Jersey, Police and Firemen's Retirement System (PFRS) is a cost-sharing multiple-employer defined benefit pension plan administered by the State of New Jersey, Division of Pensions and Benefits (the Division). For additional information about PFRS, please refer to the Division's Comprehensive Annual Financial Report (CAFR) which can be found at [www.state.nj.us/treasury/pensions/annrprts.shtml](http://www.state.nj.us/treasury/pensions/annrprts.shtml).

The vesting and benefit provisions are set by N.J.S.A. 43:16A. PFRS provides retirement as well as death and disability benefits. All benefits vest after ten years of service, except disability benefits which vest after four years of service.

The following represents the membership tiers for PFRS:

<u>Tier</u>	<u>Definition</u>
1	Members who were enrolled prior to May 22, 2010.
2	Members who were eligible to enroll on or after May 22, 2010 and prior to June 28, 2011
3	Members who were eligible to enroll on or after June 28, 2011

Service retirement benefits are available at age 55 and are generally determined to be 2% of final compensation for each year of creditable service, as defined, up to 30 years plus 1% for each year of service in excess of 30 years. Members may seek special retirement after achieving 25 years of creditable service, in which benefits would equal 65% (tiers 1 and 2 members) and 60% (tier 3 members) of final compensation plus 1% for each year if creditable service over 25 years but not to exceed 30 years. Members may elect deferred retirement benefits after achieving ten years of service, in which case benefits would begin at age 55 equal to 2% of final compensation for each year of service.

**Basis of Presentation** - The schedules of employer allocations and the schedules of pension amounts by employer (collectively, the Schedules) present amounts that are considered elements of the financial statements of PFRS or its participating employers. Accordingly, they do not purport to be a complete presentation of the financial position or changes in financial position of PFRS or the participating employers. The accompanying Schedules were prepared in accordance with U.S. generally accepted accounting principles. Such preparation requires management of PFRS to make a number of estimates and assumptions relating to the reported amounts. Due to the inherent nature of these estimates, actual results could differ from those estimates.

**Contributions** - The contribution policy for PFRS is set by *N.J.S.A. 43:16A* and requires contributions by active members and contributing employers. State legislation has modified the amount that is contributed by the State. The State's contribution amount is based on an actuarially determined rate which includes the normal cost and unfunded accrued liability. For fiscal year 2016, the State contributed an amount less than the actuarially determined amount. The Local employers' contribution amounts are based on an actuarially determined rate which includes the normal cost and unfunded accrued liability. Chapter 19, P.L. 2009 provided an option for local employers of PFRS to contribute 50% of the normal and accrued liability contribution amounts certified for payments due in State fiscal year 2009. Such employers will be credited with the full payment and any such amounts will not be included in their unfunded liability. The actuaries will determine the unfunded liability of those retirement systems, by employer, for the reduced normal and accrued liability contributions provided under this law. This unfunded liability will be paid by the employer in level annual payments over a period of 15 years beginning with the payments due in the fiscal year ended June 30, 2012 and will be adjusted by the rate of return on the actuarial value of assets. Municipality contributions to PFRS amounted to \$526,780 for 2016.

The employee contributions for PFRS are 10.00% of employees' annual compensation, as defined.

**Net Pension Liability and Pension Expense** - At December 31, 2016, the Municipality's proportionate share of the PFRS net pension liability is valued to be \$12,341,892. The net pension liability was measured as of June 30, 2016. The total pension liability used to calculate the net pension liability was determined using update procedures to roll forward the total pension liability from an actuarial valuation as of July 1, 2015, to the measurement date of June 30, 2016.

**TOWNSHIP OF FLORENCE**  
**NOTES TO FINANCIAL STATEMENTS**  
**YEAR ENDED DECEMBER 31, 2016**

**Note 5: PENSION OBLIGATIONS (Continued)**

The Municipality's proportion of the net pension liability was based on the Municipality's actual contributions to the plan relative to the total of all participating employers' contributions for the year ended June 30, 2016. The Municipality's proportion measured as of June 30, 2016, was .06461%, which was an increase of .00233% from its proportion measured as of June 30, 2015.

Collective Balances at December 31, 2016 & December 31, 2015		
	<u>12/31/16</u>	<u>12/31/15</u>
Actuarial Valuation Date (including roll Forward)	June 30, 2016	June 30, 2015
Deferred Outflows of Resources	\$ 2,982,335	\$ 2,099,246
Deferred Inflows of Resources	107,433	304,054
Net Pension Liability	12,341,892	10,373,236
 Municipality's Portion of the Plan's Total		
Net Pension Liability	0.06461%	0.06228%

**Pension Expense and Deferred Outflows/Inflows of Resources** - At December 31, 2016, the Municipality had deferred outflows of resources and deferred inflows of resources related to PFRS from the following sources:

	<b>Deferred Outflows of Resources</b>	<b>Deferred Inflows of Resources</b>
Differences between Expected and Actual Experience	\$ -	\$ 80,903
Changes of Assumptions	1,709,453	-
Net Difference between Projected and Actual Earnings on Pension Plan Investments	864,772	-
Changes in Proportion and Differences between Municipality Contributions and Proportionate Share of Contributions	408,110	26,530
	\$ 2,982,335	\$ 107,433

Amounts reported as deferred outflows of resources and deferred inflows of resources related to pension expense as follows:

<b>Year Ending</b>	<b><u>Dec 31,</u></b>	<b><u>PFRS</u></b>
2017	\$	679,315
2018		679,314
2019		880,166
2020		530,033
2021		106,074
		\$ 2,874,902

**TOWNSHIP OF FLORENCE**  
**NOTES TO FINANCIAL STATEMENTS**  
**YEAR ENDED DECEMBER 31, 2016**

**Note 5: PENSION OBLIGATIONS (Continued)**

	<b><u>Deferred Outflows of Resources</u></b>	<b><u>Deferred Inflows of Resources</u></b>
Differences between Expected and Actual Experience		
Year of Pension Plan Deferral:		
June 30, 2014	-	-
June 30, 2015	-	5.53
June 30, 2016	-	5.58
Changes of Assumptions		
Year of Pension Plan Deferral:		
June 30, 2014	6.17	-
June 30, 2015	5.53	-
June 30, 2016	5.58	-
Net Difference between Projected and Actual Earnings on Pension Plan Investments		
Year of Pension Plan Deferral:		
June 30, 2014	-	5.00
June 30, 2015	-	5.00
June 30, 2016	5.00	-
Changes in Proportion and Differences between Municipality Contributions and Proportionate Share of Contributions		
Year of Pension Plan Deferral:		
June 30, 2014	6.17	6.17
June 30, 2015	5.53	5.53
June 30, 2016	5.58	5.58

**Special Funding Situation** – Under N.J.S.A. 43:16A-15, local participating employers are responsible for their own contributions based on actuarially determined amounts, except where legislation was passed which legally obligated the State if certain circumstances occurred. The legislation which legally obligates the state is as follows: Chapter 8, P.L. 2000, Chapter 318, P.L. 2001, Chapter 86, P.L. 2001, Chapter 511, P.L. 1991, Chapter 109, P.L. 1979, Chapter 247, P.L. 1993 and Chapter 201, P.L. 2001. The amounts contributed on behalf of the local participating employers under this legislation is considered to be a special funding situation as defined by GASB Statement No. 68 and the State is treated as a non-employer contributing entity. Since the local participating employers do not contribute under this legislation directly to the plan (except for employer specific financed amounts), there is no net pension liability to report in the financial statements of the local participating employers related to this legislation.

Additionally, the State's proportionate share of the net pension liability attributable to the Municipality is \$1,036,413 as of December 31, 2016. The net pension liability was measured as of June 30, 2016. The total pension liability used to calculate the net pension liability was determined using update procedures to roll forward the total pension liability from an actuarial valuation as of July 1, 2015, to the measurement date of June 30, 2016. The State's proportion of the net pension liability associated with the Municipality was based on a projection of the Municipality's long-term share of contributions to the pension plan relative to the projected contributions of all participating members, actuarially determined.

**TOWNSHIP OF FLORENCE**  
**NOTES TO FINANCIAL STATEMENTS**  
**YEAR ENDED DECEMBER 31, 2016**

**Note 5: PENSION OBLIGATIONS (Continued)**

The State's proportion measured as of June 30, 2016 was .06461%, which was an increase of .00233% from its proportion measured as of June 30, 2015, which is the same proportion as the Municipality's.

Municipality's Proportionate Share of the Net Pension Liability	\$	12,341,892
State's Proportionate Share of the Net Pension Liability Associated with the Municipality		1,036,413
Total Net Pension Liability	\$	13,378,305

For the year ended December 31, 2016, the Municipality's total allocated pension expense was \$1,415,726.

**Actuarial Assumptions** - The total pension asset/(liability) as of the measurement date was determined by using an actuarial valuation as noted in the table below, with update procedures used to roll forward the total pension liability to the measurement date. The actuarial valuations used the following actuarial assumptions:

<b><u>PFRS</u></b>	
Inflation	3.08%
Salary Increases:	
Through 2026	2.10% - 8.98% Based on Age
Thereafter	3.10% - 9.98% Based on Age
Investment Rate of Return	7.65%
Mortality Rate Table	RP-2000
Period of Actuarial Experience	
Study upon which Actuarial Assumptions were Based	July 1, 2010 - June 30, 2013

Pre-retirement mortality rates were based on the RP-2000 Employee Preretirement Mortality Table for male and female active participants. For State employees, mortality tables are set back 4 years for males and females. For local employees, mortality tables are set back 2 years for males and 7 years for females. In addition, the tables provide for future improvements in mortality from the base year of 2013 using a generational approach based on the plan actuary's modified MP-2014 projection scale. Post-retirement mortality rate were based on the RP-2000 Combined Healthy Male and Female Mortality Tables (setback 1 year for males and females) for service retirements and beneficiaries of former members and a one-year static projection based on the mortality improvement Scale AA. In addition, the tables for service retirements and beneficiaries of former members provide for future improvements in mortality from the base year of 2013 using a generational approach based on the plan actuary's modified MP-2014 projection scales. Disability retirement rates used to value disabled retirees were based on the RP-2000 Disabled Mortality Table (set back 3 years for males and set forward 1 year for females).

The actuarial assumptions used in the July 1, 2015 valuation were based on the results of an actuarial experience study for the period July 1, 2010 to June 30, 2013.

**TOWNSHIP OF FLORENCE**  
**NOTES TO FINANCIAL STATEMENTS**  
**YEAR ENDED DECEMBER 31, 2016**

**Note 5: PENSION OBLIGATIONS (Continued)**

**Long-Term Expected Rate of Return** - In accordance with State statute, the long-term expected rate of return on plan investments (7.65% at June 30, 2016) is determined by the State Treasurer, after consultation with the Directors of the Division of Investments and Division of Pensions and Benefits, the board of trustees and the actuaries. The long-term expected rate of return was determined using a building block method in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. Best estimates of arithmetic rates of return for each major asset class included in PFRS's target asset allocation as of June 30, 2016 are summarized in the following table:

<u>Asset Class</u>	<u>Target Allocation</u>	<u>Long-Term Expected Real Rate of Return</u>
Cash	5.00%	0.87%
U.S. Treasuries	1.50%	1.74%
Investment Grade Credit	8.00%	1.79%
Mortgages	2.00%	1.67%
High Yield Bonds	2.00%	4.56%
Inflation-Indexed Bonds	1.50%	3.44%
Broad US Equities	26.00%	8.53%
Developed Foreign Equities	13.25%	6.83%
Emerging Market Equities	6.50%	9.95%
Private Equity	9.00%	12.40%
Hedge Funds /Absolute Return	12.50%	4.68%
Real Estate (Property)	2.00%	6.91%
Commodities	0.50%	5.45%
Global Debt ex US	5.00%	-0.25%
REIT	5.25%	5.63%
Total	100.00%	

**Discount Rate** - The discount rate used to measure the total pension liability was 5.55% as of June 30, 2016. The single blended discount rate was based on long-term expected rate of return on pension plan investments of 7.65%, and a municipal bond rate of 2.85% as of June 30, 2016 based on the Bond Buyer Go 20-Bond Municipal Bond Index, which includes tax-exempt general obligation municipals bonds with an average rating of AA/Aa or higher. The projection of cash flows used to determine the discount rate assumed that contributions from plan members will be made at the current member contribution rates and that contributions from employers will be made based on the contribution rate in the most recent fiscal year. The State employer contributed 30% of the actuarially determined contributions and the local employers contributed 100% of their actuarially determined contributions. Based on those assumptions, the plan's fiduciary net position was projected to be available to make projected future benefit payments of current plan members through 2050. Therefore, the long-term expected rate of return on plan investments was applied to projected benefit payments through 2050 and the municipal bond rate was applied to projected benefit payments after that date in determining the total pension liability.

**Sensitivity of the Municipality's proportionate share of the Net Pension Liability to Changes in the Discount Rate** - The following presents the Municipality's proportionate share of the net pension liability calculated using the discount rate as disclosed above, as well as what the Municipality's proportionate share of the net pension liability would be if it were calculated using a discount rate that is 1-percentage-point lower (4.55%) or 1-percentage-point higher (6.55%) than the current rate:

**TOWNSHIP OF FLORENCE**  
**NOTES TO FINANCIAL STATEMENTS**  
**YEAR ENDED DECEMBER 31, 2016**

**Note 5: PENSION OBLIGATIONS (Continued):**

	Decrease (4.55%)	Discount Rate (5.55%)	Increase (6.55%)
Municipality's proportionate share of the Net Pension Liability and the State's Proportionate Share of the Net Pension Liability associated with the Municipality	\$ 15,913,965	\$ 12,341,892	\$ 9,429,082

**C. Defined Contribution Retirement Program**

The Defined Contribution Retirement Program (DCRP) is a cost-sharing multiple-employer defined contribution pension fund which was established in 2007, under the provisions of Chapter 92, P.L. 2007 and Chapter 103, P.L. 2007 (N.J.S.A. 43:15C-1 et. seq.) and expanded under the provisions of Chapter 89, P.L. 2008 and Chapter 1, P.L. 2010. The DCRP provides eligible members, and their beneficiaries, with a tax-sheltered, defined contribution retirement benefit, along with life insurance and disability coverage. Vesting and benefit provisions are established by *N.J.S.A.43:15C-1* et. seq.

The contribution requirements of plan members are determined by State statute. In accordance with Chapter 92, P.L. 2007 and Chapter 103, P.L. 2007, plan members are required to contribute 5.5% of their annual covered salary. In addition to the employee contributions, the Township's contribution amounts for each pay period are transmitted to Prudential Financial not later than the fifth business day after the date on which the employee is paid for that pay period.

The Township's contributions were as follows:

Fiscal Year	Total Liability	Funded by Township	Employee Deductions
2016	\$ 6,204.95	\$ 2,190.16	\$ 4,014.79
2015	5,621.80	1,984.29	3,637.51
2014	5,805.33	1,920.34	3,884.99

**Related Party Investments** - The Division of Pensions and Benefits does not invest in securities issued by the Township.

**Note 6: DEFERRED COMPENSATION PLAN**

The Township offers its employees a deferred compensation plan created in accordance with Internal Revenue Code Section 457. The plan, which is administered by Equitable Life Assurance Society of The United States permits participants to defer a portion of their salary until future years. Amounts deferred under the plan are not available to employees until termination, retirement, death or unforeseeable emergency.

**TOWNSHIP OF FLORENCE**  
**NOTES TO FINANCIAL STATEMENTS**  
**YEAR ENDED DECEMBER 31, 2016**

**Note 6: DEFERRED COMPENSATION PLAN (Continued):**

The Township implemented standards requiring changes to the accounting and financial reporting for the deferred compensation plan created in accordance with Internal Revenue Code 457. The plans are administered by an independent plan administrator through an administrative service agreement. The Township's administrative involvement is limited to transmitting amounts withheld from payroll to the plan administrator who performs investing functions.

Amendments to the laws governing Section 457 plans substantially became effective January 1, 1997. The Township approved plan amendments such that plan assets are held in trust for the benefit of the plan participants and their beneficiaries. The assets will not be diverted to any other purpose. Therefore, the financial activity of these plans is not reported in the Township's Trust Fund.

**Note 7: RISK MANAGEMENT**

The Township is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters.

New Jersey Unemployment Compensation Insurance - The Township has elected to fund its New Jersey Unemployment Compensation Insurance under the Benefit Reimbursement Method. Under this plan, the Township is required to reimburse the New Jersey Unemployment Trust Fund for benefits paid to its former employees and charged to its account with the State. The Township is billed quarterly for amounts due to the State.

The following is a summary of Township contributions, employee contributions, reimbursements to the State for benefits paid and the ending balance of the Township's unemployment trust fund for the current and previous two years:

Fiscal Year Ending	Township Contributions and Interest	Employee Contributions	Amount Reimbursed	Balance
2016	\$ 119	\$ 8,061	\$ 14,392	\$ 52,878
2015	217	7,691	4,058	59,090
2014	350	7,864	5,558	55,240

Joint Insurance Pool - The Township of Florence is a member of the Burlington County Municipal Joint Insurance Fund (JIF), along with 12 other municipalities. The following risks are insured by the JIF:

- Liability
- Property
- Vehicle
- Workers' Compensation

Payments to the JIF are calculated by the JIF governing body based on actuarial and budgetary needs. Each participant is jointly and severally obligated for any deficiency in amount available to pay all JIF claims. The Township of Florence has paid its current JIF obligations. No deficiency payments have been assessed by the JIF. The latest financial statements for the Burlington County Municipal Joint Insurance Fund for the year ended December 31, 2010 are filed with the Township of Florence and are public records.

**TOWNSHIP OF FLORENCE**  
**NOTES TO FINANCIAL STATEMENTS**  
**YEAR ENDED DECEMBER 31, 2016**

**Note 8: ACCRUED VACATION AND SICK BENEFITS**

Employees may accumulate sick leave without limitation as to the number of hours of accumulation. Employees are paid 50% of their accumulated sick leave upon retirement, except that the total may not exceed \$16,500, \$23,415 or \$23,531 depending on the class of employee. The maximum accumulation of vacation days is 5, 10 or 12 depending on the class of employee.

It is estimated that the value at December 31, 2016 of accrued sick and vacation leave benefits potentially payable in future years is \$1,038,520 and \$969,620 at December 31, 2015. The current and long-term liability for compensated absences has not been accrued by the Township of Florence. The expenditure is recognized and budgeted in the accounting period the obligation is paid. The amount expected to be paid from current resources is not significant.

**Note 9: INTERFUND RECEIVABLES AND PAYABLES**

The following interfund balances were recorded on the various balance sheets at December 31, 2016:

<u>Fund</u>	<u>Interfunds Receivable</u>	<u>Interfunds Payable</u>
Current Fund	\$ 1,500.00	\$ 59,220.41
Federal & State Grant Fund	59,220.41	-
Other Trust Fund	-	1,731.40
Open Space Trust Fund	231.40	-
	<u>\$ 60,951.81</u>	<u>\$ 60,951.81</u>

The interfund balances resulted from payments made from one fund on behalf of another fund. Interfunds are liquidated in the short term.

**Note 10: ACCOUNTS RECEIVABLE**

Accounts receivable at December 31, 2016 consisted of intergovernmental grants, taxes, sewer rents and other accounts receivable. All receivables are considered collectible in full due to the stable condition of state programs and the current fiscal year guarantee of federal Funds.

Accounts receivable as of fiscal year end for the Township's individual major and fiduciary funds, in the aggregate, are as follows:

	<u>Current Fund</u>	<u>State &amp; Federal Grant Fund</u>	<u>General Capital Fund</u>	<u>Utility Operating Fund</u>	<u>Utility Assessment Trust Fund</u>	<u>Total</u>
State Aid	\$ -	\$ 270,731.00	\$ 304,608.58	\$ -	\$ -	\$ 575,339.58
Taxes	566,555.92	-	-	-	-	566,555.92
Rents	-	-	-	334,237.43	-	334,237.43
Other	69,789.10	-	-	-	291,050.25	360,839.35
Total	<u>\$ 636,345.02</u>	<u>\$ 270,731.00</u>	<u>\$ 304,608.58</u>	<u>\$ 334,237.43</u>	<u>\$ 291,050.25</u>	<u>\$ 1,836,972.28</u>

**TOWNSHIP OF FLORENCE**  
**NOTES TO FINANCIAL STATEMENTS**  
**YEAR ENDED DECEMBER 31, 2016**

**Note 11: CONTINGENT LIABILITIES**

State and Federal Financial Assistance

The Township receives financial assistance from the State of New Jersey and the U. S. Government in the form of grants. Entitlement to the funds is generally conditional upon compliance with terms and conditions of the financial assistance agreements and applicable regulations, including the expenditure of the funds for eligible purposes. Substantially all grants, entitlements and cost reimbursements are subject to financial and compliance audits by grantors. As a result of these audits, costs previously reimbursed could be disallowed and require repayment to the grantor agency. As of December 31, 2016, the Township estimates that no material liabilities will result from such audits.

Litigation

The Township is the defendant in lawsuits arising principally in the normal course of operations. In the opinion of the administration, the outcome of these lawsuits will not have a material adverse effect on the accompanying financial statements, and accordingly, no provision for losses is recorded.

**Note 12: SUBSEQUENT EVENTS**

Subsequent Events - The Township of Florence has evaluated subsequent events occurring after December 31, 2016 through June 23, 2017, which is the date the financial statements were available to be issued.

Debt Authorized and Debt Issued

Certain capital improvements were approved in 2017 totaling \$3,290,000, authorizing general debt amounting to \$3,125,500.

\* \* \* \* \*

TOWNSHIP OF FLORENCE  
 SUPPLEMENTARY DATA  
 YEAR ENDED DECEMBER 31, 2016

TAX RATE, TAX LEVY AND TAX COLLECTIONS

Comparison of Tax Rate Information

	2016	2015	2014
Total Tax Rate	\$ 2.454	\$ 2.404	\$ 2.337
Apportionment of Tax Rate:			
Municipal	0.439	0.439	0.439
County	0.392	0.385	0.364
Municipal Open Space	0.009	0.009	0.009
Local School	1.479	1.447	1.406
Fire District Tax	0.135	0.124	0.119

Assessed Valuations - Net Valuation Taxable

2016	\$ 1,247,451,790
2015	1,257,944,541
2014	1,271,538,445
2013	1,216,613,080
2012	1,225,669,840
2011	1,241,358,100 *
2010	1,213,644,900
2009	615,350,080
2008	600,892,468
2007	597,221,853

\* Reassessment year.

Comparison of Tax Levies and Collections Currently

A study of this tabulation could indicate a possible trend in future tax levies. A decrease in the percentage of current collection could be an indication of probable increase in future tax levies.

Year	Tax Levy	Currently	
		Cash Collection	Percentage Of Collection
2016	\$ 30,863,274	\$ 30,488,949	98.79%
2015	30,394,096	29,919,455	98.44%
2014	29,994,234	29,538,467	98.48%
2013	29,249,036	28,704,308	98.14%
2012	28,930,381	28,300,548	97.82%
2011	28,508,529	27,938,114	98.00%
2010	27,850,005	26,769,960	96.12%
2009	26,107,655	25,275,626	96.81%
2008	25,884,865	25,229,769	97.47%
2007	25,534,043	24,936,409	97.66%

TOWNSHIP OF FLORENCE  
SUPPLEMENTARY DATA  
YEAR ENDED DECEMBER 31, 2016

TAX RATE, TAX LEVY AND TAX COLLECTIONS

Delinquent Taxes and Tax Title Liens

This tabulation includes a comparison, expressed in percentage, of the total delinquent taxes and tax title liens in relation to the tax levies.

Year Ended December 31	Amount of Tax Title Liens	Amount of Delinquent Taxes	Total Delinquent	Percentage Of Tax Levy
2016	\$ 223,220	\$ 343,335	\$ 566,556	1.84%
2015	198,555	442,944	641,499	2.11%
2014	189,433	413,658	603,091	2.01%
2013	176,231	510,808	687,039	2.35%
2012	164,601	594,184	758,785	2.62%
2011	158,943	544,584	703,527	2.47%
2010	157,807	743,073	900,880	3.23%
2009	151,538	738,425	889,963	3.41%
2008	128,898	644,714	773,611	2.99%
2007	120,638	555,080	675,718	2.65%

Property Acquired By Tax Title Lien Liquidation

The value of property acquired by liquidation of tax title liens on December 31, on the basis of the last assessed valuation of such properties, was as follows:

Year	Amount
2016	\$ 70,240
2015	70,240
2014	70,240
2013	70,240
2012	70,240
2011	60,240
2010	60,240
2009	60,240
2008	60,240
2007	60,240

UTILITY LEVY AND COLLECTIONS

Comparison of Water & Sewer Utility Levies

Year	Beginning Balances		Levy	Total	Cash Collections (1)
	Rents	Liens			
2016	\$ 312,966	\$ 613	\$ 5,016,907	\$ 5,330,486	\$ 4,974,237
2015	255,707	613	4,900,436	5,156,756	4,797,234
2014	321,893	613	4,959,956	5,282,462	4,983,179
2013	347,091	613	4,773,332	5,121,036	4,782,216
2012	308,424	613	4,721,227	5,030,264	4,673,251
2011	335,132	613	4,749,300	5,085,045	4,776,008
2010	227,114	613	4,572,901	4,800,628	4,455,267
2009	188,460	613	4,302,008	4,491,081	4,259,869
2008	202,986	613	4,073,291	4,276,890	4,084,887
2007	156,695	613	3,958,188	4,115,496	3,909,767

(1) Includes amounts received on prior year balances.

TOWNSHIP OF FLORENCE  
 SUPPLEMENTARY DATA  
 YEAR ENDED DECEMBER 31, 2016

COMPARATIVE SCHEDULE OF FUND BALANCES

<u>Year</u>	<u>Balance</u> <u>Dec. 31</u>	<u>Utilized</u> <u>In Budget Of</u> <u>Succeeding Year</u>	<u>Percentage</u> <u>Of Fund</u> <u>Balance Used</u>
<b>CURRENT FUND</b>			
2016	\$ 3,178,452	\$ 1,800,000	56.63%
2015	2,510,330	1,416,600	56.43%
2014	2,623,166	1,600,000	60.99%
2013	3,253,390	1,721,000	52.90%
2012	1,831,709	829,000	45.26%
<b>GENERAL CAPITAL FUND</b>			
2016	\$ 292,475	\$ -	0.00%
2015	285,494	-	0.00%
2014	335,068	-	0.00%
2013	346,772	-	0.00%
2012	395,467	-	0.00%
<b>WATER AND SEWER UTILITY OPERATING FUND</b>			
2016	\$ 2,817,914	\$ 567,959	20.16%
2015	2,011,927	354,036	17.60%
2014	2,085,847	342,506	16.42%
2013	1,763,774	419,989	23.81%
2012	966,202	355,724	36.82%
<b>WATER AND SEWER UTILITY ASSESSMENT TRUST FUND</b>			
2016	\$ 126,065	\$ -	0.00%
2015	126,065	-	0.00%
2014	126,065	-	0.00%
2013	125,865	-	0.00%
2012	270,121	148,941	55.14%
<b>WATER AND SEWER UTILITY CAPITAL FUND</b>			
2016	\$ 195,585	\$ -	0.00%
2015	195,585	-	0.00%
2014	195,585	-	0.00%
2013	225,585	30,000	13.30%
2012	254,677	30,000	11.78%

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**SUPPLEMENTARY EXHIBITS**

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**CURRENT FUND**

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**TOWNSHIP OF FLORENCE**  
**CURRENT FUND**  
**SCHEDULE OF CASH AND INVESTMENTS - TREASURER**  
**YEAR ENDED DECEMBER 31, 2016**

	Current Fund	Federal and State Grants
Balance - December 31, 2015	\$ 6,796,134.53	\$ -
<b><u>INCREASED BY RECEIPTS:</u></b>		
Tax Collector	30,420,561.50	-
Homestead Rebate	549,926.48	-
State of New Jersey Senior Citizens and Veterans Deductions	128,665.76	-
Revenue Accounts Receivable	5,136,215.73	-
Miscellaneous Revenue Not Anticipated	114,932.70	-
Due to County - PILOT Collections	65,383.31	-
Interfunds Cleared - Other Trust Fund	13,966.41	-
Interfunds Cleared - Animal Control Fund	1,530.89	-
Interfunds Cleared - Municipal Open Space	1,392,721.92	-
Interfunds Cleared - General Capital Fund	4,750,250.00	-
Interfunds Cleared - Water & Sewer Utility Fund Interfunds Cleared - Water & Sewer Utility Assessment Fund Due to State of New Jersey - ML, Burial & Training Fees Due to State of New Jersey - Construction Code Fees Reserve for Library Aid	5,401,122.73	-
	55,000.00	-
	1,400.00	-
	194,429.00	-
Petty Cash	1,266.00	-
Tax Anticipation Notes	150.00	-
Grant Fund	3,000,000.00	-
Grants Receivable	32,011.51	-
	-	283,389.17
	51,259,533.94	283,389.17
	58,055,668.47	283,389.17
<b><u>DECREASED BY DISBURSEMENTS:</u></b>		
2016 Appropriations	10,836,185.31	-
2015 Appropriation Reserves	303,944.52	-
Petty Cash	150.00	-
Tax Anticipation Notes	2,500,000.00	-
Refund of Tax Overpayments	55,330.74	-
Due to State of New Jersey - ML, Burial & Training Fees Due to State of New Jersey - Construction Code Fees	1,375.00	-
	282,682.00	-
Due to County - PILOT Collections	65,383.31	-
County Taxes	4,893,260.98	-
Special District Tax - Fire District #1	1,674,663.00	-
Local District School Tax	18,456,995.00	-
Municipal Open Space Tax - Other Trust Fund	124,745.00	-
Refund of Prior Year Revenue	3,894.23	-
Interfund Created - Other Trust Fund	13,966.41	-
Interfund Created - Animal Control Fund	1,530.89	-
Interfund Created - Municipal Open Space	1,392,721.92	-
Interfund Created - General Capital Fund	4,750,250.00	-
Interfund Created - Water & Sewer Utility Fund	5,401,122.73	-
Interfund Created - Water & Sewer Utility Assessment Fund	55,000.00	-
Grants - Due Current Fund	-	32,011.51
Grants - Prior Year Encumbrances	-	95.00
Reserve for State Grant Funds	-	251,282.66
	50,813,201.04	283,389.17
Balance - December 31, 2016	\$ 7,242,467.43	\$ -

**TOWNSHIP OF FLORENCE  
CURRENT FUND  
SCHEDULE OF CASH - COLLECTOR  
YEAR ENDED DECEMBER 31, 2016**

Increased By Receipts:

Taxes Receivable	\$	30,036,767.04
Tax Title Liens		3,150.91
Revenue Accounts Receivable:		
Interest and Costs on Taxes		78,939.11
Fees and Permits		120.00
2017 Taxes Collected in Advance		221,960.24
Tax Overpayments		58,131.66
Miscellaneous Revenue Not Anticipated		21,492.54
		21,492.54
	\$	30,420,561.50

Decreased By Disbursements:

Payment to Treasurer		\$ 30,420,561.50
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**SCHEDULE OF CHANGE FUNDS AND PETTY CASH  
YEAR ENDED DECEMBER 31, 2016**

<u>Office:</u>	<u>Petty Cash</u>	<u>Change Fund</u>
Municipal Court	\$ -	\$ 150.00
Tax Collector	-	300.00
Construction Code	-	50.00
Township Clerk	50.00	50.00
Police	100.00	-
	100.00	-
	\$ 150.00	\$ 550.00

**TOWNSHIP OF FLORENCE  
CURRENT FUND  
SCHEDULE OF AMOUNT DUE TO/FROM STATE OF NEW JERSEY  
FOR SENIOR CITIZENS AND VETERANS DEDUCTIONS  
YEAR ENDED DECEMBER 31, 2016**

Balance - December 31, 2015 (Due To)		\$ (59,303.14)
<u>Increased By:</u>		
2016 Senior Citizens and Veterans Deductions:		
Per Original Levy	127,000.00	
Allowed By Collector	3,250.00	
	130,250.00	
Less: Disallowed by Tax Collector	(1,935.61)	
	128,314.39	
2016 Amount Realized		
Less: 2015 Senior Citizen and Veteran Deductions Disallowed by Collector	(1,662.32)	
	126,652.07	
		67,348.93
<u>Decreased By:</u>		
Cash Received		128,665.76
Balance - December 31, 2016 (Due To)		\$ (61,316.83)

**TOWNSHIP OF FLORENCE  
CURRENT FUND  
SCHEDULE OF TAXES RECEIVABLE AND ANALYSIS OF PROPERTY TAX LEVY  
YEAR ENDED DECEMBER 31, 2016**

Year	Balance Dec. 31, 2015	2016 Levy	Added Taxes	Paid By Cash		State Of New Jersey Ch. 20 P.L. 1971	Canceled	Transferred To Tax Title Liens	Balance Dec. 31, 2016
				2015	2016				
2012	\$ 914.77	\$ -	\$ -	\$ -	\$ -	-	-	\$ -	914.77
2013	132.80	-	-	-	-	-	-	-	132.80
2014	7,353.13	-	-	-	2,982.37	-	-	-	4,370.76
2015	434,542.89	-	1,662.32	-	422,646.16	-	-	7,830.13	5,728.92
	442,943.59	-	1,662.32	-	425,628.53	-	-	7,830.13	11,147.25
2016	-	30,863,273.62	-	197,552.30	30,163,081.82	128,314.39	23,363.99	18,772.93	332,188.19
	\$ 442,943.59	\$ 30,863,273.62	\$ 1,662.32	\$ 197,552.30	\$ 30,588,710.35	\$ 128,314.39	\$ 23,363.99	\$ 26,603.06	\$ 343,335.44

**ANALYSIS OF 2016 PROPERTY TAX LEVY**

	Tax Yield	Tax Levy
General Purpose Tax	\$ 28,937,820.13	\$ 18,456,995.00
Special Fire District Taxes	1,674,663.00	4,868,887.69
Added and Omitted Taxes (54:4-3.1 et.seq.)	250,790.49	39,899.65
		4,908,787.34
		1,674,663.00
		124,745.00
		5,476,446.00
		221,637.28
		5,698,083.28
	\$ 30,863,273.62	\$ 30,863,273.62

**TOWNSHIP OF FLORENCE  
CURRENT FUND  
SCHEDULE OF TAX TITLE LIENS AND  
OTHER MUNICIPAL LIENS  
YEAR ENDED DECEMBER 31, 2016**

	Other Municipal Liens	Tax Title Lines
Balance - December 31, 2015	\$ 39,517.66	\$ 198,555.49
Increased By:		
Transfers From Taxes Receivable	-	26,603.06
2016 Tax Sale Interest & Costs	-	1,212.84
	39,517.66	226,371.39
Decreased By:		
Collections	18,761.96	3,150.91
Balance - December 31, 2016	\$ 20,755.70	\$ 223,220.48

**SCHEDULE OF PROPERTY ACQUIRED FOR TAXES  
AT ASSESSED VALUATION  
YEAR ENDED DECEMBER 31, 2016**

Balance - December 31, 2015 and 2016	\$ 70,240.01
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**TOWNSHIP OF FLORENCE  
CURRENT FUND  
SCHEDULE OF REVENUE ACCOUNTS RECEIVABLE  
YEAR ENDED DECEMBER 31, 2016**

	Balance	Accrued	Collection		Balance	Remarks
	Dec. 31, 2015		In 2016	Treasurer	Collector	
Clerk:						
Licenses:						
Alcoholic Beverages	\$ -	\$ 28,800.00	\$ 28,800.00	\$ -	\$ -	
Other - Vending	-	525.00	525.00	-	-	
Fees and Permits	2,270.00	313,490.27	314,475.27	-	1,285.00	Dec. 2016
Municipal Court	15,973.25	281,491.00	276,040.50	-	21,423.75	Dec. 2016
Police Department						
Fees and Permits	579.70	14,620.70	14,810.75	-	389.65	Dec. 2016
Recreation						
Fees	-	26,125.00	26,125.00	-	-	
Registrar of Vital Statistics						
Fees	-	8,117.00	8,117.00	-	-	
Housing Inspections						
Fees and Permits	-	39,505.00	39,505.00	-	-	
Interest Earned on Bank Deposits and						
Investments	-	19,125.94	19,125.94	-	-	
Interest and Costs on Taxes	-	81,202.74	-	81,202.74	-	
Landfill Fees - Host Community Benefits	-	357,988.40	357,988.40	-	-	
Consolidated Municipal Property Tax Relief Act	-	131,997.00	131,997.00	-	-	
Energy Receipts Tax	-	1,219,366.00	1,219,366.00	-	-	
Construction Code Official	20,267.00	1,012,484.00	1,006,816.00	-	25,935.00	
PILOT Programs	-	1,299,995.19	1,299,995.19	-	-	
Waste Management Agreement	-	146,700.01	146,700.01	-	-	
Reserve for Sale of Land	-	775,000.00	775,000.00	-	-	
Reserve for Payment of Notes - General Capital Fund	-	245,828.67	245,828.67	-	-	
	<u>\$ 39,089.95</u>	<u>\$ 6,002,361.92</u>	<u>\$ 5,911,215.73</u>	<u>\$ 81,202.74</u>	<u>\$ 49,033.40</u>	
Cash Receipts			5,136,215.73	81,202.74		
Reserves			775,000.00	-		
			<u>\$ 5,911,215.73</u>	<u>\$ 81,202.74</u>		

**TOWNSHIP OF FLORENCE  
CURRENT FUND  
SCHEDULE OF 2015 APPROPRIATION RESERVES  
YEAR ENDED DECEMBER 31, 2016**

	Balance	Transfers		Balance	Paid or Charged	Balance Lapsed
	Dec. 31, 2015	to	from	After Transfer		
<b>OPERATIONS - WITHIN "CAPS"</b>						
<b>DIVISION OF ADMINISTRATION</b>						
Mayor and Council						
Other Expenses	\$ 2,400.85	\$ -	\$ -	\$ 2,400.85	\$ 2,372.20	\$ 28.65
Business Administration Office						
Salaries and Wages	4,754.89	-	-	4,754.89	-	4,754.89
Other Expenses	12,615.84	-	-	12,615.84	12,144.34	471.50
Office of Municipal Clerk						
Salaries and Wages	0.24	-	-	0.24	-	0.24
Other Expenses	5,768.17	-	-	5,768.17	3,709.93	2,058.24
Industrial Development Promotion						
Other Expenses	1,029.00	-	-	1,029.00	-	1,029.00
Insurance						
Group Insurance Plan for Employees	15,518.93	-	-	15,518.93	13,501.95	2,016.98
Liability Insurance	4.58	-	-	4.58	-	4.58
Health Benefit Waiver	50.00	-	-	50.00	-	50.00
<b>DIVISION OF ACCOUNTS AND CONTROL</b>						
Municipal Auditor						
Other Expenses	428.00	-	-	428.00	400.00	28.00
<b>DIVISION OF REVENUE</b>						
Bureau of Assessments						
Salaries and Wages	100.58	-	-	100.58	-	100.58
Other Expenses	1,814.01	-	-	1,814.01	1,673.90	140.11
Miscellaneous Other Expenses	17,676.54	-	-	17,676.54	15,734.23	1,942.31
Bureau of Collections						
Office of Tax Collector						
Salaries and Wages	861.17	-	-	861.17	-	861.17
Other Expenses	428.84	-	-	428.84	119.42	309.42
<b>DIVISION OF LAW</b>						
Township Solicitor						
Other Expenses	28,650.40	-	-	28,650.40	3,234.00	25,416.40
Special Counsel						
Other Expenses	16,687.51	-	-	16,687.51	-	16,687.51
Municipal Court						
Salaries and Wages	9,211.63	-	-	9,211.63	-	9,211.63
Other Expenses	3,495.63	-	-	3,495.63	3,302.34	193.29
<b>DIVISION OF PLANNING AND DEVELOPMENT</b>						
Municipal Land Use Law (NJ40:53 D-1)						
Planning Board						
Salaries and Wages	105.76	-	-	105.76	-	105.76
Other Expenses	3,552.10	-	-	3,552.10	2,312.88	1,239.22
Board of Adjustment						
Other Expenses	3,709.34	-	-	3,709.34	2,100.00	1,609.34
<b>DIVISION OF ENGINEERING</b>						
Township Engineer						
Other Expenses	31,471.13	-	-	31,471.13	22,361.26	9,109.87
<b>DIVISION OF HEALTH AND WELFARE</b>						
Board of Health						
Other Expenses	93.59	-	-	93.59	-	93.59
<b>DEPARTMENT OF THE TREASURY</b>						
Treasurer						
Salaries and Wages	194.61	-	-	194.61	-	194.61
Other Expenses						
Miscellaneous Other Expenses	622.35	-	-	622.35	515.95	106.40
Cost of Registered Bonds	200.00	-	-	200.00	200.00	-
<b>DEPARTMENT OF PUBLIC WORKS</b>						
Division of Streets and Roads, Parks, Playgrounds and Sanitation						
Road Repairs and Maintenance						
Salaries and Wages	787.92	-	-	787.92	-	787.92
Other Expenses	59,279.49	-	-	59,279.49	37,986.27	21,293.22
Public Buildings and Grounds						
Salaries and Wages	19,241.94	-	-	19,241.94	15,272.96	3,968.98
Other Expenses	21,350.61	-	-	21,350.61	13,115.88	8,234.73
Parks and Playgrounds						
Salaries and Wages	2,331.65	-	-	2,331.65	-	2,331.65
Other Expenses	14,885.30	-	-	14,885.30	5,096.23	9,789.07
Sanitation						
Salaries and Wages	9,427.72	-	-	9,427.72	-	9,427.72
Other Expenses						
Solid Waste Disposal Fee	7,710.50	-	-	7,710.50	559.42	7,151.08
Landfill Taxes	4,558.18	-	-	4,558.18	2,254.94	2,303.24
Contractual	2,375.88	-	-	2,375.88	1,550.00	825.88
Miscellaneous Other Expenses	5,318.69	-	-	5,318.69	4,122.20	1,196.49
<b>DIVISION OF RECREATION</b>						

**TOWNSHIP OF FLORENCE  
CURRENT FUND  
SCHEDULE OF 2015 APPROPRIATION RESERVES  
YEAR ENDED DECEMBER 31, 2016**

	Balance	Transfers		Balance	Paid or Charged	Balance Lapsed
	Dec. 31, 2015	to	from	After Transfer		
Recreation						
Other Expenses	2,989.45	-	-	2,989.45	2,664.06	325.39
Celebration of Public Events, Anniversary or Holiday						
Other Expenses	15.63	-	-	15.63	-	15.63
DEPARTMENT OF POLICE FORCE						
Police Force						
Salaries and Wages	55,149.97	-	-	55,149.97	11,325.00	43,824.97
Other Expenses						
Miscellaneous Other Expenses	42,259.12	-	-	42,259.12	42,067.37	191.75
Office of Emergency Management Services						
Other Expenses	8,738.05	-	-	8,738.05	1,995.57	6,742.48
STATUARY AGENCIES AND OTHER BODIES CREATED, CONTINUED OR CONSTRUED BY THE CHARTER OF CODE						
General Government						
Municipal Prosecutor						
Salaries and Wages	4,920.00	-	-	4,920.00	3,956.00	964.00
Environmental Commission (NJSA 40:56A et seq)						
Other Expenses	542.20	-	-	542.20	20.00	522.20
Animal Control						
Contractual	344.75	-	-	344.75	-	344.75
Shade Tree						
Other Expenses	3,605.58	-	-	3,605.58	3,375.00	230.58
EDUCATION						
Expenses at Participation of Free Public Library						
Other Expenses	5,621.05	-	-	5,621.05	3,575.93	2,045.12
UNIFORM CONSTRUCTION CODE - APPROPRIATIONS OFFSET BY DEDICATED REVENUES (NJAC 5:23-4.17)						
State Uniform Construction Code						
Construction Official:						
Salaries and Wages	4,910.75	-	-	4,910.75	-	4,910.75
Other Expenses	7,892.96	-	-	7,892.96	3,500.53	4,392.43
UNCLASSIFIED						
Condominium Services						
Other Expenses	23,732.00	-	-	23,732.00	10,719.79	13,012.21
Utility Expenses						
Electricity and Natural Gas	20,523.62	-	-	20,523.62	18,723.57	1,800.05
Street Lighting	37,339.03	-	-	37,339.03	3,369.19	33,969.84
Telecommunications	2,885.76	-	-	2,885.76	2,642.47	243.29
Petroleum Products	31,967.78	-	-	31,967.78	13,627.16	18,340.62
STATUTORY EXPENDITURES						
Contributions to:						
Public Employees' Retirement System	1,868.40	-	-	1,868.40	-	1,868.40
Social Security System	3,470.64	-	-	3,470.64	-	3,470.64
Police and Firemen's Retirement System of NJ	765.00	-	-	765.00	-	765.00
Defined Contribution Retirement Program	698.71	-	-	698.71	75.40	623.31
TOTAL GENERAL APPROPRIATIONS FOR MUNICIPAL PURPOSES WITHIN "CAPS"	568,954.02	-	-	568,954.02	285,277.34	283,676.68
OPERATIONS EXCLUDED FROM "CAPS"						
Sanitation						
Other Expenses						
Recycling Taxes	1,160.46	-	-	1,160.46	1,160.46	-
Group Insurance Plan for Employees	17,506.72	-	-	17,506.72	17,506.72	-
TOTAL OPERATIONS - EXCLUDED FROM "CAPS"	18,667.18	-	-	18,667.18	18,667.18	-
TOTAL GENERAL APPROPRIATIONS - EXCLUDED FROM "CAPS"	18,667.18	-	-	18,667.18	18,667.18	-
TOTAL GENERAL APPROPRIATIONS	\$ 587,621.20	\$ -	\$ -	\$ 587,621.20	\$ 303,944.52	\$ 283,676.68

**TOWNSHIP OF FLORENCE  
CURRENT FUND  
SCHEDULE OF TAXES COLLECTED IN ADVANCE  
YEAR ENDED DECEMBER 31, 2016**

Balance - December 31, 2015		\$ 197,552.30
Increased by		
Collections of 2017 Taxes		221,960.24
		419,512.54
Decreased By		
Applied to 2016 Taxes Receivable		197,552.30
		197,552.30
Balance - December 31, 2016		\$ 221,960.24

**SCHEDULE OF TAX OVERPAYMENTS  
YEAR ENDED DECEMBER 31, 2016**

Balance - December 31, 2015		\$ 5,667.42
Increased By:		
Tax Overpayments in 2016		58,131.66
		63,799.08
Decreased By :		
Cancelled	\$ 2,016.83	
Refunded	57,347.57	
	59,364.40	59,364.40
Balance - December 31, 2016		\$ 4,434.68

**TOWNSHIP OF FLORENCE  
CURRENT FUND  
SCHEDULE OF COUNTY TAXES PAYABLE  
YEAR ENDED DECEMBER 31, 2016**

Balance - December 31, 2015 (Added and Omitted Taxes)	\$	24,373.29
Increased By:		
Levy - Calendar Year 2016		4,868,887.69
County Share of Added and Omitted Taxes		39,899.65
		4,908,787.34
		4,933,160.63
Decreased By:		
Payments		4,893,260.98
		4,893,260.98
Balance - December 31, 2016 (Added and Omitted Taxes)	\$	39,899.65

**SCHEDULE OF LOCAL DISTRICT SCHOOL TAX PAYABLE  
YEAR ENDED DECEMBER 31, 2016**

Balance - December 31, 2015	\$	1.00
Increased By:		
Levy - Calendar Year 2016		18,456,995.00
		18,456,996.00
Decreased By:		
Payments		18,456,995.00
		18,456,995.00
Balance - December 31, 2016	\$	1.00

**TOWNSHIP OF FLORENCE  
 FEDERAL AND STATE GRANT FUND  
 SCHEDULE OF GRANTS RECEIVABLE  
 YEAR ENDED DECEMBER 31, 2016**

<u>Purpose</u>	Balance Dec. 31, 2015	2016 Budget Revenue Anticipated	Realized	Canceled	Balance Dec. 31, 2016
<b><u>Federal Grants</u></b>					
Click-It or Ticket Enforcement Grant	\$ -	\$ 5,000.00	\$ 5,000.00	\$ -	\$ -
Drive Sober or Get Pulled Over	5,000.00	-	5,000.00	-	-
NJ Transportation Trust Fund Authority Act	-	220,000.00	-	-	220,000.00
<b><u>State Grants</u></b>					
Drunk Driving Enforcement Fund	-	4,709.01	4,709.01	-	-
Clean Communities Grant	-	31,271.68	31,271.68	-	-
Recycling Tonnage Grants	-	61,826.92	61,826.92	-	-
Body Armor Replacement Program	-	2,504.97	2,504.97	-	-
Shade Tree Grant	6,000.00	-	6,000.00	-	-
<b><u>Local Grants</u></b>					
Burlington County Parks Grant	-	180,000.00	137,970.00	-	42,030.00
Municipal Alliance Grant	8,701.00	8,701.00	856.59	7,844.41	8,701.00
Recreation Contribution - Covington Baseball	-	25,000.00	25,000.00	-	-
Recreation Contribution - National Gypsum	-	1,250.00	1,250.00	-	-
Waste Management Environmental Grant	-	2,000.00	2,000.00	-	-
	<u>\$ 19,701.00</u>	<u>\$ 542,263.58</u>	<u>\$ 283,389.17</u>	<u>\$ 7,844.41</u>	<u>\$ 270,731.00</u>

Budget	\$ 70,527.92
40A:4-87	471,735.66
	<u>\$ 542,263.58</u>

Cash Received	\$ 283,389.17
	<u>\$ 283,389.17</u>

**TOWNSHIP OF FLORENCE  
FEDERAL AND STATE GRANT FUND  
SCHEDULE OF RESERVE FOR GRANTS - APPROPRIATED  
YEAR ENDED DECEMBER 31, 2016**

Grant	Balance Dec. 31, 2015	Transferred From 2016		Expended	Canceled	Balance Dec. 31, 2016
		Budget	Budget Appropriation by 40A:4-87			
<b>Federal Grants</b>						
Click-It or Ticket Enforcement Grant	\$ -	\$ -	\$ 5,000.00	\$ 5,000.00	\$ -	\$ -
Drive Sober or Get Pulled Over	1,700.00	-	-	1,700.00	-	-
NJ Transportation Trust Fund Authority Act	-	-	220,000.00	-	-	220,000.00
<b>State Grants</b>						
Drunk Driving Enforcement Fund	6,204.98	-	4,709.01	7,289.41	-	3,624.58
Clean Communities Grant	-	-	31,271.68	31,271.68	-	-
Recycling Tonnage Grants	16,184.60	61,826.92	-	29,696.46	-	48,315.06
Body Armor Replacement Program	2,520.66	-	2,504.97	800.58	-	4,225.05
Municipal Alcohol Education/Rehab Program	902.09	-	-	-	-	902.09
Shade Tree Grant	87.50	-	-	-	-	87.50
<b>Local Grants</b>						
Burlington County Parks Grant	-	-	180,000.00	168,126.90	-	11,873.10
Municipal Alliance Grant	8,362.00	8,701.00	-	517.59	7,844.41	8,701.00
Recreation Contribution	518.27	-	-	-	-	518.27
Recreation Contribution - Send a Kid to Camp	3,000.00	-	-	1,350.00	-	1,650.00
Recreation Contribution - Covington Baseball	-	-	25,000.00	5,031.04	-	19,968.96
Recreation Contribution - National Gypsum	-	-	1,250.00	1,000.00	-	250.00
Waste Management Environmental Grant	7,334.80	-	2,000.00	1,000.00	-	8,334.80
	<u>\$ 46,814.90</u>	<u>\$ 70,527.92</u>	<u>\$ 471,735.66</u>	<u>\$ 252,783.66</u>	<u>\$ 7,844.41</u>	<u>\$ 328,450.41</u>

Encumbered	\$ 1,501.00
Cash Disbursed	<u>251,282.66</u>
	<u>\$ 252,783.66</u>

**SCHEDULE OF RESERVE FOR GRANTS - UNAPPROPRIATED  
YEAR ENDED DECEMBER 31, 2016**

Grant	Balance Dec. 31, 2015	Received in 2016	Budgeted	Balance Dec. 31, 2016
- NONE -	\$ -	\$ -	\$ -	\$ -
	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

**TRUST FUND**

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**TOWNSHIP OF FLORENCE  
TRUST FUND  
SCHEDULE OF CASH - TREASURER  
YEAR ENDED DECEMBER 31, 2016**

	Assessment Fund	Animal Control Fund	Open Space Trust	Other Funds
Balance - December 31, 2015	\$ 9,341.77	\$ 13,840.33	\$ 502,862.50	\$ 538,979.55
<u>Receipts</u>				
Due Current Fund	18.30	42.39	-	1,360.31
Due To Open Space Trust	-	-	-	231.40
Payroll Deductions Payable	-	-	-	9,618,572.51
Township Clerk	-	19,738.20	-	-
Due from Community Development Block Grant	-	-	-	65,000.00
Reserve for State Unemployment Compensation Insurance	-	-	-	8,181.01
Reserve for Special Deposits	-	-	-	1,276,994.15
Reserve for Open Space Trust Fund	-	-	134,671.61	-
Reserve for Costs of Public Defender	-	-	-	15,678.50
Reserve for Fair Share Housing - Developer Contributions	-	-	-	1,447,684.11
Reserve for Fair Share Housing - Payments in Lieu of Developer Contributions	-	-	-	62.70
	<u>18.30</u>	<u>19,780.59</u>	<u>134,671.61</u>	<u>12,433,764.69</u>
<u>Disbursements</u>				
Expenditures Under R.S.4:19-15.11	-	18,574.35	-	-
Payroll Deductions Payable	-	-	-	9,616,552.52
Due Current Fund	18.30	42.39	-	1,360.31
Due to/from Payroll Account	-	-	231.40	-
Due from Community Development Block Grant	-	-	-	65,000.00
Reserve for State Unemployment Compensation Insurance	-	-	-	14,392.16
Reserve for Special Deposits	-	-	-	1,052,200.64
Reserve for Open Space Trust Fund	-	-	271,221.92	-
Reserve for Costs of Public Defender	-	-	-	14,000.00
Reserve for Fair Share Housing - Developer Contributions	-	-	-	115,622.82
Reserve for Fair Share Housing - Payments in Lieu of Developer Contributions	-	-	-	36,250.00
	<u>18.30</u>	<u>18,616.74</u>	<u>271,453.32</u>	<u>10,915,378.45</u>
Balance - December 31, 2016	<u>\$ 9,341.77</u>	<u>\$ 15,004.18</u>	<u>\$ 366,080.79</u>	<u>\$ 2,057,365.79</u>

**TOWNSHIP OF FLORENCE  
TRUST FUND  
SCHEDULE OF CASH - COLLECTOR  
YEAR ENDED DECEMBER 31, 2016**

Balance - December 31, 2015		\$ 227,534.97
Increased By:		
Deposits	\$ 733,028.23	
Due To Current Fund	<u>479.56</u>	
		<u>733,507.79</u>
		961,042.76
Decreased By:		
Disbursements	737,772.83	
Paid To Current Fund	<u>479.56</u>	
		<u>738,252.39</u>
Balance - December 31, 2016		<u><u>\$ 222,790.37</u></u>

**TOWNSHIP OF FLORENCE  
ASSESSMENT TRUST FUND  
SCHEDULE OF DUE TO CURRENT FUND  
YEAR ENDED DECEMBER 31, 2016**

Balance - December 31, 2015	\$	-
Increased By:		
Interest Earned On Investments		18.30
		18.30
Decreased By:		
Payment to Current Fund		18.30
		18.30
Balance - December 31, 2016	\$	-

**TOWNSHIP OF FLORENCE  
ANIMAL CONTROL FUND  
SCHEDULE OF RESERVE FOR ANIMAL CONTROL EXPENDITURES  
YEAR ENDED DECEMBER 31, 2016**

Balance - December 31, 2015	\$	13,830.13
Increased By:		
Received From Township Clerk	\$	19,738.20
Interest Earned (Due Current Fund)		42.39
		19,780.59
		33,610.72
Decreased By:		
Expenditures Under R.S. 4:19-15.11		18,574.35
Due Current Fund		42.39
		18,616.74
Balance - December 31, 2016	\$	14,993.98

<u>Licenses Fees Collected</u>	
<u>Year</u>	<u>Amount</u>
2014	\$ 17,201.00
2015	19,968.60
	37,169.60
	\$ 37,169.60

**TOWNSHIP OF FLORENCE  
TRUST FUND  
SCHEDULE OF RESERVE FOR UNEMPLOYMENT COMPENSATION INSURANCE  
YEAR ENDED DECEMBER 31, 2016**

Balance - December 31, 2015	\$	59,089.38
Increased By:		
Interest Earned on Bank Deposits	\$	118.60
Employee's Payroll Deductions		8,062.41
		8,181.01
		67,270.39
Decreased By:		
Disbursements		14,392.16
Balance - December 31, 2016	\$	52,878.23

**TOWNSHIP OF FLORENCE  
TRUST FUND  
SCHEDULE OF RESERVE FOR SPECIAL DEPOSITS  
YEAR ENDED DECEMBER 31, 2016**

	Balance Dec. 31, 2015	Increase	Decrease	Balance Dec. 31, 2016
Performance Bonds	\$ 2,080.80	\$ 751,595.32	\$ 525,445.54	\$ 228,230.58
Special Law Enforcement - Forfeited Property	1,970.73	1,721.05	-	3,691.78
Street Opening Deposits	3,205.00	1,350.00	2,450.00	2,105.00
Engineering Escrow Deposits	1,230.00	650.00	750.00	1,130.00
Land Use Escrow Deposits	155,162.06	477,021.35	473,542.64	158,640.77
Police Quasi Duty	18,997.36	35,699.07	35,699.07	18,997.36
Parking Offense Adjudication Act	3,718.00	62.00	-	3,780.00
Patriotic Celebration	27,413.33	2,900.00	2,088.64	28,224.69
Miscellaneous Escrow	21,874.58	500.00	6,099.01	16,275.57
Flexible Spending Account	1,165.07	5,495.36	6,125.74	534.69
	\$ 236,816.93	\$ 1,276,994.15	\$ 1,052,200.64	\$ 461,610.44
	\$ 236,816.93	\$ 1,276,994.15	\$ 1,052,200.64	\$ 461,610.44

**TOWNSHIP OF FLORENCE  
TRUST FUND  
SCHEDULE OF DUE FROM COUNTY OF BURLINGTON -  
COMMUNITY DEVELOPMENT BLOCK GRANTS  
YEAR ENDED DECEMBER 31, 2016**

	<u>FY 2015</u> Sidewalk Replace. & Handicap Ramp Installation	Total
Balance - December 31, 2015	\$ 65,000.00	\$ 65,000.00
Decreased By:		
Received	65,000.00	65,000.00
Balance - December 31, 2016	\$ -	\$ -

**SCHEDULE OF RESERVE FOR COMMUNITY DEVELOPMENT BLOCK GRANTS  
YEAR ENDED DECEMBER 31, 2016**

	<u>FY 2015</u> Sidewalk Replace. & Handicap Ramp Installation	Total
Balance - December 31, 2015	\$ 65,000.00	\$ 65,000.00
Decreased By:		
Disbursements	65,000.00	65,000.00
Balance - December 31, 2016	\$ -	\$ -

**TOWNSHIP OF FLORENCE  
TRUST FUND  
SCHEDULE OF RESERVE FOR OPEN SPACE  
YEAR ENDED DECEMBER 31, 2016**

Balance - December 31, 2015		\$ 502,862.50
Increased By:		
Interest Earned	\$ 672.09	
Premium on Bond Anticipation Notes	9,254.52	
Taxes Levied	<u>124,745.00</u>	
		<u>134,671.61</u>
		637,534.11
Decreased By:		
Disbursements		<u>271,221.92</u>
Balance - December 31, 2016		<u><u>\$ 366,312.19</u></u>

**GENERAL CAPITAL FUND**

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**TOWNSHIP OF FLORENCE  
GENERAL CAPITAL FUND  
SCHEDULE OF CASH AND INVESTMENTS - TREASURER  
YEAR ENDED DECEMBER 31, 2016**

Balance - December 31, 2015		\$	3,781,546.84
Increased By:			
Due Current Fund	\$		9,644.64
Due Open Space Trust Fund			65,000.00
Due Water & Sewer Capital Fund			19,030.81
Bond Anticipation Notes Issued			3,230,000.00
Premiums on Notes Issued			6,981.48
Received from Open Space Trust Fund			265,000.00
Due from State of NJ TTF- Hornberger Avenue			147,000.00
Reserve for Sidewalk Improvements			58,968.00
Budget Appropriations:			
Capital Improvement Fund			<u>269,500.00</u>
			<u>4,071,124.93</u>
			7,852,671.77
Decreased By:			
Improvement Authorizations			2,699,861.16
Payment of Bond Anticipation Notes			200,000.00
Reserve for Payment of Notes			245,828.67
Due Current Fund			9,644.64
Due Open Space Trust Fund			19,030.81
Due Water & Sewer Capital Fund			<u>65,000.00</u>
			<u>3,239,365.28</u>
Balance - December 31, 2016		\$	<u><u>4,613,306.49</u></u>

TOWNSHIP OF FLORENCE  
GENERAL CAPITAL FUND  
ANALYSIS OF CASH  
YEAR ENDED DECEMBER 31, 2016

Fund Balance	Budget		Receipts		Disbursements		Transfers		Balance
	Dec. 31, 2015	2015	Appropriations	Miscellaneous	Miscellaneous	Authorizations	From	To	
\$ 285,493.78	\$ 269,500.00	\$ 6,981.48	-	-	-	-	-	-	\$ 292,475.26
241,554.85	269,500.00	6,981.48	-	-	-	-	212,750.00	-	298,304.85
-	-	9,644.64	9,644.64	-	-	-	-	-	-
-	-	65,000.00	65,000.00	-	-	-	-	-	-
-	-	19,030.81	19,030.81	-	-	-	-	-	-
687.50	-	-	-	-	-	-	-	-	687.50
1,054.15	-	-	-	-	-	-	-	-	1,054.15
245,828.67	-	-	245,828.67	-	-	-	-	-	97,000.00
198,099.98	-	-	-	-	-	-	-	-	198,099.98
3,162.00	-	-	58,968.00	-	-	-	-	-	62,130.00
36,579.59	-	-	-	-	-	3,240.00	-	-	33,339.59
109,495.65	-	-	-	-	-	-	-	-	109,495.65
137,989.35	-	-	-	-	-	-	-	-	137,989.35
129,622.16	-	-	-	-	20,780.63	-	-	-	108,841.53
134,467.86	-	-	-	-	6,154.91	-	-	-	128,312.95
162,736.55	-	-	50,000.00	-	279.92	-	-	-	162,456.63
4,644.60	-	-	-	-	279.91	-	-	-	4,364.69
323,881.13	-	-	-	-	279.91	-	-	-	323,601.22
151,609.73	-	-	-	-	279.91	-	-	-	151,329.82
135,590.94	-	-	-	-	279.91	-	-	-	135,311.03
179,108.85	-	-	50,000.00	-	279.92	-	-	-	178,828.93
158,089.33	-	-	-	-	279.91	-	-	-	157,809.42
21,965.21	-	-	100,000.00	-	279.92	-	-	-	21,685.29
14,758.39	-	-	-	-	2,271.91	-	-	-	12,486.48
78,154.51	-	-	-	-	279.91	-	-	-	77,874.60
158,025.37	-	-	-	-	12,742.42	-	-	-	145,282.95
94,079.68	-	-	-	-	68,033.92	-	-	-	26,045.76
92,455.75	-	-	-	-	80,678.00	-	-	-	11,777.75
22,629.12	-	-	-	-	1,210.60	-	-	-	21,418.52
1,021,591.49	-	-	-	-	12,559.92	-	-	-	1,009,031.57
(475,693.55)	-	-	19,541.93	-	-	-	-	-	(495,235.48)
(156,437.16)	-	-	-	-	-	-	-	-	(156,437.16)
(58,304.53)	-	-	-	-	-	-	-	-	(58,304.53)
(50,802.41)	-	-	-	-	-	-	-	-	(50,802.41)
24,457.02	-	-	173,757.54	-	383,562.41	-	-	-	(157,642.97)
79,504.46	-	-	-	-	10,061.73	-	-	-	(89,566.19)
6,610.62	-	-	147,000.00	-	29,489.11	-	-	-	69,442.73
9,212.99	-	-	-	-	100,586.31	-	-	-	124,121.51
12,662.48	-	-	-	-	76,001.26	-	-	-	(91,373.32)
83,866.16	-	-	-	-	751,384.80	-	-	-	(63,338.78)
30,000.00	-	-	-	-	418,298.43	-	-	-	(667,518.64)
20,000.00	-	-	-	-	33,100.35	-	-	-	(388,298.43)
-	-	-	-	-	131,765.07	-	-	-	(13,100.35)
-	-	-	-	-	113,999.06	-	-	-	(122,265.07)
-	-	-	-	-	155,244.10	-	-	-	(106,999.06)
-	-	-	-	-	49,544.71	-	-	-	(130,244.10)
-	-	-	-	-	13,709.51	-	-	-	(39,544.71)
-	-	-	950,000.00	-	-	-	-	-	986,200.49
-	-	-	1,045,000.00	-	-	-	-	-	50,000.00
-	-	-	1,300,000.00	-	-	-	-	-	55,000.00
-	-	-	-	-	14,027.30	-	-	-	1,084,403.99
-	-	-	-	-	-	-	-	-	1,285,972.70
-	-	-	-	-	-	-	-	-	3,750.00
-	-	-	-	-	-	-	-	-	45,500.00
-	-	-	-	-	-	-	-	-	7,000.00
\$ 3,781,546.84	\$ 269,500.00	\$ 3,801,624.93	\$ 539,504.12	\$ 2,699,861.16	\$ 212,750.00	\$ 212,750.00	\$ 212,750.00	\$ 4,613,306.49	

Bond Anticipation Note Proceeds								
Premium on Bond Anticipation Notes	\$ 3,230,000.00	\$						
Open Space Note Payment	6,981.48		200,000.00					
Reserve for Payment of Notes	-				245,828.67			
Received from Open Space Trust Fund	65,000.00							
Reserve for Sidewalk Improvements	58,968.00							
Grants Received/Disbursed	147,000.00							
Interfund	93,675.45							
	\$ 3,801,624.93	\$	539,504.12	\$ 2,699,861.16	\$ 212,750.00	\$ 212,750.00	\$ 4,613,306.49	

**TOWNSHIP OF FLORENCE  
GENERAL CAPITAL FUND  
SCHEDULE OF DEFERRED CHARGES TO FUTURE TAXATION - FUNDED  
YEAR ENDED DECEMBER 31, 2016**

Balance - December 31, 2015		\$ 4,716,848.76
Decreased By:		
2016 Budget Appropriation to Pay Debt:		
Serial Bonds	\$ 580,000.00	
Green Trust Loan	29,772.64	
	<u>609,772.64</u>	<u>609,772.64</u>
Balance - December 31, 2016		<u><u>\$ 4,107,076.12</u></u>

**TOWNSHIP OF FLORENCE  
GENERAL CAPITAL FUND  
SCHEDULE OF DEFERRED CHARGES TO FUTURE TAXATION - UNFUNDED  
YEAR ENDED DECEMBER 31, 2016**

Ord. Number	Improvement Description	2016		Funded	Balance Dec. 31, 2016	Bond		Unexpended	
		Balance Dec. 31, 2015	Authorizations			Anticipation Notes	Expenditures	Improvement	Authorizations
2010-04	Installation of Bikeway Path - Old York Road	\$ 90,000.00	\$ -	\$ -	\$ 90,000.00	\$ -	\$ -	\$ -	\$ 90,000.00
2011-03	Various Capital Improvements	408,507.52	-	106,000.00	302,507.52	294,000.00	-	-	8,507.52
2012-05	Improvements to Recreational Fields	202,590.00	-	-	202,590.00	200,000.00	-	-	2,590.00
2012-12	Acquisition of Property Adjacent to Marter Park (Open Space)	470,000.00	-	50,000.00	420,000.00	420,000.00	-	-	-
2013-05	Acquisition of Street Sweeper	237,500.00	-	-	237,500.00	237,500.00	-	-	-
2013-12	2013-2014 Road Program	760,000.00	-	-	760,000.00	760,000.00	-	-	-
2013-13	Repair & Reconstruction of the Boulevard	238,816.25	-	35,000.00	203,816.25	201,250.00	-	-	2,566.25
2013-16	Acquisition of Property on the Route 130 Corridor	937,000.00	-	775,000.00	162,000.00	162,000.00	-	-	-
2013-17	Acquisition of Property on Homberger Ave for Open Space Purposes	660,000.00	-	50,000.00	610,000.00	610,000.00	-	-	-
2013-21	Construction of Parking Lot at Veteran's Park	152,000.00	-	-	152,000.00	152,000.00	-	-	-
2014-03	Acquisition of Property at 1042 Potts Mill Road-Open Space	256,500.00	-	100,000.00	156,500.00	156,500.00	-	-	-
2014-10	Acquisition of Police Vehicles	109,250.00	-	-	109,250.00	109,250.00	-	-	-
2014-11	Acquisition of Public Works Vehicles	285,000.00	-	-	285,000.00	285,000.00	-	-	-
2014-12	Improvements to Boulevard Street	285,000.00	-	105,000.00	180,000.00	180,000.00	-	-	-
2014-14	Improvements to Municipal Building	446,500.00	-	-	446,500.00	446,500.00	-	-	-
2014-17	Preliminary Work & Improvements to Homberger Avenue	1,425,000.00	-	-	1,425,000.00	1,425,000.00	-	-	-
2015-01	2015 Road Program	1,330,000.00	-	-	1,330,000.00	-	-	560,670.31	769,329.69
2015-02	Acquisition of 3 Police Tahoes	171,000.00	-	-	171,000.00	-	-	14,562.84	156,437.16
2015-03	Acquisition of 791 Railroad Avenue	95,000.00	-	-	95,000.00	-	-	58,304.53	36,695.47
2015-06	Improvements to Township Buildings	190,000.00	-	-	190,000.00	-	-	50,802.41	139,197.59
2015-17	Acquisition of 1476 Hornberger Avenue	380,000.00	-	-	380,000.00	-	-	157,642.97	222,357.03
2015-21	Construction of Salt Storage Building	570,000.00	-	-	570,000.00	-	-	359,105.39	210,894.61
2015-23	Repaving and Repair to Hornberger Avenue	242,250.00	-	-	242,250.00	-	-	73,569.74	168,680.26
2015-24	Improvements to Municipal Buildings	266,000.00	-	-	266,000.00	-	-	91,373.32	174,626.68
2015-25	Improvements to Municipal Parks	275,500.00	-	-	275,500.00	-	-	63,338.78	212,161.22
2015-26	2016 Road Program	1,805,000.00	-	-	1,805,000.00	-	-	773,329.69	1,031,670.31
2015-30	Acquisition of 2135 Route 130	570,000.00	-	-	570,000.00	-	-	388,298.43	181,701.57
2015-31	Acquisition of Marconi Lodge	380,000.00	-	-	380,000.00	-	-	28,500.35	351,499.65
2016-03	Acquisition of 851 Railroad Avenue	-	180,500.00	-	180,500.00	-	-	122,265.07	58,234.93
2016-09	Acquisition of Police Vehicles	-	133,000.00	-	133,000.00	-	-	106,999.06	26,000.94
2016-14	Acquisition of 440 W. 4th Street	-	475,000.00	-	475,000.00	-	-	130,244.10	344,755.90
2016-17	Acquisition of Vehicles	-	190,000.00	-	190,000.00	-	-	153,957.71	36,042.29
2016-29	Acquisition of B165.01, L2.01 Florence-Columbus Road	-	950,000.00	-	950,000.00	950,000.00	-	-	-
2016-30	Acquisition of B165.04, L63 Florence-Columbus Road	-	1,045,000.00	-	1,045,000.00	1,045,000.00	-	-	-
2016-31	Acquisition of B165.07, L17 Florence-Columbus Road - Open Space	-	1,235,000.00	-	1,235,000.00	1,235,000.00	-	-	-
2016-35	Installation of (3) Pedestrian Signals	-	71,250.00	-	71,250.00	-	-	-	71,250.00
2016-36	Road & Drainage Improvements - Hornberger Avenue	-	864,500.00	-	864,500.00	-	-	-	864,500.00
2016-37	Acquisition of 207 Iron Street	-	133,000.00	-	133,000.00	-	-	-	133,000.00
		\$ 13,238,413.77	\$ 5,277,250.00	\$ 1,221,000.00	\$ 17,294,663.77	\$ 8,869,000.00	\$ 3,274,839.02	\$ 5,150,824.75	

Open Space Trust	\$ 200,000.00
Payment of Bond Anticipation Notes	<u>1,021,000.00</u>
	\$ <u>1,221,000.00</u>
Improvement Authorizations Unfunded	\$ 10,936,556.88
Less: Unexpended Proceeds of Bond Anticipation Notes	<u>(5,785,732.13)</u>
	\$ <u>5,150,824.75</u>

**TOWNSHIP OF FLORENCE  
GENERAL CAPITAL FUND  
SCHEDULE OF SERIAL BONDS  
YEAR ENDED DECEMBER 31, 2016**

Purpose	Date of Issue	Original Issue	Maturities of Bonds Outstanding December 31, 2016		Interest Rate	Balance Dec. 31, 2015	Decrease	Balance Dec. 31, 2016
			Date	Amount				
General Improvement Bonds Series 2011	6/21/11	\$ 5,000,000.00	3/1/2017-18	\$ 450,000.00	2.500%	\$ 4,080,000.00	\$ 450,000.00	\$ 3,630,000.00
			3/1/2019-20	450,000.00	3.000%			
			3/1/21	455,000.00	3.000%			
			3/1/22	455,000.00	3.125%			
			3/1/23	460,000.00	3.250%			
			3/1/24	460,000.00	3.375%			
General Improvement Refunding Bonds Series 2004	3/1/04	3,380,000.00	3/1/17	130,000.00	3.500%	530,000.00	130,000.00	400,000.00
			3/1/18	135,000.00	3.625%			
			3/1/19	135,000.00	3.750%			
						\$ 4,610,000.00	\$ 580,000.00	\$ 4,030,000.00
						Paid By Budget	\$ 580,000.00	
						Refunded	-	
							\$ 580,000.00	

**TOWNSHIP OF FLORENCE  
GENERAL CAPITAL FUND  
SCHEDULE OF GREEN TRUST LOANS  
YEAR ENDED DECEMBER 31, 2016**

Purpose	Date of Issue	Original Issue	Maturities of Loans Outstanding		Interest Rate	Balance Dec. 31, 2015	Decrease	Balance Dec. 31, 2016
			Date	Amount				
Recreation Complex Development	10/13/99	\$ 500,000.00	1/18/17	\$ 15,109.99	2.00%	\$ 106,848.76	\$ 29,772.64	\$ 77,076.12
			7/18/17	15,261.09				
			1/18/18	15,413.70				
			7/18/18	15,567.83				
			1/18/19	15,723.51				
			<u>\$ 77,076.12</u>					
						\$ 106,848.76	\$ 29,772.64	\$ 77,076.12
						<u>\$ 106,848.76</u>	<u>\$ 29,772.64</u>	<u>\$ 77,076.12</u>

**TOWNSHIP OF FLORENCE  
GENERAL CAPITAL FUND  
SCHEDULE OF BOND ANTICIPATION NOTES  
YEAR ENDED DECEMBER 31, 2016**

Ord. Number	Improvement Description	Date Of		Issue Rate	Maturity	Issue Rate	Balance Dec. 31, 2015	Increased	Decreased	Balance Dec. 31, 2016	
		Issue of Original Note	Amount of Original Issue								
2012-12	Acquisition of Property Adjacent to Marter Park for Open Space Purposes	6/20/12	\$ 570,000.00	1/28/15 1/26/16	1/27/16 1/25/17	0.450% 0.780%	\$ 470,000.00	\$ 420,000.00	\$ 470,000.00	\$ 420,000.00	
2013-17	Acquisition of Property on Hornberger Ave for Open Space Purposes	12/19/13	\$ 760,000.00	1/28/15 1/26/16	1/27/16 1/25/17	0.450% 0.780%	660,000.00	610,000.00	660,000.00	610,000.00	
2014-03	Acquisition of Property at 1042 Potts Mill Road for Open Space Purposes	1/28/15	\$ 256,500.00	1/28/15 1/26/16	1/27/16 1/25/17	0.450% 0.780%	256,500.00	156,500.00	256,500.00	156,500.00	
2011-03	Various Capital Improvements	1/28/15	\$ 400,000.00	1/28/15 1/26/16	1/27/16 1/25/17	0.450% 0.780%	400,000.00	294,000.00	400,000.00	294,000.00	
2012-05	Improvements to Recreational Fields	1/28/15	\$ 200,000.00	1/28/15 1/26/16	1/27/16 1/25/17	0.450% 0.780%	200,000.00	200,000.00	200,000.00	200,000.00	
2013-05	Acquisition of Street Sweeper	1/28/15	\$ 237,500.00	1/28/15 1/26/16	1/27/16 1/25/17	0.450% 0.780%	237,500.00	237,500.00	237,500.00	237,500.00	
2013-12	2013-2014 Road Program	1/28/15	\$ 760,000.00	1/28/15 1/26/16	1/27/16 1/25/17	0.450% 0.780%	760,000.00	760,000.00	760,000.00	760,000.00	
2013-13	Repair & Reconstruction of the Boulevard	1/28/15	\$ 236,250.00	1/28/15 1/26/16	1/27/16 1/25/17	0.450% 0.780%	236,250.00	201,250.00	236,250.00	201,250.00	
2013-16	Acquisition of Property on the Route 130 Corridor	1/28/15	\$ 937,000.00	1/28/15 1/26/16	1/27/16 1/25/17	0.450% 0.780%	937,000.00	162,000.00	937,000.00	162,000.00	
2013-21	Construction of Parking Lot at Veteran's Park	1/28/15	\$ 152,000.00	1/28/15 1/26/16	1/27/16 1/25/17	0.450% 0.780%	152,000.00	152,000.00	152,000.00	152,000.00	
2014-10	Acquisition of Police Vehicles	1/28/15	\$ 109,250.00	1/28/15 1/26/16	1/27/16 1/25/17	0.450% 0.780%	109,250.00	109,250.00	109,250.00	109,250.00	
2014-11	Acquisition of Public Works Vehicles	1/28/15	\$ 285,000.00	1/28/15 1/26/16	1/27/16 1/25/17	0.450% 0.780%	285,000.00	285,000.00	285,000.00	285,000.00	
2014-12	Improvements to Boulevard Street	1/28/15	\$ 285,000.00	1/28/15 1/26/16	1/27/16 1/25/17	0.450% 0.780%	285,000.00	180,000.00	285,000.00	180,000.00	
2014-14	Improvements to Municipal Building	1/28/15	\$ 446,500.00	1/28/15 1/26/16	1/27/16 1/25/17	0.450% 0.780%	446,500.00	446,500.00	446,500.00	446,500.00	
2014-17	Preliminary Work & Improvements to Hornberger Avenue	1/28/15	\$ 1,425,000.00	1/28/15 1/26/16	1/27/16 1/25/17	0.450% 0.780%	1,425,000.00	1,425,000.00	1,425,000.00	1,425,000.00	
2016-29	Acquisition of B165.01, L2.01 Florence-Columbus Road	11/22/16	\$ 950,000.00	11/22/16	11/3/17	2.000%	-	950,000.00	-	950,000.00	
2016-30	Acquisition of B165.04, L6.3 Florence-Columbus Road	11/22/16	\$ 1,045,000.00	11/22/16	11/3/17	1.149%	-	1,045,000.00	-	1,045,000.00	
2016-31	Acquisition of B165.07, L1.7 Florence-Columbus Road for Open Space Purposes	11/22/16	\$ 1,235,000.00	11/22/16	11/3/17	2.000%	-	1,235,000.00	-	1,235,000.00	
							\$ 6,860,000.00	\$ 8,869,000.00	\$ 6,860,000.00	\$ 8,869,000.00	
							Paid from Open Space Trust Fund		\$ 200,000.00		
							Paid by Current Fund Appropriations		3,230,000.00	1,021,000.00	
							Issued for Cash		-	-	
							Renewals		5,639,000.00	5,639,000.00	
							\$ 8,869,000.00	\$ 8,869,000.00	\$ 6,860,000.00	\$ 8,869,000.00	

**TOWNSHIP OF FLORENCE  
GENERAL CAPITAL FUND  
SCHEDULE OF CAPITAL IMPROVEMENT FUND  
YEAR ENDED DECEMBER 31, 2016**

Balance - December 31, 2015		\$ 241,554.85
Increased By:		
2016 Budget Appropriation	\$ 269,500.00	269,500.00
		511,054.85
Decreased By:		
Appropriation to Finance Improvement Authorizations		212,750.00
Balance - December 31, 2016		\$ 298,304.85

**SCHEDULE OF RESERVE FOR RECREATION IMPROVEMENTS  
YEAR ENDED DECEMBER 31, 2016**

Balance - December 31, 2016 and 2015		\$ 198,099.98
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**TOWNSHIP OF FLORENCE  
GENERAL CAPITAL FUND  
SCHEDULE OF IMPROVEMENT AUTHORIZATIONS  
YEAR ENDED DECEMBER 31, 2016**

Ord. Number	Improvement Description	Ordinance Date	Amount	2016 Authorizations				Balance			
				Capital Improvement Fund	Open Space Trust Fund	Deferred Charges to Future Taxation	Unfunded	December 31, 2016			
								Funded	Unfunded	Funded	Unfunded
<b>General Improvements:</b>											
2008-06	Construction of Senior/Community Center	2003	\$ 350,000.00	\$ -	\$ -	\$ -	\$ -	\$ 3,240.00	\$ -	\$ 33,339.59	\$ -
2010-04	Installation of Bikeway Path on Old York Road	2010	550,000.00	109,495.65	-	-	-	-	-	109,495.65	90,000.00
2010-12	Various Purposes	2010	175,000.00	137,989.35	-	-	-	-	-	137,989.35	-
2011-03	Various Capital Improvements	2011	800,000.00	-	92,999.95	-	-	29,013.03	-	-	63,986.92
2012-05	Improvements to Recreational Fields	2012	450,000.00	-	137,057.86	-	-	6,154.91	-	-	130,902.95
2012-12	Acquisition of Property Adjacent to Marter Park (Open Space)	2012	600,000.00	-	162,736.55	-	-	279.92	-	-	162,456.63
2013-05	Acquisition of Street Sweeper	2013	250,000.00	-	4,644.60	-	-	279.91	-	-	4,364.69
2013-12	2013-2014 Road Program	2013	800,000.00	-	323,881.13	-	-	279.91	-	-	323,601.22
2013-13	Repair & Reconstruction of the Boulevard	2013	350,000.00	-	154,175.98	-	-	279.91	-	-	153,896.07
2013-16	Acquisition of Property on the Route 130 Corridor	2013	937,000.00	-	138,590.94	-	-	279.91	-	-	138,311.03
2013-17	Acquisition of Property on Hornberger Ave for Open Space	2013	800,000.00	-	179,108.85	-	-	279.92	-	-	178,828.93
2013-21	Construction of Parking Lot at Veteran's Park	2013	160,000.00	6,089.33	152,000.00	-	-	279.91	-	5,809.42	152,000.00
2014-03	Acquisition of Property at 1042 Potts Mill Road-Open Space	2014	270,000.00	-	21,965.21	-	-	279.92	-	-	21,685.29
2014-10	Acquisition of Police Vehicles	2014	115,000.00	-	12,766.39	-	-	279.91	-	-	12,486.48
2014-11	Acquisition of Public Works Vehicles	2014	300,000.00	-	78,154.51	-	-	279.91	-	-	77,874.60
2014-12	Improvements to Boulevard Street	2014	300,000.00	-	131,534.02	-	-	(1,025.00)	-	-	132,559.02
2014-14	Improvements to Municipal Building	2014	470,000.00	-	29,910.67	-	-	10,733.92	-	-	19,176.75
2014-15	2014 Road Program	2014	200,000.00	11,777.75	-	-	-	-	-	11,777.75	-
2014-16	Improvements to Streets and Roads	2014	50,000.00	22,629.12	-	-	-	3,853.60	-	18,775.52	-
2014-17	Preliminary Work & Improvements to Hornberger Avenue	2014	1,500,000.00	-	1,021,591.49	-	-	21,326.17	-	-	1,000,265.32
2015-01	2015 Road Program	2015	1,400,000.00	-	713,061.60	-	-	(56,268.09)	-	-	769,329.69
2015-02	Acquisition of 3 Police Tahoes	2015	180,000.00	-	14,562.84	-	-	-	-	-	14,562.84
2015-03	Acquisition of 791 Railroad Avenue	2015	100,000.00	-	36,695.47	-	-	-	-	-	36,695.47
2015-06	Improvements to Township Buildings	2015	200,000.00	-	139,197.59	-	-	-	-	-	139,197.59
2015-17	Acquisition of 1476 Hornberger Avenue	2015	400,000.00	16,114.57	380,000.00	-	-	173,757.54	-	-	222,357.03
2015-21	Construction of Salt Storage Building	2015	600,000.00	23,639.92	570,000.00	-	-	382,745.31	-	20,146.73	210,894.61
2015-22	Acquisition of Police Equipment	2015	80,000.00	79,504.46	-	-	-	59,357.73	-	-	-
2015-23	Repairing and Repair to Hornberger Avenue	2015	451,000.00	6,610.62	438,250.00	-	-	276,180.36	-	-	168,680.26
2015-24	Improvements to Municipal Buildings	2015	280,000.00	-	230,880.34	-	-	56,253.66	-	-	174,626.68
2015-25	Improvements to Municipal Parks	2015	290,000.00	12,662.48	275,500.00	-	-	76,001.26	-	-	212,161.22
2015-26	2016 Road Program	2015	1,900,000.00	70,219.91	1,805,000.00	-	-	843,549.60	-	-	1,031,670.31
2015-30	Acquisition of 2135 Route 130	2015	600,000.00	30,000.00	570,000.00	-	-	418,298.43	-	-	181,701.57
2015-31	Acquisition of Marconi Lodge	2015	400,000.00	20,000.00	380,000.00	-	-	48,500.35	-	-	351,499.65
2016-03	Acquisition of 851 Railroad Avenue	2016	190,000.00	-	9,500.00	-	-	131,765.07	-	-	58,234.93
2016-09	Acquisition of Police Vehicles	2016	140,000.00	-	7,000.00	-	-	113,999.06	-	-	26,000.94
2016-14	Acquisition of 440 W. 4th Street	2016	500,000.00	-	25,000.00	-	-	155,244.10	-	-	344,755.90
2016-17	Acquisition of Vehicles	2016	200,000.00	-	10,000.00	-	-	163,957.71	-	-	36,042.29
2016-29	Acquisition of B165.01, L2.01 Florence-Columbus Road	2016	1,000,000.00	-	50,000.00	-	-	13,800.07	-	36,199.93	950,000.00
2016-30	Acquisition of B165.04, L63 Florence-Columbus Road	2016	1,100,000.00	-	1,100,000.00	-	-	15,596.01	-	39,403.99	1,045,000.00
2016-31	Acquisition of B165.07, L17 Florence-Columbus Road - Open Space	2016	1,300,000.00	-	65,000.00	-	-	14,027.30	-	50,972.70	1,235,000.00
2016-35	Installation of (3) Pedestrian Signals	2016	75,000.00	-	3,750.00	-	-	-	-	3,750.00	71,250.00
2016-36	Road & Drainage Improvements - Hornberger Avenue	2016	910,000.00	-	45,500.00	-	-	-	-	45,500.00	864,500.00
2016-37	Acquisition of 207 Iron Street	2016	140,000.00	-	7,000.00	-	-	-	-	7,000.00	133,000.00
				\$ 583,312.75	\$ 8,281,265.99	\$ 212,750.00	\$ 65,000.00	\$ 2,962,861.23	\$ 520,160.63	\$ 10,936,556.88	

Cash Disbursed  
Encumbrances, Prior Year  
Encumbrances, Current Year

\$ 2,699,861.16  
(418,500.94)  
681,501.01

\$ 2,962,861.23

**TOWNSHIP OF FLORENCE  
GENERAL CAPITAL FUND  
SCHEDULE OF BONDS AND NOTES AUTHORIZED BUT NOT ISSUED  
YEAR ENDED DECEMBER 31, 2016**

Ord. Number	Improvement Description	Balance Dec. 31, 2015	2016 Authorizations	Bonds & Notes Issued	Balance Dec. 31, 2016
2010-04	Installation of New Bike Path on Old York Road	\$ 90,000.00	\$ -	\$ -	\$ 90,000.00
2011-03	Various Capital Improvements	8,507.52	-	-	8,507.52
2012-05	Improvements to Recreational Fields	2,590.00	-	-	2,590.00
2013-13	Repair & Reconstruction of the Boulevard	2,566.25	-	-	2,566.25
2015-01	2015 Road Program	1,330,000.00	-	-	1,330,000.00
2015-02	Acquisition of 3 Police Tahoes	171,000.00	-	-	171,000.00
2015-03	Acquisition of 791 Railroad Avenue	95,000.00	-	-	95,000.00
2015-06	Improvements to Township Buildings	190,000.00	-	-	190,000.00
2015-17	Acquisition of 1476 Hornberger Avenue	380,000.00	-	-	380,000.00
2015-21	Construction of Salt Storage Building	570,000.00	-	-	570,000.00
2015-23	Repaving and Repair to Hornberger Avenue	242,250.00	-	-	242,250.00
2015-24	Improvements to Municipal Buildings	266,000.00	-	-	266,000.00
2015-25	Improvements to Municipal Parks	275,500.00	-	-	275,500.00
2015-26	2016 Road Program	1,805,000.00	-	-	1,805,000.00
2015-30	Acquisition of 2135 Route 130	570,000.00	-	-	570,000.00
2015-31	Acquisition of Marconi Lodge	380,000.00	-	-	380,000.00
2016-03	Acquisition of 851 Railroad Avenue	-	180,500.00	-	180,500.00
2016-09	Acquisition of Police Vehicles	-	133,000.00	-	133,000.00
2016-14	Acquisition of 440 W 4th Street	-	475,000.00	-	475,000.00
2016-17	Acquisition of Vehicles	-	190,000.00	-	190,000.00
2016-29	Acquisition of B165.01, L2.01 Florence-Columbus Road	-	950,000.00	950,000.00	-
2016-30	Acquisition of B165.04, L63 Florence-Columbus Road	-	1,045,000.00	1,045,000.00	-
2016-31	Acquisition of B165.07, L17 Florence-Columbus Road - Open Space	-	1,235,000.00	1,235,000.00	-
2016-35	Installation of (3) Pedestrian Signals	-	71,250.00	-	71,250.00
2016-36	Road & Drainage Improvements - Hornberger Avenue	-	864,500.00	-	864,500.00
2016-37	Acquisition of 207 Iron Street	-	133,000.00	-	133,000.00
		\$ 6,378,413.77	\$ 5,277,250.00	\$ 3,230,000.00	\$ 8,425,663.77

**WATER AND SEWER UTILITY FUND**

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**TOWNSHIP OF FLORENCE  
WATER AND SEWER UTILITY OPERATING FUND  
SCHEDULE OF CASH AND INVESTMENTS - TREASURER  
YEAR ENDED DECEMBER 31, 2016**

Cash

Balance - December 31, 2015		\$ 2,586,639.91
Increased by Receipts:		
Collector	\$ 6,047,434.84	
Miscellaneous Revenues:		
Interest Earned on Bank Deposits	7,707.60	
Interest on Assessments	4,812.57	
Other	41,768.45	
Reserve for Developer Contributions - Toll Brothers	73,655.40	
Due from Water and Sewer Assessment Trust Fund	21,842.22	
WIPP Payment	125.00	
	<hr/>	<hr/> 6,197,346.08
		8,783,985.99
Decreased by Disbursements:		
2016 Budget Appropriations	4,774,197.39	
2015 Appropriation Reserves	173,883.84	
Interest on Bonds and Notes	229,374.40	
Transferred to Tax Collector	2,993.04	
	<hr/>	<hr/> 5,180,448.67
Balance - December 31, 2016		<u><u>\$ 3,603,537.32</u></u>

**TOWNSHIP OF FLORENCE  
WATER AND SEWER UTILITY ASSESSMENT TRUST FUND  
SCHEDULE OF CASH - TREASURER  
YEAR ENDED DECEMBER 31, 2016**

Balance - December 31, 2015		\$ 320,779.06
Increased By:		
Collector:		
Assessments Receivable	\$ 17,077.94	
Interest on Assessments	4,812.57	
	<u>21,890.51</u>	
Interest Earned	<u>556.74</u>	<u>22,447.25</u>
		343,226.31
Decreased By:		
Payment of Bonds	55,000.00	
Due Water and Sewer Utility Operating Fund:		
Interest Earned	556.74	
Interest on Assessments	<u>26,654.79</u>	
		<u>82,211.53</u>
Balance - December 31, 2016		<u>\$ 261,014.78</u>

**WATER AND SEWER UTILITY CAPITAL FUND  
SCHEDULE OF CASH AND INVESTMENTS - TREASURER  
YEAR ENDED DECEMBER 31, 2016**

Balance - December 31, 2015		\$ 1,083,870.65
Increased By:		
Due Water and Sewer Operating Fund	\$ 2,054.03	
Budget Appropriations:		
Capital Improvement Fund	<u>196,000.00</u>	
		<u>198,054.03</u>
		1,281,924.68
Decreased By:		
Improvement Authorizations	136,239.99	
Due Water and Sewer Operating Fund	<u>2,054.03</u>	
		<u>138,294.02</u>
Balance - December 31, 2016		<u>\$ 1,143,630.66</u>

**TOWNSHIP OF FLORENCE  
WATER AND SEWER UTILITY FUND  
SCHEDULE OF CASH - COLLECTOR  
YEAR ENDED DECEMBER 31, 2016**

	OPERATING	ASSESSMENT
Balance - December 31, 2015	\$ -	\$ -
Water and Sewer Rents Receivable	\$ 4,974,237.33	\$ -
Water and Sewer Assessments Receivable	-	17,077.94
Interest on Assessments	-	4,812.57
Water and Sewer Connection Fees & Taps	684,324.68	-
Penalties and Costs on Delinquent Accounts	27,312.78	-
Sludge Dumping	346,442.92	-
Other Accounts Receivable	15,117.13	-
	6,047,434.84	21,890.51
	6,047,434.84	21,890.51
Decreased By:		
Paid to Water & Sewer Treasurer:		
Utility Assessment Trust Fund	-	21,890.51
Utility Operating Fund	6,047,434.84	-
	6,047,434.84	21,890.51
Balance - December 31, 2016	\$ -	\$ -

**TOWNSHIP OF FLORENCE  
WATER AND SEWER UTILITY ASSESSMENT TRUST FUND  
ANALYSIS OF ASSESSMENT TRUST CASH  
YEAR ENDED DECEMBER 31, 2016**

	Receipts			Disbursements			Balance Dec. 31, 2016
	Balance Dec. 31, 2015	Assessments Receivable	Assessments Interest	Bonds Paid	Miscellaneous	Balance Dec. 31, 2016	
<b>Fund Balance</b>	\$ 126,065.03	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 126,065.03
<b>Assessment Serial Bonds:</b>							
2005-18 Tall Pines Development	172,871.81	17,077.94	-	55,000.00	-	-	134,949.75
<b>Due to Water &amp; Sewer Operating Fund:</b>							
Interest on Assessments	21,842.22	-	-	-	21,842.22	-	-
Interest Earned	-	-	4,812.57	-	4,812.57	-	-
	<b>\$ 320,779.06</b>	<b>\$ 17,077.94</b>	<b>\$ 4,812.57</b>	<b>\$ 55,000.00</b>	<b>\$ 26,654.79</b>	<b>\$ 261,014.78</b>	

**TOWNSHIP OF FLORENCE  
WATER AND SEWER UTILITY CAPITAL FUND  
ANALYSIS OF CASH AND INVESTMENTS  
YEAR ENDED DECEMBER 31, 2016**

	Balance Dec. 31, 2015	RECEIPTS		DISBURSEMENTS			Transfers		Balance Dec. 31, 2016
		Budget Appropriation	Miscellaneous	Improvement Authorizations	Miscellaneous	From	To		
Fund Balance	\$ 195,584.86	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 195,584.86
Capital Improvement Fund	121,140.62	196,000.00	-	-	-	120,000.00	-	-	197,140.62
Reserve for Water & Sewer Improvements	25,000.00	-	2,054.03	-	2,054.03	-	-	-	25,000.00
Improvement Authorizations:									
<u>General Improvements</u>									
2013-15	177,275.55	-	-	279.92	-	-	-	-	176,995.63
2014-07	35,876.30	-	-	-	-	-	-	-	35,876.30
2014-08	233,203.54	-	-	91,224.80	-	-	-	-	141,978.74
2014-09	127,009.49	-	-	279.92	-	-	-	-	126,729.57
2014-22	168,780.29	-	-	559.84	-	-	-	-	168,220.45
2016-16	-	-	-	43,895.51	-	-	-	-	(43,895.51)
2016-34	-	-	-	-	-	-	-	120,000.00	120,000.00
	\$ 1,083,870.65	\$ 196,000.00	\$ 2,054.03	\$ 136,239.99	\$ 2,054.03	\$ 120,000.00	\$ 120,000.00	\$ 120,000.00	\$ 1,143,630.66
Interfunds									
		\$ -	\$ 2,054.03	\$ -	\$ 2,054.03	\$ -	\$ -	\$ -	\$ -
		\$ -	\$ 2,054.03	\$ -	\$ 2,054.03	\$ -	\$ -	\$ -	\$ -

**TOWNSHIP OF FLORENCE  
WATER AND SEWER UTILITY OPERATING FUND  
SCHEDULE OF WATER AND SEWER RENTS RECEIVABLE  
YEAR ENDED DECEMBER 31, 2016**

Balance - December 31, 2015		\$ 312,966.08
Increased By:		
Water and Sewer Rents Levied in 2016		<u>5,016,906.98</u>
		5,329,873.06
Decreased By:		
Collections	\$ 4,974,237.33	
Cancelled	<u>22,011.31</u>	
		<u>4,996,248.64</u>
Balance - December 31, 2016		<u><u>\$ 333,624.42</u></u>

**SCHEDULE OF WATER AND SEWER UTILITY LIENS  
YEAR ENDED DECEMBER 31, 2016**

Balance - December 31, 2016 and 2015		<u><u>\$ 613.01</u></u>
--------------------------------------	--	-------------------------

**TOWNSHIP OF FLORENCE**  
**WATER AND SEWER UTILITY OPERATING FUND**  
**SCHEDULE OF ACCRUED INTEREST ON BONDS AND NOTES**  
**YEAR ENDED DECEMBER 31, 2016**

	Bonds and Loans	Notes	Total
Balance - December 31, 2015	\$ 73,011.89	\$ 6,806.25	\$ 79,818.14
Increased By:			
Budget Appropriations	201,223.14	12,395.63	213,618.77
	274,235.03	19,201.88	293,436.91
Decreased By:			
Interest Paid	221,970.02	7,404.38	229,374.40
Balance - December 31, 2016	<u>\$ 52,265.01</u>	<u>\$ 11,797.50</u>	<u>\$64,062.51</u>

ANALYSIS OF ACCRUED INTEREST - DECEMBER 31, 2016

Principal Outstanding Dec. 31, 2016	Interest Rate	From	To	Number of Months	Amount
<b>Bonds:</b>					
\$ 210,000.00	Various	9/1/2016	12/31/2016	4.0	\$ 2,493.75
320,000.00	Various	9/1/2016	12/31/2016	4.0	3,800.00
687,000.00	Various	9/1/2016	12/31/2016	4.0	6,841.25
426,000.00	Various	9/1/2016	12/31/2016	4.0	4,198.75
960,000.00	Various	12/1/2016	12/31/2016	1.0	3,900.00
<u>\$ 2,603,000.00</u>					<u>\$ 21,233.76</u>
<b>NJ Environmental Infrastructure Trust:</b>					
\$ 1,380,000.00	Various	8/1/2016	12/31/2016	5.0	\$ 25,875.00
275,000.00	Various	8/1/2016	12/31/2016	5.0	5,156.25
<u>\$ 1,655,000.00</u>					<u>\$ 31,031.25</u>
<u>\$ 4,258,000.00</u>				<b>Subtotal Bonds and Loans</b>	<u>\$ 52,265.01</u>
<b>Notes:</b>					
\$ 1,650,000.00	0.78%	2/1/2016	12/31/2016	11.0	\$ 11,797.50
<u>\$ 1,650,000.00</u>					<u>\$ 11,797.50</u>
				Total	<u>\$ 64,062.51</u>

**TOWNSHIP OF FLORENCE  
WATER AND SEWER ASSESSMENT TRUST FUND  
SCHEDULE OF ASSESSMENTS RECEIVABLE  
YEAR ENDED DECEMBER 31, 2016**

Ord. Number	Improvement Description	Confirmation	Balance Dec. 31, 2015	Confirmed in 2016	Received	Balance Dec. 31, 2016
2005-18	Tall Pines Development:					
	Properties	\$ 405,000.00	\$ 103,935.75	\$ -	\$ 17,077.94	\$ 86,857.81
	School District	600,000.00	204,192.44	-	-	204,192.44
			<u>\$ 308,128.19</u>	<u>\$ -</u>	<u>\$ 17,077.94</u>	<u>\$ 291,050.25</u>

BALANCE PLEDGED TO:	
Assessment Bonds	\$ 291,050.25
Reserve for Assessments	-
	<u>\$ 291,050.25</u>

**TOWNSHIP OF FLORENCE  
WATER AND SEWER ASSESSMENT TRUST FUND  
SCHEDULE OF RESERVE FOR ASSESSMENTS AND LIENS  
YEAR ENDED DECEMBER 31, 2016**

Ordinance Number	Improvement Description	Balance Dec. 31, 2015	Utility Budget for Deficit	Cancellations	Collections to Surplus	TRANSFERS		Balance Dec. 31, 2016
						From	To	
<b>Assessments Receivable:</b>								
	None	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Prospective Assessments Funded:</b>								
	None	-	-	-	-	-	-	-
<b>Assessment Liens:</b>								
	None	-	-	-	-	-	-	-
		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

**TOWNSHIP OF FLORENCE  
WATER AND SEWER UTILITY CAPITAL FUND  
SCHEDULE OF FIXED CAPITAL  
YEAR ENDED DECEMBER 31, 2016**

	Balance Dec. 31, 2015	Additions		Balance Dec. 31, 2016
		By Ordinance	By Budget Capital Outlay	
<u>Water Utility</u>				
Land	\$ 6,905.00	\$ -	\$ -	\$ 6,905.00
Water Tank	566,793.05	-	-	566,793.05
Buildings, Wells and Equipment	1,777,266.46	-	6,725.00	1,783,991.46
Distribution Mains	1,117,820.82	-	-	1,117,820.82
Meters and Meter Boxes	429,427.75	-	-	429,427.75
Fire Hydrants	18,354.29	-	-	18,354.29
General Structures, Equipment and Miscellaneous Construction Costs	671,556.41	-	-	671,556.41
Replacement of Water Mains - Front Street	106,001.25	-	-	106,001.25
Replacement of Water Mains - Yurcisin Street	52,736.06	-	-	52,736.06
Construction of Water Tower & Replacement of Water Mains	2,396,729.14	-	-	2,396,729.14
Acquisition & Installation of Water Lines - 8th & Wallace	62,210.38	-	-	62,210.38
Construction of Water Main & Related Road Improvements	167,958.87	-	-	167,958.87
Upgrade to Water Treatment Plant	212,000.00	-	-	212,000.00
Replacement of Water Mains & Service Lines - Second St	138,833.84	-	-	138,833.84
<u>Sewer Utility</u>				
Plant, Pumping Station, Lines, General Structure, Equipment, etc.	18,495,736.45	-	-	18,495,736.45
Backwash Tank	215,092.56	-	-	215,092.56
Emergency Generator	316,022.31	-	-	316,022.31
Sewer Main Extension	153,676.56	-	-	153,676.56
Rehabilitation of Sewer Digesters	1,502,662.14	-	-	1,502,662.14
Renovation to Broad Street Pump/Main Street Extension	297,238.63	-	-	297,238.63
Acquisition & Installation of Equipment for Main Street Pump Station	101,889.76	-	-	101,889.76
Improvements Maple Street Pump Station	246,253.73	-	-	246,253.73
Installation of Water & Sewer Mains on Route 130	2,584,550.57	-	-	2,584,550.57
Installation of Water & Sewer Mains at Tall Pines Development	1,223,940.98	-	-	1,223,940.98
Repair & Replacement of Water Mains	858,328.01	-	-	858,328.01
<u>Water &amp; Sewer Utility</u>				
Various Improvements	2,127,130.94	-	-	2,127,130.94
	<u>\$ 35,847,115.96</u>	<u>\$ -</u>	<u>\$ 6,725.00</u>	<u>\$ 35,853,840.96</u>

**TOWNSHIP OF FLORENCE  
WATER AND SEWER UTILITY CAPITAL FUND  
SCHEDULE OF FIXED CAPITAL AUTHORIZED AND UNCOMPLETED  
YEAR ENDED DECEMBER 31, 2016**

Ord. No.	Improvement Description	Ordinance		Balance Dec. 31, 2015	2016 Authorizations	Balance Dec. 31, 2016
		Date	Amount			
2013-15	Rehabilitation of Cedar Lane Water Tower	9/4/13	\$ 450,000.00	\$ 450,000.00	\$ -	\$ 450,000.00
2014-07	Improvements to WW Plant & Wallace St. Pump Station	6/4/14	250,000.00	250,000.00	-	250,000.00
2014-08	Repairs to Wells 3, 4 & 5	6/4/14	300,000.00	300,000.00	-	300,000.00
2014-09	Acquisition of Vehicles - Water & Sewer	6/4/14	250,000.00	250,000.00	-	250,000.00
2014-22	Rehabilitation of Sewer Digesters	10/15/14	400,000.00	400,000.00	-	400,000.00
2016-16	Improvements to Wastewater Treatment Plant	5/18/16	550,000.00	-	550,000.00	550,000.00
2016-34	Water Treatment Plant Improvements	12/7/16	2,400,000.00	-	2,400,000.00	2,400,000.00
				<u>\$ 1,650,000.00</u>	<u>\$ 2,950,000.00</u>	<u>\$ 4,600,000.00</u>



**TOWNSHIP OF FLORENCE  
WATER AND SEWER UTILITY CAPITAL FUND  
SCHEDULE OF CAPITAL IMPROVEMENT FUND  
YEAR ENDED DECEMBER 31, 2016**

Balance - December 31, 2015	\$	121,140.62
Increased By:		
Budget Appropriation- Capital Improvement Fund		196,000.00
		317,140.62
Decreased By:		
Appropriated to Finance Improvement Authorizations		120,000.00
Balance - December 31, 2016	\$	197,140.62

**SCHEDULE OF RESERVE FOR AMORTIZATION  
YEAR ENDED DECEMBER 31, 2016**

Balance - December 31, 2015	\$	30,710,115.96
Increased By:		
Capital Outlay		6,725.00
Serial Bonds Paid By Operating Budget		1,305,000.00
		1,311,725.00
Balance - December 31, 2016	\$	32,021,840.96

**TOWNSHIP OF FLORENCE**  
**WATER AND SEWER UTILITY CAPITAL FUND**  
**SCHEDULE OF DEFERRED RESERVE FOR AMORIZATION**  
**YEAR ENDED DECEMBER 31, 2016**

Ordinance No.	<u>Improvement Description</u>	Balance Dec. 31, 2015	Fixed Capital Authorized	Balance Dec. 31, 2016
2016-34	Water Treatment Plant Improvements	-	\$ 120,000.00	\$ 120,000.00
		-	\$ 120,000.00	\$ 120,000.00

**TOWNSHIP OF FLORENCE  
WATER AND SEWER  
SCHEDULE OF BOND ANTICIPATION NOTES  
YEAR ENDED DECEMBER 31, 2016**

Ord. Number	Improvement Description	Date Of		Issue Rate	Maturity	Issue Rate	Balance		
		Issue	Original Note				Dec. 31, 2015	Dec. 31, 2016	
2013-15	Rehabilitation of Cedar Lane Water Tower	1/28/15	1/27/16	0.450%	1/27/16	\$ 450,000.00	\$ -	\$ 450,000.00	-
		1/27/16	1/25/17	0.780%	1/25/17	-	450,000.00	-	450,000.00
2014-07	Improvements to WW Plant & Wallace St. Pump Station	1/28/15	1/27/16	0.450%	1/27/16	250,000.00	-	250,000.00	-
		1/27/16	1/25/17	0.780%	1/25/17	-	250,000.00	-	250,000.00
2014-08	Repairs to Wells 3, 4 & 5	1/28/15	1/27/16	0.450%	1/27/16	300,000.00	-	300,000.00	-
		1/27/16	1/25/17	0.780%	1/25/17	-	300,000.00	-	300,000.00
2014-09	Acquisition of Vehicles - Water & Sewer	1/28/15	1/27/16	0.450%	1/27/16	250,000.00	-	250,000.00	-
		1/27/16	1/25/17	0.780%	1/25/17	-	250,000.00	-	250,000.00
2014-22	Rehabilitation of Sewer Digesters	1/28/15	1/27/16	0.450%	1/27/16	400,000.00	-	400,000.00	-
		1/27/16	1/25/17	0.780%	1/25/17	-	400,000.00	-	400,000.00
							<u>\$ 1,650,000.00</u>	<u>\$ 1,650,000.00</u>	<u>\$ 1,650,000.00</u>
Renewals							<u>1,650,000.00</u>	<u>1,650,000.00</u>	<u>1,650,000.00</u>
							<u>\$ 1,650,000.00</u>	<u>\$ 1,650,000.00</u>	<u>\$ 1,650,000.00</u>

**TOWNSHIP OF FLORENCE  
WATER AND SEWER UTILITY CAPITAL FUND  
SCHEDULE OF LONG-TERM DEBT  
YEAR ENDED DECEMBER 31, 2016**

Purpose	Date of Issue	Original Issue	Maturity of Bonds Outstanding		Interest Rate	Decreased	Balance Dec. 31, 2015	Balance Dec. 31, 2016	
			Date	Amount					
<b>Serial Bonds</b>									
Water and Sewer Utility Improvements Bonds - Series of 2011	3/21/2011	\$ 967,000.00	3/1/17-18 3/1/19-21	\$ 75,000.00 90,000.00	2.500% 3.000%	70,000.00	757,000.00	687,000.00	
			3/1/22 3/1/23 3/1/24	90,000.00 90,000.00 87,000.00	3.125% 3.250% 3.375%				
Water and Sewer Assessment Refunding Bonds - Series of 2004	3/1/04	\$ 2,125,000.00	3/1/17 3/1/18	160,000.00 160,000.00	3.500% 3.625%	165,000.00	485,000.00	320,000.00	
Water and Sewer Refunding Bonds - Series of 2004	3/1/04	\$ 1,580,000.00	3/1/17 3/1/18	105,000.00 105,000.00	3.500% 3.625%	105,000.00	315,000.00	210,000.00	
<b>NJ Wastewater Treatment Bonds</b> Rehabilitation of Sewer Digesters Series 1996A	10/15/96	\$ 945,000.00	N/A	-	N/A	75,000.00	75,000.00	-	
<b>Burlington County Bridge Commission</b> Refunding Bonds - Series 2013	3/11/13	\$ 1,310,000.00	11/1/18 11/1/19 11/1/20 11/1/21 11/1/22 11/1/23	125,000.00 130,000.00 135,000.00 145,000.00 150,000.00 155,000.00	5.00% 5.00% 5.00% 5.00% 5.00% 5.00%	115,000.00	1,075,000.00	960,000.00	
<b>TOTAL SERIAL BONDS</b>								\$ 2,707,000.00	\$ 2,177,000.00
						Refunded Bonds	\$ -		
						Paid by Budget	\$ 530,000.00		
							\$ 530,000.00		

**TOWNSHIP OF FLORENCE  
WATER AND SEWER UTILITY CAPITAL FUND  
SCHEDULE OF LONG-TERM DEBT  
YEAR ENDED DECEMBER 31, 2016**

Purpose	Date of Issue	Original Issue	Maturity of Bonds Outstanding		Interest Rate	Decreased	Balance Dec. 31, 2015	Balance Dec. 31, 2016
			Date	Amount				
<b><u>NJ Environmental Infrastructure Trust Bonds</u></b>								
Sewer Plant Upgrade - 1998 Series A	9/16/98	\$ 8,975,000.00	8/1/17	\$ 675,000.00	4.00% to 4.50%	\$ 645,000.00	\$ 2,025,000.00	\$ 1,380,000.00
			8/1/18	705,000.00				
<b><u>NJ Environmental Infrastructure Trust Bonds</u></b>								
Water Storage Tank - 1998 Series A	9/16/98	\$ 1,815,000.00	8/1/17	135,000.00	4.00% to 4.50%	130,000.00	405,000.00	275,000.00
			8/1/18	140,000.00				
							<b>\$ 2,430,000.00</b>	<b>\$ 1,655,000.00</b>

**TOWNSHIP OF FLORENCE  
WATER AND SEWER ASSESSMENT TRUST FUND  
SCHEDULE OF LONG-TERM DEBT  
YEAR ENDED DECEMBER 31, 2016**

Purpose	Date of Issue	Original Issue	Maturities of Bonds Outstanding		Interest Rate	Decreased	Balance Dec. 31, 2016	
			Date	Amount				
Assessment Bonds - Series of 2011	3/21/11	\$ 701,000.00	3/1/2017	\$ 55,000.00	2.500%			
			3/1/2018	55,000.00	2.500%			
			3/1/2019	55,000.00	3.000%			
			3/1/2020	55,000.00	3.000%			
			3/1/2021	55,000.00	3.000%			
			3/1/2022	55,000.00	3.125%			
			3/1/2023	50,000.00	3.250%			
			3/1/2024	46,000.00	3.375%			
						\$ 481,000.00	\$ 55,000.00	\$ 426,000.00

**TOWNSHIP OF FLORENCE  
WATER AND SEWER UTILITY CAPITAL FUND  
SCHEDULE OF BONDS AND NOTES AUTHORIZED BUT NOT ISSUED  
YEAR ENDED DECEMBER 31, 2016**

Ord. No.	Improvement Description	Balance Dec. 31, 2015	2016 Authorizations	Notes Issued	Balance Dec. 31, 2016
2016-16	Improvements to Wastewater Treatment Plant	\$ -	\$ 550,000.00	\$ -	\$ 550,000.00
2016-34	Water Treatment Plant Improvements	-	2,280,000.00	-	2,280,000.00
		\$ -	\$ 2,830,000.00	\$ -	\$ 2,830,000.00

**TOWNSHIP OF FLORENCE  
 WATER AND SEWER ASSESSMENT TRUST FUND  
 SCHEDULE OF PROSPECTIVE ASSESSMENTS FUNDED  
 YEAR ENDED DECEMBER 31, 2016**

<u>Ord. Number</u>	<u>Improvement Description</u>	<u>Balance Dec. 31, 2015</u>	<u>Notes Issued</u>	<u>Assessments Confirmed</u>	<u>Municipal Share</u>	<u>Balance Dec. 31, 2016</u>
Prospective Assessments Funded:						
	- NONE -	\$ -				\$ -
		\$ -	\$ -	\$ -	\$ -	\$ -

**GENERAL FIXED ASSETS ACCOUNT GROUP**

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**FLORENCE TOWNSHIP  
GENERAL FIXED ASSETS ACCOUNT GROUP  
SCHEDULE OF CHANGE IN GENERAL FIXED ASSETS  
YEAR ENDED DECEMBER 31, 2016**

	General Fixed Asset Balance January 1, 2016	Additions	Deletions	General Fixed Asset Balance December 31, 2016
Land Improvements	\$ 571,581.00	\$ -	\$ -	\$ 571,581.00
Buildings and Improvements	2,051,889.97	423,900.00	-	2,475,789.97
Machinery and Equipment	4,278,543.82	250,737.69	228,922.31	4,758,203.82
Total	<u>\$ 6,902,014.79</u>	<u>\$ 674,637.69</u>	<u>\$ 228,922.31</u>	<u>\$ 7,805,574.79</u>

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**TOWNSHIP OF FLORENCE  
COUNTY OF BURLINGTON**

**PART II**

**COMMENTS AND RECOMMENDATIONS  
FOR THE YEAR ENDED DECEMBER 31, 2016**

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HOLMAN | FRENIA  
ALLISON, P.C.

*Certified Public Accountants & Consultants*

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6 E. Park Street, P.O. Box 614, Bordentown, NJ 08505 • Tel: 609.298.8639  
194 East Bergen Place, Red Bank, NJ 07701 • Tel: 732.747.0010  
795 Canton Street, Troy, PA 16947 • Tel: 570.297.5090  
926 Main Street, Suite 103, Rome, PA 18837 • Tel: 570.297.5090

[www.hfacpas.com](http://www.hfacpas.com)

To the Honorable Mayor and  
Members of the Township Committee  
Township of Florence  
Florence, New Jersey 08518

### GENERAL COMMENTS

#### Contracts and Agreements Required to be Advertised (N.J.S.A. 40A:11-4)

N.J.S.A. 40A:11-4 states in part, “Every contract awarded by the contracting agent for the provision or performance of any goods or services, the cost of which in the aggregate exceeds the bid threshold, shall be awarded only by resolution of the governing body of the contracting unit to the lowest responsible bidder after public advertising for bids and bidding therefore, except as it provide otherwise in his act of specifically by any other law.

N.J.S.A. 40A:11-3a. states in part, “When the cost or price of any contract awarded by the contracting agent in the aggregate does not exceed in a contract year the total sum of \$17,500, the contract may be awarded by a purchasing agent or other employee so designated by the governing body when so authorized by ordinance or resolution, without public advertising for bids, except that the governing body of any contracting unit may adopt an ordinance or resolution to set a lower threshold for the receipt of public bids or the solicitation of competitive quotations. If a purchasing agent has been appointed, the governing body of the contracting unit may establish that the bid threshold may be up to \$25,000 or the threshold amount adjusted by the Governor pursuant to subsection c. of this section”.

Subsection c. of N.J.S.A. 40A:11-3 directs the Governor, in consultation with the Department of the Treasury to adjust the threshold amounts every fifth year after enactment of P.L. 1999 c.440. The bid threshold for the Township of Florence is \$40,000 in accordance with the provisions of N.J.S.A. 40A:11-3c.

N.J.S.A. 40A:11-6.1 establishes, with exceptions, 15% of the bid threshold as the level requiring solicitation of at least two competitive quotations, if practicable.

The governing body of the Municipality has the responsibility of determining whether the expenditures in any category will exceed the bid threshold within the fiscal year. Where questions arise as to whether any contract or agreement might result in violation of the statute, the Township Solicitor's opinion should be sought before a commitment is made.

### **Contracts and Agreements Required to be Advertised (N.J.S.A. 40A:11-4) (Continued)**

The minutes indicate that bids were requested by public advertising for the following items:

- 2016 Road Program
- Roadway Improvements for Hornberger Avenue
- Sludge Dewatering Building Odor Control Equipment Upgrade
- Acquisition of 2017 Crane Truck
- Salt Storage Building
- Sidewalk Improvements for Hamilton & Railroad Avenues

The minutes indicate that resolutions were adopted and advertised authorizing the awarding of contracts or agreements for "professional services" per N.J.S.A. 40A:11-5.

My examination of expenditures did not reveal any individual payments, contracts or agreements in excess of the bid threshold for the performance of any work or the furnishing or hiring of any materials or supplies, other than those where bids had been previously sought in accordance with N.J.S.A. 40A:11-4.

### **Contracts and Agreements Requiring Solicitation of Quotations**

N.J.A.C. 5.30-14.5 requires the governing body to ascertain that there are available sufficient legally appropriated funds prior to the award of contracts. My review indicated compliance with the requirement.

### **Collection of Interest on Delinquent Taxes and Assessments**

In accordance with the statutes, on January 4, 2016, the governing body adopted a resolution authorizing interest and penalties to be charged on delinquent taxes and assessments. Interest at the rate of eight percent per annum shall be charged on the first \$1,500 of the delinquency, and 18 percent on any amount in excess of \$1,500. Further, a penalty of 6 percent shall be charged on any delinquency at December 31 that exceeds \$10,000. And, upon redemption of any lien held on and after March 29, 1991, the holder of the tax title lien shall be entitled to receive 2 percent on amounts in excess of \$2,000, 4 percent on amounts in excess of \$5,000 and 6 percent on amounts in excess of \$10,000.

It appears from an examination of the collector's records that interest was collected in accordance with the resolution.

### **Delinquent Taxes and Tax Title Liens**

The last tax sale was held on June 24, 2016 and was complete.

Inspection of tax sale certificates on file revealed that all tax sale certificates were available for audit.

**Delinquent Taxes and Tax Title Liens (Continued)**

The following comparison is made of the number of tax title liens receivable at December 31:

<u>Year</u>	<u>Number of Liens</u>
2016	21
2015	20
2014	19

It is essential to good management that all means provided by statute be utilized to liquidate tax title liens in order to get such properties back on a tax-paying basis.

**Verification of Delinquent Taxes and Other Charges**

A test verification of receivable balances and current payments was made in accordance with the regulations of the Division of Local Government Services.

**Status of Prior Years Audit Findings/Recommendations**

In accordance with Government Auditing Standards, my procedures included a review of prior year findings. There were no prior year findings.

**TOWNSHIP OF FLORENCE**

**OFFICIALS IN OFFICE AND SURETY BONDS**

The following officials were in office during the year ended December 31, 2016

<u>NAME</u>	<u>TITLE</u>	<u>AMOUNT OF BOND</u>	<u>NAME OF CORPORATE SURETY</u>
Craig H. Wilkie	Mayor		
Theodore J. Lovenduski	President of Council		
Paul Ostrander	Vice-President of Council		
Frank Baldorossi	Council Member		
Jerry Sandusky	Council Member		
David B. Woolston	Council Member		
Richard A. Brook	Administrator		
Joy Weiler	Township Clerk and Municipal Improvement Search Officer		
Sandra Blacker	Treasurer, Chief Financial Officer	25,000	(A)
Christine Swiderski	Tax Collector, Collector of Water & Sewer Rents	145,000	(A)
Mary Anne Brown	Tax Search Officer, Tax Clerk	35,000	(A)
Julie Klenk	Water & Sewer Clerk	88,000	(A)
Richard Andronici	Municipal Magistrate	15,000	(A)
Patricia Mellor	Court Administrator	25,000	(A)
Steven Matthews	Deputy Court Administrator	20,000	(A)
Teresa Wilson	Payroll Clerk		
Thomas Layou	Construction Code Official		
Capehart Scatchard	Solicitor		
Maser Consulting	Engineer		
Richard A. Alaimo	Water & Sewer Engineer		
Thomas Colavecchio	Assessor		

(A) RLI Insurance Company

In addition to the above individual coverages, a Public Employee Blanket Bond was in effect through the Burlington County Joint Insurance Fund covering Township employees.

**Acknowledgement**

I desire to express my appreciation of the assistance and courtesies rendered by the Township officials and employees during the course of the audit.

Should you have any questions, please contact us.

Respectfully submitted,

**HOLMAN FRENIA ALLISON, P.C.**

John J. Maley, Jr.  
Registered Municipal Accountant No. 218  
Certified Public Accountant

June 23, 2017  
Bordentown, New Jersey