

Florence Township Council Reorganization/Regular Session 1/08/20

Florence, New Jersey
January 8, 2020

The Council of the Township of Florence met at the **Florence Township Municipal Building**, Florence, New Jersey on the above date for the purpose of organizing for the ensuing year and for the transaction of other business which might properly come before it.

The meeting was called to order by the Township Clerk, Nancy L. Erlston, at 7:00 PM. She then led the Salute to the Flag.

The Opening Statement was read by the Township Clerk: Notice was posted on the municipal bulletin board on January 3, 2019; published in the Burlington County Times on January 6, 2019 and December 29, 2019, placed on the Township website and Channel 19; given to the Trenton Times for information on January 3, 2019 and December 26, 2019.

OATHS OF OFFICE

Mayor Wilkie was sworn in by Township Clerk Nancy Erlston as Mayor. The Mayor's daughter held the Bible.

Councilman Bruce D. Garganio was sworn in by Township Clerk Erlston for his term as Council Member at Large. Councilman Garganio's wife held the Bible.

Councilman Paul C. Ostrander was sworn in by Township Clerk Erlston for his term as Council Member at Large. Councilman Ostrander's wife held the Bible.

ROLL CALL OF MEMBERS

Upon roll call the following were found to be present:

Frank K. Baldorossi, Jr.
Bruce D. Garganio
Paul C. Ostrander
Jerry Sandusky
David B. Woolston

Also present: Mayor Craig H. Wilkie; Richard A. Brook, Township Administrator; Thomas A. Sahol, Assistant Municipal Administrator; Kelly Grant, Township Solicitor, Nancy L. Erlston, Township Clerk

PRESIDENT OF COUNCIL

The Township Clerk opened the nominations for President of Council.

It was on the MOTION of Ostrander, seconded by Woolston to nominate Jerry Sandusky as Council President.

Florence Township Council Reorganization/Regular Session 1/08/20

There being no further nominations, it was on the MOTION of Woolston, seconded by Ostrander to close the nominations. Roll call vote - all ayes. Motion carried.

Upon roll call for Sandusky, the Council voted as follows:

YEAS: Baldorossi, Garganio, Ostrander, Sandusky, Woolston
NOES: None
ABSENT: None Unanimous approval.

Township Clerk Erlston asked Council President Sandusky to take the chair and preside over the meeting.

VICE PRESIDENT OF COUNCIL

Council President Sandusky opened the nominations for Vice President of Council.

It was on the MOTION of Ostrander, seconded by Garganio to nominate Dave Woolston as Vice President of Council.

There being no further nominations, it was on the MOTION of Ostrander, seconded by Garganio to close the nominations. Roll call vote - all ayes. Motion carried.

Upon roll call for Dave Woolston, the Council voted as follows:

YEAS: Baldorossi, Garganio, Ostrander, Woolston, Sandusky
NOES: None
ABSENT: None Unanimous approval.

COUNCIL MEMBER APPOINTMENTS

Planning Board

It was a MOTION of Ostrander, seconded by Woolston to appoint Bruce Garganio for a one year term as Council Representative to the Planning Board expiring December 31, 2020.

Environmental Commission

It was a MOTION of Ostrander, seconded by Woolston to appoint Jerry Sandusky for a one year term as Council Representative to the Environmental Commission expiring December 31, 2020.

Recreation Committee

It was a MOTION of Ostrander, seconded by Woolston to appoint Dave Woolston to a one year term to the Recreation Committee expiring December 31, 2020.

Economic Development

It was a MOTION of Ostrander, seconded by Woolston to appoint Paul Ostrander to a one year term to Economic Development expiring December 31, 2020.

Florence Township Council Reorganization/Regular Session 1/08/20

Upon roll call the Council voted as follows:

YEAS: Baldorossi, Garganio, Ostrander, Woolston, Sandusky
NOES: None
ABSENT: None Unanimous approval.

Township Auditor

It was on the MOTION of Ostrander, seconded by Garganio to appoint the firm of Holman, Frenia, Allison, P.C. as the Township Auditor.

(A formal resolution will be approved during the meeting.)

Upon roll call Council voted as follows:

YEAS: Baldorossi, Garganio, Ostrander, Woolston, Sandusky
NOES: None
ABSENT: None Unanimous approval.

Zoning Board

It was on the MOTION of Ostrander, and seconded by Woolston to appoint Joseph Cartier to the Zoning Board for a four-year term expiring December 31, 2023, Larry Lutz for a four-year term expiring December 31, 2023, Margo Mattis for an unexpired term expiring December 31, 2020, Dennis Puccio to a two-year term as Alt. #1 expiring December 31, 2021 and Shawn Mount to the unexpired term for Alt. #2 expiring December 31, 2020.

Upon roll call, Council voted as follows:

AYES: Baldorossi, Garganio, Ostrander, Woolston, Sandusky
NOES: None
ABSENT: None Unanimous approval.

Cross Acceptance Representatives, Burlington Co. Rt. 130 Corridor (1-year term)

Newell Kehr
B. Michael Zekas
Barbara Fegley, Township Planner
Thomas A. Sahol, Assistant Municipal Administrator
Richard Brook, Township Administrator

It was on the MOTION of Ostrander and seconded by Garganio to appoint those listed above as Cross Acceptance Representatives, Burlington County Route 130 Corridor with terms running for one year expiring December 31, 2020.

Upon roll call Council voted as follows:

YEAS: Baldorossi, Garganio, Ostrander, Woolston, Sandusky
NOES: None
ABSENT: None Unanimous approval.

Florence Township Council Reorganization/Regular Session 1/08/20

COUNCIL MEMBERS CONFIRM MAYOR’S APPOINTMENTS

Mayor Wilkie recommended the following professional appointments to Township Council for their approval:

Township Solicitor	Malamut & Associates LLC
Township Engineer	Maser Consulting, P.A.
Township Planner	Environmental Resolutions, Inc.
COAH Planner	Clarke, Caton, Hintz
Township Water & Sewer Engineer	Richard A. Alaimo Association of Engineers
Prosecutor	Andrew Smith, Esq.
Public Defender	James D. Fattorini, Esq.
Bond Counsel	Malamut & Associates LLC
Conflict Public Defender	Robert Perry
Special Projects/Conflict Engineer	Richard A. Alaimo Assoc. of Engineers
	Pennoni Associates, Inc.
	Environmental Resolutions, Inc.
	CME Associates
Insurance Broker	Assured Partners

<u>Commission</u>	<u>Appointment</u>	<u>Term Ending</u>
Recreation Committee, Class 2, Mayor Rep.	Kim Demboski	12/31/2020
Recreation Committee	Thomas Boracci	12/31/2024
Recreation Committee	Anthony Pastore, Jr.	12/31/2024

It was the MOTION of Ostrander, seconded by Woolston to approve the Mayor’s Professional Appointments for 2020 (Formal resolutions will be approved during the meeting.) and Recreation Appointments.

Upon roll call Council voted as follows:

YEAS: Baldorossi, Garganio, Ostrander, Woolston, Sandusky

NOES: None

ABSENT: None Unanimous approval.

MAYOR PRESENTS 2020 APPOINTMENTS

Mayor Wilkie presented the following Mayoral appointments:

Municipal Alliance Membership, Mayor Rep.	Martin J. Eckert, Jr.	12/31/2020
American with Disabilities Comm.	Nancy L. Erlston	12/31/2020
American with Disabilities Comm.	Richard A. Brook	12/31/2020
American with Disabilities Comm.	James Hoey	12/31/2020
American with Disabilities Comm.	Randy Belknap	12/31/2020
CDBG Representative	Thomas A. Sahol	12/31/2020
Delaware Estuary Program	Paul Ordog	12/31/2020
Historic Preservation Commission, Class C, Alt.1	C. Todd Estelow	12/31/2021
Planning Board, Class 4	Ray Montgomery	12/31/2023
Planning Board, Class 2	Wayne Morris	12/31/2020
Planning Board, Class 4, Alt #1	Bridget Weise	12/31/2021

Florence Township Council Reorganization/Regular Session 1/08/20

Planning Board, Class 4	Carl Mattson	12/31/2020
Planning Board, Class 4, Alt #2	Jon Swanson	12/31/2020
Environmental Commission, Planning Board Rep	Ray Montgomery	12/31/2020
Environmental Commission, Alt. #2	Melanie Mieczkowski	12/31/2021
Shade Tree Commission	Dan Myslinski	12/31/2024
Economic Development Committee	Kate Wittcamp	12/31/2020
Economic Development Committee	Newell Kehr	12/31/2020
Economic Development Committee	Tara Sandusky	12/31/2020
Economic Development Committee	Kevin Minton	12/31/2020
Economic Development Committee	Diane Carey	12/31/2020
Economic Development Committee	Nick Haas	12/31/2020

RESOLUTIONS

**RESOLUTION NO. 2020-01
ANNUAL NOTICE AND SCHEDULE OF MEETINGS
PURSUANT TO CHAPTER 231, P.L. 1975**

**RESOLUTION NO. 2020-02
TEMPORARY BUDGET APPROPRIATIONS FOR 2020**

**RESOLUTION NO. 2020-03
DESIGNATING DEPOSITORIES**

**RESOLUTION NO. 2020-04
ACCOUNTS DEPOSITED AT NEW JERSEY CASH MANAGEMENT FUND**

**RESOLUTION 2020-05
ACCOUNTS DEPOSITED AT BB&T BANK**

**RESOLUTION NO. 2020-06
ESTABLISHING A CHARGE FOR RETURNED CHECKS**

**RESOLUTION NO. 2020-07
AUTHORIZING PROFESSIONAL SERVICES AGREEMENT
WITH TOWNSHIP SOLICITOR
(*Malamut & Associates LLC*)**

**RESOLUTION NO. 2020-08
AUTHORIZING PROFESSIONAL SERVICES AGREEMENT
WITH TOWNSHIP ENGINEER
(*Maser Consulting*)**

**RESOLUTION NO. 2020-09
AUTHORIZING APPOINTMENT OF BOND COUNSEL
(*Malamut & Associates LLC*)**

RESOLUTION NO. 2020-10
AUTHORIZING APPOINTMENT OF TOWNSHIP WATER & SEWER
ENGINEER
(Richard A. Alaimo Association of Engineers)

RESOLUTION NO. 2020-11
AUTHORIZING APPOINTMENT OF PROSECUTOR
(Andrew Smith, Esq.)

RESOLUTION NO. 2020-12
AUTHORIZING APPOINTMENT OF PUBLIC DEFENDER
(James D. Fattorini, Esq.)

RESOLUTION NO. 2020-13
APPOINTING TAX SEARCH OFFICER
(Christine Swiderski)

RESOLUTION NO. 2020-14
DESIGNATION OF MUNICIPAL ASSESSMENT SEARCH OFFICER
(Nancy Erlston)

RESOLUTION NO. 2020-15
APPOINT DEPUTY TOWNSHIP CLERK
(Richard Brook)

RESOLUTION NO. 2020-16
AUTHORIZING APPOINTMENT OF AUDITOR
(Holman, Frenia, Allison, P.C.)

RESOLUTION NO. 2020-17
APPOINTING ANIMAL CONTROL OFFICER
(Nicole Bencivengo)

RESOLUTION NO. 2020-18
A RESOLUTION AUTHORIZING THE DESIGNATION OF ORGANIZATIONS
TO PROVIDE RECREATIONAL OPPORTUNITIES
IN THE TOWNSHIP OF FLORENCE

RESOLUTION NO. 2020-19
APPOINTING RECYCLING COORDINATOR
(Thomas Sahol)

RESOLUTION NO. 2020-20
APPOINTING ROAD INSPECTOR
(Richard Pendle)

RESOLUTION NO. 2020-21

APPOINTING TEMPORARY SUBSTITUTES FOR MUNICIPAL PROSECUTORS

RESOLUTION NO. 2020-22
AUTHORIZE THE CHIEF FINANCIAL OFFICER, SANDRA A. BLACKER, TO
MAKE MUNICIPAL DEPOSITS AND INVESTMENTS
AS PER THE CASH MANAGEMENT PLAN

RESOLUTION NO. 2020-23
APPOINTING TOWNSHIP CLERK AS
PUBLIC AGENCY COMPLIANCE OFFICER
(Nancy Erlston)

RESOLUTION NO. 2020-24
APPOINT THE TOWNSHIP ADMINISTRATOR, RICHARD A. BROOK,
AS THE JOINT INSURANCE FUND COMMISSIONER

RESOLUTION NO. 2020-25
ADOPTING CASH MANAGEMENT PLAN

RESOLUTION NO. 2020-26
ADOPTION OF A DRUG FREE WORKPLACE POLICY
IN COMPLIANCE WITH THE DRUG FREE WORKPLACE ACT

RESOLUTION NO. 2020-27
APPROVE MUNICIPAL STORMWATER
PROGRAM COORDINATOR
(Maser Consulting, P.A.-James F. Biegen)

RESOLUTION NO. 2020-28
A RESOLUTION FIXING INTEREST RATES AND PENALTIES
ON DELINQUENT TAXES AND MUNICIPAL CHARGES AND FIXING
ADDITIONAL SUMS TO BE PAID TO THE HOLDER OF A TAX
TITLE UPON REDEMPTION

RESOLUTION NO. 2020-29
AUTHORIZING THE TAX ASSESSOR OF THE
TOWNSHIP OF FLORENCE TO FILE APPEALS, OMITTED AND
ADDED ASSESSMENT APPEALS, AND ROLL BACK COMPLAINTS WITH
THE BURLINGTON COUNTY BOARD OF TAXATION

RESOLUTION NO. 2020-30
AUTHORIZE APPOINTMENT OF CONFLICT PUBLIC DEFENDER
(Robert Perry, Esq.)

**RESOLUTION NO. 2020-31
AUTHORIZING APPOINTMENT OF A COAH PLANNER
FOR COUNCIL ON AFFORDABLE HOUSING
(Clarke, Caton, Hintz)**

**RESOLUTION NO. 2020-32
AUTHORIZING PROFESSIONAL SERVICES AGREEMENT
WITH CONFLICT/SPECIAL PROJECTS ENGINEER
(Alaimo Association of Engineers, Pennoni Associates Inc.
Environmental Resolutions, Inc., and CME Associates)**

**RESOLUTION NO. 2020-33
APPOINT CONTINUING DISCLOSURE AGENT AND
INDEPENDENT REGISTERED MUNICIPAL ADVISOR
(Phoenix Advisors)**

**RESOLUTION NO. 2020-34
RESOLUTION AUTHORIZING THE APPOINTMENT OF A MUNICIPAL
PLANNER
(Environmental Resolutions, Inc.)**

**RESOLUTION NO. 2020-35
RESOLUTION AUTHORIZING CONTRACTS WITH CERTAIN APPROVED
STATE CONTRACT VENDORS FOR CONTRACTING UNITS
PURSUANT TO N.J.S.A. 40A:11-12a**

**RESOLUTION NO. 2020-36
RESOLUTION AUTHORIZING AN EXCHANGE OF
CONSTRUCTION CODE SERVICES**

**RESOLUTION NO. 2020-37
APPOINTING DEPUTY ANIMAL CONTROL OFFICER
(George Gareis)**

**RESOLUTION NO. 2020-38
APPOINT HEALTH INSURANCE BROKER
ASSURED PARTNERS**

It was on the MOTION of Garganio, seconded by Woolston to approve Resolutions 2019-01 through 2019-38.

Upon roll call Council voted as follows:

YEAS: Baldorossi, Garganio, Ostrander, Woolston, Sandusky

NOES: None

ABSENT: None

Unanimous approval.

Florence Township Council Reorganization/Regular Session 1/08/20

FINANCIAL CORRESPONDENCE

It was on a MOTION of Ostrander and seconded Sandusky to approve the **Treasurer's Bill List**.

Upon roll call Council voted as follows:

YEAS: Baldorossi, Garganio, Ostrander, Woolston, Sandusky

NOES: None

ABSENT: None Unanimous approval.

MINUTES

None at this time.

CORRESPONDENCE

None at this time.

APPLICATIONS

- A. 50/50 Raffle License and Basket Raffle License for the Florence Township Education Foundation held at the Florence Township Community Center, 69 Main Street, Roebling, NJ on February 8, 2020 from 5:00 p.m. to 11:00 p.m.

Motion of Baldorossi, seconded by Garganio to approve the applications. Voice vote – all ayes.

COMMENTS BY MAYOR AND COUNCIL

Councilman Ostrander thanked the public for supporting him for another four years. He said it has been a pleasure to serve the community and he hopes that the next four years goes as good as the last eight years.

Councilman Garganio thanked everyone for their support. He said he is looking forward to being a part of a good group of people and helping to make a difference.

Mayor Wilkie thanked his family and the community for supporting him for the last eight years. He said it is an honor and a privilege to be Mayor. This is the first time there has been an uncontested election and he is humbled and honored, but voiced his concern that people are not willing to run for office.

The Mayor gave a slideshow presentation highlighting some of the events of 2019 and some goals for 2020. He stated that he will be giving an in-depth presentation on the PILOT program at the next meeting on Wednesday, January 15, 2020. If not for the PILOTs the Griffin Pipe site would end up like the Roebling Steel site, sitting vacant for years and no one would be stepping in to help. Amstead sold off the site and they had no intention of cleaning it up. Same goes for the Amazon building, it was proposed to be thirteen small warehouses. This is a much better situation for everyone.

The Mayor mentioned the 2020 Census and how important it is. He explained that funding and grants are based on the census numbers. He wants everyone to make sure they are counted.

Florence Township Council Reorganization/Regular Session 1/08/20

The Mayor spoke about how we have been a Tree City for over twenty-one years. Clean Communities goes back beyond that and that is how a lot of the grant money comes in and allows the township to fund the youth summer job program in public works and water and sewer. The Community Development Block Grant money is something that is definitely affected by the census.

In respect to recycling, our numbers went through the roof in 2017 and we received almost \$120,000. We are one of the highest recycling communities in Burlington County, if not the state, which is a direct result of residents and all of the businesses recycling in town.

The Mayor talked about a few things that he would like Council to consider this year:

- 1 Open Space ballot question – Florence decided to put \$.01 of our taxes toward open space. We are over 10 years in and we still have other open space areas to look at so he would like to discuss.
- 2 Tall Pines – when the high school was built in 2006, water and sewer lines were run through part of the development. The roads in the Tall Pines development are in need of repair, but before the road work is done, water and sewer lines should be installed throughout the balance of the development.
- 3 Zip Codes – changing Bordentown (08505) and Burlington (08016) Zip Codes in Florence Township to the Florence (08518) Zip Code for all areas except the Village of Roebling, which would retain it's 08554 Zip Code.

At this time Council President Sandusky called former Councilman Ted Lovenduski to come forward. Mayor and Council presented Mr. Lovenduski with an award commemorating his service and dedication to the community serving on Council and the Planning Board.

PUBLIC COMMENTS

Council President Sandusky opened the meeting to the public for comment.

Seeing no one wishing to be heard, it was the Motion of Ostrander, seconded by Woolston to close the public comments. All ayes.

Council President Sandusky mentioned that there will be a small reception at the Florence Legion following the meeting.

ADJOURNMENT

7:51 PM MOTION by Ostrander, seconded by Garganio to adjourn. Roll call vote - all ayes. Unanimous approval.

Respectfully submitted,

NANCY L. ERLSTON, RMC
Township Clerk

/js