

Florence, New Jersey  
January 4, 2012

The Council of the Township of Florence met in the Main Street Community Center, Main Street, Roebling, New Jersey on the above date for the purpose of organizing for the ensuing year and for the transaction of other business which might properly come before it.

The meeting was called to order by Joy M. Weiler, Township Clerk, at 7:05 PM. Clerk Weiler led the Salute to the Flag.

Clerk Weiler read the following statement: "Notice of this meeting has been given in accordance with the Open Public Meetings Act. Notice was published in the Burlington County Times on January 1, 2012 and given to the Register News for information. Notice was posted on the Municipal Bulletin Board, placed on the Township web-site and on Channel 19."

### **OATHS OF OFFICE**

Joy Weiler, Township Clerk, introduced Judge Philip Haines and called forward Mayor Craig Wilkie. Judge Haines administered the Oath of Office to **Mayor Wilkie** while his family held the Bible.

Mayor Wilkie thanked everyone for their support tonight and during his campaign. He thanked his wife and children for their support. He thanked his campaign team for all of their help and long hours. He thanked the members of his church in attendance and those of the Fire Company. He noted that twenty two (22) years ago this month he became a member of the Fire Company in this very building. He said it is important to him that people be involved in the community. His challenge to those in attendance is to get involved in the community. He said many already are, and asked them to encourage others to become involved. He said this is a very challenging time economically and there are many things he wants to accomplish. He promised to do the best of his ability for the next four years and he is committed to the Township of Florence.

Clerk Weiler called upon Judge Haines to administer the Oath of Office to **Paul C. Ostrander**. The oath was administered as Councilman Ostrander's family held the Bible.

Councilman Ostrander thanked everyone for coming. He noted the amount of people attending was very humbling and he appreciated all of their support. He thanked his family for all of their support. He said he is looking forward to the chance to move the town forward. He is striving to attract more ratables and developers to improve the Route 130 corridor. He again thanked everyone for attending.

Clerk Weiler called to the front Ryan Brown, Esq. to administer the Oath of Office to **Ted J. Lovenduski**. The Oath was administered as his family held the Bible.

Councilman Lovenduski said the support this night was unbelievable. He acknowledged his family and thanked them for all of their support. He said he will do the best job he can, and he is always available around town. He promised to try and resolve any issues a resident has as soon as possible. He thanked everyone once more.

Florence Township Council Reorganization: 01/04/12

ROLL CALL OF MEMBERS

Upon roll call the following were found to be present:

Frank K. Baldorossi, Jr.  
Ted J. Lovenduski  
Paul C. Ostrander  
Jerry Sandusky  
David B. Woolston

Also present: Mayor Craig H. Wilkie; Richard A. Brook, Township Administrator;  
Thomas A. Sahol, Assistant Municipal Administrator; Joy M. Weiler,  
Township Clerk

PRESIDENT OF COUNCIL

The Township Clerk opened the nominations for President of Council.

It was on the MOTION of Baldorossi, seconded by Lovenduski to nominate **Jerry Sandusky** as Council President.

There being no further nominations, it was on the MOTION of Woolston, seconded by Ostrander to close the nominations. All ayes – motion carried.

Upon roll call for **Sandusky**, the Council voted as follows:

YEAS: Baldorossi, Lovenduski, Ostrander, Sandusky, Woolston  
NOES: None  
ABSENT: None

Unanimous approval.

Clerk Weiler asked Council President Sandusky to take the chair and preside over the meeting.

VICE PRESIDENT OF COUNCIL

Council President Sandusky opened the nominations for Vice President of Council.

It was on the MOTION of Ostrander, seconded by Lovenduski to nominate **David Woolston** as Vice President of Council.

There being no further nominations, it was on the MOTION of Baldorossi, seconded by Lovenduski to close the nominations. All ayes – motion carried.

Upon roll call for **David Woolston**, the Council voted as follows:

YEAS: Baldorossi, Lovenduski, Ostrander, Sandusky, Woolston  
NOES: None  
ABSENT: None

Unanimous approval.

**Florence Township Council Reorganization: 01/04/12**

**COUNCIL REPRESENTATIVES**

**Planning Board**

It was on the MOTION of Ostrander, seconded by Woolston to nominate Ted Lovenduski as Council Representative to the Planning Board.

It was on the MOTION of Woolston, seconded by Baldorossi to close the nominations.

Upon roll call vote for Ted Lovenduski, Council voted as follows:

YEAHS: Baldorossi, Lovenduski, Ostrander, Sandusky, Woolston  
NOES: None  
Absent: None Unanimous approval.

**Environmental Commission**

It was on the MOTION of Woolston, seconded by Lovenduski to nominate Paul Ostrander as Council Representative to the Environmental Commission.

It was on the MOTION of Woolston, seconded by Baldorossi to close the nominations.

Upon roll call vote for Paul Ostrander, Council voted as follows:

YEAHS: Baldorossi, Lovenduski, Ostrander, Sandusky, Woolston  
NOES: None  
Absent: None Unanimous approval.

**Recreation Committee**

It was on the MOTION of Ostrander, seconded by Lovenduski to nominate David Woolston as Council Representative to the Recreation Committee.

It was on the MOTION of Lovenduski, seconded by Ostrander to close the nominations.

Upon roll call vote for David Woolston, Council voted as follows:

YEAHS: Baldorossi, Lovenduski, Ostrander, Sandusky, Woolston  
NOES: None  
Absent: None Unanimous approval.

**Economic Development**

It was on the MOTION of Woolston, seconded by Lovenduski to nominate Frank Baldorossi as Council Representative to the Economic Development Committee.

It was on the MOTION of Woolston, seconded by Ostrander to close the nominations.

Upon roll call vote for Frank Baldorossi, Council voted as follows:

YEAHS: Baldorossi, Lovenduski, Ostrander, Sandusky, Woolston  
NOES: None  
Absent: None Unanimous approval.

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**Zoning Board, Four Year Term**

It was on the MOTION of Ostrander, seconded by Lovenduski to appoint John Groze, Sr. to the Zoning Board for a four year term (12-31-2015).

It was on the MOTION of Woolston, seconded by Ostrander to close the nominations.

Upon roll call vote Council voted as follows:

YEAHS: Baldorossi, Lovenduski, Ostrander, Sandusky, Woolston  
NOES: None  
Absent: None Unanimous approval.

**Zoning Board, Four Year Term**

It was on the MOTION of Ostrander, seconded by Lovenduski to appoint Larry Lutz to the Zoning Board for a four year term (12-31-2015).

It was on the MOTION of Woolston, seconded by Ostrander to close the nominations.

Upon roll call vote, Council voted as follows:

YEAHS: Baldorossi, Lovenduski, Ostrander, Sandusky, Woolston  
NOES: None  
Absent: None Unanimous approval.

**Zoning Board, Two Year Term, Alternate**

It was on the MOTION of Ostrander, seconded by Woolston to appoint Lou Sovak to the Zoning Board for a two year Alternate term on the Zoning Board (12-31-2013).

It was on the MOTION of Woolston, seconded by Ostrander to close the nominations.

Upon roll call vote, Council voted as follows:

YEAHS: Baldorossi, Lovenduski, Ostrander, Sandusky, Woolston  
NOES: None  
Absent: None Unanimous approval.

**Zoning Board, Unexpired Term**

It was on the MOTION of Ostrander, seconded by Woolston to appoint William Bott to the Zoning Board to fill an unexpired term ending 12-31-2012.

It was on the MOTION of Lovenduski, seconded by Woolston to close the nominations.

Upon roll call vote, Council voted as follows:

YEAHS: Baldorossi, Lovenduski, Ostrander, Sandusky, Woolston  
NOES: None  
Absent: None Unanimous approval.

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**Zoning Board Alt. #2, Unexpired Term**

It was on the MOTION of Ostrander, seconded by Lovenduski to appoint Anant Patel to the Zoning Board Alt. #2 to fill an unexpired term (12-31-2012).

It was on the MOTION of Lovenduski, seconded by Woolston to close the nominations.

Upon roll call vote, Council voted as follows:

YEAHS: Baldorossi, Lovenduski, Ostrander, Sandusky, Woolston

NOES: None

Absent: None Unanimous approval.

**Assessment Commission**

It was on the MOTION of Woolston, seconded by Lovenduski to appoint Arthur Wise, Richard Mullen and Adriano Marinelli to the Assessment Commission for one year terms.

Upon roll call vote, Council voted as follows:

YEAHS: Baldorossi, Lovenduski, Ostrander, Sandusky, Woolston

NOES: None

Absent: None Unanimous approval.

**COUNCIL MEMBERS CONFIRM MAYOR'S APPOINTMENTS**

Mayor Wilkie recommended the following **professional appointments** to Township Council for their approval:

Township Solicitor	Capehart Scatchard
Township Engineer	Maser Consulting, P.A.
Township Planner	Environmental Resolutions, Inc.
COAH Planner	Clarke, Caton, Hintz
Township Water & Sewer Engineer	Richard A. Alaimo (with Russell Trice)
Prosecutor	Nicholas J. Costa, Esq. (90 Days)
Public Defender	William E. Sitzler, Esq. (90 Days)
Bond Counsel	Capehart Scatchard
Conflict Public Defender	James D. Fattorini, Esq. (90 Days)
Special Projects Conflict Engineer	Birdsall Engineering
	Richard A. Alaimo Assoc. of Engineers
	Pennoni Associates, Inc.
	Environmental Resolutions, Inc.

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Mayor Wilkie noted that he will make Recreation Committee appointments at a later date. He also explained that some of the professional contracts are for a limited amount of time (90 days) because there was only one applicant (RFP received) for each position.

**MAYOR PRESENTS 2012 APPOINTMENTS**

Mayor Wilkie presented the following Mayoral appointments:

<b><u>Commission</u></b>	<b><u>Appointment</u></b>	<b><u>Term Ending</u></b>
Municipal Alliance Membership, Mayor Representative	Thomas A. Sahol	12/31/2012
American with Disabilities Comm.	Joy M. Weiler	12/31/2012
American with Disabilities Comm.	Richard A. Brook	12/31/2012
American with Disabilities Comm.	Thomas Layou	12/31/2012
American with Disabilities Comm.	Randy Belknap	12/31/2012
American with Disabilities Comm.	Tim Lutz	12/31/2012
CDBG Representative	Thomas A. Sahol	12/31/2012
Delaware Estuary Program	Paul Ordog	12/31/2012
Historic Preservation Commission, Class C	Wayne Morris	12/31/2015
Historic Preservation Commission, Class C, Alt. #1	Linda O'Hara	12/31/2013
Planning Board, Class 4	William Federico	12/31/2015
Planning Board, Class 2	Wayne Morris	12/31/2012
Planning Board, Class 4, Alt. #1	Ray Montgomery	12/31/2013
Environmental Commission, Planning Board Rep.	James Molimock	12/31/2012
Environmental Commission, Alt. #2	Joseph Csik	12/31/2013
Environmental Commission, Ward 1 (Chair)	Paul A. Ordog, Jr.	12/31/2014
Environmental Commission, Ward 2	David Mudge	12/31/2014
Environmental Commission, Ward 3	Richard Lotter	12/31/2014
Shade Tree Commission	Albert Jacoby, Sr. (unexpired)	12/31/2015
Shade Tree Commission	Michael Geary	12/31/2016
Shade Tree Commission	Blake Dimon	12/31/2016
Housing Authority	Eduardo Jimenez	12/31/2016

It was on the MOTION of Lovenduski, seconded by Woolston to approve the above appointments.

Upon roll call Council voted as follows:

YEAS: Lovenduski, Ostrander, Sandusky, Woolston

NOES: Baldorossi

ABSENT: None

Motion Carried.

**RESOLUTIONS**

**RESOLUTION NO. 2012-01**

**ANNUAL NOTICE AND SCHEDULE OF MEETINGS  
PURSUANT TO CHAPTER 231, P.L. 1975**

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**RESOLUTION NO. 2012-02**

**TEMPORARY BUDGET APPROPRIATIONS FOR 2012**

**RESOLUTION NO. 2012-03**

**DESIGNATING DEPOSITORIES**

**RESOLUTION NO. 2012-04**

**ACCOUNTS DEPOSITED AT NEW JERSEY CASH MANAGEMENT FUND**

**RESOLUTION 2012-05**

**ACCOUNTS DEPOSITED AT ROEBLING BANK**

**RESOLUTION NO. 2012-06**

**ESTABLISHING A CHARGE FOR RETURNED CHECKS**

**RESOLUTION NO. 2012-07**

**AUTHORIZING PROFESSIONAL SERVICES AGREEMENT  
WITH TOWNSHIP SOLICITOR  
Capehart Scatchard**

**RESOLUTION NO. 2012-08**

**AUTHORIZING PROFESSIONAL SERVICES AGREEMENT  
WITH TOWNSHIP ENGINEER**

**RESOLUTION NO. 2012-09**

**AUTHORIZING APPOINTMENT OF BOND COUNSEL**

**RESOLUTION NO. 2012-10**

**AUTHORIZING APPOINTMENT OF TOWNSHIP WATER & SEWER  
ENGINEER**

**RESOLUTION NO. 2012-11**

**AUTHORIZING APPOINTMENT OF PROSECUTOR**

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**RESOLUTION NO. 2012-12**

**AUTHORIZING APPOINTMENT OF PUBLIC DEFENDER**

**RESOLUTION NO. 2012-13**

**APPOINTING TAX SEARCH OFFICER**

**RESOLUTION NO. 2012-14**

**DESIGNATION OF MUNICIPAL ASSESSMENT SEARCH OFFICER**

**RESOLUTION NO. 2012-15**

**APPOINT DEPUTY TOWNSHIP CLERK**

**RESOLUTION NO. 2012-16**

**AUTHORIZING APPOINTMENT OF AUDITOR**

**RESOLUTION NO. 2012-17**

**APPOINTING ANIMAL CONTROL OFFICER**

**RESOLUTION NO. 2012-18**

**A RESOLUTION AUTHORIZING THE DESIGNATION OF ORGANIZATIONS  
TO PROVIDE RECREATIONAL OPPORTUNITIES  
IN THE TOWNSHIP OF FLORENCE**

**RESOLUTION NO. 2012-19**

**APPOINTING RECYCLING COORDINATOR**

**RESOLUTION NO. 2012-20**

**APPOINTING ROAD INSPECTOR**

**RESOLUTION NO. 2012-21**

**APPOINTING TEMPORARY SUBSTITUTES FOR MUNICIPAL PROSECUTORS**

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**RESOLUTION NO. 2012-22**

**AUTHORIZE THE CHIEF FINANCIAL OFFICER, SANDRA A. BLACKER, TO  
MAKE MUNICIPAL DEPOSITS AND INVESTMENTS  
AS PER THE CASH MANAGEMENT PLAN**

**RESOLUTION NO. 2012-23**

**APPOINTING TOWNSHIP CLERK AS  
PUBLIC AGENCY COMPLIANCE OFFICER**

**RESOLUTION NO. 2012-24**

**APPOINT THE TOWNSHIP ADMINISTRATOR, RICHARD A. BROOK,  
AS THE JOINT INSURANCE FUND COMMISSIONER**

**RESOLUTION NO. 2012-25**

**ADOPTING CASH MANAGEMENT PLAN**

**RESOLUTION NO. 2012-26**

**ADOPTION OF A DRUG FREE WORKPLACE POLICY  
IN COMPLIANCE WITH THE DRUG FREE WORKPLACE ACT**

**RESOLUTION NO. 2012-27**

**APPROVE MUNICIPAL STORMWATER  
PROGRAM COORDINATOR**

**RESOLUTION NO. 2012-28**

**A RESOLUTION FIXING INTEREST RATES AND PENALTIES  
ON DELINQUENT TAXES AND MUNICIPAL CHARGES AND FIXING  
ADDITIONAL SUMS TO BE PAID TO THE HOLDER OF A TAX  
TITLE UPON REDEMPTION**

**RESOLUTION NO. 2012-29**

**AUTHORIZING THE TAX ASSESSOR OF THE  
TOWNSHIP OF FLORENCE TO FILE APPEALS, OMITTED AND  
ADDED ASSESSMENT APPEALS, AND ROLL BACK COMPLAINTS WITH  
THE BURLINGTON COUNTY BOARD OF TAXATION**

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**RESOLUTION NO. 2012-30**

**AUTHORIZE APPOINTMENT OF CONFLICT PUBLIC DEFENDER**

**RESOLUTION NO. 2012-31**

**AUTHORIZING APPOINTMENT OF A COAH PLANNER  
FOR COUNCIL ON AFFORDABLE HOUSING**

**RESOLUTION NO. 2012-32**

**AUTHORIZING PROFESSIONAL SERVICES AGREEMENT  
WITH CONFLICT/SPECIAL PROJECTS ENGINEER**

**RESOLUTION NO. 2012-33**

**TOWNSHIP COUNCIL FORMALLY APPOINTING THE ASSESSMENT  
COMMISSION MEMBERS FOR ONE-YEAR TERMS**

**RESOLUTION NO. 2012-34**

**RESOLUTION AUTHORIZING THE APPOINTMENT OF A MUNICIPAL  
PLANNER**

**RESOLUTION NO. 2012-35**

**AUTHORIZING CONTRACTS WITH CERTAIN APPROVED STATE  
CONTRACT VENDORS FOR CONTRACTING UNITS**

It was on the MOTION of Woolston, seconded by Lovenduski to approve Resolutions 2012-01 through 2012-35.

Upon roll call Council voted as follows:

**YEAS:** *Baldorossi (2012-01 to 2012-06; 2012-09 to 2012-35)*  
*Lovenduski, Ostrander, Sandusky, Woolston (2012-01 through 2012-35)*

**NOES:** *Baldorossi, Resolutions 2012-07 and 2012-08*

**ABSENT:** None

Motion Carried.

**FINANCIAL CORRESPONDENCE**

It was on the MOTION of Baldorossi, seconded by Woolston to approve the Treasurer's Bill List. Roll call vote – all ayes. Motion carries.

**MINUTES**

None at this time.

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### CORRESPONDENCE

None at this time.

### APPLICATIONS

- A. Social Affair: Knights of Columbus, McGrath Hall, Holy Assumption  
February 18<sup>th</sup>, 2012 6:00PM – 11:00PM, Comedy Night

It was on the MOTION of Baldorossi, seconded by Woolston to approve the above application. Roll call vote – all ayes. Motion carries.

### COMMENTS BY MAYOR AND COUNCIL

Mayor Wilkie again thanked everyone for attending the Reorganization meeting. He thanked Senator Diane Allen who was in attendance. He invited her to share some thoughts with the residents.

Senator Allen wanted everyone to know how hard the elected officials work. She said it is the toughest job in politics. They will be available to the public 24/7, and the public will take advantage of that. She said it takes a lot to put yourself up for election. It is a huge sacrifice. She said they are giving it their best, and she congratulated the new members and new Council President.

Mayor Wilkie called forward **Freeholder Director Bruce Garganio**. Council President Sandusky presented Director Garganio with a clock from the residents of Florence Township for his years of service on Township Council. Council President Sandusky said that when Director Garganio left local office to go to Burlington County, he left his clock behind and it was time that he finally received it.

Freeholder Director Garganio said that the Council Members are hardworking and will take the Township in the right direction. Director Garganio said when he started in politics he went to Mayor Wilkie's father to ask permission to run for a seat on the Board of Education. Mr. Wilkie pushed him in the right direction and helped him get where he is today. He said the younger Mayor Wilkie has been with him ever since helping with many campaigns, and he is glad that the new Mayor Wilkie will be able to serve in the position his father held for so long. He wished everyone good luck.

Council President Sandusky said that 35 years ago this night he took the oath of office for Council Member at Large with **Mayor H. Kenneth Wilkie** and now he will be serving with Mayor Craig H. Wilkie. He presented Mrs. H. Kenneth Wilkie with flowers on behalf of both political parties to thank her for raising a wonderful son.

Mayor Wilkie recognized Freeholder Mary Ann O'Brien and Freeholder Joseph Howarth and former Township officials Mayor George Sampson, Mayor William Berry, Councilman John Hofflinger, Councilman George Emerick, Councilman Charles Bauer, Councilman George Lengel, Councilwoman Kathy Lengel, former Police Chief Gordon Dawson, Fritz Wainwright, Al Jacoby Jr., current Fire Chief, and current Police Chief Stephen Fazekas. He remembered that twenty-two years ago Chief Fazekas was the one who asked him to join the Fire Department.

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He said there were two things he promised to the people: the first is that the Main Street Community Center belongs to the community. The Fire Department turned the building over to the Township. He thanked former Council Member Mr. John Hofflinger for working to obtain the funds to help with refurbishing the building. He said one of the first things Council will discuss is how the community will have access to the facility. He reminisced about having his wedding reception in the building; his child's Baptism party; and his mother's 80<sup>th</sup> birthday party. He said these are the kind of things he would like to see the center used for in the future.

He said he also wants to return the original Municipal Building on West Third Street to use. He remembered an involved resident, Nick DiLulo, who has since passed away, told Mayor Wilkie he remembered being 18 years old, at a Florence Township Council meeting with his father held in the West Third Street Firehouse. Mayor Wilkie said the building needs to be restored. This year is the town's 140<sup>th</sup> Anniversary on March 7, 2012 (1872). He stressed the need to remember our history as we prepare for the future. He noted this year is also the 100<sup>th</sup> Anniversary of the Fire Department, St. Mary's Byzantine Church and Girl Scouts of America, which he confirmed with his daughter in the audience. He thanked everyone and promised to be available if anyone needed him.

Council Vice President Woolston thanked everyone for attending. He welcomed the new Mayor and Members of Council and said he looked forward to working together.

Councilman Baldorossi congratulated Mayor Wilkie and the new Council Members. He acknowledged that it is going to be a difficult year, but Council will work hard to put Florence Township first.

Council President Sandusky said he enjoys serving the community and is always available. He reminded everyone that his phone number is listed in the phone book; he wants to help with whatever residents need. He commented that his family was in the audience. He now has four grandchildren and his daughter, Tracy Pair, is a second grade teacher in the Florence Township school district. He also wanted to acknowledge Lou Wargo, who was his first Sergeant in the Army National Guard. Council President Sandusky also wanted to let residents know that there will be fireworks this year. He said thanks to the efforts of Assistant Administrator Thomas Sahol, and others, there will be enough money to have fireworks without using Florence Township funds. He would like to organize a pasta dinner to raise more money for future years or to add festivities to this year's celebration. He noted that it will be a tough economic year, and he will not accept the stipend provided to the Council President. Council President Sandusky stated that he would like the funds to be used toward the fireworks or for Boys State or Girls State. He will not accept the extra stipend and wanted it on record. He also thanked the former Florence Township professionals: Township Solicitor, *William John Kearns, Jr., Esq.* and the Township Engineer, *Dante Guzzi, P.E., C.M.E.* He said they did a fantastic job for the Township of Florence. He said they did everything with the Township at heart and he appreciated all of the hard work they gave the community. He said the Mayor made a change, and Council will go along with the change. Hopefully, it will be a good year.

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**PUBLIC COMMENTS**

Council President Sandusky opened the meeting for public comments.  
None at this time.

A MOTION was made by Woolston, seconded by Baldorossi to close the public comments portion of the meeting. All ayes.

Council President Sandusky announced that the Township of Florence lost a wonderful man over the weekend. He said that **Joseph F. McHugh**, a local insurance broker passed away. He said Mr. McHugh had Multiple Sclerosis and that he did not let it slow him down. He said Mr. McHugh was a very proud man, and was also very giving of himself to the community. He knows he will be greatly missed.

7:50 PM MOTION by Woolston, seconded by Ostrander to adjourn the meeting. Roll call vote - all ayes.

**ADJOURNMENT** 7:40 PM: Meeting adjourned.

Respectfully submitted,

JOY M. WEILER, RMC/MMC  
Township Clerk

/aek