New Jersey Civil Service Commission

You are reading the State of New Jersey Job Descriptions. This is **not** a Job Vacancy Announcement.

Job Specification

LABORER 1

DEFINITION:

Under supervision, performs varied types of manual and unskilled laboring work, and may drive a truck in connection with laboring work on occasion; does other related duties as required.

NOTE: The examples of work for this title are for illustrative purposes only. A particular position using this title may not perform all duties listed in this job specification. Conversely, all duties performed on the job may not be listed.

EXAMPLES OF WORK

Loads, lifts, and moves supplies, furniture, and equipment.

Digs trenches and does manual grading.

Cleans incinerators.

Collects rubbish and other refuse.

Cuts grass.

Trims hedges.

Waters lawns, flowers, and vegetable beds.

Loads and unloads trucks.

Shovels snow.

Whitewashes walls.

Shovels gravel and sand.

Mixes cement and mortar.

Places forms used in concrete work.

Performs cold patching.

Cleans up underbrush, foliage, vines, and weeds.

Cuts down trees.

Digs out stumps of trees, and digs out and destroys poisonous vines, weeds and undergrowth.

Learns to operate construction and/or maintenance equipment.

May learn to operate a pneumatic drill.

May learn to operate and make minor repairs to street, road, and related public works equipment.

May rake asphalt mixtures used in paving to proper thickness and grade.

May distribute asphalt mixtures to eliminate hollows and high spots in the surface under the construction or repair.

May patch joints and edges of pavement with asphalt cement.

May tamp and smooth asphalt pavement.

May operate and maintain asphalt heating kettle.

May assist in the repair and maintenance of zoo displays and structures.

May perform the routine work involved in painting of interior and exterior zoo displays.

May handle, when required, animals as necessary in performing routine maintenance and repair of zoo displays and structures.

Cleans sludge beds.

Sweeps streets and sidewalks.

Cleans sewers.

Pries and hammers apart sections of wall and roof.

Loads debris into truck for removal.

Sorts, piles, and cleans salvageable brick, stone, lumber, and metal work.

Under direction, may learn to make routine repairs to valves, fittings, pipe sections or other equipment used in the area of assignment.

Occasionally drives trucks.

Will be required to learn to utilize various types of electronic and/or manual recording and information systems used by the agency, office, or related units.

REQUIREMENTS

LICENSE

Appointees will be required to possess a driver's license valid in New Jersey only if the operation of a vehicle, rather than employee mobility, is necessary to perform essential duties of the position.

Appointees may be required to possess a valid Commercial Driver's License (CDL) and applicable endorsements for the class and type of vehicle being operated.

NOTE: The responsibility for ensuring that employees possess the required motor vehicle license, commensurate with the class and type of vehicles they operate, rests with the Appointing Authority.

KNOWLEDGE AND ABILITIES

Knowledge of the methods, materials and supplies used to perform varied types of manual and unskilled tasks.

Ability to perform manual tasks either alone or as a member of a group.

Ability to perform heavy manual labor for prolonged periods of time under varying temperatures and climatic conditions.

Ability to follow prescribed instructions.

Ability to learn to use the tools and equipment needed to perform routine, unskilled labor tasks.

Ability to follow safety precautions in the operation of assigned tools and equipment.

Ability to utilize various types of electronic and/or manual recording and information systems used by the agency, office, or related units.

Ability to read, write, understand and communicate in English sufficiently to perform the duties of this position. American Sign Language or Braille may also be considered as acceptable forms of communication.

Persons with mental or physical disabilities are eligible as long As they can perform essential functions of the job with or without reasonable accommodation. If the accommodation cannot be made because it would cause the employer undue hardship, such persons may not be eligible.

This job specification is applicable to the following title code:

Job Spec Code	Variant	State, Local or Common	Class of Service	Work Week	State Class Code	Local Class Code	Salary Range	Note
02248		L	N		N/A	00		-

This job specification is for **local** government use only.
Salary range is only applicable to state government.
Local salaries are established by individual local jurisdictions.

10/8/2011