

Florence, New Jersey
January 2, 2013

The Council of the Township of Florence met at the Florence Township Municipal Building, Florence, New Jersey on the above date for the purpose of organizing for the ensuing year and for the transaction of other business which might properly come before it.

The meeting was called to order by Joy M. Weiler, Township Clerk, at 7:00 PM. Clerk Weiler led the Salute to the Flag.

Clerk Weiler read the following statement: "Notice of this meeting has been given in accordance with the Open Public Meetings Act. Notice was published in the Burlington County Times on January 11, 2012 and December 23, 2012. Notice was given to the Register News for information and was posted on the Municipal Bulletin Board, placed on the Township web-site and on Channel 19."

ROLL CALL OF MEMBERS

Upon roll call the following were found to be present:

Frank K. Baldorossi, Jr.
Ted J. Lovenduski
Paul C. Ostrander
Jerry Sandusky
David B. Woolston

Also present: Mayor Craig H. Wilkie; Richard A. Brook, Township Administrator; Thomas A. Sahol, Assistant Municipal Administrator; Russell Trice, Water & Sewer Engineer; Joy M. Weiler, Township Clerk

PRESIDENT OF COUNCIL

The Township Clerk opened the nominations for President of Council.

It was on the MOTION of Baldorossi, seconded by Lovenduski to nominate **Jerry Sandusky** as Council President.

There being no further nominations, it was on the MOTION of Sandusky, seconded by Woolston to close the nominations. All ayes – motion carried.

Upon roll call for **Sandusky**, the Council voted as follows:

YEAS: Baldorossi, Lovenduski, Ostrander, Sandusky, Woolston
NOES: None
ABSENT: None Unanimous approval.

Clerk Weiler asked Council President Sandusky to take the chair and preside over the meeting.

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VICE PRESIDENT OF COUNCIL

Council President Sandusky opened the nominations for Vice President of Council.

It was on the MOTION of Ostrander, seconded by Sandusky to nominate **David Woolston** as Vice President of Council.

There being no further nominations, it was on the MOTION of Lovenduski, seconded by Ostrander to close the nominations. All ayes – motion carried.

Upon roll call for **David Woolston**, the Council voted as follows:

YEAS: Baldorossi, Lovenduski, Ostrander, Sandusky, Woolston

NOES: None

ABSENT: None Unanimous approval.

COUNCIL MEMBER APPOINTMENTS

Zoning Board, Four Year Term

It was on the MOTION of Sandusky, seconded by Lovenduski to appoint William Bott to the Zoning Board for a four year term expiring December 31, 2016.

Upon roll call Council voted as follows:

YEAS: Baldorossi, Lovenduski, Ostrander, Woolston, Sandusky

NOES: None

ABSENT: None Unanimous approval.

Zoning Board, Two Year Term, Alternate

It was on the MOTION of Lovenduski, seconded by Ostrander to appoint Anant Patel to the Zoning Board as Alternate for a two year term expiring December 31, 2014.

Upon roll call Council voted as follows:

YEAS: Baldorossi, Lovenduski, Ostrander, Woolston, Sandusky

NOES: None

ABSENT: None Unanimous approval.

Cross Acceptance Representatives, Burlington County Route 130 Corridor

Emma Cartier

B. Michael Zekas

Christopher J. Noll

Thomas A. Sahol

Richard Brook

It was on the MOTION of Sandusky, seconded by Baldorossi to appoint those listed above as Cross Acceptance Representatives, Burlington County Route 130 Corridor with terms running for one year expiring December 31, 2013.

Upon roll call Council voted as follows:

YEAS: Baldorossi, Lovenduski, Ostrander, Woolston, Sandusky

NOES: None

ABSENT: None Unanimous approval.

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Economic Development Committee

Emma Cartier
B. Michael Zekas
Newell Kehr
Tara Sandusky
Kevin Minton
Thomas McCue

It was on the MOTION of Woolston, seconded by Lovenduski to appoint the above to the Economic Development Committee for one year terms expiring December 31, 2013.

Upon roll call Council voted as follows:

YEAS: Baldorossi, Lovenduski, Ostrander, Woolston, Sandusky
NOES: None
ABSENT: None Unanimous approval.

Assessment Commission

Arthur Wise
Richard Mullen
Adriano Marinelli

It was on the MOTION of Woolston, seconded by Lovenduski to appoint the above to the Assessment Commission with one year terms expiring December 31, 2013.

Upon roll call Council voted as follows:

YEAS: Baldorossi, Lovenduski, Ostrander, Woolston, Sandusky
NOES: None
ABSENT: None Unanimous approval.

COUNCIL REPRESENTATIVES

Planning Board – Ted Lovenduski
Environmental Commission – Paul Ostrander
Recreation Committee – David Woolston
Economic Development – Frank Baldorossi

It was on the MOTION of Sandusky, seconded by Woolston to nominate the above listed as Representatives to the noted boards and committees for one year terms.

Upon roll call Council voted as follows:

YEAS: Baldorossi, Lovenduski, Ostrander, Woolston, Sandusky
NOES: None
ABSENT: None

Unanimous approval.

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Township Auditor

It was on the MOTION of Baldorossi, seconded by Woolston to appoint John J. Maley, Jr. as the Township Auditor.

Upon roll call Council voted as follows:

YEAS: Baldorossi, Lovenduski, Ostrander, Woolston, Sandusky
NOES: None
ABSENT: None Unanimous approval.

COUNCIL MEMBERS CONFIRM MAYOR’S APPOINTMENTS

Mayor Wilkie recommended the following **professional appointments** to Township Council for their approval:

Township Solicitor	Capehart Scatchard
Township Engineer	Maser Consulting, P.A.
Township Planner	Environmental Resolutions, Inc.
COAH Planner	Clarke, Caton, Hintz
Township Water & Sewer Engineer	Richard A. Alaimo Association of Engineers
Prosecutor	Andrew Smith, Esq.
Public Defender	James D. Fattorini, Esq.
Bond Counsel	Capehart Scatchard
Conflict Public Defender	Christopher Baxter
Special Projects Conflict Engineer	Birdsall Engineering
	Richard A. Alaimo Assoc. of Engineers
	Pennoni Associates, Inc.
	Environmental Resolutions, Inc.

MAYOR PRESENTS 2013 APPOINTMENTS

Mayor Wilkie said at this time he is not naming a Director of Recreation. He said the duties of that position need to be the focus of one person and he is in the process of developing a job description. He explained also that he is holding the Historic Preservation Committee appointments until he confirms with prospective members. Also being held is the Environmental Commission Alt. #1 appointment. The Shade Tree Committee appointments will also be presented at a later time.

Mayor Wilkie presented the following Mayoral appointments:

<u>Commission</u>	<u>Appointment</u>	<u>Term Ending</u>
Recreation Committee	Mary Pieretti	12/31/2017
Recreation Committee	Donald Lewis	12/31/2017
Recreation Committee, Class 2	Anne Bartz	12/31/2013
Municipal Alliance Membership, Mayor Rep.	Thomas A. Sahol	12/31/2013
American with Disabilities Comm.	Joy M. Weiler	12/31/2013
American with Disabilities Comm.	Richard A. Brook	12/31/2013
American with Disabilities Comm.	Thomas Layou	12/31/2013

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American with Disabilities Comm.	Randy Belknap	12/31/2013
American with Disabilities Comm.	Tim Lutz	12/31/2013
CDBG Representative	Thomas A. Sahol	12/31/2013
Delaware Estuary Program	Paul Ordog	12/31/2013
Planning Board, Class 4	Tim Lutz	12/31/2016
Planning Board, Class 2	Wayne Morris	12/31/2013
Planning Board, Class 4, Alt. #2	Thomas McCue	12/31/2014
Environmental Commission, Planning Board Rep.	William Federico	12/31/2013
Environmental Commission	George Lengel	12/31/2015
Environmental Commission	William Bott	12/31/2015

It was on the MOTION of Baldorossi, seconded by Woolston to approve or confirm the above appointments.

The Mayor noted that the Economic Development Committee appointments were also part of his appointments.

Upon roll call Council voted as follows:

YEAS: Baldorossi, Lovenduski, Ostrander, Woolston, Sandusky
NOES: None
ABSENT: None Unanimous approval and/or confirmation.

RESOLUTIONS

RESOLUTION NO. 2013-01

**ANNUAL NOTICE AND SCHEDULE OF MEETINGS
PURSUANT TO CHAPTER 231, P.L. 1975**

RESOLUTION NO. 2013-02

TEMPORARY BUDGET APPROPRIATIONS FOR 2013

RESOLUTION NO. 2013-03

DESIGNATING DEPOSITORIES

RESOLUTION NO. 2013-04

ACCOUNTS DEPOSITED AT NEW JERSEY CASH MANAGEMENT FUND

RESOLUTION 2013-05

ACCOUNTS DEPOSITED AT ROEBLING BANK

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RESOLUTION NO. 2013-06

ESTABLISHING A CHARGE FOR RETURNED CHECKS

RESOLUTION NO. 2013-07

**AUTHORIZING PROFESSIONAL SERVICES AGREEMENT
WITH TOWNSHIP SOLICITOR**

RESOLUTION NO. 2013-08

**AUTHORIZING PROFESSIONAL SERVICES AGREEMENT
WITH TOWNSHIP ENGINEER**

RESOLUTION NO. 2013-09

AUTHORIZING APPOINTMENT OF BOND COUNSEL

RESOLUTION NO. 2013-10

**AUTHORIZING APPOINTMENT OF TOWNSHIP WATER & SEWER
ENGINEER**

RESOLUTION NO. 2013-11

AUTHORIZING APPOINTMENT OF PROSECUTOR

RESOLUTION NO. 2013-12

AUTHORIZING APPOINTMENT OF PUBLIC DEFENDER

RESOLUTION NO. 2013-13

APPOINTING TAX SEARCH OFFICER

RESOLUTION NO. 2013-14

DESIGNATION OF MUNICIPAL ASSESSMENT SEARCH OFFICER

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RESOLUTION NO. 2013-15

APPOINT DEPUTY TOWNSHIP CLERK

RESOLUTION NO. 2013-16

AUTHORIZING APPOINTMENT OF AUDITOR

RESOLUTION NO. 2013-17

APPOINTING ANIMAL CONTROL OFFICER

RESOLUTION NO. 2013-18

**A RESOLUTION AUTHORIZING THE DESIGNATION OF ORGANIZATIONS
TO PROVIDE RECREATIONAL OPPORTUNITIES
IN THE TOWNSHIP OF FLORENCE**

RESOLUTION NO. 2013-19

APPOINTING RECYCLING COORDINATOR

RESOLUTION NO. 2013-20

APPOINTING ROAD INSPECTOR

RESOLUTION NO. 2013-21

APPOINTING TEMPORARY SUBSTITUTES FOR MUNICIPAL PROSECUTORS

RESOLUTION NO. 2013-22

**AUTHORIZE THE CHIEF FINANCIAL OFFICER, SANDRA A. BLACKER, TO
MAKE MUNICIPAL DEPOSITS AND INVESTMENTS
AS PER THE CASH MANAGEMENT PLAN**

RESOLUTION NO. 2013-23

**APPOINTING TOWNSHIP CLERK AS
PUBLIC AGENCY COMPLIANCE OFFICER**

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RESOLUTION NO. 2013-24

**APPOINT THE TOWNSHIP ADMINISTRATOR, RICHARD A. BROOK,
AS THE JOINT INSURANCE FUND COMMISSIONER**

RESOLUTION NO. 2013-25

ADOPTING CASH MANAGEMENT PLAN

RESOLUTION NO. 2013-26

**ADOPTION OF A DRUG FREE WORKPLACE POLICY
IN COMPLIANCE WITH THE DRUG FREE WORKPLACE ACT**

RESOLUTION NO. 2013-27

**APPROVE MUNICIPAL STORMWATER
PROGRAM COORDINATOR**

RESOLUTION NO. 2013-28

**A RESOLUTION FIXING INTEREST RATES AND PENALTIES
ON DELINQUENT TAXES AND MUNICIPAL CHARGES AND FIXING
ADDITIONAL SUMS TO BE PAID TO THE HOLDER OF A TAX
TITLE UPON REDEMPTION**

RESOLUTION NO. 2013-29

**AUTHORIZING THE TAX ASSESSOR OF THE
TOWNSHIP OF FLORENCE TO FILE APPEALS, OMITTED AND
ADDED ASSESSMENT APPEALS, AND ROLL BACK COMPLAINTS WITH
THE BURLINGTON COUNTY BOARD OF TAXATION**

RESOLUTION NO. 2013-30

AUTHORIZE APPOINTMENT OF CONFLICT PUBLIC DEFENDER

RESOLUTION NO. 2013-31

**AUTHORIZING APPOINTMENT OF A COAH PLANNER
FOR COUNCIL ON AFFORDABLE HOUSING**

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RESOLUTION NO. 2013-32

**AUTHORIZING PROFESSIONAL SERVICES AGREEMENT
WITH CONFLICT/SPECIAL PROJECTS ENGINEER**

RESOLUTION NO. 2013-33

**TOWNSHIP COUNCIL FORMALLY APPOINTING THE ASSESSMENT
COMMISSION MEMBERS FOR ONE-YEAR TERMS**

RESOLUTION 2013-34

APPOINTING MUNICIPAL JUDGE

RESOLUTION NO. 2013-35

**RESOLUTION AUTHORIZING THE APPOINTMENT OF A MUNICIPAL
PLANNER**

It was on the MOTION of Lovenduski, seconded by Baldorossi to approve Resolutions 2013-01 through 2012-35.

Upon roll call Council voted as follows:

YEAS: Baldorossi, Lovenduski, Ostrander, Woolston, Sandusky

NOES: None

ABSENT: None Unanimous approval.

FINANCIAL CORRESPONDENCE

It was on the MOTION of Lovenduski, seconded by Ostrander to approve the Treasurer's Bill List. Roll call vote – all ayes. Motion carried.

MINUTES

None at this time.

CORRESPONDENCE

None at this time.

APPLICATIONS

None at this time.

PUBLIC COMMENTS

Council President Sandusky said that at all subsequent meetings for the year, there will be two opportunities for the public to comment at the meetings.

At this time Council President Sandusky opened the meeting to the public for comment.

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Seeing no one wishing to be heard, it was the MOTION of Lovenduski, seconded by Ostrander to close the public comment. All ayes.

COMMENTS BY MAYOR AND COUNCIL

Mayor Wilkie said a regular attendee of the meetings, Jack Ulmer, could not attend but sends his regards and wished everyone a wonderful upcoming year.

Mayor Wilkie said the year is starting out well. The Dunkin' Donuts had its soft opening on Sunday and will be having a grand opening on January 12, 2013.

Mayor Wilkie stated that the year 2012 was an exciting year with much commitment and dedication from the community. Last year at this time, the Reorganization was at the Roebing Fireman's Hall with a packed crowd. He said after that it was budget time and he tried to stabilize taxes even though there was an increase. There are less employees than from the year before. The upcoming year will show what the future will bring. He wanted to outline some of the events of the past year.

On March 7th, there was a 140th Anniversary of the Township; presentations were made honoring former Township Clerk, Norman Hamilton and former Township Administrator, Charles "Scoots" Adams for all they had given to the Township.

The next day Governor Chris Christie held a town hall meeting at the Roebing Fireman's Hall.

The calendars were again this year prepared and passed out to the community by the Fire Department. The Mayor thanked everyone who had a hand in helping make the calendars possible.

In April there was a fire Easter morning that caused the deaths of two people. On May 31st there was an incident on Route 295 where the township almost lost two of its brave firemen who responded to the call. In June there was a major warehouse fire. He said the police and fire departments will be honored at the Fire Academy tomorrow night for their heroism over the past year.

The Mayor noted that there was also some good news from the previous year. Subaru, working with NFI, began building a large warehouse facility in the township. The project is well within schedule. Around this same time the Burlington Coat Factory decided to construct its headquarters in the township. During difficult times, it was a relief to receive some good news.

In July the Fire Department celebrated its 100th Anniversary and brought back the township parade. It was well received by the community.

In October Florence High School student Lexi Smith became a national record holder in field hockey. Very shortly after that hurricane Sandy hit the area and Florence weathered it well. Halloween was postponed but the town managed to get by. The High School Football Team won the Central Jersey Title.

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During the holiday season there was a wonderful event held in the Roebing Village called "Christmas in Roebing." There was also a tree lighting ceremony at the Municipal Building in Florence.

The Mayor was proud there was an agreement signed with the FOP Lodge 210 for it to manage the Roebing Fireman's Hall. He thanked Council for working with him to get the building available for use.

Mayor Wilkie said he looks forward to the upcoming year. He said there will be challenges, and the budget is one of them, but the administration is committed to working for the good of the community. The Mayor took the opportunity to thank the Administrator, Assistant Municipal Administrator and Township Clerk.

Council President Sandusky said that the Mayor has been very active as Mayor. He also reminded the Mayor that St. Mary's also had a large 100th Anniversary celebration the previous year.

At this time Council President Sandusky presented a gift to the Mayor. It was a framed photo from the Register News of Mayor Wilkie with his daughters, Amy and Abbey, presenting the wreath for Veterans' Day, 11-11-12. Mayor Wilkie thanked Council President Sandusky.

7:20 PM MOTION by Ostrander, seconded by Lovenduski to adjourn the meeting. Roll call vote - all ayes.

ADJOURNMENT 7:20 PM: Meeting adjourned.

Respectfully submitted,

JOY M. WEILER, RMC/MMC
Township Clerk

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