

1.

Florence, New Jersey 08518-2323
January 24, 2011

The Reorganization/Regular meeting of the Florence Township Planning Board was held on the above date at the Municipal Complex, 711 Broad Street, Florence, NJ. Solicitor David Frank called the meeting at 7:30 p.m. followed by a salute to the flag.

Solicitor Frank then read the following statement: "I would like to announce that this meeting is being held in accordance with the provisions of the Open Public Meetings Act. Adequate notice has been provided and posted in the main hall of the municipal complex."

Upon roll call the following members were found to be present:

Mayor Bill Berry	Council Representative Dennis O'Hara
Timothy Lutz	Frederick Wainwright
Wayne Morris	Charles Bauer
Paul Ostrander	

ABSENT: Mildred J. Hamilton Wood
James Molimock

ALSO PRESENT: David Frank, Esq.
Dante Guzzi, P.E.
Joseph Petrongolo, P.P.

Solicitor Frank administered the oath of office to Wayne Morris (Class II – 1 year term), Dennis O'Hara (Class III – 1 year term), and Charles Bauer (Class IV Alternate #2 – 2 year term). James Molimock is absent but will be sworn in at the next meeting.

ELECTION OF OFFICERS

Solicitor Frank called for nominations for Chairperson of the Board.

Motion of Berry, seconded by Lutz to nominate Mildred Hamilton-Wood as Chairperson of the Board. Hearing no further nominations motion was made by O'Hara, seconded by Lutz to close the nominations. The Board voted unanimously to elect Ms. Hamilton-Wood as Chairperson.

Solicitor Frank stated that normally he would turn the meeting over to the chairperson but in the absence of Ms. Hamilton-Wood he called for nominations for Vice Chairman.

Motion of Berry, seconded by Morris to nominate Tim Lutz as Vice Chairman. Hearing no further nominations motion was made by O'Hara, seconded by Wainwright to close nomination. The Board voted unanimously to elect Mr. Lutz as Vice Chairman. Solicitor Frank turned the meeting over to Vice Chairman Lutz.

2.

Vice Chairman Lutz thanked the Board and called for nominations for Board Secretary. Motion of Berry, seconded by Wainwright to nominate Paul Ostrander as Board Secretary. Hearing no further nominations motion was made by O'Hara, seconded by Morris to close nominations. The Board voted unanimously to elect Mr. Ostrander as Secretary.

Vice Chairman Lutz called for nominations for Board Clerk. Motion was made and seconded to nominate Nancy Erlston as Board Clerk. Motion unanimously approved by all members present.

APPOINTMENT OF PROFESSIONAL STAFF

Motion of Berry, seconded by Bauer to appoint David Frank as solicitor, Dan Guzzi as engineer and Joseph Petrongolo as planner. Hearing no further nominations motion was made by Berry, seconded by O'Hara to close nominations. The Board voted unanimously to appoint their professional staff as stated.

RESOLUTIONS

Resolution PB-2011-01
Appointment of Planning Board Solicitor, Engineer and Planner Petrongolo

Resolution PB-2011-02
Establishing annual schedule of regular meetings and other policies relating to New Jersey Open Public Meetings Act.

Resolution PB-2011-03
Readopting the Florence Township Planning Board Administrative Rules.

Motion of Berry, seconded by Bauer to approve Resolutions PB-2010-01, PB-2011-02 and PB-2011-03. Motion unanimously approved by all members present.

MINUTES

Motion of Berry, seconded by Ostrander to approve the Minutes from the regular meeting of December 20, 2010. Council Representative O'Hara abstained from voting, as he was not on the Board at the time, all other members approved the Minutes as submitted.

CORRESPONDENCE

- A. Review letter from Engineer Guzzi dated December 22, 2010 regarding Oak Mill Pulte Homes, Block 156.01, Lot 2.
- B. Letter from Burlington County Soil Conservations District dated December 21, regarding Offices at Mallard Creek.

3.

- C. Notice from PSE&G regarding an application for a permit to the New Jersey Department of Environmental Protection regarding repair, replacement and maintenance of natural gas mains in the public right-of-way.
- D. Review letter from Planner Petrongolo dated January 6, 2011 regarding Roma Bank, Phase II, Offices at Mallard Creek, Block 166.13, Lot 1.
- E. Review letter from Planner Petrongolo dated January 6, 2011 regarding Vogelbacher Properties, LLC. Block 159, Lot 4.01.
- F. Review letter from Planner Petrongolo dated January 6, 2011 regarding Craft Stewart (Oak Mill Pulte Homes), Block 156.01, Lot 2.

Motion of Berry, seconded by Bauer to receive and file Correspondence A through F. Motion unanimously approved by all members present.

APPLICATIONS

There were no applications to be heard at this time.

OTHER BUSINESS

- A. New Jersey Planning Officials (NJPO) Mandatory Training for New Board Members and optional Advanced Course for Experienced Board Members.

Board Clerk Erlston stated that if any Board Members wanted to attend the course for experienced members they should contact her to register.

PUBLIC COMMENTS

Motion of Bauer, seconded by O'Hara to open the meeting to public comment. Seeing no one wishing to comment motion was made by Bauer, seconded by Berry to close the public comment. Motion unanimously approved by all members present.

There being no further business motion was made by Wainwright, seconded by Bauer to adjourn the meeting at 7:43 p.m.

Paul Ostrander, Secretary

PO/ne