

Florence, New Jersey  
June 4, 2014

The Florence Township Council held a regular meeting on the above date in the Municipal Complex, 711 Broad Street, Florence, New Jersey.

The meeting was called to order by Council President Lovenduski at 8:00 PM. President Lovenduski led the Salute to the Flag.

The Opening Statement was read by the Township Clerk: Notice was sent to the Register News for information; posted on the municipal bulletin board; placed on the web-site on January 9, 2014; and advertised in the Burlington Co. Times on January 12, 2014.

Upon roll call the following were found to be present:

Frank Baldorossi  
Paul Ostrander  
Jerry Sandusky  
David Woolston  
Ted Lovenduski

Also present:

Richard A. Brook, Township Administrator; Thomas A. Sahol, Assistant Municipal Administrator; Kelly Grant, Esq., Township Solicitor; Joy M. Weiler, Township Clerk

(Mayor Craig Wilkie absent)

### **MINUTES**

Sandusky made a MOTION; seconded by Ostrander to approve the following minutes. Roll call vote – all ayes. Motion carried.

- Township Council Regular Session – May 7, 2014
- Township Council Closed Session – May 21, 2014

### **FINANCIAL CORRESPONDENCE**

It was on the MOTION of Sandusky; seconded by Woolston to approve the **Treasurer's Bill List**.

Upon roll call Council voted as follows:

YEAS: Baldorossi, Ostrander, Sandusky, Woolston, Lovenduski

NOES: None

ABSENT: None Motion carried. Unanimous approval.

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**REGULAR CORRESPONDENCE**

None at this time.

**APPLICATIONS**

- A. Social Affair: Francis Robbins American Legion  
June 21, 2014, 12pm – 7pm

It was the MOTION of Sandusky, seconded by Ostrander to approve the application.

Upon roll call, Council voted as follows:

YEAS: Baldorossi, Ostrander, Sandusky, Woolston, Lovenduski

NOES: None

ABSENT: None Motion carried. Unanimously approved.

**PUBLIC COMMENTS**

Seeing no one wishing to be heard, it was the MOTION of Ostrander, seconded by Woolston to close the public comments. Roll call vote - All ayes.

**RESOLUTIONS**

**RESOLUTION NO. 2014-116**

**Resolution Providing for the Insertion of a  
Special Item of Revenue in the Budget of  
The Township of Florence, County of Burlington,  
Pursuant to N.J.S. 40A:4-87  
Chapter 159, P.L. 1948  
(Clean Communities Grant)**

**RESOLUTION NO. 2014-117**

**Resolution Providing for the Insertion of a  
Special Item of Revenue in the Budget of  
The Township of Florence, County of Burlington,  
Pursuant to N.J.S. 40A:4-87  
Chapter 159, P.L. 1948  
(Bulletproof Vest Partnership Grant Program)**

**Florence Township Council Regular Session 6/4/14**

**RESOLUTION NO. 2014-118**

**Resolution Providing for the Insertion of a  
Special Item of Revenue in the Budget of  
The Township of Florence, County of Burlington,  
Pursuant to N.J.S. 40A:4-87  
Chapter 159, P.L. 1948  
(2013 Transportation Trust Fund)**

**RESOLUTION NO. 2014-119**

**Resolution Providing for the Insertion of a  
Special Item of Revenue in the Budget of  
The Township of Florence, County of Burlington,  
Pursuant to N.J.S. 40A:4-87  
Chapter 159, P.L. 1948  
(2014 Transportation Trust Fund)**

**RESOLUTION NO. 2014-120**

**Approve Occupational Training Center (OTC)  
to Perform Cleaning Services for the  
Township of Florence**

**RESOLUTION NO. 2014-121**

**Authorize Replacement and Acquisition of Trucks  
and Vehicles Under State Contract**

**RESOLUTION NO. 2014-122**

**Authorizing an Interlocal Shared Services Agreement with  
The Board of Chosen Freeholders of Burlington County for  
Central Communications Dispatcher Services  
(Renewal: 5 years 7-1-13 through 7-31-18)**

**RESOLUTION NO. 2014-123**

**Authorizing Approval of 2014-2015 Renewal of  
Plenary Retail Distribution License  
(PUNAM Corp. t/a Grays)**

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**RESOLUTION NO. 2014-124**

**Authorize Purchase of Two Chevrolet Tahoe  
Police Vehicles, Cooperative Pricing System Purchase**

**RESOLUTION NO. 2014-125**

**Approval to Submit a Grant Application and Execute a  
Grant Contract with the New Jersey Department of Transportation  
for the 2014 Safe Routes to School Missing Sidewalk Links**

**RESOLUTION NO. 2014-126**

**Authorize the Assistant Municipal Administrator to  
Apply for a Recreation Grant from  
The Burlington County Board of Chosen Freeholders**

**RESOLUTION NO. 2014-127**

**Authorizing Approval of 2014-2015 Renewal of  
Plenary Retail Consumption License  
with Conditions  
Wesley's Pub, Inc., t/a Roebbling Pub**

**RESOLUTION NO. 2014-128**

**Township of Florence  
County Of Burlington  
Resolution Amending 2014 Capital Budget**

**RESOLUTION NO. 2014-129**

**Authorizing Approval of 2014-2015 Renewal of  
Plenary Retail Consumption License  
F&A, Inc., t/a Downtown Tavern, holder of  
Plenary Retail Consumption License No. 0315-33-007-002  
With Conditions**

**Florence Township Council Regular Session 6/4/14**

**RESOLUTION NO. 2014-130**

**Township of Florence  
County of Burlington  
Resolution Amending 2014 Capital Budget**

Clerk Weiler explained that the last three resolutions were new this evening. The two amending the budget address the bond ordinances.

It was the MOTION of Baldorossi, seconded by Sandusky to approve Resolution Nos. 2014-116 through 2014-130.

Upon roll call, Council voted as follows:

YEAS: Baldorossi, Ostrander, Sandusky, Woolston, Lovenduski

NOES: None

ABSENT: None

Motion carried. Unanimously approved.

**ORDINANCES**

**ORDINANCE NO. 2014-06**

**AN ORDINANCE OF THE TOWNSHIP OF FLORENCE  
AMENDING SECTION 64-3 OF THE CODE OF THE  
TOWNSHIP OF FLORENCE  
ESTABLISHING CONSTRUCTION CODE FEES  
WITHIN THE TOWNSHIP OF FLORENCE  
(2<sup>nd</sup> Reading) (Public Hearing and Adoption)**

Assistant Administrator Sahol said this ordinance amends two sections of the construction code fees. The first addresses people installing permanent generators in their homes. The DCA made modifications to the required inspections and when the code officials saw the changes to the fees, they were substantial. It was so much of an increase that it was burdensome for the homeowners. The code official met with the sub-code officials and a fee was determined by considering the amount of time that would be necessary to perform the four different types of inspections for this installation. It is the \$250 range. The second modification was suggested by the fire sub-code official. He thinks the way the fees are determined for standpipe installations, where there are large volume warehouses with multiple hose stations for fire suppression needs to be adjusted. With the wide open areas, especially with new installations, the time spent was less than the fee was justifying. It is being lowered.

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The meeting was opened to the public regarding Ordinance No. 2014-06. Seeing no one wishing to be heard, it was the MOTION of Sandusky, seconded by Ostrander to close the public hearing. All ayes.

It was the MOTION of Ostrander, seconded by Woolston to adopt Ordinance No. 2014-06.

Upon roll call, Council voted as follows:

YEAS: Baldorossi, Ostrander, Sandusky, Woolston, Lovenduski  
NOES: None  
ABSENT: None Motion carried. Unanimously approved.

**ORDINANCE NO. 2014-07**

**AN ORDINANCE OF THE TOWNSHIP OF FLORENCE, IN  
THE COUNTY OF BURLINGTON, NEW JERSEY  
PROVIDING FOR IMPROVEMENTS TO THE TOWNSHIP'S  
WASTEWATER TREATMENT PLANT AND  
WALLACE STREET PUMP STATION IN AND FOR THE TOWNSHIP,  
APPROPRIATING \$250,000 THEREFOR, AND AUTHORIZING  
THE ISSUANCE OF \$250,000 IN WATER AND SEWER UTILITY  
BONDS OR NOTES OF THE TOWNSHIP TO FINANCE THE SAME  
(2<sup>nd</sup> Reading) (Public Hearing & Adoption)**

Administrator Brook noted that this ordinance deals with improvements to the sewer plant and the Wallace Avenue pump station. At the sewer plant, two old digesters will be rehabilitated and used as holding tanks for emergencies. They can be used to improve the efficiency of the wastewater treatment facility. With respect to the Wallace Avenue pump station, it is one of the older stations in town. It has reached a point where it needs to be eliminated as a confined space, and requires upgrades on the electrical work inside and on the pumps. The pump stations are run twenty-four hours a day, every single day of the year. The township is in the process of completing the station on Cathy Lane. The next one is Wallace Avenue and this ordinance will give the township ability to do this along with several other things it is undertaking within the water and sewer utility.

The meeting was opened to the public regarding Ordinance No. 2014-07. Seeing no one wishing to be heard, it was the MOTION of Ostrander, seconded by Sandusky to close the public hearing. All ayes.

It was the MOTION of Sandusky, seconded by Baldorossi to adopt Ordinance No. 2014-07.

Upon roll call, Council voted as follows:

YEAS: Baldorossi, Ostrander, Sandusky, Woolston, Lovenduski  
NOES: None  
ABSENT: None Motion carried. Unanimous approval.

**Florence Township Council Regular Session 6/4/14**

**ORDINANCE NO. 2014-08**

**AND ORDINANCE OF THE TOWNSHIP OF FLORENCE, IN THE  
COUNTY OF BURLINGTON, NEW JERSEY,  
PROVIDING FOR INSPECTION AND REFURBISHING OF  
PUBLIC WELLS 3, 4, AND 5 IN AND FOR THE TOWNSHIP,  
APPROPRIATING \$300,000, THEREFOR, AND AUTHORIZING THE ISSUANCE OF  
\$300,000 IN WATER AND SEWER UTILITY BONDS OR NOTES OF THE  
TOWNSHIP TO FINANCE THE SAME  
(2<sup>nd</sup> Reading) (Public Hearing and Adoption)**

Council President Lovenduski said this ordinance has a lot to do with the Ordinance No. 2014-07. This ordinance makes sure that the water utility maintains capacity so that the township has expansion potential and will not hit capacity.

Administrator Brook said the township will, every ten to fifteen years, take a well out of service, do a full-blown inspection and make any improvements that are necessary. In this case, the township is looking to fund at least two of the wells for redevelopment and possibly a third. Over time, wells tend to lose some of their pumping capacity. This is simply a maintenance move. If a well were to go out of commission, the cost would be astronomical to drill a new well. It can take anywhere from four to five years to put a new well in the ground. By maintaining the system and making sure it is operating properly, the township is ensuring that the water utility is in good shape going forward.

The meeting was opened to the public regarding Ordinance No. 2014-08. Seeing no one wishing to be heard, it was the MOTION of Sandusky, seconded by Ostrander to close the public hearing. All eyes.

It was the MOTION of Sandusky, seconded by Baldorossi to adopt Ordinance No. 2014-08.

Upon roll call, Council voted as follows:

YEAS: Baldorossi, Ostrander, Sandusky, Woolston, Lovenduski

NOES: None

ABSENT: None Motion carried. Unanimously approved.

**ORDINANCE NO. 2014-09**

**AN ORDINANCE OF THE TOWNSHIP OF FLORENCE, IN THE  
COUNTY OF BURLINGTON, NEW JERSEY,  
PROVIDING FOR THE ACQUISITION OF VEHICLES FOR THE  
TOWNSHIP'S WATER AND SEWER DEPARTMENT IN AND FOR  
THE TOWNSHIP, APPROPRIATING \$250,000 THEREFOR, AND AUTHORIZING  
THE ISSUANCE OF \$250,000 IN WATER AND SEWER UTILITY BONDS OR  
NOTES OF THE TOWNSHIP TO FINANCE THE SAME  
(2<sup>nd</sup> Reading) (Public Hearing & Adoption)**

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Administrator Brook explained that this ordinance and the next two deal with the purchase and replacement of equipment in Public Works, Water and Sewer and the Police Department. With this particular ordinance, the township is trying to do a blend of purchasing vehicles that are cash based and those that are bonded, like this one. The goal, over time is to borrow the money under notes and pay them off without going to permanent bonding. What happens is when there are trucks that operate seven days a week and they are used for fifteen years or sometimes longer, it is time to begin to replace them. The town wants to make sure the fleet is current and there to service the community and the residents, and that is exactly what is taking place with this ordinance.

The meeting was opened to the public regarding Ordinance No. 2014-09. Seeing no one wishing to be heard, it was the MOTION of Sandusky, seconded by Woolston to close the public hearing. All ayes.

It was the MOTION of Baldorossi, seconded by Ostrander to adopt Ordinance No. 2014-09.

Upon roll call, Council voted as follows:

YEAS: Baldorossi, Ostrander, Sandusky, Woolston, Lovenduski

NOES: None

ABSENT: None

Motion carried.

Unanimous approval.

**ORDINANCE NO. 2014-10**

**AN ORDINANCE OF THE TOWNSHIP OF FLORENCE, IN THE  
COUNTY OF BURLINGTON, NEW JERSEY, PROVIDING FOR THE  
ACQUISITION OF POLICE VEHICLES IN AND FOR THE TOWNSHIP,  
APPROPRIATING \$115,000 THEREFOR, AND AUTHORIZING THE ISSUANCE  
OF \$109,250 IN GENERAL IMPROVEMENTS BONDS OR NOTES  
OF THE TOWNSHIP TO FINANCE THE SAME  
(2<sup>nd</sup> Reading) (Public Hearing & Adoption)**

The meeting was opened to the public regarding Ordinance No. 2014-10.

William Bott, 64 Riverbank Drive, said the State Police have smaller vehicles. He wanted to know if they are on the same state contract as the township. Administrator Brook said government entities have a couple different ways to go. The one that was just approved is through a co-op the police joined with the Cranford Police Department. Normally most departments and public entities purchase through State Contract unless it is a large vehicle, for example like a large dump truck. These vehicles for the Police Department are being purchased under State Contract and the Tahoe was chosen because it is less expensive to maintain. They last longer & they handle well. The officers like the room in the back because most of them are EMT's. They can respond any time to medical emergencies.

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It was the MOTION of Ostrander, seconded by Sandusky to close the public hearing. All ayes.

It was the MOTION of Sandusky, seconded by Woolston to adopt Ordinance No. 2014-10.

Upon roll call, Council voted as follows:

YEAS: Baldorossi, Ostrander, Sandusky, Woolston, Lovenduski

NOES: None

ABSENT: None Motion carried. Unanimous approval.

**ORDINANCE NO. 2014-11**

**AN ORDINANCE OF THE TOWNSHIP OF FLORENCE, IN THE COUNTY OF BURLINGTON, NEW JERSEY, PROVIDING FOR THE ACQUISITION OF PUBLIC WORKS VEHICLES IN AND FOR THE TOWNSHIP, APPROPRIATING \$300,000 THEREFOR, AND AUTHORIZING THE ISSUANCE OF \$285,000 IN GENERAL IMPROVEMENT BONDS OR NOTES OF THE TOWNSHIP TO FINANCE THE SAME  
(2<sup>nd</sup> Reading) (Public Hearing & Adoption)**

Council President Lovenduski explained that this is the replacement of trucks in the Public Works Department. It is replacing older trucks with newer trucks. They are rotated down through the departments.

Administrator Brook said the rotation is being phased in over a couple of years. Now is the time to phase in the new debt service. It will begin dropping off and will not have a dramatic effect on the residents.

The meeting was opened to the public regarding Ordinance No. 2014-11. Seeing no one wishing to be heard, it was the MOTION of Sandusky, seconded by Ostrander to close the public hearing. All ayes.

It was the MOTION of Woolston, seconded by Baldorossi to adopt Ordinance No. 2014-11.

Upon roll call, Council voted as follows:

YEAS: Baldorossi, Ostrander, Sandusky, Woolston, Lovenduski

NOES: None

ABSENT: None Motion carried. Unanimous approval.

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**ORDINANCE NO. 2014-12**

**AN ORDINANCE OF THE TOWNSHIP OF FLORENCE, IN THE  
COUNTY OF BURLINGTON, NEW JERSEY  
PROVIDING FOR IMPROVEMENTS TO BOULEVARD STREET, IN AND  
FOR THE TOWNSHIP, APPROPRIATING \$300,000 THEREFOR, AND  
AUTHORIZING THE ISSUANCE OF \$285,000 IN GENERAL IMPROVEMENT  
BONDS OR NOTES OF THE TOWNSHIP TO FINANCE THE SAME  
(2<sup>nd</sup> Reading) (Public Hearing & Adoption)**

Assistant Administrator Sahol said this bond ordinance will cover the initial work and the engineering that will be involved in the final phase of the Boulevard repaving job. It will primarily be paid back by the grant that the township will receive from the State of New Jersey.

The meeting was opened to the public regarding Ordinance No. 2014-12. Seeing no one wishing to be heard, it was the MOTION of Ostrander, seconded by Woolston to close the public hearing. All ayes.

It was the MOTION of Woolston, seconded by Baldorossi to adopt Ordinance No. 2014-12.

Upon roll call, Council voted as follows:

YEAS: Baldorossi, Ostrander, Sandusky, Woolston, Lovenduski

NOES: None

ABSENT: None Motion carried. Unanimous approval.

**ORDINANCE NO. 2014-13**

**AN ORDINANCE OF THE TOWNSHIP OF FLORENCE AMENDING SECTION 140-43  
AND 140-48 OF THE CODE OF THE TOWNSHIP OF FLORENCE  
ESTABLISHING WATER AND SEWER RATES  
WITHIN THE TOWNSHIP OF FLORENCE  
(2<sup>nd</sup> Reading) (Public Hearing & Adoption)**

Administrator Brook said this is a minor adjustment to the Water and Sewer rates. As the township looks ahead into the future and weighs expenditures, infrastructure improvements and revenue, it is a situation where the rates for the seniors are not changing, the minimum amount per quarter is not changing. The only thing that is changing is the excess rate. Water gallon usage is looked at in four different categories: it is 12,000 gallons per quarter, 15,000 gallons per quarter, 18,000 gallons per quarter and 24,000 gallons per quarter. This does not take into account the sprinkler system usage. Residents are encouraged to have a separate meter for a sprinkler system so they only have to pay for the water use and not pay sewer. The township will always go out and analyze a resident's system and make recommendations for them. Homeowners are encouraged to take advantage because although they are buying the meter, the return on the investment is significant over the years to come.

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If someone is at 15,000 gallons per quarter, the increase is about 1.6%. If it is 18,000 gallons per quarter, the increase is about 2.6%. If the usage is at 24,000 gallons per quarter, the increase is around 3.8%. This rate adjust should balance the utility and there should not need to be an increase in 2015.

The meeting was opened to the public regarding Ordinance No. 2014-13. Seeing no one wishing to be heard, it was the MOTION of Sandusky, seconded by Ostrander to close the public hearing. All ayes.

It was the MOTION of Ostrander, seconded by Sandusky to adopt Ordinance No. 2014-13.

Upon roll call, Council voted as follows:

YEAS: Baldorossi, Ostrander, Sandusky, Woolston, Lovenduski

NOES: None

ABSENT: None Motion carried. Unanimous approval.

**ORDINANCE NO. 2014-14  
AN ORDINANCE OF THE TOWNSHIP OF FLORENCE, IN THE COUNTY OF  
BURLINGTON, NEW JERSEY, PROVIDING FOR  
IMPROVEMENTS TO MUNICIPAL BUILDINGS IN  
AND FOR THE TOWNSHIP, APPROPRIATING  
\$470,000 THEREFOR, AND AUTHORIZING  
THE ISSUANCE OF \$446,500 IN GENERAL  
IMPROVEMENT BONDS OR NOTES OF THE TOWNSHIP  
TO FINANCE THE SAME  
(1<sup>ST</sup> Reading) (Public Hearing & Adoption 6/18/14)**

It was the MOTION of Baldorossi, seconded by Ostrander to approve Ordinance No. 2014-14 and set the public hearing and adoption for June 18, 2014.

Upon roll call, Council voted as follows:

YEAS: Baldorossi, Ostrander, Sandusky, Woolston, Lovenduski

NOES: None

ABSENT: None Motion carried. Unanimous approval.

**REPORTS**

**Committees, Boards and Officers**

**Administrator:**

Administrator Brook thanked those who attended the groundbreaking at the former Duffy School the night before. It is a great project for seniors, the community and for families in the area.

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**Assistant Municipal Administrator**

Assistant Administrator Sahol said the work on Hornberger Avenue and Route 130 should be picking up. Paving will begin and the intersection will start to open up but not with full access to the town. Much of the work will be done in the evening hours.

**Division of Law:** Nothing at this time.

**Division of Engineering:** Nothing at this time.

**Division of W & S Utilities:** Nothing at this time.

**Unfinished Business:** Nothing at this time.

**New Business:** Nothing at this time.

**Board of Health:** Nothing at this time.

**Miscellaneous:** Nothing at this time.

**Public Comments: Open to the Public**

Council President Lovenduski opened the meeting to the public at this time.

Mr. Bott said he understands people are able to remove trees on their own property, but at the Roebling Town Market the ground is being disturbed and vegetation is being removed. He asked if silt fencing should be installed? He is afraid there is going to be erosion of the ground.

Council Member Woolston asked that it be looked at because it may require a soil erosion plan. Assistant Administrator Sahol will contact Burlington County and ask that they take a look.

It was the MOTION of Woolston, seconded by Ostrander, to close the public portion of the meeting. All ayes.

8:29 PM MOTION by Sandusky; seconded by Ostrander to adjourn. Roll call vote – all ayes. Motion carried.

**ADJOURNMENT:**

8:29 PM: Meeting adjourned.

Respectfully submitted,

JOY M. WEILER, RMC/MMC  
Township Clerk

/aek